



## **PARKS COMMISSION AGENDA**

**October 2, 2018, 5:30 PM  
Berlin Town Hall Conference Room**

1. Approval of Minutes of September 11, 2018
2. New Business:
  - a) Fall Just Walk, Saturday, November 10, 2019
3. Updates on Projects/Activities:
  - a) Tennis Courts
4. Berlin Falls Park – Bruce Hyder
5. Berlin Youth Program
6. Other

Next Meeting: Tuesday, November 6, 2018

Save-the-Date:

Fall Just Walk: Saturday, November 10, 2018

2019 Schedule of Parks Activities

Clean-Up Day/Take Pride in Berlin Week – April 13-20, 2019

Spring Celebration – Saturday, April 20, 2019

Spring Just Walk - Saturday, May 4, 2019

Movie Night SDP – Saturday, June 29, 2019 – “The Lion King”

Movie Night WHP – Saturday, July 13, 2019

Movie Night SDP – Saturday, July 27, 2019

National Night Out – Tuesday, August 6, 2019

Movie Night WHP – Saturday, August 10, 2019

Fall Just Walk – Saturday, November 2, 2019

**TOWN HALL  
10 WILLIAM STREET  
2<sup>nd</sup> FLOOR CONFERENCE ROOM**

MINUTES – PARKS COMMISSION  
September 11, 2018

The meeting of the Parks Commission for Tuesday, September 11, 2018 was called to order at 5:30 PM. Parks Commission members present were Chair Mike Wiley, Patricia Dufendach and Sarah Hooper. Administrative Services Director Mary Bohlen was also present as well as Town Administrator Laura Allen, Youth Program Coordinator Austin Piccarreta, and WYFCS Intern Victoria Miller. Commission member Bruce Hyder had informed Ms. Bohlen that he would be absent. Loretta Brown-Briddell was also absent.

Ms. Bohlen noted that she needed to attach Ms. Dufendach’s statement regarding Friends of the Berlin Parks to the minutes of the June 5, 2018 Meeting and that she would scan the statement and attach it to the minutes on the website. Ms. Hooper moved to approve the minutes of June 5, 2018 as written. Approval was unanimous.

Ms. Bohlen reviewed the list of 2019 events and activities in the parks. She noted that she had tentatively set Clean-Up Day/Take Pride in Berlin Week as April 13-20, 2019 because Easter Sunday was April 21<sup>st</sup>. Therefore Clean-Up Day would be scheduled for Saturday, April 13, 2019 with the Parks Commission participating in the Spring Celebration which would be held on Saturday, April 20, 2019. Discussion followed regarding the low turn-out for Clean-Up Day in the current year. It was noted that Arbor Day was also in April and that Clean-Up Day or Spring Celebration could tie into that. Without formal motion or vote, consensus was to approve the schedule as presented.

Ms. Bohlen noted that the fencing, benches and nets had been installed at the tennis courts, but the surfacing could not be applied until the weather was more favorable.

As Mr. Hyder was absent, there was no update on Berlin Falls Park.

Ms. Piccarreta provided an update on the activities the youth program had participated in over the summer. She also noted that she would be resigning from Worcester Youth the following week. Though her replacement had not yet been named, she indicated that Ms. Miller would be working with the program in the interim. Ms. Piccarreta thanked the Parks Commission for being so welcoming to her and for all of their help. The Parks Commission members noted that they had been pleased to work with her and thanked her for all of her efforts.

Ms. Bohlen noted that the Outdoor movie night scheduled for the coming Saturday, September 15, 2018 had been cancelled in light of the expected weather, and that, because the license had been paid for and was valid for one year, “Lion King” would be shown on the first park Movie Night in 2019.

Mr. Wiley asked if a member of Town staff was being trained as a playground inspector to replace the employee who had previously been certified. Ms. Bohlen indicated that she believed that someone from Public Works was actually attending training at this time.

The next meeting was scheduled for Tuesday, October 2, 2018 and the Fall Just Walk would be held on Saturday, November 10, 2018.

Ms. Dufendach moved to adjourn the meeting and approval was unanimous. The meeting adjourned at approximately 5:55 PM.

Respectfully Submitted,  
Mary T. Bohlen  
Administrative Services Director  
Liaison to the Parks Commission