

# **PARKS COMMISSION AGENDA**

**April 7, 2015, 5:30 PM  
Berlin Town Hall Conference Room**

1. Approval of Minutes of March 3, 2015
2. Old Business
  - a) Clean Up Day – April 11
  - b) Take Pride in Berlin Week – April 18-25
  - c) Middle School project dates
  - d) Henry Park
    - i) Entrance Way signage and monument– if available
3. New Business
  - a) Cool Berlin Day – April 18
4. Berlin Youth Program Update
5. Other

MINUTES – PARKS COMMISSION  
March 3, 2015

A meeting of the Berlin Parks Commission was held on Tuesday, March 3, 2015 at 5:30 PM. Commission members Loretta Briddell, Patricia Dufendach, Bruce Hyder and Mike Wiley were present as well as Deputy Town Administrator Mary Bohlen. Youth Coordinator Melanie Windsor and Councilmember Lisa Hall were also present. Commission Member Sarah Hooper was absent at the start of the meeting.

The Commission reviewed the Minutes of February 3, 2015. Ms. Dufendach moved to approve the Minutes as written and approval was unanimous.

Ms. Bohlen indicated that she had contacted a vendor for a replacement sign at Henry Park and that Linda Esham at Burbage Funeral Home was assisting with the planned monument to Dr. Henry. Brief discussion of types of monuments followed. Ms. Bohlen noted that the bleacher project was still on hold waiting for improved weather.

Ms. Bohlen reminded the Commission of upcoming events. Lisa Chervtch had indicated that the Commission could use supplies she had available for Gytaku prints, but, should that craft fall through, another craft would be used for Spring Celebration. Ms. Bohlen noted that Clean-Up Day was scheduled for April 11<sup>th</sup> and that she had sent out a meeting request for Tuesday, March 10<sup>th</sup> for a planning meeting.

Discussion about tasks for Clean-Up Day and for volunteers in general followed.

Ms. Bohlen also noted that she had received the annual Program Open Space “wish list” request from Worcester County. She noted that POS funds were indicated to be subject to cuts and that the County had not been able to allocate funds to the municipalities for several years; therefore, she requested approval to submit the same plan as the prior year. Without formal motion of vote, consensus was to do so.

Ms. Windsor indicated that she was working on a photo project for the summer program using Instax cameras. The project would be called the “Spirit of Berlin” and would culminate with a presentation at the Welcome Center. She was currently seeking grant funding for the project.

Sarah Hooper joined the meeting in progress.

Discussion of having shrubs and other plants on hand for planting on Clean-Up Day followed. Ms. Bohlen also noted that Public Works would be prepared to install horseshoe pits in Henry Park that day.

Mr. Wiley made a motion to adjourn and the meeting adjourned at approximately 6:15 PM.

Respectfully Submitted,



Mary T. Bohlen  
Deputy Town Administrator  
Liaison to the Parks Commission