

PARKS COMMISSION AGENDA

February 4, 2014

1. Approval of Minutes of January 7, 2014
2. Old Business
 - a) Mural Contest
 - i) Design Update
 - ii) Sponsorships
3. New Business
 - a) Possible location(s) for raingarden/pollinator garden
 - b) Natural Playspace (<http://aspetucklandtrust.blogspot.com> and use the search)
4. Berlin Youth Program Update
5. Other

MINUTES – PARKS COMMISSION
January 7, 2014

A meeting of the Berlin Parks Commission was held on Tuesday, January 7, 2014 at 5:30 PM. Board members Loretta Brown-Briddell, Patricia Dufendach, Bruce Hyder and Mike Wiley were present as well as Deputy Town Administrator Mary Bohlen. Berlin Councilmember Lisa Hall and Town Administrator Laura Allen were also present.

The Commission reviewed the Minutes of December 3, 2013. Mr. Hyder moved to approve the Minutes as written and approval was unanimous.

Ms. Bohlen noted that the Mural Committee was currently in the Council Chambers looking over the entries for the mural. She brought the Commission's attention to the letter enclosed with their packet from the Humphries Foundation denying the request for a grant for the mural project. Ms. Bohlen noted that sponsors were still needed for the project and that sponsorship could take the form of monetary donations or of donations of supplies. She indicated that she felt that scaffolding might be an item that could easily be secure as it would be only borrowed for the duration of the project. She asked the Commission members to keep this in mind. Commission Chair Mike Wiley indicated that he did have a commitment of \$200.00.

Discussion followed regarding the potential placement of horseshoe pits and game tables at Henry Park. Several areas were considered. Ms. Bohlen indicated that she would revisit this subject in March with Public Works Director Mike Gibbons and ask him to meet with interested individuals to locate suitable areas.

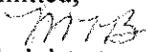
Ms. Hooper had joined the meeting in progress during the preceding discussion.

Ms. Bohlen informed the Commission that the 229th Army Band had asked to hold a performance in Stephen Decatur Park on July 15, 2014 from 6-7:30 PM. Discussion followed. Ms. Bohlen indicated that she would discuss this further with Michael Day and discuss the possibility of having one or two vendors present to sell items like drinks, ice cream and hot dogs. It was felt that "snack" type items would be better than more robust offerings, but that promotion of the event could include the suggestion to bring a picnic dinner. Ms. Bohlen indicated that more information would be forthcoming regarding what set-up needs would be required. Discussion followed regarding the possibility of holding activities like this on a more regular basis.

Ms. Bohlen also remind the Commission of discussions that had been held previously regarding a "Movie in the Park" event for Henry Park and indicated that she would look into this again.

Ms. Dufendach brought the Commission's attention to a discussion held at the December 9, 2013 Mayor and Council Meeting regarding the conveyance of a portion of Commodore Street (a paper street behind Stephen Decatur Park). Discussion followed regarding the dissatisfaction in not having been formally included in the process. Both Ms. Allen and Ms. Bohlen indicated that the process was not yet complete and that the conveyance discussed on December 9 was not for the entire length of the street. Further discussion followed. Ms. Dufendach moved to draft a letter to the Mayor and Council expressing the Commission's disappointment in this particular issue and desire to be more involved in future such discussions.

Ms. Brown-Briddell moved to adjourn and the meeting adjourned at approximately 6:40 PM.

Respectfully Submitted,
Mary T. Bohlen 
Deputy Town Administrator
Liaison to the Parks Commission

JOHN HOWARD BURBAGE PARK

Town of Berlin, Maryland



LEGEND

- Existing 1x Contour
- Existing 5x Contour
- Existing Vegetation Line
- Existing Edge of Pavement
- Existing Curb Line
- Existing Property Line
- Existing Stormwater Pipe
- Adjacent Property Line
- Existing Utility Pole
- Existing Signage
- Existing Light Post
- Existing Fire Hydrant
- Existing Water Meter
- Existing Sewer Manhole
- Existing Sewer Cleanout
- Existing Gas Valve
- Existing Tree/Shrub
- Existing Chain Link Fence
- Existing Trail/Walk
- Existing Flood Zone



NORTH
SCALE 1"=20'
JUNE, 2009

VISTA
DESIGN, INC.

Landscape Architects, Land Planning Consultants and Engineers
11634 Worcester Hwy, Shovel, MD 21862
ph. 410-352-3874 fax 410-352-3875 email vista@vistadesigninc.com

NOTE:
This drawing, specifications, and work produced by Vista Design, Inc. (VDI) for this project are instruments of service for this project only, and remain the copyrighted property of VDI. Reuse or reproduction of any of the instruments of service of VDI by the Client or assignees without the written permission of VDI will be at the Client's risk and be a violation of the copyright laws of the United States of America and the respective state within which the work was completed.