

MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET



BUDGET COMPARISON 2010-2014

GENERAL FUND BUDGET

GENERAL FUND REVENUES
ELECTED OFFICIALS
ADMINISTRATION
ECONOMIC DEVELOPMENT
FINANCE
CUSTOMER SERVICE
POLICE DEPARTMENT
PUBLIC WORKS
SANITATION
STREETS
BUILDING AND GROUNDS
PLANNING AND ZONING
PARKS AND RECREATION
DEBT SERVICE

ELECTRIC FUND

ELECTRIC FUND REVENUES
ELECTRIC ADMINISTRATION
POWER PLANT
POWER DISTRIBUTION



WATER FUND

WATER FUND REVENUES
WATER ADMINISTRATION
WATER TREATMENT
WATER DISTRIBUTION



**We're
Going
Green!**

SEWER FUND

SEWER FUND REVENUES
SEWER ADMINISTRATION
COLLECTION SYSTEM
TREATMENT PLANT
SPRAY SITE

STORMWATER FUND

STORMWATER REVENUES
STORMWATER EXPENSES

GENERAL FUND CAPITAL BUDGET

ELECTRIC FUND CAPITAL BUDGET

WATER FUND CAPITAL BUDGET

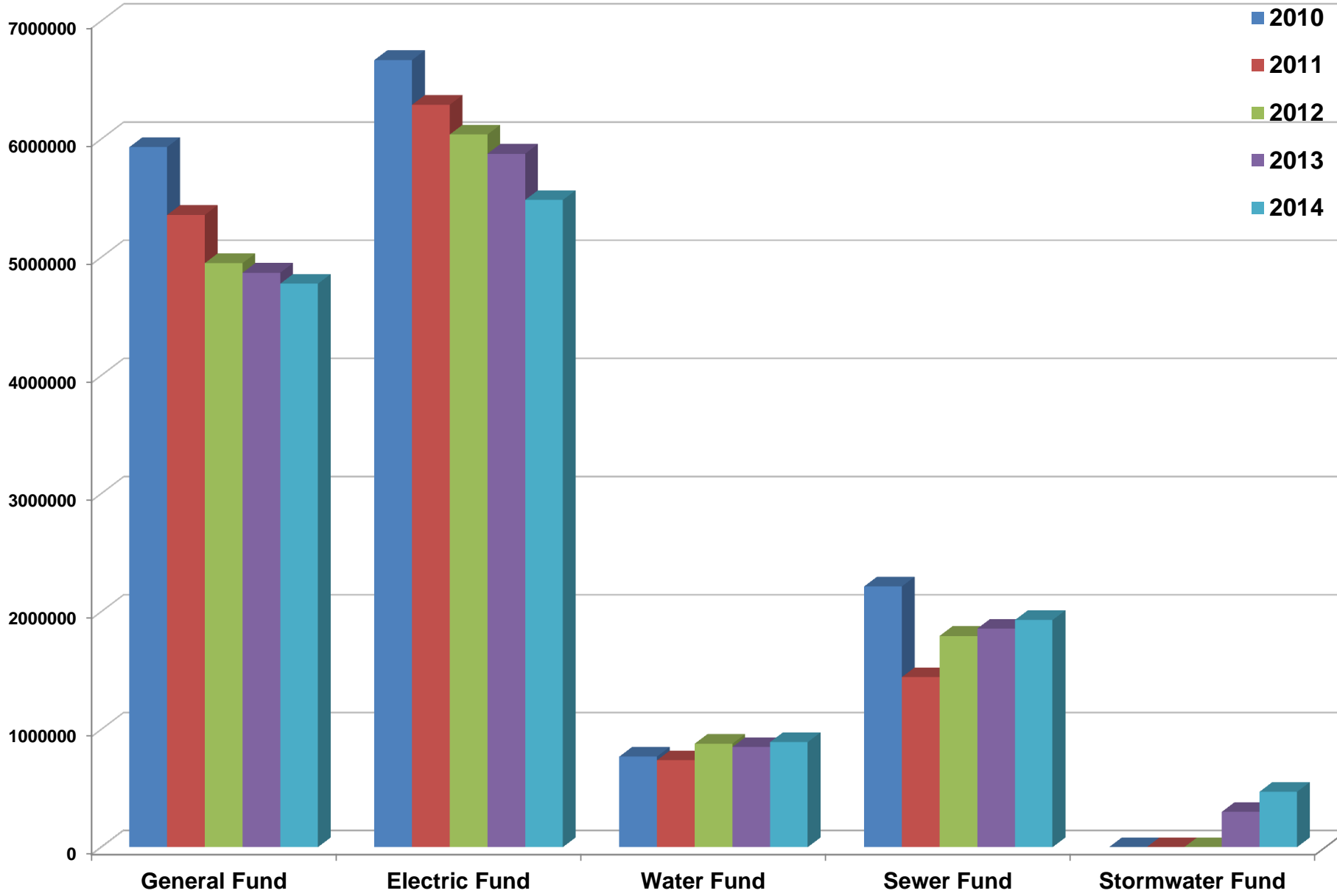
SEWER FUND CAPITAL BUDGET

STORMWATER CAPITAL BUDGET

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
BUDGET COMPARISON**

	2010	% Increase Decrease from prior year	2011	% Increase Decrease from prior year	2012	% Increase Decrease from prior year	2013	% Increase Decrease from prior year	2014	% Increase Decrease from prior year	% Increase Decrease from '10-'14
GENERAL FUND BUDGET											
TOTAL REVENUES	5,932,906	13%	5,358,518	-10%	4,950,620	-8%	4,869,001	-2%	4,775,731	-2%	-20%
TOTAL EXPENDITURES	5,932,906	17%	5,358,518	-10%	4,950,620	-8%	4,869,001	-2%	4,775,731	-2%	-20%
ELECTRIC FUND BUDGET											
TOTAL REVENUES	6,669,186	-5%	6,290,593	-6%	6,038,794	-4%	5,875,933	-3%	5,484,776	-7%	-18%
TOTAL EXPENDITURES	6,669,186	-5%	6,290,593	-6%	6,038,794	-4%	5,875,933	-3%	5,484,776	-7%	-18%
WATER FUND BUDGET											
TOTAL REVENUES	769,400	15%	738,100	-4%	878,600	19%	850,500	-3%	892,100	5%	16%
TOTAL EXPENDITURES	769,400	15%	738,100	-4%	878,600	19%	850,500	-3%	892,100	5%	16%
SEWER FUND BUDGET											
TOTAL REVENUES	2,214,917	-38%	1,444,540	-35%	1,793,830	24%	1,856,130	3%	1,929,295	4%	-13%
TOTAL EXPENDITURES	2,214,917	-38%	1,444,540	-35%	1,793,830	24%	1,856,130	3%	1,929,295	4%	-13%
STORMWATER FUND BUDGET											
TOTAL REVENUES							300,000	0%	470,000	57%	57%
TOTAL EXPENDITURES							300,000	0%	470,000	57%	57%
TOTAL BUDGET											
TOTAL REVENUES	15,586,409	15%	13,831,751	-11.3%	13,661,844	-1%	13,751,564	1%	13,551,902	-1%	-13%
TOTAL EXPENDITURES	15,586,409	15%	13,831,751	-11.3%	13,661,844	-1%	13,751,564	1%	13,551,902	-1%	-13%

