



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov

Town of Berlin Historic District Commission

December 3, 2014 – 5:30 PM

Berlin Town Hall – Council Chambers



1. Call to Order
2. Agenda Adoption
3. Approval of Minutes: November 5, 2014
4. Bleached Butterfly-Case # 12-3-14- 19, 3 Pitts Street- Signage
5. Blacksmith's- Case # 12-3-14-20, 104 Pitts Street- Signage & Fence
6. Comments from the Public
7. Comments from Staff
8. Comments from the Commissioners
9. Comments from the Chairman
10. Adjournment

Any persons having questions about the above-referenced meeting or any persons needing special accommodations should contact Dave Engelhart at 410-641-4143. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland or 1-800-735-2258 outside Maryland.



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HISTORIC DISTRICT COMMISSION APPLICATION

Date: 11/25/2014 Subject Property Location: 3 Pitts Street Berlin MD 21811 Case #: 12-3-14-19

Property Owner Bleached Butterfly LLC Owner Phone # 410-980-2352

Owner Address 3 Pitts Street Berlin MD 21811 Owner Email: autumn@bleachedbutterfly.com

Agent/Contractor: Signs Illustrated / Jack Curry Agent Phone# 410-726-6395

Work Involves: Alterations New Construction Addition Demolition Sign Other

DESCRIPTION OF WORK PROPOSED:

Install one (1) decorative double sided oval hanging sign for above sidewalk identifying Bleached Butterfly.

DOCUMENTS REQUIRED TO BE FILED WITH APPLICATION

All required documents must be submitted to the Planning Department prior to at least three (3) weeks prior to the next regularly scheduled hearing. Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regular scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action. The Berlin Historic District Commission Rules and Regulations are available for review in the Town of Berlin Planning Department.

The following items, if applicable, must be provided to Town Staff in order for the proposal to be considered:

1. Site plan.
2. Scaled drawings of plans and/or elevations of the proposal, or in the alternative, a scale model.
3. Color photographs of the existing structure, the area to be altered and close-ups of architectural details.
4. For a proposed new structure, photographs of the subject site and all buildings in the immediate vicinity.
5. All photographs shall be printed on 8½ x 11 paper or provided in digital format, and shall be labeled with a description of the contents of the photographs.
6. Samples of materials or copies of manufacturers product literature.

The applicant, or an authorized representative, has been advised to appear at the meeting of the Berlin Historic District Commission scheduled for 12/03/2014 (date).

Applicant Signature Autumn Kramer Date 11/25/2014

APPROVED:

Historic District Commission Chair (Date)

Planning Director (Date)



Jack Curry • 410-726-6395 • jackcurry57@gmail.com • 11355 St. Martins Neck Rd. Bishopville, Md. 21813

Proposal 2: Bleached Butterfly Sign

Nov. 24th 2014 Attention: Josh and Autumn Faber

Design, manufacture and install (1) dbl. sided hanging sign for above sidewalk.
 Sign Material: 3/4" thick solid pvc Komacel with high perf. full color vinyl graphic.
 Border will be sanded and painted with exterior satin acrylic latex. (PMS 457 GOLD) Colors to be decided
 Oval plaque attached to existing metal awning support struts with stainless steel hardware and galv. chains and eye hooks.



Materials: \$350
 Labor/Install \$150
 Sales Tax \$ 21

Total Cost Installed \$521

Aprox. 30" wide by 24" high

Thanks for the opportunity
 Jack Curry

1/2 downpayment...balance on completion

Please initial all categories / sign/ fax back to 410-352-3710

	OK as is PROCEED	Change / PROCEED	Change / NEW PROOF
Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Layout	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spelling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature _____ Date _____

signsillustratedjackcurry.com

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Town of Berlin
Historic District Commission
November 5, 2014

The meeting for the Historic District Commission for the November 5, 2014 meeting was called to order by the Chairman Carol Rose. In attendance was Carol Rose, Rick Stack, Betty Tustin, Ellen Lang and Joel Todd. Absent from the meeting was Mary Moore. Planning Director Dave Engelhart and Permit Coordinator Carolyn Duffy were also present.

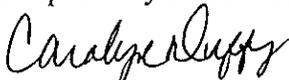
Chairman Carol Rose called the meeting to order at 5:32PM. She then called for a motion to except the agenda. Joel Todd made the motion to except the November 5, 2014 agenda. Ellen Lang second the motion and it was unanimously accepted by the commission. Rick Stack made motion to approve the minutes from the October 1, 2014 meeting. Betty Tustin seconded the motion and it was unanimously accepted by the commission.

Kirk Burbage 108 William Street Case # 11-5-14-18 requesting a privacy fence for the funeral home. Mr. Joel Todd recused himself from this case due to being a longtime friend of Mr. Burbage. Mr. Burbage not present yet, the Mayor W.G. Williams came forward to speak about Mr. Kirk Burbage. He said Mr. Burbage had called him about some complaints about the bodies that could be seen from the street and asked what he could do. At one time a house sat at the corner of Pitt Street that now has been removed and it makes it more visible from the street. The Mayor told the commission that Mr. Burbage tries to be discrete during the day because of the amount of visitors that we have coming to town and walking around and for the dignity of the families and their loved one.

