



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov

Town of Berlin Historic District Commission

April 01, 2015 – 5:30 PM

Berlin Town Hall – Council Chambers



1. Call to Order
2. Agenda Adoption
3. Approval of Minutes: March 4, 2015
4. 119 N. Main- Leaky Pete's- Signage - Case# 4-1-15-2
5. 501 S. Main Street- Shed- Case# 4-1-15-3
6. 16 Broad Street- Bustle – Signage – Case# 4-1-15-4
7. 7 & 9 S. Main Street – Enchanted Tea Room & Bustle Bridal Boutique, Exterior – Case# 4-1-15-5
8. Comments from the Public
9. Comments from Staff
10. Comments from the Commissioners
11. Comments from the Chairman
12. Adjournment

Any persons having questions about the above-referenced meeting or any persons needing special accommodations should contact Dave Engelhart at 410-641-4143. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland or 1-800-735-2258 outside Maryland.

Town of Berlin
Historic District Commission
March 4, 2015

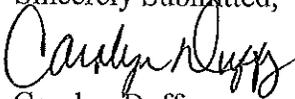
The meeting for the Historic District Commission for March 4, 2015 was called to order by Chairman Carol Rose. In attendance was Carol Rose, Betty Tustin, Rick Stack, Mary Moore and Joel Todd. Absent from meeting was Ellen Lang. Planning Director Dave Engelhart and Permit Coordinator Carolyn Duffy were also present.

Chairman Carol Rose called the March 4th, 2015 meeting to order at 5:35PM. Chairman Rose called for a motion to adopt the agenda. Joel Todd made the motion to adopt the March 4th 2015 agenda. Rick Stack seconded the motion and it was unanimously accepted by the commission.

Rick Stack made motion to approve the minutes from the February 4th 2015 meeting. Joel Todd seconded the motion and it was unanimously accepted by the commission. Chairman Rose called Case# 02-04-15-1 which had been continued from the February 4th, 2015 agenda, Claudia Nicholls was present to represent the application for State Farm requesting new signage for the business. Joel Todd asked about the sign that was hanging in the window. Ms. Nicholls told him it was on the inside of the glass. The commission told her that the outside sign looked good.

Motion to approve Case# 02-04-15-1 was made by Rick Stack. Seconded by Joel Todd and it was unanimously accepted by the commission. Mr. Engelhart told the commission as of right then we had two cases to come before them on the next month's agenda. With there being no comments from the public, commissioners or chairman meeting was adjourned. Motion to adjourn made by Rick Stack and seconded by Mary Moore. Meeting adjourned at 5:40PM.

Sincerely Submitted,



Carolyn Duffy



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Berlin, MD 21811
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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>3/13/15</u>	Property Address: <u>119 Main St.</u>
Property Owner: <u>ERIN BARNARD</u>	Phone: <u>410-226-6223</u>
Property Owner Address: <u>9 Bay St. Berlin, MD</u>	Email: <u>e9936jr@yahoo.com</u>
Applicant: <u>TERRY FEETLEY</u>	Phone: <u>443-223-1104</u>
<input type="checkbox"/> Owner <input checked="" type="checkbox"/> Tenant <input type="checkbox"/> Contractor	Email: <u>a.classicride@yahoo.com</u>
Address: <u>32 HIGGINS RD Cotteridge, MD 21613</u>	

Type of Work:

<input checked="" type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Demolition	<input checked="" type="checkbox"/> Sign	<input type="checkbox"/> Awning	

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, cc dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

Retrace or replace existing sign.
Same style, size. Colors = Burgundy
Bold + Black

All required documents must be submitted to the Planning Director at least 21 days prior to the next meet the Historic District Commission. See below for documents required to be filed with application.

Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to at the scheduled meeting may result in postponement of the application until the next regularly scheduled meeting. application is denied, the same application cannot be resubmitted for one year from date of such action.

I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is agreement with this application.

