



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov

Town of Berlin Historic District Commission

October 7, 2015 – 5:30 PM

Berlin Town Hall – Council Chambers



1. Call to Order
2. Agenda Adoption
3. Approval of Minutes: August 5, 2015
4. Mural for Welcome Center- 14 S. Main Street- Case # 10-7-15-17
5. Public Art Chalkboard- 14 S. Main – Case # 10-7-15-18
6. Replacement windows, reopen 5 windows & add flower boxes - 8 Jefferson Street- Case # 10-7-15-19
7. Replacement Windows & Replace porch – 26 Broad Street- Case # 10-7-15-20
8. Comments from the Public
9. Comments from the Staff
10. Comments from the Commissioners
11. Comments from the Chairman
12. Adjournment

Any persons having questions about the above-referenced meeting or any persons needing special accommodations should contact Dave Engelhart at 410-641-4143. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland or 1-800-735-2258 outside Maryland.



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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>9/10/15</u>	Property Address: <u>14 S. Main (Visitor Ctr)</u>
Property Owner: <u>Main Street</u>	Phone: <u>contact Robin Tomaselli</u>
Property Owner Address: <u>Town of Berlin</u>	Email: <u>info@bakeddresseventcafe.com</u>
Applicant: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Contractor <u>or other</u>	Phone: <u>410 641 1800</u>
Address: _____	Email: <u>2nd Friday Art Stroll@</u> <u>g.mail.com</u>

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input checked="" type="checkbox"/> Other: <u>Mural Project for</u>
<input type="checkbox"/> Demolition	<input type="checkbox"/> Sign	<input type="checkbox"/> Awning	<u>Side of Building</u>

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

Berlin Arts & Entertainment w/ Berlin Main St. would like to add "public art" mural on side of visitor Ctr.

All required documents must be submitted to the Planning Director at least 21 days prior to the next meeting of the Historic District Commission. See below for documents required to be filed with application.

Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regularly scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action.

I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature [Signature]

- Site Plan, if applicable
 - Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mock up.
 - For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
 - For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
 - Samples of materials or copies of manufacturers product literature.
- *Photographs shall be printed or mounted on 8 1/2 X 11 paper or cardboard, and labeled

Date Rec'd <u>9/10/15</u>	Initials <u>CD</u>	HDC Meeting <u>10/7/15</u>	Case # <u>10-7-15-17</u>
HDC Approval (signature)			

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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>9/11/15</u>	Property Address: <u>14 S. Main St.</u>
Property Owner: <u>Town of Berlin</u>	Phone: <u>410 629 1722</u>
Property Owner Address: <u>10 William St</u>	Email: <u>twells@berlinmd.gov</u>
Applicant: <u>Ivy Wells / Town of Berlin</u>	Phone: <u>Same</u>
<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Contractor	Email: <u>Same</u>
Address: <u>Same</u>	

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input checked="" type="checkbox"/> Other: <u>Side of Visitor Center near wagon.</u>
<input type="checkbox"/> Demolition	<input checked="" type="checkbox"/> Sign	<input type="checkbox"/> Awning	

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Large Public Art Chalkboard to be used as a "placemaking" idea for awareness in the community. ie: Questions asked & community writes their answers.

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I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.
 Applicant/Agent Signature Ivy Wells

<input type="checkbox"/> Site Plan, if applicable
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<input type="checkbox"/> For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
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Date Rec'd <u>9/11/15</u>	Initials <u>CD</u>	HDC Meeting <u>10/7/15</u>	Case # <u>10-7-15-18</u>
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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>9-14-15</u>	Property Address: <u>8 JEFFERSON</u>
Property Owner: <u>MATTHEW WAMEY</u>	Phone: <u>302 462-5510</u>
Property Owner Address: <u>8 JEFFERSON ST.</u> <u>Berlin, MD</u>	Email: <u>matthewwamey@gmail.com</u>
Applicant: <u>same</u>	Phone: <u>same</u>
<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Contractor	Email: _____
Address: _____	

Type of Work:			
<input checked="" type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Demolition	<input type="checkbox"/> Sign	<input type="checkbox"/> Awning	_____

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Paint the shutters so that they match the roof color better
Add flower boxes to the 2nd floor windows
Re-open 5 window openings. I would like to discuss adding a solar water heater to the back

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Applicant/Agent Signature [Signature]

<input type="checkbox"/> Site Plan, if applicable
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Date Rec'd <u>9-14-15</u>	Initials <u>CD</u>	HDC Meeting <u>10-7-15</u> Case # <u>10-7-15-19</u>
HDC Approval (signature)		



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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>9/21/15</u>	Property Address: <u>26 Broad ST</u>
Property Owner: _____	Phone: _____
Property Owner Address: _____	Email: _____
Applicant: <u>Chase Dyles</u>	Phone: <u>410-251-1174</u>
<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input checked="" type="checkbox"/> Contractor	Email: <u>Bay to Beach exteriors@gmail.com</u>
Address: <u>8431 Ascot Pl</u>	
<u>Delmar, MD 21875</u>	

Type of Work:			
<input checked="" type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Demolition	<input type="checkbox"/> Sign	<input type="checkbox"/> Awning	_____

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

Replace existing windows

Replace rear porch to same dimensions + materials

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I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature Chase Dyles

<input type="checkbox"/> Site Plan, if applicable
<input type="checkbox"/> Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mock up.
<input type="checkbox"/> For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
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HDC Approval (signature)			