FY 2010-2014 BUDGET COMPARISON



**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference
Fund #	GENERAL FUND	12-13	13-14	FY13/14
01-3100-7103	REAL PROPERTY	2,692,000	\$ 2,520,000	-6%
01-3100-7104	PERSONAL PROPERTY	10,000	\$ 600	-94%
01-3100-7105	CORPORATION TAXES	160,000	\$ 200,000	25%
01-3100-7112	PENALTY & INTEREST	3,000	\$ 1,000	-67%
01-3100-7201	ADMISSION TAXES	18,000	\$ 18,000	0%
01-3100-7206	ROOM TAX	15,000	\$ 19,000	27%
01-3100-7210	HIGHWAY USER REVENUE	35,000	\$ 80,000	129%
01-3100-7211	STATE INCOME TAX	150,000	\$ 240,000	60%
01-3100-7212	RECYCLING DISCOUNT	7,500	\$ 8,000	7%
01-3100-7301	ALCOHOLIC BEV LICENSE FEE	4,600	\$ 4,600	0%
01-3100-7304	TRADERS LICENSE	2,000	\$ -	-100%
01-3100-7315	IMPACT FEES-RESIDENTIAL	-	\$ -	0%
01-3100-7326	STORMWATER MGMT PERMIT	-	\$ -	0%
01-3100-7331	BUILDING PLAN REVIEW	1,000	\$ 1,000	0%
01-3100-7333	SITE PLAN REVIEW	1,000	\$ -	-100%
01-3100-7334	BOARD OF ZONING APPEAL	1,000	\$ -	-100%
01-3100-7340	BUILDING PERMITS	30,000	\$ 30,000	0%
01-3100-7342	SIGN PERMITS	1,000	\$ 1,000	0%
01-3100-7345	MISCELLANEOUS PERMITS	2,000	\$ 3,000	50%
01-3100-7401	STATE POLICE AID	32,000	\$ 47,000	47%
01-3100-7413	STATE-PROGRAM OPEN SPACE	-	\$ -	0%
01-3100-7431	MAINSTREET - TOURISM	5,000	\$ 5,000	0%
01-3100-7435	BUSINESS LICENSE	22,000	\$ 30,000	36%
01-3100-7467	COUNTY - GRANT	400,000	\$ 400,000	0%
01-3100-7502	GRASS CUTTING	1,000	\$ 4,000	300%
01-3100-7511	WASTE COLLECTIONS	3,000	\$ 5,000	67%
01-3100-7521	SALES-MATERIALS/SERVICES	-	\$ -	0%
01-3100-7605	POLICE REPORT FEES	500	\$ 500	0%
01-3100-7606	FINGERPRINT FEES	-	\$ -	0%
01-3100-7607	CATV FRANCHISE	70,000	\$ 70,000	0%

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		FY 13 Budget	FY 14 Budget	% Difference
Fund #	GENERAL FUND	12-13	13-14	FY13/14
01-3100-7608	COUNTY LIQUOR BOARD SALES	100,000	\$ -	-100%
01-3100-7609	PARKING FINES	1,000	\$ 100	-90%
01-3100-7610	IN LIEU OF TAXES	157,000	\$ 157,000	0%
01-3100-7801	INTEREST EARNED-CHECKING	90,000	\$ 90,000	0%
01-3100-7802	INTEREST - LOAN	1,100	\$ 1,000	-9%
01-3100-7804	MISCELLANEOUS INCOME	-	\$ -	0%
01-3100-7806	RENTS	-	\$ 5,000	0%
01-3100-7810	POLICE CPA-PROG. REVENUE	-	\$ -	0%
01-3100-7901	WATER FUND CONTRIBUTION	54,000	\$ 63,000	17%
01-3100-7902	SEWER FUND CONTRIBUTION	119,000	\$ 137,000	15%
01-3100-7903	ELECTRIC FUND CONTRIBUTION	244,000	\$ 187,000	-23%
01-3100-7905	STORMWATER CONTRIBUTION	-	\$ 39,000	0%
01-3100-7910	PR YR SURPLUS	205,000	\$ 181,000	-12%
01-3100-7911	STORMWATER REVIEW FEES	5,000	\$ -	-100%
01-3100-7912	SLOT REVENUE	200,000	\$ 200,000	0%
01-3100-7913	ELECTRIC FUND REIMBURSMENT	17,456	\$ 17,456	0%
01-3100-7914	WATER FUND REIMBURSMENT	2,070	\$ 2,100	1%
01-3100-7915	SEWER FUND REIMBURSMENT	6,775	\$ 6,775	0%
01-3100-7918	CHRISTMAS PARADE	-	\$ -	0%
01-3100-7921	FARMERS MARKET FEES	-	\$ 1,600	0%
TOTALS	GENERAL FUND	4,869,001	\$ 4,775,731	-2%

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		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	GENERAL FUND	12-13	13-14		
01-4100	ELECTED OFFICIALS				
4001	SALARIES-ELECTED & APOINT	15,000	\$ 15,000	0%	6
4002	SALARIES - FULL TIME	20,334	\$ 20,741	2%	1
4006	HEALTH CLAIMS	6,000	\$ 9,600	60%	
4007	FICA	2,800	\$ 2,800	0%	
4008	EMPLOYEE HEALTH INSURANCE	22,500	\$ 24,105	7%	
4009	RETIREMENT	5,600	\$ 5,600	0%	
4010	WORKER'S COMP	1,250	\$ 1,250	0%	
4012	FRINGE BENEFITS	625	\$ 100	-84%	
4016	CELL PHONE	600	\$ 1,200	100%	
4020	PROFESSIONAL SERVICES	1,200	\$ 1,200	0%	
4021	EMPLOYEE TRAINING	6,000	\$ 6,000	0%	
4022	TELEPHONE	2,400	\$ 2,000	-17%	
4023	POSTAGE	100	\$ 100	0%	
4025	TRAVEL	1,000	\$ 1,000	0%	
4026	DUES & PUBLICATIONS	500	\$ 500	0%	
4036	COMMUNICATIONS	1,000	\$ 1,000	0%	
4050	OFFICE SUPPLIES	3,500	\$ 3,300	-6%	
4060	CONTRACTED SERVICES	1,000	\$ 1,000	0%	
4077	INSURANCE	7,172	\$ 7,172	0%	
TOTAL	ELECTED OFFICIALS	98,581	\$ 103,668	5%	

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		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	GENERAL FUND	12-13	13-14		
01-4110	ADMINISTRATION				
4002	SALARIES - FULL TIME	282,374	\$ 291,147	3%	4.8
4004	SALARIES - OVERTIME	2,000	\$ 2,000	0%	
4006	HEALTH CLAIMS	9,120	\$ 12,160	33%	
4007	FICA	21,755	\$ 22,450	3%	
4008	EMPLOYEE HEALTH INSURANCE	36,488	\$ 38,624	6%	
4009	RETIREMENT	27,000	\$ 27,700	3%	
4010	WORKER'S COMP	1,050	\$ 1,050	0%	
4012	FRINGE BENEFITS	2,600	\$ 500	-81%	
4016	CELL PHONE	3,000	\$ 3,000	0%	
4020	PROFESSIONAL SERVICES	16,300	\$ 8,000	-51%	
4021	EMPLOYEE TRAINING	8,000	\$ 8,000	0%	
4022	TELEPHONE	5,000	\$ 5,200	4%	
4023	POSTAGE	25,000	\$ 30,000	20%	
4024	UTILITIES	16,000	\$ 16,000	0%	
4025	TRAVEL	1,000	\$ 1,000	0%	
4026	DUES & PUBLICATIONS	7,000	\$ 7,000	0%	
4027	REAL ESTATE TAXES	100	\$ 100	0%	
4029	COMMUN NEWS LETTER	100	\$ 100	0%	
4030	VEHICLE FUEL	7,000	\$ 7,000	0%	
4031	VEHICLE MAINTENANCE	1,000	\$ 1,000	0%	
4042	OFFICE EQUIPMENT MAINTENC	4,500	\$ 4,000	-11%	
4044	RENTAL OFFICE EQUIPMENT	5,000	\$ 7,000	40%	
4050	OFFICE SUPPLIES	6,000	\$ 6,000	0%	
4051	PRINTING	4,000	\$ 3,000	-25%	
4056	ADVERTISING	2,000	\$ 2,000	0%	
4060	CONTRACTED SERVICES	15,000	\$ 16,000	7%	
4064	WEBSITE	2,000	\$ 2,000	0%	
4068	ELECTION EXPENSE	3,000	\$ 1,000	-67%	
4075	LEGAL EXPENSES	2,000	\$ 1,000	-50%	
4076	SPECIAL APPROPRIATIONS	23,000	\$ 15,000	-35%	
4077	INSURANCE	2,170	\$ 4,000	84%	
4079	CREDIT CARD FEE	4,000	\$ 8,000	100%	
4080	CONTINGENCY	406,771	\$ 239,923	-41%	
4092	CAPITAL OUTLAY	25,000	\$ -	-100%	
4101	CUST SERVICE REIM GEN FUN	37,433	\$ 27,587	-26%	
4102	MULITPURPOSE BLDG REPLMT	10,000	\$ 10,000	0%	
4103	ENVIRONMENTAL INITATIVES	7,000	\$ 7,000	0%	
4108	FIRE COMPANY ALLOCATION	-	\$ -	0%	
4109	AMBULANCE ALLOCATION	-	\$ -	0%	
4115	STORMWATER REVIEW EXPENSES	5,000	\$ -	-100%	
4116	SLOT IMPACT EXPENSE	200,000	\$ 200,000	0%	
4122	INFORMATION TECHNOLOGY	34,000	\$ 34,000	0%	
4127	CHRISTMAS PARADE EXPENSES	-	\$ 3,600	0%	
4128	CONTRIBUTION TO STORMWATER	300,000	\$ 300,000	0%	
TOTAL	ADMINISTRATION	1,569,761	\$ 1,373,141	-13%	

