

MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 BUDGET ADOPTED



BUDGET COMPARISON 2010-2015
BUDGET COMPARISON CHART

GENERAL FUND BUDGET

GENERAL FUND REVENUES
ELECTED OFFICIALS
ADMINISTRATION
ECONOMIC DEVELOPMENT
FINANCE
CUSTOMER SERVICE
POLICE DEPARTMENT
PUBLIC WORKS
SANITATION
STREETS
BUILDING AND GROUNDS
PLANNING AND ZONING
PARKS AND RECREATION
DEBT SERVICE

GENERAL FUND CAPITAL BUDGET

ELECTRIC FUND

ELECTRIC FUND REVENUES
ELECTRIC ADMINISTRATION
POWER PLANT
POWER DISTRIBUTION



ELECTRIC FUND CAPITAL BUDGET

WATER FUND

WATER FUND REVENUES
WATER ADMINISTRATION
WATER TREATMENT
WATER DISTRIBUTION



WATER FUND CAPITAL BUDGET

WASTEWATER FUND

WASTEWATER FUND REVENUES
WASTEWATER ADMINISTRATION
COLLECTION SYSTEM
TREATMENT PLANT
SPRAY SITE

WASTEWATER FUND CAPITAL BUDGET

STORMWATER FUND

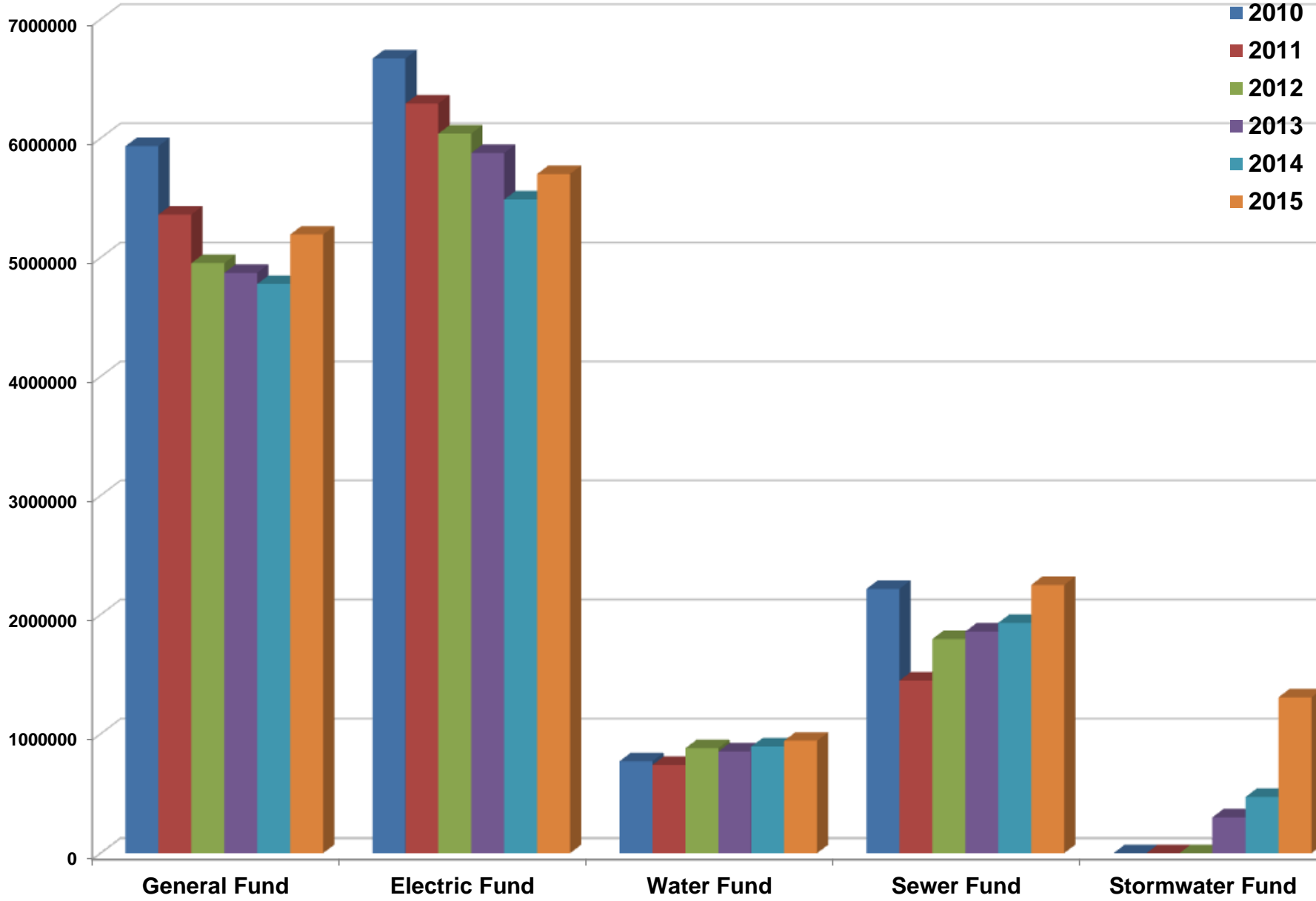
STORMWATER REVENUES
STORMWATER EXPENSES

STORMWATER CAPITAL BUDGET

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
BUDGET COMPARISON**

	2010	% Increase Decrease from prior year	2011	% Increase Decrease from prior year	2012	% Increase Decrease from prior year	2013	% Increase Decrease from prior year	2014	% Increase Decrease from prior year	2015	% Increase Decrease from prior year	% Increase Decrease from FY '10-FY'15
BUDGET COMPARISON CHART													