Applicant/Agent Signature Terry Footley

- Site Plan, if applicable
 - Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improven or in the alternative, a scale mock up.
 - For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architect detail and the area in the immediate vicinity.
 - For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
 - Samples of materials or copies of manufacturers product literature.
- *Photographs shall be printed or mounted on 8 1/2 X 11 paper or cardboard, and labeled

Date Rec'd <u>3/13/15</u>	Initials <u>CO</u>	HDC Meeting <u>4-1-15</u>	Case # <u>4-1-15-2</u>
HDC Approval (signature)			

HD B'g Permit July, 2014

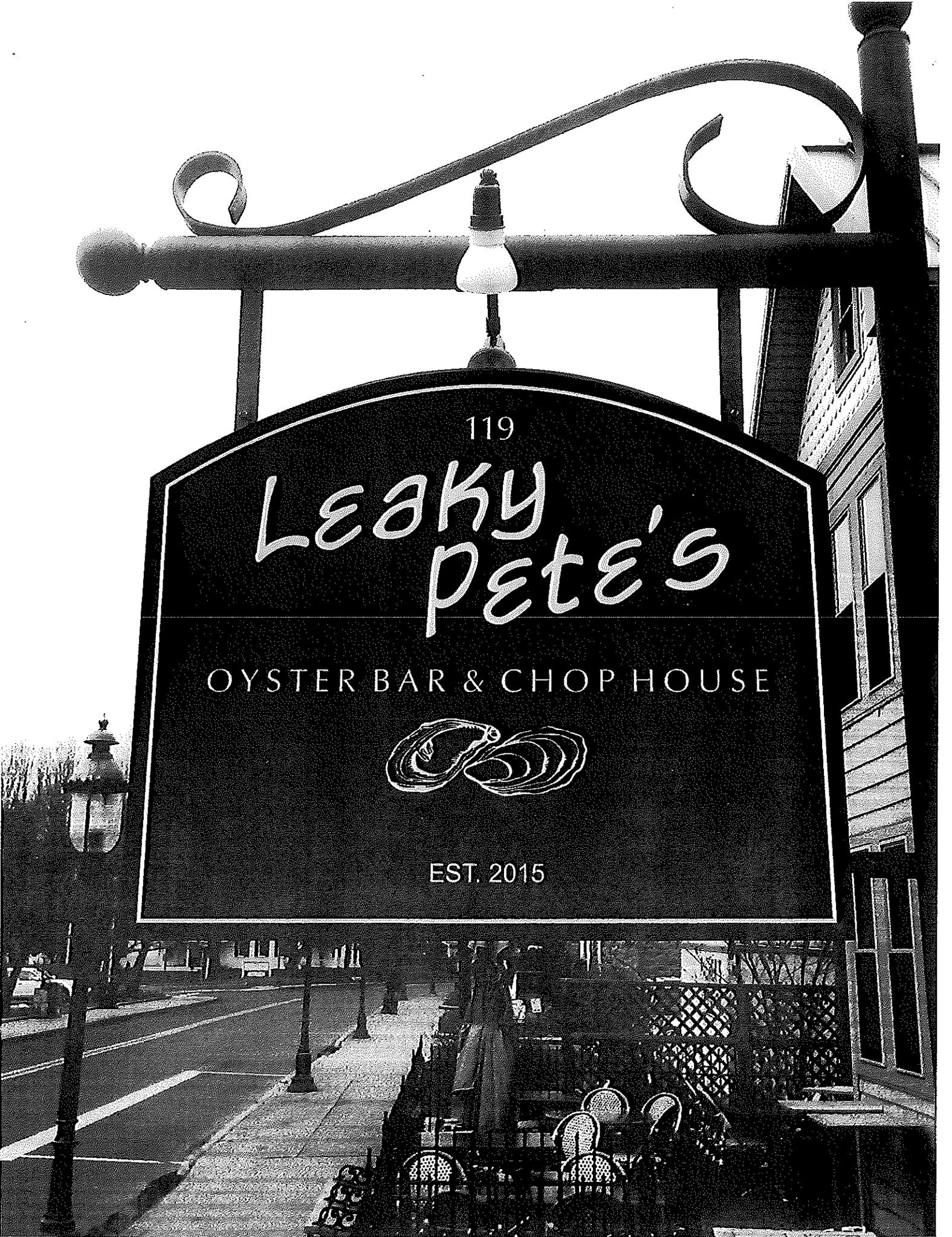
119

LEAKY PETE'S

OYSTER BAR & CHOP HOUSE



EST. 2015





Berlin Historic District Commission

Department of Planning and Zoning
10 William Street • Berlin, MD 21811

Telephone: (410) 629-1483 • Fax: (410) 641-2316
e-mail: pz@townofberlinmd.com

Case# 4-1-15-3 Date Received 3/13/15
Property Location 501 S. MAIN ST. Property Owner SEAN & NICOLE RAYNE
Property Owner Address SAME Phone# (410) 726-7858
Application By SEAN RAYNE Address SAME Phone# SAME