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Fund #	GENERAL FUND	12-13	13-14		
01-4115	ECONOMIC DEVELOPMENT				
4002	SALARIES - FULL TIME	50,000	\$ 51,000	2%	1
4006	HEALTH CLAIMS	1,200	\$ 1,600	33%	
4007	FICA	3,825	\$ 3,900	2%	
4008	EMPLOYEE HEALTH INSURANCE	4,700	\$ 4,766	1%	
4009	RETIREMENT	4,800	\$ 4,900	2%	
4010	WORKER'S COMP	200	\$ 200	0%	
4012	FRINGE BENEFITS	100	\$ 100	0%	
4016	CELL PHONE	600	\$ 600	0%	
4020	PROFESSIONAL SERVICES	1,000	\$ 1,000	0%	
4021	EMPLOYEE TRAINING	3,000	\$ 3,000	0%	
4022	TELEPHONE	656	\$ 656	0%	
4025	TRAVEL	1,900	\$ 1,900	0%	
4026	DUES & PUBLICATIONS	1,000	\$ 1,000	0%	
4030	VEHICLE FUEL	2,500	\$ 2,500	0%	
4031	VEHICLE MAINTENANCE	300	\$ 300	0%	
4050	OFFICE SUPPLIES	500	\$ 500	0%	
4056	ADVERTISING	15,000	\$ 20,000	33%	
4060	CONTRACTED SERVICES	19,000	\$ 19,000	0%	
4077	INSURANCE	637	\$ 637	0%	
4092	CAPITAL OUTLAY	1,000	\$ -	-100%	
4100	GRANT MATCH	-	\$ -	0%	
4104	BROCHURE DIST & PRINTING	19,000	\$ 19,000	0%	
4105	BILLBOARD	16,800	\$ 16,800	0%	
4119	SPONSORSHIPS	5,000	\$ 15,000	200%	
TOTAL	ECONOMIC DEVELOPMENT	152,718	\$ 168,359	10%	

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		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	GENERAL FUND	12-13	13-14		
01-4120	FINANCE				
4002	SALARIES - FULL TIME	144,332	\$ 147,167	2%	3
4004	SALARIES - OVERTIME	2,500	\$ 2,500	0%	
4006	HEALTH CLAIMS	4,800	\$ 6,400	33%	
4007	FICA	11,040	\$ 11,060	0%	
4008	EMPLOYEE HEALTH INSURANCE	19,600	\$ 21,796	11%	
4009	RETIREMENT	14,400	\$ 13,950	-3%	
4010	WORKER'S COMP	700	\$ 700	0%	
4012	FRINGE BENEFITS	1,875	\$ 300	-84%	
4016	CELL PHONE	600	\$ 600	0%	
4020	PROFESSIONAL SERVICES	42,000	\$ 42,000	0%	
4021	EMPLOYEE TRAINING	5,000	\$ 5,000	0%	
4022	TELEPHONE	3,000	\$ 2,500	-17%	
4025	TRAVEL	1,000	\$ 1,000	0%	
4026	DUES & PUBLICATIONS	500	\$ 500	0%	
4050	OFFICE SUPPLIES	4,500	\$ 5,000	11%	
4060	CONTRACTED SERVICES	28,000	\$ 28,000	0%	
4077	INSURANCE	332	\$ 530	60%	
TOTAL	FINANCE	284,179	\$ 289,003	2%	

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TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	GENERAL FUND	12-13	13-14		
01-4125	CUSTOMER ACCOUNTS DEPT				
4002	SALARIES - FULL TIME	108,727	\$ 110,917	2%	3
4004	SALARIES - OVERTIME	4,000	\$ 4,000	0%	
4006	HEALTH CLAIMS	1,200	\$ 3,200	167%	
4007	FICA	8,625	\$ 8,791	2%	
4008	EMPLOYEE HEALTH INSURANCE	4,800	\$ 9,456	97%	
4009	RETIREMENT	10,800	\$ 10,920	1%	
4010	WORKMAN'S COMP	630	\$ 630	0%	
4012	FRINGE BENEFITS	1,875	\$ 300	-84%	
4016	CELL PHONE	-	\$ -	0%	
4021	EMPLOYEE TRAINING	5,000	\$ 2,500	-50%	
4022	TELEPHONE	2,500	\$ 1,500	-40%	
4025	TRAVEL	1,000	\$ 500	-50%	
4050	OFFICE SUPPLIES	6,000	\$ 6,000	0%	
4060	CONTRACTED SERVICES	20,000	\$ 15,000	-25%	
4069	BAD DEBT EXPENSE	8,000	\$ 8,000	0%	
4077	INSURANCE	1,005	\$ 1,200	19%	
4078	INTEREST-CUSTOMER DEPOSIT	3,000	\$ -	-100%	
4088	REIMBURSEMENTS	(187,162)	\$ (183,914)	-2%	
4092	CAPITAL OUTLAY	-	\$ 1,000	0%	
TOTAL	CUSTOMER ACCOUNTS	-	\$ -	0%	

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Fund #	GENERAL FUND	12-13	13-14		
01-4200	POLICE				
4002	SALARIES - FULL TIME	787,610	\$ 806,856	2%	13 sworn 5 full time civilian
4003	SALARIES-PART TIME & TEMP	17,000	\$ 17,000	0%	4 partime civilian
4004	SALARIES - OVERTIME	40,000	\$ 55,000	38%	
4006	HEALTH CLAIMS	27,000	\$ 40,000	48%	
4007	FICA	64,615	\$ 66,620	3%	
4008	EMPLOYEE HEALTH INSURANCE	90,563	\$ 106,586	18%	
4009	RETIREMENT	77,000	\$ 78,230	2%	
4010	WORKMAN'S COMP	34,374	\$ 44,700	30%	
4012	FRINGE BENEFITS	12,150	\$ 2,200	-82%	
4016	CELL PHONE	3,000	\$ 3,000	0%	
4020	PROFESSIONAL SERVICES	3,000	\$ 4,000	33%	
4021	EMPLOYEE TRAINING	5,500	\$ 5,000	-9%	
4022	TELEPHONE	4,800	\$ 4,800	0%	
4023	POSTAGE	500	\$ 250	-50%	
4024	UTILITIES	12,000	\$ 10,500	-13%	
4025	TRAVEL	3,750	\$ 3,800	1%	
4026	DUES & PUBLICATIONS	900	\$ 900	0%	
4030	VEHICLE FUEL	43,000	\$ 43,000	0%	
4031	VEHICLE MAINTENANCE	18,300	\$ 18,500	1%	
4040	BUILDING MAINTENANCE	600	\$ 600	0%	
4041	EQUIPMENT MAINTENANCE	500	\$ 500	0%	
4047	CLOTHING PURCHASE	5,000	\$ 5,000	0%	
4048	LAUNDRY & DRYCLEANING	1,900	\$ 1,700	-11%	
4050	OFFICE SUPPLIES	2,800	\$ 3,000	7%	
4053	SUPPLIES & OPERATIONS	16,500	\$ 16,500	0%	
4056	ADVERTISING	500	\$ 500	0%	
4060	CONTRACTED SERVICES	32,000	\$ 33,000	3%	
4076	SPECIAL APPROPRIATIONS	975	\$ 975	0%	
4077	INSURANCE	10,062	\$ 10,062	0%	
4092	CAPITAL OUTLAY	32,400	\$ 36,000	11%	
TOTAL	POLICE	1,348,299	\$ 1,418,779	5%	