TOTAL REVENUES	5,932,906	13%	5,358,518	-10%	4,950,620	-8%	4,869,001	-2%	4,475,731	-8%	5,190,641	16%	-13%
TOTAL EXPENDITURES	5,932,906	17%	5,358,518	-10%	4,950,620	-8%	4,869,001	-2%	4,475,731	-8%	5,190,641	16%	-13%
ELECTRIC FUND BUDGET													
TOTAL REVENUES	6,669,186	-5%	6,290,593	-6%	6,038,794	-4%	5,875,933	-3%	5,484,776	-7%	5,699,914	4%	-15%
TOTAL EXPENDITURES	6,669,186	-5%	6,290,593	-6%	6,038,794	-4%	5,875,933	-3%	5,484,776	-7%	5,699,914	4%	-15%
WATER FUND BUDGET													
TOTAL REVENUES	769,400	15%	738,100	-4%	878,600	19%	850,500	-3%	892,100	5%	941,480	6%	22%
TOTAL EXPENDITURES	769,400	15%	738,100	-4%	878,600	19%	850,500	-3%	892,100	5%	941,480	6%	22%
SEWER FUND BUDGET													
TOTAL REVENUES	2,214,917	-38%	1,444,540	-35%	1,793,830	24%	1,856,130	3%	1,929,295	4%	2,247,988	17%	1%
TOTAL EXPENDITURES	2,214,917	-38%	1,444,540	-35%	1,793,830	24%	1,856,130	3%	1,929,295	4%	2,247,988	17%	1%
STORMWATER FUND BUDGET													
TOTAL REVENUES							300,000	0%	470,000	57%	1,305,600	178%	335%
TOTAL EXPENDITURES							300,000	0%	470,000	57%	1,305,600	178%	335%
TOTAL BUDGET													
TOTAL REVENUES	15,586,409	15%	13,831,751	-11.3%	13,661,844	-1%	13,751,564	1%	13,251,902	-4%	15,385,623	16%	-1%
TOTAL EXPENDITURES	15,586,409	15%	13,831,751	-11.3%	13,661,844	-1%	13,751,564	1%	13,251,902	-4%	15,385,623	16%	-1%