Work Involves: Alterations New Construction Addition Other SHED.
 Demolition Sign Awning

DESCRIPTION OF WORK PROPOSED (Please be specific. Attach sheet if space is inadequate) Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

A 12'x 20' PREFABRICATED SHED. CONSTRUCTION WILL CONSIST OF WOOD FRAME WITH WOOD DURA TEMP SIDING PAINTED WHITE WITH 30 YR. ARCHITECTURAL SHAKLES CHARCOAL GRAY IN COLOR. THE SHED WILL BE LOCATED AT THE END OF THE EXISTING DRIVEWAY, THE EXISTING SHED WILL BE MOVED AND RELOCATED BEHIND THE PROPOSED SHED. (SEE ATTACHED PLAN).

See Reverse Side for DOCUMENTS REQUIRED TO BE FILED WITH APPLICATION

All required documents must be submitted to the Superintendent of the Planning & Zoning Dept. at least 21 days prior to the next public meeting.

Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regular scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action.

The Berlin Historic District Commission Rules and Regulations are available for review in the office of the Planning & Zoning for the Town of Berlin.

I, or my authorized representative, will appear at the meeting of the Berlin Historic District Commission scheduled on 4/1/15 5:30pm (date).

I hereby certify that the owner of the subject premises has been fully informed of the alterations herein proposed and that said owner is in full agreement with this proposal.

Applicant's Signature [Signature]

Date 3/4/15

Remarks _____

Application Processor (Date)

Superintendent of P & Z (Date)

White - Municipality

Yellow - Historic District Commission

Pink - Customer



Berlin Historic District Commission

Department of Planning and Zoning
10 William Street • Berlin, MD 21811

Telephone: (410) 629-1483 • Fax: (410) 641-2316
e-mail: pz@townofberlinmd.com

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Application By SEAN RAYNE Address SAME Phone# SAME

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Applicant's Signature [Signature]

Date 3/4/15

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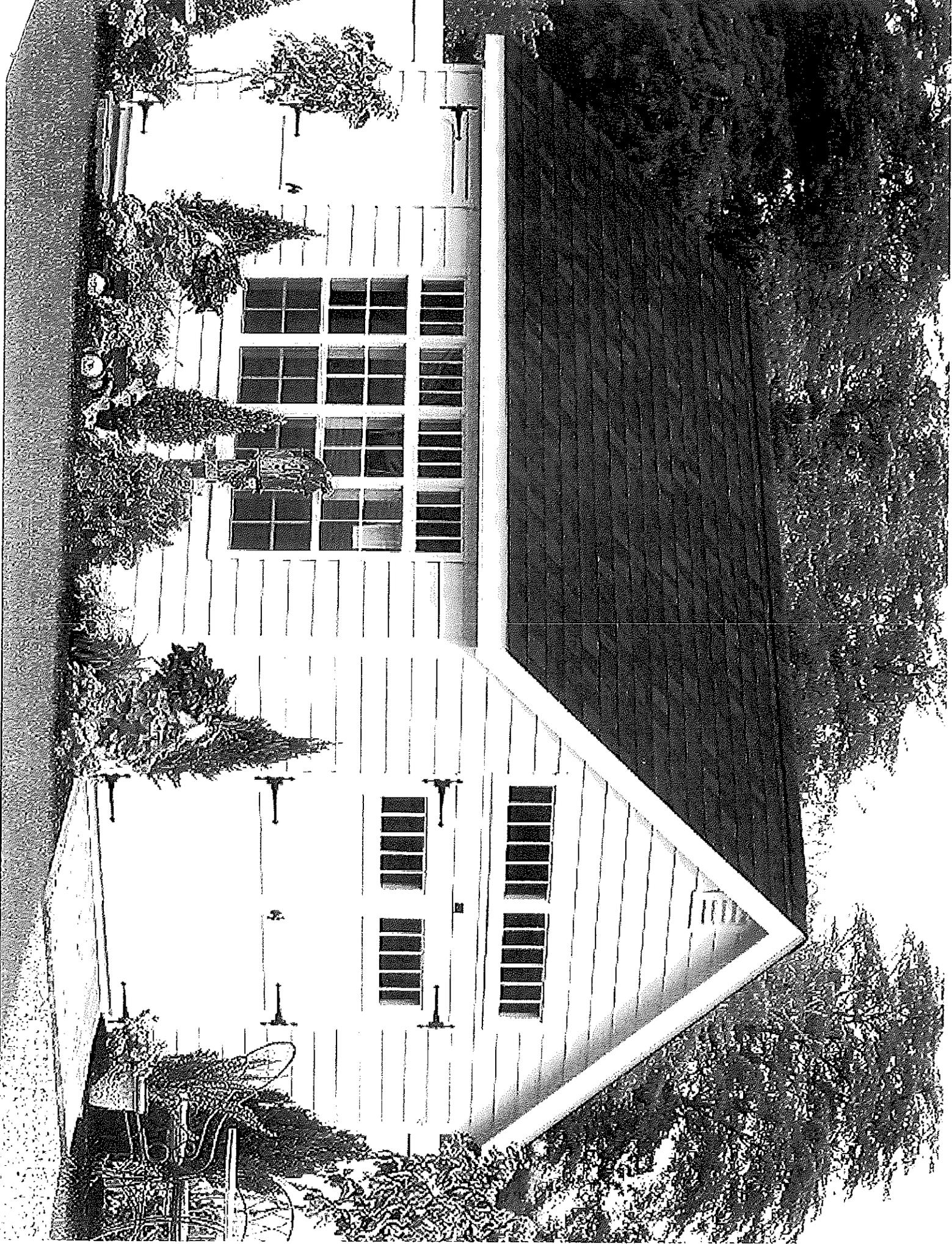
Application Processor (Date)