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		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	GENERAL FUND	12-13	13-14		
01-4300	PUBLIC WORKS				
4002	SALARIES - FULL TIME	66,500	\$ 67,830	2%	1
4006	HEALTH CLAIMS	2,400	\$ 3,200	33%	
4007	FICA	5,050	\$ 5,200	3%	
4008	EMPLOYEE HEALTH INSURANCE	9,750	\$ 10,900	12%	
4009	RETIREMENT	6,500	\$ 6,500	0%	
4010	WORKMAN'S COMP	3,250	\$ 3,250	0%	
4012	FRINGE BENEFITS	100	\$ 100	0%	
4016	CELL PHONE	600	\$ 600	0%	
4020	PROFESSIONAL SERVICES	500	\$ 500	0%	
4022	TELEPHONE	2,000	\$ 2,000	0%	
4024	UTILITIES	5,000	\$ 5,000	0%	
4025	TRAVEL	800	\$ 800	0%	
4026	DUES & PUBLICATIONS	300	\$ 300	0%	
4030	VEHICLE FUEL	4,000	\$ 4,000	0%	
4031	VEHICLE MAINTENANCE	1,000	\$ 1,000	0%	
4050	OFFICE SUPPLIES	342	\$ 342	0%	
4053	SUPPLIES & OPERATIONS	1,500	\$ 1,500	0%	
4056	ADVERTISING	120	\$ 120	0%	
4060	CONTRACTED SERVICES	1,500	\$ 1,500	0%	
4077	INSURANCE	965	\$ 965	0%	
TOTAL	PUBLIC WORKS	112,177	\$ 115,607	3%	

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		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	GENERAL FUND	12-13	13-14		
01-4310	SANITATION				
4002	SALARIES - FULL TIME	98,743	\$ 100,734	2%	3
4004	SALARIES - OVERTIME	3,000	\$ 3,000	0%	
4006	HEALTH CLAIMS	6,000	\$ 8,000	33%	
4007	FICA	7,785	\$ 7,860	1%	
4008	EMPLOYEE HEALTH INSURANCE	20,800	\$ 18,330	-12%	
4009	RETIREMENT	10,000	\$ 10,000	0%	
4010	WORKMAN'S COMP	6,250	\$ 6,250	0%	
4012	FRINGE BENEFITS	1,875	\$ 300	-84%	
4016	CELL PHONE	600	\$ 600	0%	
4020	PROFESSIONAL SERVICES	70	\$ -	-100%	
4021	EMPLOYEE TRAINING	200	\$ 200	0%	
4030	VEHICLE FUEL	15,000	\$ 18,000	20%	
4031	VEHICLE MAINTENANCE	5,800	\$ 5,800	0%	
4053	SUPPLIES & OPERATIONS	800	\$ 870	9%	
4060	CONTRACTED SERVICES	80,000	\$ 80,000	0%	
4077	INSURANCE	3,680	\$ 3,680	0%	
TOTAL	SANITATION	260,603	\$ 263,624	1%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	GENERAL FUND	12-13	13-14		
01-4320	STREETS				
4002	SALARIES - FULL TIME	164,408	\$ 167,691	2%	4
4003	SALARIES-PART TIME & TEMP	9,000	\$ 9,000	0%	Seasonal
4004	SALARIES - OVERTIME	4,000	\$ 4,000	0%	
4006	HEALTH CLAIMS	8,400	\$ 12,800	52%	
4007	FICA	13,572	\$ 13,823	2%	
4008	EMPLOYEE HEALTH INSURANCE	31,800	\$ 30,690	-3%	
4009	RETIREMENT	16,100	\$ 16,350	2%	
4010	WORKMAN'S COMP	8,500	\$ 7,700	-9%	
4012	FRINGE BENEFITS	2,500	\$ 500	-80%	
4016	CELL PHONE	1,800	\$ 1,800	0%	
4020	PROFESSIONAL SERVICES	24,353	\$ 24,353	0%	
4021	EMPLOYEE TRAINING	500	\$ 500	0%	
4022	TELEPHONE	1,240	\$ 1,240	0%	
4025	TRAVEL	200	\$ 200	0%	
4030	VEHICLE FUEL	10,000	\$ 12,000	20%	
4031	VEHICLE MAINTENANCE	8,000	\$ 8,000	0%	
4041	EQUIPMENT MAINTENANCE	5,000	\$ 5,000	0%	
4045	RENTAL EQUIPMENT	1,500	\$ 1,500	0%	
4047	CLOTHING PURCHASE	1,000	\$ 1,000	0%	
4053	SUPPLIES & OPERATIONS	14,500	\$ 14,500	0%	
4056	ADVERTISING	300	\$ 300	0%	
4060	CONTRACTED SERVICES	10,000	\$ 10,000	0%	
4065	STREET LIGHTS	97,500	\$ 97,500	0%	
4077	INSURANCE	636	\$ 636	0%	
4092	CAPITAL OUTLAY	147,600	\$ 145,000	-2%	
TOTAL	STREETS	582,409	\$ 586,083	1%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	GENERAL FUND	12-13	13-14		
01-4330	BUILDINGS & GROUNDS				
4002	SALARIES - FULL TIME	25,397	\$ 25,905	2%	1
4004	SALARIES - OVERTIME	1,000	\$ 1,000	0%	
4006	HEALTH CLAIMS	1,200	\$ 1,600	33%	
4007	FICA	2,100	\$ 2,100	0%	
4008	EMPLOYEE HEALTH INSURANCE	6,000	\$ 4,700	-22%	
4009	RETIREMENT	2,600	\$ 2,645	2%	
4010	WORKMAN'S COMP	1,320	\$ 1,320	0%	
4012	FRINGE BENEFITS	625	\$ 100	-84%	
4016	CELL PHONE	600	\$ 600	0%	
4022	TELEPHONE	800	\$ 800	0%	
4040	BUILDING MAINTENANCE	-	\$ 1,000	0%	
4041	EQUIPMENT MAINTENANCE	500	\$ 500	0%	
4049	CHEMICALS	500	\$ 500	0%	
4050	OFFICE SUPPLIES	500	\$ 500	0%	
4053	SUPPLIES & OPERATIONS	6,000	\$ 6,000	0%	
4060	CONTRACTED SERVICES	15,000	\$ 16,100	7%	
4077	INSURANCE	332	\$ 332	0%	
TOTAL	BUILDINGS & GROUNDS	64,474	\$ 65,702	2%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	GENERAL FUND	12-13	13-14		
01-4400	PLANNING AND ZONING				
4002	SALARIES - FULL TIME	94,569	\$ 96,545	2%	2
4004	SALARIES - OVERTIME	1,000	\$ 1,000	0%	
4005	VEHICLE ALLOWANCE	4,500	\$ 4,500	0%	
4006	HEALTH CLAIMS	2,400	\$ 3,200	33%	
4007	FICA	7,311	\$ 7,462	2%	
4008	EMPLOYEE HEALTH INSURANCE	10,800	\$ 9,542	-12%	
4009	RETIREMENT	9,134	\$ 9,305	2%	
4010	WORKMAN'S COMP	450	\$ 450	0%	
4012	FRINGE BENEFITS	1,250	\$ 200	-84%	
4016	CELL PHONE	1,200	\$ 1,200	0%	
4020	PROFESSIONAL SERVICES	4,000	\$ 2,500	-38%	
4021	EMPLOYEE TRAINING	400	\$ 400	0%	
4022	TELEPHONE	1,000	\$ 1,400	40%	
4025	TRAVEL	500	\$ 250	-50%	
4026	DUES & PUBLICATIONS	500	\$ 700	40%	
4030	VEHICLE FUEL	500	\$ 700	40%	
4031	VEHICLE MAINTENANCE	500	\$ 1,000	100%	
4050	OFFICE SUPPLIES	1,000	\$ 2,200	120%	
4053	SUPPLIES & OPERATIONS	500	\$ 500	0%	
4056	ADVERTISING	1,000	\$ 700	-30%	
4060	CONTRACTED SERVICES	8,000	\$ 9,000	13%	
4075	LEGAL EXPENSES	5,000	\$ 4,000	-20%	
4077	INSURANCE	735	\$ 735	0%	
TOTAL	PLANNING AND ZONING	156,249	\$ 157,489	1%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	GENERAL FUND	12-13	13-14		
01-4500	PARKS AND RECREATION				
4020	PROFESSIONAL SERVICES	500	\$ 500	0%	
4024	UTILITIES	1,200	\$ 1,200	0%	
4026	DUES & PUBLICATIONS	200	\$ 200	0%	
4053	SUPPLIES & OPERATIONS	19,500	\$ 19,500	0%	
4056	ADVERTISING	1,000	\$ 1,000	0%	
4060	CONTRACTED SERVICES	26,000	\$ 26,000	0%	
4100	GRANT MATCH	3,000	\$ 3,000	0%	
4113	YOUTH PROGRAMS	8,050	\$ 8,050	0%	
TOTAL	PARKS AND RECREATION	59,450	\$ 59,450	0%	