FY 2010-2015 BUDGET COMPARISON



**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 BUDGET ADOPTED**

Approved 06/09/2014

		FY 13 Actual	FY 14 Budget Amended	Year to Date 05/31/2014	FY 15 Budget Adopted
Fund #	GENERAL FUND	12-13	13-14		14-15
01-3100-7103	REAL PROPERTY	2,628,015	2,520,000	2,478,772	2,520,600
01-3100-7104	PERSONAL PROPERTY	6,097	600	5,323	-
01-3100-7105	CORPORATION TAXES	184,474	200,000	220,010	200,000
01-3100-7112	PENALTY & INTEREST	51,790	1,000	1,684	1,000
01-3100-7201	ADMISSION TAXES	21,448	18,000	35,238	23,000
01-3100-7206	ROOM TAX	23,983	19,000	16,264	22,000
01-3100-7210	HIGHWAY USER REVENUE	22,525	80,000	107,515	123,500
01-3100-7211	STATE INCOME TAX	273,204	240,000	200,537	250,000
01-3100-7212	RECYCLING DISCOUNT	12,264	8,000	8,116	8,000
01-3100-7301	ALCOHOLIC BEV LICENSE FEE	9,375	4,600	-	2,500
01-3100-7315	IMPACT FEES-RESIDENTIAL	4,000	-	6,000	4,000
01-3100-7316	IMPACT FEES-COMMERCIAL	-	-	9,800	3,000
01-3100-7326	STORMWATER MGMT PERMIT	600	-	-	-
01-3100-7331	BUILDING PLAN REVIEW	775	1,000	3,700	1,000
01-3100-7333	SITE PLAN REVIEW	25	-	-	1,200
01-3100-7334	BOARD OF ZONING APPEAL	100	-	-	-
01-3100-7340	BUILDING PERMITS	23,980	30,000	26,508	31,000
01-3100-7342	SIGN PERMITS	2,249	1,000	943	2,200
01-3100-7345	MISCELLANEOUS PERMITS	5,235	3,000	4,782	6,500
01-3100-7401	STATE POLICE AID	32,595	47,000	39,227	47,000
01-3100-7413	STATE-PROGRAM OPEN SPACE	37,805	-	25,724	-
01-3100-7431	MAINSTREET - TOURISM	20,265	5,000	500	70,000
01-3100-7435	BUSINESS LICENSE	37,809	30,000	3,437	35,000
01-3100-7467	COUNTY - GRANT	400,000	400,000	450,000	400,000
01-3100-7502	GRASS CUTTING	6,035	4,000	1,095	4,200
01-3100-7511	WASTE COLLECTIONS	10,284	5,000	10,365	8,000
01-3100-7521	SALES-MATERIALS/SERVICES	17,643	-	-	-
01-3100-7605	POLICE REPORT FEES	1,172	500	675	500
01-3100-7606	FINGERPRINT FEES	3,910	-	12,622	4,000
01-3100-7607	CATV FRANCHISE	75,300	70,000	55,652	73,000
01-3100-7609	PARKING FINES	150	100	355	100
01-3100-7610	IN LIEU OF TAXES	157,000	157,000	117,750	157,000
01-3100-7801	INTEREST EARNED-CHECKING	79,576	90,000	39,964	53,000
01-3100-7802	INTEREST - LOAN	-	1,000	-	-
01-3100-7804	MISCELLANEOUS INCOME	8,516	-	5,409	5,500
01-3100-7806	RENTS	5,490	5,000	1,725	2,500
01-3100-7810	POLICE CPA-PROG. REVENUE	2,414	-	-	-
01-3100-7811	POLICE USDA GRANT	-	-	-	50,000
01-3100-7901	WATER FUND CONTRIBUTION	54,000	63,000	57,750	63,000
01-3100-7902	WASTEWATER FUND CONTRIBUTION	119,000	137,000	125,583	137,000
01-3100-7903	ELECTRIC FUND CONTRIBUTION	244,000	187,000	171,417	187,000
01-3100-7905	STORMWATER CONTRIBUTION	-	39,000	35,750	32,000
01-3100-7910	PR YR SURPLUS	-	181,000	-	661,010
01-3100-7912	SLOT REVENUE	227,474	200,000	191,731	233,000
01-3100-7913	ELECTRIC FUND REIMBURSMENT	17,375	17,456	13,092	17,456
01-3100-7914	WATER FUND REIMBURSMENT	2,128	2,100	1,575	2,100
01-3100-7915	WASTEWATER FUND REIMBURSMENT	6,737	6,775	5,081	6,775
01-3100-7918	CHRISTMAS PARADE	7,491	-	3,367	2,000
01-3100-7921	FARMERS MARKET FEES	-	1,600	-	-
TOTAL	GENERAL FUND REVENUES	4,844,311	4,775,731	4,495,037	5,450,641
	TRANSFERS TO OTHER FUNDS				
01-4110-4128	STORMWATER CONTRIBUTION	(300,000)	(300,000)	(300,000)	(260,000)
TOTAL NET	GENERAL FUND REVENUES	4,544,311	4,475,731	4,195,037	5,190,641

MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 APPROVED CAPITAL BUDGET
GENERAL FUND

Approved 06/09/2014

REVENUES

Prior Year Surplus	461,010
Police Grant Match	50,000

TOTAL REVENUES \$ 511,010

EXPENDITURES

4110	New IT Server and Applications		26,000
4110	Carpet Town Hall		5,000
4120	Finance and Billing Software		30,000
	Total Finance / Administration		<u>61,000</u>

4200	Chevy Tahoe & Equipment	3	33,303	99,910
4200	K9 Transport Cage			2,100
4200	E-Tix Printer & Card Reader			1,000
4200	MDT Vehicle Computer	2	1,000	2,000
4200	Crossmatch Livescan 10 Print System			10,000
	Total Police			<u>115,010</u>

4300	Bay Ramps			15,000
	Refurbished Garbage Truck			125,000
	Pick Up Truck w/Plow and Salt Spreader			40,000
	Total			<u>180,000</u>

