



PARKS COMMISSION AGENDA

**December 3, 2019, 5:30 PM
Berlin Town Hall Conference Room**

1. Approval of Minutes of October 1, 2019
2. New Business
 - a) Donation/Memorial Program Development
 - b) Coast Kids raingarden Henry Park
3. Berlin Youth Program
4. Other

2020 Events:

April 11, 2020 Spring Celebration
April 18, 2020 Clean Up-Day
May 2, 2020 Spring Just Walk
August 4, 2020 National Night Out
November 7, 2020 Fall Just Walk

Upcoming Meeting Schedule:

Tuesday, February 4, 2020
Tuesday April 7, 2020
Tuesday, June 2, 2020
Tuesday, August 4, 2020
Tuesday, October 6, 2020
Tuesday, December 1, 2020

**TOWN HALL
10 WILLIAM STREET
2nd FLOOR CONFERENCE ROOM**

MINUTES – PARKS COMMISSION
October 1, 2019

The meeting of the Parks Commission for Tuesday, October 1, 2019 was called to order at 5:30 PM. Parks Commission members present were Chair Mike Wiley, Loretta Brown-Briddell, Sarah Hooper and Bruce Hyder, as well as Administrative Services Director Mary Bohlen. Patricia Dufendach had informed Ms. Bohlen that she would be absent.

Mr. Wiley moved to approve the Minutes of the September 3, 2019 meeting as written and approval was unanimous.

Ms. Bohlen brought the Commission's attention to a request for a memorial tree-planting in Stephen Decatur Park. She indicated that the requester had apparently misunderstood her when they spoke, thinking that the Town would purchase the tree and plaque, however Ms. Bohlen had notified him that it would be up to him to purchase the actual tree and plaque, though Town personnel would assist in determining an appropriate location and digging a hole. Ms. Bohlen indicated that she would look into developing a program for this type of request.

Ms. Bohlen reminded the Commission members that Fall Just Walk would be held on Saturday, November 2nd and that she would send an email reminding all of the date and time a week-or-so prior. She also noted that the 2020 dates would be Saturday, May 2, 2020 and Saturday, November 7, 2020.

Ms. Tiffany Scott of Worcester Youth and Family Counseling joined the meeting in progress.

The Commission briefly discussed the closing of Heron Park as decided by the Mayor and Council at their Monday, September 23, 2019 meeting.

Ms. Scott provided an update on the Youth Program noting that approximately 50 children had participated over the summer and they had worked with more than 20 partners to provide events and activities. She discussed several upcoming events that the youth groups would be involved in. Ms. Scott also noted that the rain garden planted in Henry Park did not fare well over the summer, but they would look into more planting and watering for next year.

Mr. Wiley noted that the bald cypress he had obtained through the tree program were doing well. Brief discussion followed regarding hosting the tree giveaway again next spring; Ms. Bohlen noted that the timing worked to hold it in conjunction with Clean-Up Day this year, but if those dates didn't correspond, the Town could still host and hold the giveaway at Town Hall instead of the park.

Ms. Briddell moved to adjourn the meeting and approval was unanimous. The meeting adjourned at approximately 5:55 PM.

Respectfully Submitted,



Mary T. Bohlen
Administrative Services Director
Liaison to the Parks Commission