01-4600	DEBT SERVICE				
4095	BOND PRINCIPAL	83,701	\$ 85,662	2%	
4096	BOND INTEREST	96,400	\$ 89,163	-8%	
TOTAL	DEBT SERVICE	\$ 180,101	\$ 174,826	-3%	
TOTAL	GENERAL FUND	\$ 4,869,001	\$ 4,775,731	-2%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 CAPITAL BUDGET
GENERAL FUND**

Approved May 28, 2013

REVENUES

Prior Year Surplus	\$ 181,000
CSR Reimbursement	<u>\$ 1,000</u>

TOTAL REVENUES

\$ 182,000

EXPENDITURES

4320	Road work		
	- Jefferson Street	22,000	
	- Additional projects as needed	<u>48,000</u>	
	Total Road Work		70,000
4320	Concrete/Sidewalk		
	- Tripoli - Park	27,000	
	- Maple Street	29,000	
	- Additional projects as needed	<u>14,000</u>	
	Total Concrete/Sidewalk		70,000
4320	Thermoplastic crosswalks		5,000
4200	Chevy Tahoe & Equipment	28,000	
4200	2 MDT (Car Computers)	6,000	
4200	E-Tix Printer & Card Reader	<u>2,000</u>	
	Total Police		36,000
4125	CSR Computer (Geneva)		1,000

TOTAL EXPENDITURES

\$ 182,000

TOTAL REVENUES	182,000
TOTAL EXPENDITURES	<u>182,000</u>

TOTAL REVENUES OVER EXPENDITURES **\$ -**

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference FY13/14
Fund #	ELECTRIC FUND	12-13	13-14	
10-3200-7030	RESIDENTIAL SALES	3,291,351	\$ 3,076,158	-7%
10-3200-7031	SMALL GEN SERVICE SALES	470,468	\$ 443,958	-6%
10-3200-7032	GENERAL SERVICE SALES	1,057,090	\$ 1,097,416	4%
10-3200-7035	STREET LIGHTS	88,030	\$ 87,080	-1%
10-3200-7038	LARGE GENERAL SERVICE	533,694	\$ 527,564	-1%
10-3200-7200	RECONNECTION FEE	1,000	\$ 4,000	300%
10-3200-7355	BOND DRAW	369,500	\$ 186,000	-50%
10-3200-7521	SALES-MATERIALS/SERVICES	30,000	\$ 30,000	0%
10-3200-7600	INTEREST ON DELINQUENT	30,000	\$ 30,000	0%
10-3200-7804	MISCELLANEOUS INCOME	4,000	\$ 2,000	-50%
10-3200-7999	NSF-HOLDING ACCOUNT	800	\$ 600	-25%
TOTALS	ELECTRIC FUND	5,875,933	\$ 5,484,776	-7%