4320	Concrete/Sidewalk/Streets Projects			
	Baker Street			28,500
	Bryan Avenue			29,500
	Cedar Avenue			10,300
	Branch Street West			51,500
	Grace Street			9,300
	Flower			5,900
	Maple Avenue			10,500
	Washington Street			4,500
	Total			<u>150,000</u>

Total Public Works 330,000

4500	Parks and Recreation			
	Fence TotLot Area SD Park			5,000
				<u>5,000</u>

TOTAL EXPENDITURES 511,010

TOTAL REVENUES 511,010

TOTAL EXPENDITURES 511,010

TOTAL REVENUES OVER EXPENDITURES -

TOTAL REVENUES OVER EXPENDITURES \$ -

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 BUDGET ADOPTED**

Approved 06/09/2014

		FY 13 Actual	FY 14 Budget Amended	Year to Date 05/31/2014	FY 15 Budget Adopted
Fund #	ELECTRIC FUND	12-13	13-14		14-15
10-3200-7030	RESIDENTIAL SALES	3,409,056	3,076,158	3,316,318	3,314,318
10-3200-7031	COMMERCIAL SALES	515,361	443,958	454,238	480,241
10-3200-7032	GENERAL SERVICE SALES	1,267,469	1,097,416	1,162,214	1,146,371
10-3200-7033	PRIMARY 4	12,740	-	-	-
10-3200-7035	STREET LIGHTS	79,240	87,080	73,191	78,000
10-3200-7038	LARGE GENERAL SERVICE	539,413	527,564	399,372	446,384
10-3200-7200	RECONNECTION FEE	5,010	4,000	1,200	2,000
10-3200-7355	BOND DRAW	-	186,000	78,303	100,000
10-3200-7521	SALES-MATERIALS/SERVICES	35,964	30,000	9,036	100,000
10-3200-7600	INTEREST ON DELINQUENT	38,195	30,000	41,435	30,000
10-3200-7804	MISCELLANEOUS INCOME	250	2,000	2,522	2,000
10-3200-7999	NSF-HOLDING ACCOUNT	756	600	763	600
TOTALS	ELECTRIC FUND	5,903,454	5,484,776	5,538,591	5,699,914

MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 BUDGET ADOPTED

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Fund #	ELECTRIC FUND	FY 13 Actual	FY 14 Budget Amended	Year to Date 05/31/2014	FY 15 Budget Adopted
		12-13	13-14		14-15
10-4210	ELECTRIC ADMINISTRATION				
4002	SALARIES - FULL TIME	89,920	78,795	70,588	81,159
4006	HEALTH CLAIMS	2,954	3,200	5,271	5,760
4007	FICA	5,611	6,030	4,833	6,209
4008	EMPLOYEE HEALTH INSURANCE	11,208	10,820	11,559	11,600
4009	RETIREMENT	7,277	7,403	8,124	8,131
4010	WORKER'S COMP	257	325	275	325
4012	FRINGE BENEFITS	586	100	1,299	630
4014	VACATION BUY BACK	-	-	94	1,820
4016	CELL PHONE	600	600	550	600
4020	PROFESSIONAL SERVICES	9,873	100,000	28,568	131,000
4021	EMPLOYEE TRAINING	262	1,000	2,234	12,000
4022	TELEPHONE	412	500	467	5,600
4025	TRAVEL	1,624	1,000	1,703	4,500
4026	DUES & PUBLICATIONS	12,457	15,000	15,233	16,500
4027	REAL ESTATE TAXES	157,020	157,000	143,880	157,000
4030	VEHICLE FUEL	3,004	2,500	1,900	2,500
4037	GENERAL OVERHEAD	244,000	187,000	171,380	187,000
4044	RENTAL OFFICE EQUIPMENT	-	200	-	-
4050	OFFICE SUPPLIES	473	500	1,533	2,350
4051	PRINTING	-	250	164	250
4053	SUPPLIES & OPERATIONS	134	200	326	400
4056	ADVERTISING	240	350	36	200
4060	CONTRACTED SERVICES	10,392	10,500	1,015	4,000
4061	SAFETY SUPPLIES & MATL	351	700	196	700
4075	LEGAL EXPENSES	62,530	20,000	19,650	20,000
4077	INSURANCE	635	636	630	668
4078	INTEREST-CUSTOMER DEPOSIT	14	-	1,116	1,000
4079	CREDIT CARD FEE	10,695	8,000	8,452	9,000
4080	CONTINGENCY	-	192,998	-	178,447
4088	REIMBURSEMENTS GEN FUND	92,240	91,022	68,266	93,289
4092	CAPITAL OUTLAY-EQUIPMENT	-	-	-	77,000
4094	LEASE-MD DE RAILROAD	3,347	3,450	3,397	3,500
4095	BOND PRINCIPAL	-	470,600	484,180	475,900
4096	BOND INTEREST	251,050	230,000	237,744	224,200
4106	ENERGY AUDIT ASSISTANCE	-	16,000	-	17,000
4107	ELECTRIC ASSISTANCE FUND	1,200	10,000	2,800	10,000
TOTAL	ELECTRIC ADMINISTRATION	980,367	1,626,679	1,297,464	1,750,238