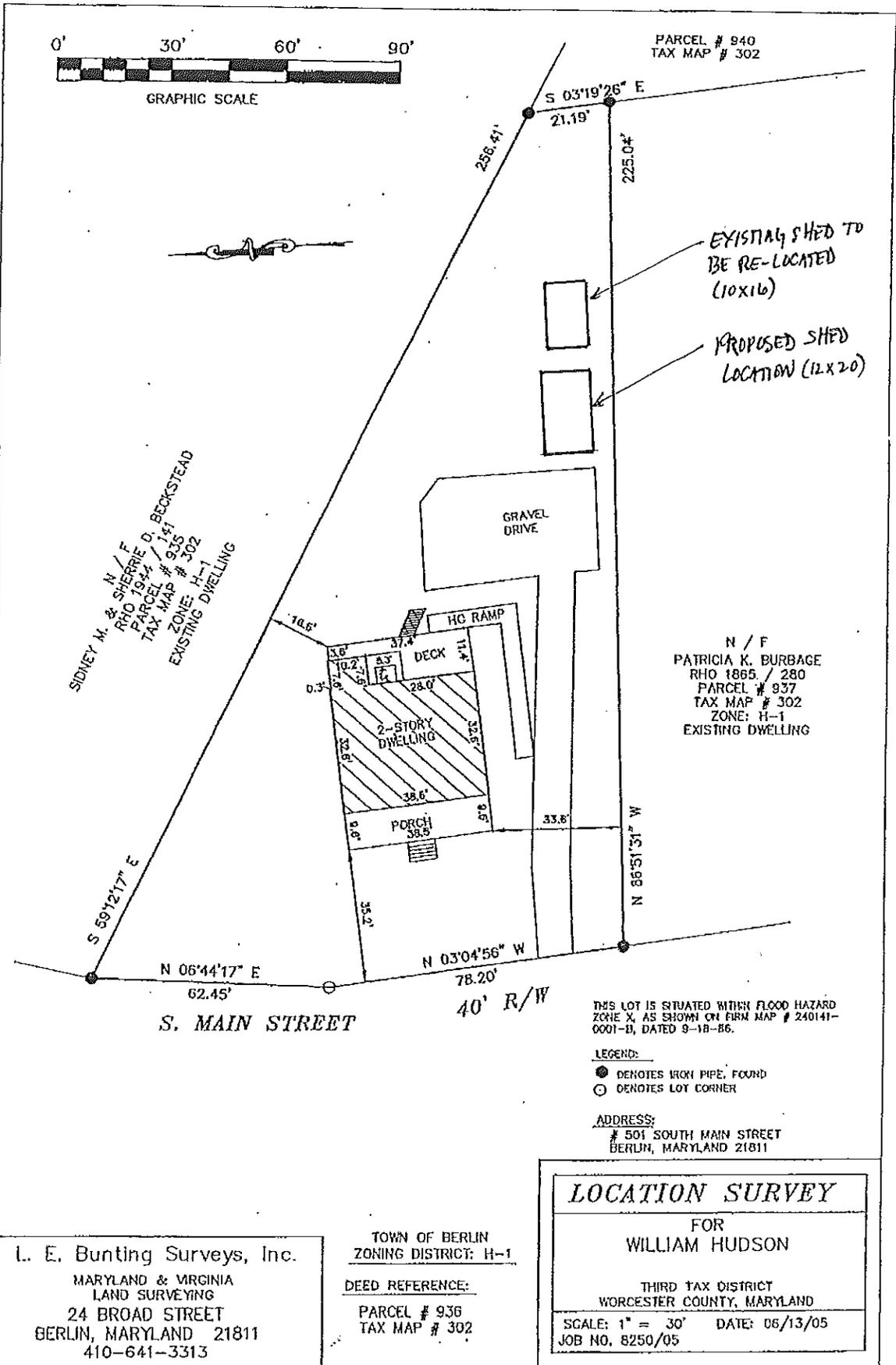
Superintendent of P & Z (Date)