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	ELECTRIC FUND	12-13	13-14		
	ELECTRIC ADMINISTRATION				
4002	SALARIES - FULL TIME	77,250	\$ 78,795	2%	1
4006	HEALTH CLAIMS	2,400	\$ 3,200	33%	
4007	FICA	5,910	\$ 6,030	2%	
4008	EMPLOYEE HEALTH INSURANCE	9,700	\$ 10,820	12%	
4009	RETIREMENT	7,300	\$ 7,403	1%	
4010	WORKER'S COMP	325	\$ 325	0%	
4012	FRINGE BENEFITS	625	\$ 100	-84%	
4016	CELL PHONE	600	\$ 600	0%	
4020	PROFESSIONAL SERVICES	120,000	\$ 100,000	-17%	
4021	EMPLOYEE TRAINING	1,000	\$ 1,000	0%	
4022	TELEPHONE	-	\$ 500	0%	
4025	TRAVEL	1,000	\$ 1,000	0%	
4026	DUES & PUBLICATIONS	18,500	\$ 15,000	-19%	
4027	REAL ESTATE TAXES	157,000	\$ 157,000	0%	
4030	VEHICLE FUEL	2,000	\$ 2,500	25%	
4037	GENERAL OVERHEAD	244,000	\$ 187,000	-23%	
4044	RENTAL OFFICE EQUIPMENT	-	\$ 200	0%	
4050	OFFICE SUPPLIES	500	\$ 500	0%	
4051	PRINTING	500	\$ 250	-50%	
4053	SUPPLIES & OPERATIONS	-	\$ 200	0%	
4056	ADVERTISING	-	\$ 350	0%	
4060	CONTRACTED SERVICES	1,500	\$ 10,500	600%	
4061	SAFETY SUPPLIES & MAT'L	-	\$ 700	0%	
4075	LEGAL EXPENSES	-	\$ -	0%	
4077	INSURANCE	636	\$ 636	0%	
4079	CREDIT CARD FEE	4,000	\$ 8,000	100%	
4080	CONTINGENCY	187,959	\$ 212,998	13%	
4088	REIMBURSEMENTS	92,321	\$ 91,022	-1%	
4094	LEASE-MD DE RAILROAD	3,200	\$ 3,450	8%	
4095	BOND PRINCIPAL	469,561	\$ 470,600	0%	
4096	BOND INTEREST	249,740	\$ 230,000	-8%	
4106	ENERGY AUDIT ASSISTANCE	15,000	\$ 16,000	7%	
4107	ELECTRIC ASSISTANCE FUND	10,000	\$ 10,000	0%	
TOTAL	ELECTRIC ADMINISTRATION	1,682,527	\$ 1,626,679	-3%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	ELECTRIC FUND	12-13	13-14		
10-4220	POWER PLANT				
4002	SALARIES - FULL TIME	44,783	\$ 45,678	2%	1
4003	SALARIES-PART TIME & TEMP	1,080	\$ 7,000	548%	
4004	SALARIES - OVERTIME	4,000	\$ 4,000	0%	
4006	HEALTH CLAIMS	1,200	\$ 1,600	33%	
4007	FICA	3,815	\$ 4,340	14%	
4008	EMPLOYEE HEALTH INSURANCE	6,000	\$ 4,820	-20%	
4009	RETIREMENT	4,350	\$ 4,590	6%	
4010	WORKER'S COMP	4,650	\$ 4,650	0%	
4012	FRINGE BENEFITS	625	\$ 100	-84%	
4016	CELL PHONE	600	\$ 600	0%	
4020	PROFESSIONAL SERVICES	120,000	\$ 110,000	-8%	
4021	EMPLOYEE TRAINING	2,500	\$ 2,500	0%	
4022	TELEPHONE	2,500	\$ 2,200	-12%	
4024	UTILITIES	3,200	\$ 6,000	88%	
4025	TRAVEL	500	\$ 500	0%	
4026	DUES & PUBLICATIONS	-	\$ 700	0%	
4030	VEHICLE FUEL	400	\$ 250	-38%	
4031	VEHICLE MAINTENANCE	200	\$ 200	0%	
4040	BUILDING MAINTENANCE	2,500	\$ 1,500	-40%	
4041	EQUIPMENT MAINTENANCE	35,000	\$ 30,000	-14%	
4045	RENTAL EQUIPMENT	400	\$ 400	0%	
4049	CHEMICALS	4,000	\$ 6,000	50%	
4050	OFFICE SUPPLIES	-	\$ 250	0%	
4053	SUPPLIES & OPERATIONS	4,000	\$ 4,000	0%	
4060	CONTRACTED SERVICES	15,000	\$ 20,000	33%	
4061	SAFETY SUPPLIES & MAT'L	1,000	\$ 1,000	0%	
4063	LUBE OIL	7,442	\$ 6,787	-9%	
4066	DIESEL FUEL	81,611	\$ 72,395	-11%	
4067	PURCHASED POWER	2,946,353	\$ 2,765,239	-6%	
4077	INSURANCE	10,797	\$ 10,797	0%	
TOTAL	POWER PLANT	3,308,506	\$ 3,118,096	-6%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference FY 13/14	# of Employees
Fund #	ELECTRIC FUND	12-13	13-14		
10-4230	POWER DISTRIBUTION				
4002	SALARIES - FULL TIME	297,429	\$ 303,389	2%	5
4004	SALARIES - OVERTIME	12,000	\$ 12,000	0%	
4006	HEALTH CLAIMS	8,400	\$ 11,200	33%	
4007	FICA	23,671	\$ 24,127	2%	
4008	EMPLOYEE HEALTH INSURANCE	38,000	\$ 29,360	-23%	
4009	RETIREMENT	30,000	\$ 29,000	-3%	
4010	WORKMAN'S COMP	15,250	\$ 13,000	-15%	
4012	FRINGE BENEFITS	3,125	\$ 500	-84%	
4016	CELL PHONE	3,000	\$ 3,000	0%	
4020	PROFESSIONAL SERVICES	7,000	\$ 5,000	-29%	
4021	EMPLOYEE TRAINING	9,000	\$ 9,000	0%	
4022	TELEPHONE	3,500	\$ 3,500	0%	
4024	UTILITIES	10,000	\$ 10,000	0%	
4025	TRAVEL	2,000	\$ 2,000	0%	
4030	VEHICLE FUEL	8,500	\$ 9,000	6%	
4031	VEHICLE MAINTENANCE	10,000	\$ 10,000	0%	
4035	RADIO MAINTENANCE	500	\$ 500	0%	
4038	SEWAGE	1,000	\$ 1,000	0%	
4040	BUILDING MAINTENANCE	500	\$ 500	0%	
4041	EQUIPMENT MAINTENANCE	1,000	\$ 1,200	20%	
4045	RENTAL EQUIPMENT	500	\$ 500	0%	
4050	OFFICE SUPPLIES	-	\$ 1,200	0%	
4053	SUPPLIES & OPERATIONS	23,000	\$ 40,000	74%	
4060	CONTRACTED SERVICES	-	\$ 25,000	0%	
4061	SAFETY SUPPLIES & MAT'L	3,000	\$ 5,000	67%	
4077	INSURANCE	5,025	\$ 5,025	0%	
4092	CAPITAL OUTLAY	369,500	\$ 186,000	-50%	
TOTAL	POWER DISTRIBUTION	884,900	\$ 740,001	-16%	
TOTAL	ELECTRIC FUND	5,875,933	\$ 5,484,776	-7%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 CAPITAL BUDGET
ELECTRIC FUND**

Approved May 28, 2013

REVENUES

Bond Draw \$ 186,000

TOTAL REVENUES

\$ 186,000

EXPENDITURES

Distribution

WATER TREATMENT PLANT - 3 PHASE RECLOSER	\$ 25,000
SMART ELECTRIC METERS	\$ 85,000
ROTTEN POLE REPLACEMENT	\$ 30,000
40-70 WATT INDUCTION LIGHTS	\$ 12,000
TEST SUBSTATION GROUND GRID	\$ 5,000
INSTALL FANS ON SUBSTATION TRANSFORMERS	\$ 20,000
SCHWEITZER COMMUNICATION PLATFORM	\$ 7,000
CAPACITOR BANK	\$ 2,000

Total Distribution **186,000**

TOTAL EXPENDITURES

\$ 186,000

TOTAL REVENUES **186,000**

TOTAL EXPENDITURES **186,000**

TOTAL REVENUES OVER EXPENDITURES **\$ -**

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference
Fund #	WATER FUND	12-13	13-14	FY13/14
20-3300-7010	WATER SALES	591,000	\$ 608,000	3%
20-3300-7012	READY TO SERVE	30,000	\$ 35,000	17%
20-3300-7200	RECONNECTION FEE	500	\$ 1,000	100%
20-3300-7400	SPECIAL CONNECTION FEES	175,000	\$ 175,000	0%
20-3300-7520	WATER TOWER RENT	39,000	\$ 56,100	44%
20-3300-7521	SALES-MATERIALS/SERVICES	10,000	\$ 10,000	0%
20-3300-7600	INTEREST ON DELINQUENT	5,000	\$ 7,000	40%
TOTALS	WATER FUND	850,500	\$ 892,100	5%