Mayor Williams said he called Mr. Engelhart and spoke to him about the fence and also told Kirk to get a permit and he would also have to come before the Historic District Commission. Mayor Williams told the commission that he had to make a judgment call and it was an unforeseen incident. Members agreed that Mr. Burbage always does a great job.

Chairman Rose asked each member if they had a problem with the fence. Ms. Ellen Lang had no problem with the fence but thought that Mr. Burbage should have been present at the meeting. Mrs. Betty Tustin had no problem with the fence. Mr. Rick Stack agreed with Ms. Lang that Mr. Burbage should have been present but had no problem with the fence. Chairman called for a motion. Mrs. Betty Tustin made motion to approve the vinyl fence Case # 11-5-14-18. Mr. Rick Stack seconded the motion and it was unanimously accepted by the commission. With their being no comments from the public, staff, commissioners or chairman meeting was adjourned at 5:44PM.

Respectfully Submitted,


Carolyn Duffy



Mayor & Council of Berlin

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Berlin, MD 21811
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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>11-26-14</u>	Property Address: <u>104 PITTS ST.</u>
Property Owner: <u>J. WATERS-ZEGNA</u>	Phone: <u>302-542-5434</u>
Property Owner Address: <u>108 WASH ST.</u>	Email: <u>justinezegna@gmail.com</u>
Applicant: <u>J. WATERS-ZEGNA</u>	Phone: <u>same</u>
<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Contractor	Email: <u>same</u>
Address: <u>102 WASH. ST.</u>	

Type of Work:			
<input checked="" type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Demolition	<input checked="" type="checkbox"/> Sign	<input type="checkbox"/> Awning	_____

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

NEW SIGN. MORE HISTORICAL IN NATURE

FENCE TO COVER TRASH RECEPTICLES

All required documents must be submitted to the Planning Director at least 21 days prior to the next meeting of the Historic District Commission. See below for documents required to be filed with application.

Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regularly scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action.

I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

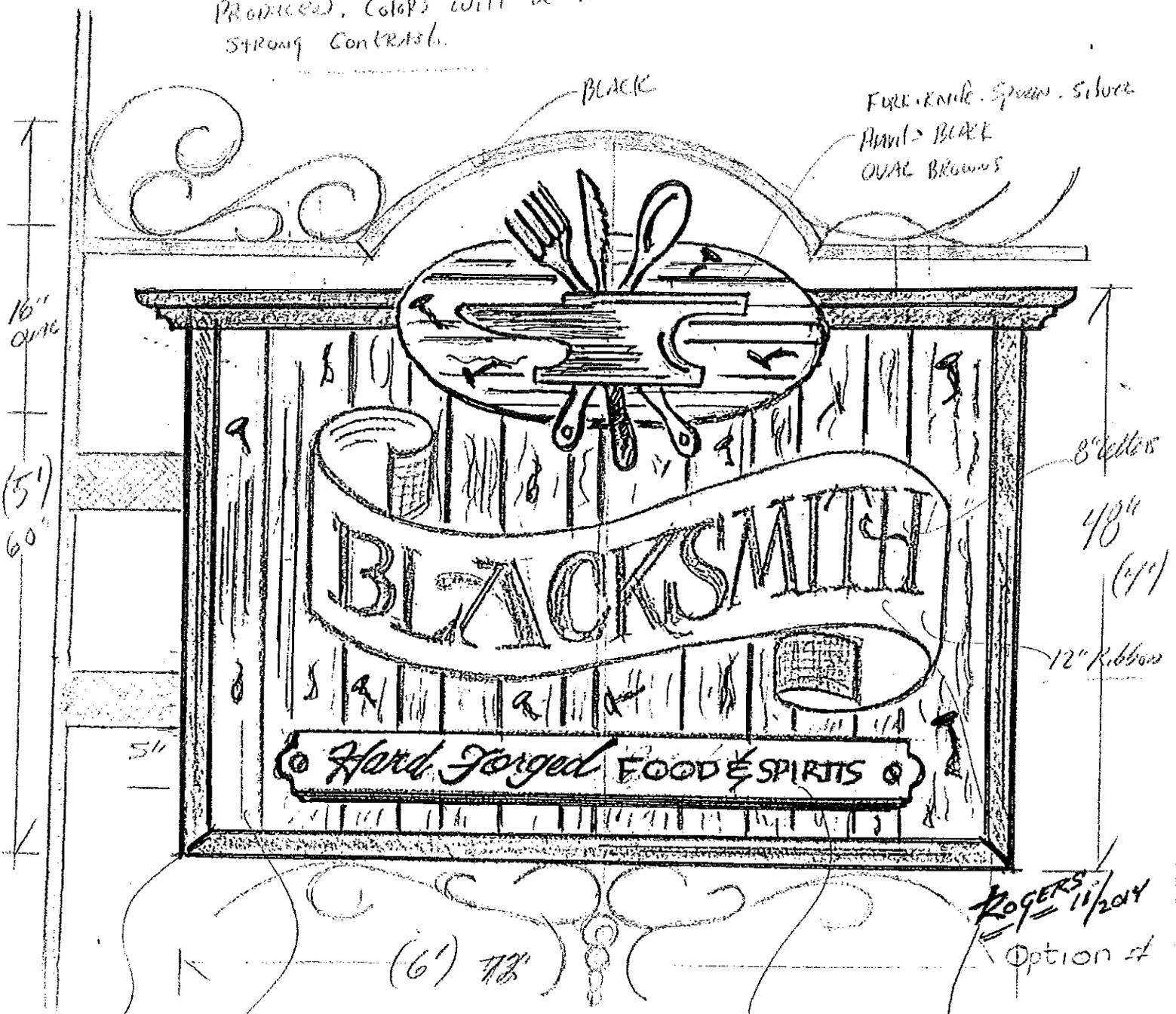
Applicant/Agent Signature [Signature]