White - Municipality

Yellow - Historic District Commission

Pink - Customer







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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>3/10/15</u>	Property Address: <u>16 BROAD STREET</u>
Property Owner: <u>WAINWRIGHTS / BROOKS DAVIS</u>	Phone: <u>443-513-4248</u>
Property Owner Address: <u>18 BROAD ST.</u>	Email: <u>BUSTLEONMADEN@HOTMAIL.COM</u>
Applicant: <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Tenant <input type="checkbox"/> Contractor	Phone: _____
Address: <u>16 BROAD ST</u>	Email: _____
<u>BERLIN, MD 21811</u>	

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Demolition	<input checked="" type="checkbox"/> Sign	<input type="checkbox"/> Awning	_____

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

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I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature Kathy Walsh

<input type="checkbox"/> Site Plan, if applicable
<input type="checkbox"/> Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mock up.
<input type="checkbox"/> For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
<input type="checkbox"/> For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
<input type="checkbox"/> Samples of materials or copies of manufacturers product literature.
*Photographs shall be printed or mounted on 8 1/2 X 11 paper or cardboard, and labeled

Date Rec'd <u>3/10/15</u>	Initials <u>CD</u>	HDC Meeting <u>4-1-15.</u>	Case # <u>4-1-15-4</u>
HDC Approval (signature)			

Mayor & Council of Berlin

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 Berlin, MD 21811
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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>3/25/15</u>	Property Address: <u>7 and 9 South Main St (adjacent to Main St Enchanted / Bustle)</u>
Property Owner: <u>OC Law Office / Susan Ayres Winbrow</u>	Phone: <u>Susan Ayres Winbrow 410-641-0927</u>
Property Owner Address: _____	Email: _____
Applicant: <u>Ed Reid / Susan Ayres Winbrow</u>	Phone: <u>Ed Reid: (A) 410-641-2969 / (W) 410-632-5324</u>
<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Contractor <input checked="" type="checkbox"/> Property Manager	Email: <u>@reid57@hotmail.com</u>
Address: <u>212 Broad St. Berlin</u>	

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input checked="" type="checkbox"/> Other: <u>painting trim/awning</u>
<input type="checkbox"/> Demolition	<input type="checkbox"/> Sign	<input type="checkbox"/> Awning	

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paint trim - evergreen / tan (similar to the paint scheme on Baked)

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Applicant/Agent Signature [Signature]

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Date Rec'd <u>3/25/15</u>	Initials <u>CO</u>	HDC Meeting <u>4-1-15</u>	Case # <u>4-1-15-5</u>
HDC Approval (signature)			