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference	# of
Fund #	WATER FUND	12-13	13-14	FY 13/14	Employees
20-4310	WATER ADMINISTRATION				
4002	SALARIES - FULL TIME	103,444	\$ 105,520	2%	1.5
4004	SALARIES - OVERTIME	7,000	\$ 7,000	0%	
4006	HEALTH CLAIMS	3,600	\$ 4,800	33%	
4007	FICA	8,449	\$ 8,449	0%	
4008	EMPLOYEE HEALTH INSURANCE	12,600	\$ 13,820	10%	
4009	RETIREMENT	9,800	\$ 9,800	0%	
4010	WORKER'S COMP	5,250	\$ 6,500	24%	
4012	FRINGE BENEFITS	938	\$ 150	-84%	
4016	CELL PHONE	600	\$ 600	0%	
4021	EMPLOYEE TRAINING	1,600	\$ 1,600	0%	
4022	TELEPHONE	2,000	\$ 2,000	0%	
4027	REAL ESTATE TAXES	25	\$ 25	0%	
4030	VEHICLE FUEL	2,500	\$ 3,000	20%	
4031	VEHICLE MAINTENANCE	500	\$ 1,500	200%	
4037	GENERAL OVERHEAD	54,000	\$ 63,000	17%	
4050	OFFICE SUPPLIES	200	\$ 100	-50%	
4051	PRINTING	250	\$ 250	0%	
4053	SUPPLIES & OPERATIONS	1,000	\$ 1,000	0%	
4060	CONTRACTED SERVICES	6,000	\$ 4,500	-25%	
4061	SAFETY SUPPLIES & MAT'L	500	\$ 500	0%	
4077	INSURANCE	485	\$ 485	0%	
4079	CREDIT CARD FEE	4,000	\$ 8,000	100%	
4080	CONTINGENCY	90,314	\$ 273,234	203%	
4091	RAILROAD LICENSES	4,500	\$ 5,000	11%	
4095	BOND PRINCIPAL	10,410	\$ 11,430	10%	
4096	BOND INTEREST	28,014	\$ 11,010	-61%	
4101	CUST SERVICE REIM GEN FUN	39,502	\$ 29,655	-25%	
TOTAL	WATER ADMINISTRATION	397,481	\$ 572,928	44%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference	# of
		12-13	13-14	FY 13/14	Employees
Fund #	WATER FUND				
20-4320	TREATMENT				
4002	SALARIES - FULL TIME	35,414	\$ 36,131	2%	1
4003	SALARIES - PART-TIME	-	\$ 6,000	0%	Seasonal
4004	SALARIES - OVERTIME	3,500	\$ 3,500	0%	
4006	HEALTH CLAIMS	1,200	\$ 1,600	33%	
4007	FICA	2,977	\$ 3,491	17%	
4008	EMPLOYEE HEALTH INSURANCE	4,850	\$ 4,863	0%	
4009	RETIREMENT	3,500	\$ 3,570	2%	
4010	WORKER'S COMP	1,870	\$ 1,900	2%	
4012	FRINGE BENEFITS	625	\$ 100	-84%	
4016	CELL PHONE	600	\$ 600	0%	
4024	UTILITIES	38,000	\$ 38,000	0%	
4025	TRAVEL	200	\$ -	-100%	
4030	VEHICLE FUEL	2,500	\$ 3,000	20%	
4031	VEHICLE MAINTENANCE	600	\$ 1,500	150%	
4040	BUILDING MAINTENANCE	700	\$ 250	-64%	
4041	EQUIPMENT MAINTENANCE	2,500	\$ 2,500	0%	
4049	CHEMICALS	37,000	\$ 42,000	14%	
4053	SUPPLIES & OPERATIONS	3,000	\$ 7,000	133%	
4077	INSURANCE	437	\$ 437	0%	
4092	CAPITAL OUTLAY-EQUIPMENT	150,000	\$ -	-100%	
TOTAL	TREATMENT	289,473	\$ 156,442	-46%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference	# of
		12-13	13-14	FY 13/14	Employees
Fund #	WATER FUND				
20-4330	DISTRIBUTION				
4002	SALARIES - FULL TIME	61,792	\$ 57,428	-7%	1.5
4004	SALARIES - OVERTIME	6,000	\$ 6,000	0%	
4006	HEALTH CLAIMS	1,800	\$ 3,200	78%	
4007	FICA	5,186	\$ 4,852	-6%	
4008	EMPLOYEE HEALTH INSURANCE	11,500	\$ 7,600	-34%	
4009	RETIREMENT	6,030	\$ 5,700	-5%	
4010	WORKER'S COMP	3,500	\$ 3,800	9%	
4012	FRINGE BENEFITS	938	\$ 150	-84%	
4016	CELL PHONE	900	\$ 600	-33%	
4025	TRAVEL	200	\$ -	-100%	
4030	VEHICLE FUEL	4,500	\$ 4,400	-2%	
4031	VEHICLE MAINTENANCE	1,200	\$ 1,500	25%	
4041	EQUIPMENT MAINTENANCE	1,500	\$ 1,500	0%	
4043	STREET REPAIR	5,000	\$ 5,000	0%	
4053	SUPPLIES & OPERATIONS	18,000	\$ 16,000	-11%	
4073	LAB & TESTING	4,500	\$ 6,500	44%	
4077	INSURANCE	6,000	\$ 6,000	0%	
4092	CAPITAL OUTLAY	25,000	\$ 32,500	30%	
TOTAL	DISTRIBUTION	163,546	\$ 162,730	0%	
TOTAL	WATER FUND	850,500	\$ 892,100	5%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 CAPITAL BUDGET
WATER FUND**

Approved May 28, 2013

REVENUES

Special Connections \$ 32,500

TOTAL REVENUES

\$ 32,500

EXPENDITURES

4x4 Pickup Truck w/Liner & Tow Hitch 24,000
Lawn Mower 8,500

TOTAL EXPENDITURES

\$ 32,500

TOTAL REVENUES 32,500

TOTAL EXPENDITURES 32,500

TOTAL REVENUES OVER EXPENDITURES \$ -

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

1 May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference
Fund #	SEWER FUND	12-13	13-14	FY13/14
24-3340-7012	READY TO SERVE	95,000	\$ 100,000	5%
24-3340-7020	SEWER CHARGES	1,283,300	\$ 1,347,465	5%
24-3340-7302	HAULER FEE	80,000	\$ 85,000	6%
24-3340-7400	SPECIAL CONNECTION FEES	367,830	\$ 367,830	0%
24-3340-7521	SALES-MATERIALS/SERVICES	5,000	\$ 8,000	60%
24-3340-7600	INTEREST ON DELINQUENT	15,000	\$ 16,000	7%
24-3340-7804	MISCELLANEOUS INCOME	10,000	\$ 5,000	-50%
TOTALS	SEWER FUND	1,856,130	\$ 1,929,295	4%