<input type="checkbox"/> Site Plan, if applicable
<input type="checkbox"/> Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mock up.
<input type="checkbox"/> For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
<input type="checkbox"/> For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
<input type="checkbox"/> Samples of materials or copies of manufacturers product literature.
*Photographs shall be printed or mounted on 8 1/2 X 11 paper or cardboard, and labeled

Date Rec'd <u>11-26-14</u>	Initials <u>CP</u>	HDC Meeting	Case # <u>12.3.14-20</u>
HDC Approval (signature)			

Note: Once we get a Go Ahead
 A Color Rendering will be
 Produced. Colors will be a
 STRONG CONTRAST.

MEASUREMENTS ARE
 BELOW. SIGN IS
 5' TALL X 6' WIDE



BLACK

FORK, KNIFE, SPOON, SILVER
 PLATE - BLACK
 OVAL BROWN

FRAME
 BLACK.

WOODEN BACKGROUND
 DEEP BROWN

PANEL BIEGE
 w/ BLACK COPY

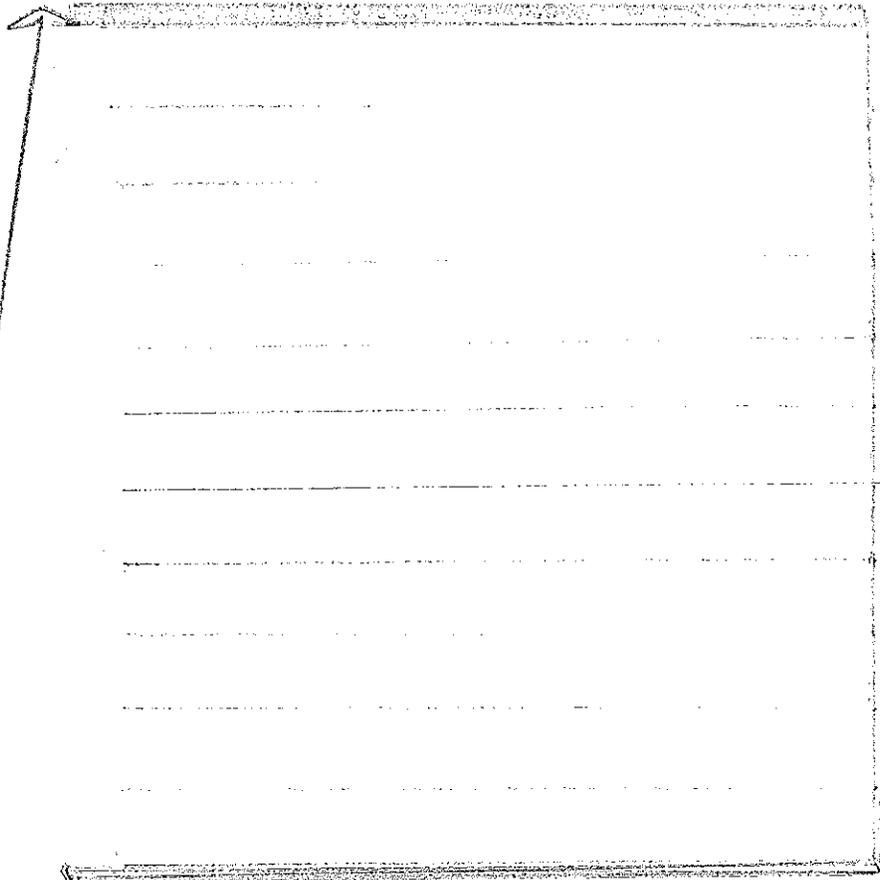
WORD BLACKSMITH
 BLACK ON BURGUNDY

Ribbon Color
 BLENDED IVORY
 with MIX OF
 WHITE & GRAY

ROGERS 11/20/24
 Option #

TREATED 2x4
SECURED
w/ CONCRETE

WOOD FENCING TO
COVER
TRASH AREA



↑ WOOD FENCING

H X W