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference	# of
Fund #	SEWER FUND	12-13	13-14	FY 13/14	Employees
24-4360	ADMINISTRATION				
4002	SALARIES - FULL TIME	142,025	\$ 102,998	-27%	1.7
4004	SALARIES - OVERTIME	3,000	\$ 3,000	0%	
4006	HEALTH CLAIMS	2,880	\$ 3,840	33%	
4007	FICA	11,095	\$ 8,109	-27%	
4008	EMPLOYEE HEALTH INSURANCE	9,000	\$ 6,940	-23%	
4009	RETIREMENT	13,650	\$ 9,595	-30%	
4010	WORKER'S COMP	7,000	\$ 7,000	0%	
4012	FRINGE BENEFITS	1,563	\$ 150	-90%	
4016	CELL PHONE	1,800	\$ 1,200	-33%	
4020	PROFESSIONAL SERVICES	4,000	\$ 2,000	-50%	
4021	EMPLOYEE TRAINING	9,000	\$ 9,000	0%	
4022	TELEPHONE	1,000	\$ 1,200	20%	
4026	DUES & PUBLICATIONS	2,000	\$ 2,000	0%	
4027	REAL ESTATE TAXES	60	\$ 90	50%	
4030	VEHICLE FUEL	5,000	\$ 5,500	10%	
4031	VEHICLE MAINTENANCE	1,000	\$ 1,400	40%	
4037	GENERAL OVERHEAD	119,000	\$ 137,000	15%	
4050	OFFICE SUPPLIES	1,000	\$ 1,000	0%	
4051	PRINTING	250	\$ -	-100%	
4056	ADVERTISING	500	\$ 500	0%	
4060	CONTRACTED SERVICES	2,500	\$ 2,500	0%	
4061	SAFETY SUPPLIES & MAT'L	750	\$ 1,000	33%	
4069	BAD DEBT EXPENSE	500	\$ -	-100%	
4075	LEGAL EXPENSES	3,000	\$ 3,000	0%	
4077	INSURANCE	1,095	\$ 1,095	0%	
4079	CREDIT CARD FEE	5,000	\$ 8,000	60%	
4080	CONTINGENCY	46,711	\$ 181,761	289%	
4088	REIMBURSEMENTS	4,600	\$ -	-100%	
4091	RAILROAD LICENSES	4,200	\$ 4,600	10%	
4095	BOND PRINCIPAL	255,640	\$ 211,410	-17%	
4096	BOND INTEREST	394,290	\$ 154,600	-61%	
4101	CUST SERVICE REIM GEN FUN	44,075	\$ 34,360	-22%	
TOTAL	ADMINISTRATION	1,097,184	\$ 904,848	-18%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference	# of
Fund #	SEWER FUND	12-13	13-14	FY 13/14	Employees
24-4365	COLLECTION SYSTEM				
4002	SALARIES - FULL TIME	61,792	\$ 57,428	-7%	1.5
4004	SALARIES - OVERTIME	6,000	\$ 6,000	0%	
4006	HEALTH CLAIMS	1,800	\$ 3,200	78%	
4007	FICA	5,186	\$ 4,852	-6%	
4008	EMPLOYEE HEALTH INSURANCE	11,500	\$ 7,600	-34%	
4009	RETIREMENT	6,077	\$ 5,700	-6%	
4010	WORKER'S COMP	3,450	\$ 3,800	10%	
4012	FRINGE BENEFITS	150	\$ 150	0%	
4016	CELL PHONE	600	\$ 600	0%	
4020	PROFESSIONAL SERVICES	500	\$ -	-100%	
4022	TELEPHONE	1,200	\$ 1,200	0%	
4024	UTILITIES	20,000	\$ 20,200	1%	
4030	VEHICLE FUEL	4,000	\$ 4,500	13%	
4031	VEHICLE MAINTENANCE	1,000	\$ 1,500	50%	
4041	EQUIPMENT MAINTENANCE	4,000	\$ 3,500	-13%	
4043	STREET REPAIR	3,000	\$ 2,500	-17%	
4053	SUPPLIES & OPERATIONS	4,500	\$ 4,500	0%	
4060	CONTRACTED SERVICES	4,000	\$ 4,000	0%	
4077	INSURANCE	2,160	\$ 2,160	0%	
TOTAL	COLLECTION SYSTEM	140,915	\$ 133,390	-5%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference	# of
				FY 13/14	Employees
Fund #	SEWER FUND	12-13	13-14		
24-4370	TREATMENT PLANT				
4002	SALARIES - FULL TIME	115,170	\$ 122,994	7%	2.9
4004	SALARIES - OVERTIME	5,000	\$ 5,000	0%	
4006	HEALTH CLAIMS	4,800	\$ 6,400	33%	
4007	FICA	9,193	\$ 9,792	7%	
4008	EMPLOYEE HEALTH INSURANCE	18,300	\$ 20,100	10%	
4009	RETIREMENT	11,200	\$ 12,000	7%	
4010	WORKER'S COMP	5,000	\$ 8,100	62%	
4012	FRINGE BENEFITS	200	\$ 300	50%	
4016	CELL PHONE	600	\$ 1,740	190%	
4022	TELEPHONE	1,500	\$ 1,250	-17%	
4024	UTILITIES	144,000	\$ 180,000	25%	
4030	VEHICLE FUEL	4,000	\$ 4,500	13%	
4031	VEHICLE MAINTENANCE	750	\$ 1,500	100%	
4041	EQUIPMENT MAINTENANCE	1,000	\$ 5,000	400%	
4049	CHEMICALS	25,000	\$ 25,000	0%	
4053	SUPPLIES & OPERATIONS	7,500	\$ 7,500	0%	
4060	CONTRACTED SERVICES	5,000	\$ 3,000	-40%	
4066	DIESEL FUEL	4,000	\$ 4,000	0%	
4073	LAB & TESTING	6,000	\$ 8,000	33%	
4077	INSURANCE	6,000	\$ 6,000	0%	
4121	LANDFILL CHARGES	12,500	\$ 8,500	-32%	
TOTAL	TREATMENT PLANT	386,713	\$ 440,676	14%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference	# of
Fund #	SEWER FUND	12-13	13-14	FY 13/14	Employees
24-4380	SPRAY SITE				
4002	SALARIES - FULL TIME	96,445	\$ 169,813	76%	4
4003	SALARIES-PART TIME & TEMP	10,000	\$ 10,000	0%	Seasonal
4004	SALARIES - OVERTIME	3,000	\$ 3,000	0%	
4006	HEALTH CLAIMS	2,400	\$ 9,600	300%	
4007	FICA	8,373	\$ 13,985	67%	
4008	EMPLOYEE HEALTH INSURANCE	15,600	\$ 27,300	75%	
4009	RETIREMENT	8,900	\$ 16,483	85%	
4010	WORKER'S COMP	4,500	\$ 11,900	164%	
4012	FRINGE BENEFITS	200	\$ 400	100%	
4016	CELL PHONE	1,200	\$ 2,400	100%	
4022	TELEPHONE	1,200	\$ 2,000	67%	
4024	UTILITIES	40,000	\$ 60,000	50%	
4030	VEHICLE FUEL	4,000	\$ 5,000	25%	
4031	VEHICLE MAINTENANCE	1,500	\$ 2,500	67%	
4040	BUILDING MAINTENANCE	500	\$ 1,000	100%	
4041	EQUIPMENT MAINTENANCE	5,000	\$ 5,000	0%	
4049	CHEMICALS	6,000	\$ 8,000	33%	
4053	SUPPLIES & OPERATIONS	4,000	\$ 7,500	88%	
4060	CONTRACTED SERVICES	1,500	\$ 1,500	0%	
4066	DIESEL FUEL	3,000	\$ 4,500	50%	
4073	LAB & TESTING	7,000	\$ 14,000	100%	
4077	INSURANCE	7,000	\$ 6,000	-14%	
4092	CAPITAL OUTLAY	-	\$ 68,500	0%	
TOTAL	SPRAY SITE	231,318	\$ 450,381	95%	
TOTAL	SEWER FUND	1,856,130	\$ 1,929,295	4%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 CAPITAL BUDGET
SEWER FUND**

Approved May 28, 2013

REVENUES

Special Connections \$ 68,500

TOTAL REVENUES

\$ 68,500

EXPENDITURES

Improvements to Pole Barn 8,500
Lawn Mower for New Spray Site 50,000
Office Supplies & Equipment for New
Spray Site 10,000

TOTAL EXPENDITURES

\$ 68,500

TOTAL REVENUES 68,500

TOTAL EXPENDITURES 68,500

TOTAL REVENUES OVER EXPENDITURES \$ -

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference FY13/14
Fund #	STORMWATER	12-13	13-14	
30-3300-7021	RESIDENTIAL SW FEE	-	\$ 70,000	0%
30-3300-7022	NON-RESIDENTIAL SW FEE	-	\$ 100,000	0%
30-3300-7600	INTEREST ON DELINQUENT	-	\$ -	0%
30-3300-7804	MISCELLANEOUS INCOME	-	\$ -	0%
30-3300-7919	CONTRIBUTION FROM GF	300,000	\$ 300,000	0%
TOTALS	STORMWATER FUND	300,000	\$ 470,000	57%

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 BUDGET**

Approved May 28, 2013

		FY 13 Budget	FY 14 Budget	% Difference	# of
		12-13	13-14	FY 13/14	Employees
Fund #	STORMWATER				
30-4300	STORMWATER				
4002	SALARIES - FULL TIME	-	\$ 65,000	0%	2.1
4004	SALARIES - OVERTIME	-	\$ 1,000	0%	
4006	HEALTH CLAIMS	-	\$ 7,000	0%	
4007	FICA	-	\$ 5,050	0%	
4008	EMPLOYEE HEALTH INSURANCE	-	\$ 21,700	0%	
4009	RETIREMENT	-	\$ 6,785	0%	
4010	WORKERS COMP	-	\$ 4,100	0%	
4012	FRINGE BENEFITS	-	\$ 200	0%	
4016	CELL PHONE	-	\$ 1,260	0%	
4020	PROFESSIONAL SERVICES	263,000	\$ 170,000	-35%	
4021	EMPLOYEE TRAINING	-	\$ 1,000	0%	
4030	VEHICLE FUEL	-	\$ 4,000	0%	
4031	VEHICLE MAINTENANCE	-	\$ 2,000	0%	
4037	GENERAL OVERHEAD	-	\$ 39,000	0%	
4053	SUPPLIES & OPERATIONS	-	\$ 30,000	0%	
4060	CONTRACTED SERVICES	7,000	\$ 10,000	43%	
4077	INSURANCE	-	\$ 1,000	0%	
4079	CREDIT CARD FEE	-	\$ 5,000	0%	
4080	CONTINGENCY	-	\$ 38,318	0%	
4092	CAPTIAL OUTLAY-EQUIPMENT	30,000	\$ 30,000	0%	
4101	CUST SERVICE REIM GEN FUN	-	\$ 27,587	0%	
TOTAL	STORMWATER	\$ 300,000	\$ 470,000	57%	

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2014 CAPITAL BUDGET
STORMWATER FUND**

Approved May 28, 2013

REVENUES

FY 14 Revenues \$ 30,000

TOTAL REVENUES

\$ 30,000

EXPENDITURES

Annual Contribution for Vac Truck (10 years) 30,000

TOTAL EXPENDITURES

\$ 30,000

TOTAL REVENUES

30,000

TOTAL EXPENDITURES

30,000

TOTAL REVENUES OVER EXPENDITURES

\$ -