10-4220	POWER PLANT				
4002	SALARIES - FULL TIME	44,765	45,678	40,406	47,047
4003	SALARIES-PART TIME & TEMP	4,046	7,000	7,299	7,000
4004	SALARIES - OVERTIME	40	4,000	-	4,000
4006	HEALTH CLAIMS	2,700	1,600	469	2,880
4007	FICA	3,751	4,340	3,600	4,441
4008	EMPLOYEE HEALTH INSURANCE	4,834	4,820	4,774	4,820
4009	RETIREMENT	4,356	4,590	4,876	4,845
4010	WORKER'S COMP	3,825	4,650	4,166	4,800
4011	UNEMPLOYMENT	3,384	-	-	-
4012	FRINGE BENEFITS	606	100	94	630
4016	CELL PHONE	550	600	550	600
4020	PROFESSIONAL SERVICES	117,239	110,000	30,903	-
4021	EMPLOYEE TRAINING	1,303	2,500	620	-
4022	TELEPHONE	2,457	2,200	2,794	-
4024	UTILITIES	4,711	6,000	2,507	4,000
4025	TRAVEL	-	500	-	-
4026	DUES & PUBLICATIONS	526	700	1,279	-
4030	VEHICLE FUEL	114	250	318	600
4031	VEHICLE MAINTENANCE	10	200	-	300
4040	BUILDING MAINTENANCE	67	1,500	-	1,500
4041	EQUIPMENT MAINTENANCE	22,422	30,000	3,953	20,000
4045	RENTAL EQUIPMENT	1,325	400	-	400
4049	CHEMICALS	3,341	6,000	7,558	6,500
4050	OFFICE SUPPLIES	182	250	-	-
4053	SUPPLIES & OPERATIONS	2,736	4,000	804	2,000
4060	CONTRACTED SERVICES	28,650	20,000	21,683	20,000
4061	SAFETY SUPPLIES & MATL	102	1,000	119	700
4063	LUBE OIL	450	6,787	-	6,787
4066	DIESEL FUEL	50,036	72,395	49,182	73,980
4067	PURCHASED POWER	3,133,261	2,765,239	2,615,486	2,813,758
4077	INSURANCE	9,681	10,797	10,060	11,337
TOTAL	POWER PLANT	3,451,467	3,118,096	2,813,499	3,042,925

10-4230	POWER DISTRIBUTION				
4002	SALARIES - FULL TIME	297,916	303,389	269,994	372,435
4004	SALARIES - OVERTIME	15,431	12,000	8,404	12,000
4006	HEALTH CLAIMS	9,322	11,200	11,840	28,800
4007	FICA	23,466	24,127	20,747	29,410
4008	EMPLOYEE HEALTH INSURANCE	30,713	29,360	32,370	41,000
4009	RETIREMENT	28,398	29,000	31,738	38,000
4010	WORKER'S COMP	10,653	13,000	9,534	12,000
4012	FRINGE BENEFITS	2,932	500	468	3,730
4016	CELL PHONE	3,000	3,000	2,746	3,600
4020	PROFESSIONAL SERVICES	4,175	5,000	11,447	-
4021	EMPLOYEE TRAINING	3,135	9,000	2,326	-
4022	TELEPHONE	2,683	3,500	2,385	-
4024	UTILITIES	10,115	10,000	11,088	10,000
4025	TRAVEL	2,608	2,000	791	-
4030	VEHICLE FUEL	11,215	9,000	7,713	8,000
4031	VEHICLE MAINTENANCE	6,629	10,000	6,419	7,500
4035	RADIO MAINTENANCE	-	500	-	-
4038	SEWAGE	-	1,000	-	-
4040	BUILDING MAINTENANCE	356	500	-	6,000
4041	EQUIPMENT MAINTENANCE	2,996	1,200	4,109	8,500
4045	RENTAL EQUIPMENT	-	500	-	500
4050	OFFICE SUPPLIES	711	1,200	155	-
4053	SUPPLIES & OPERATIONS	69,359	40,000	26,256	30,000
4060	CONTRACTED SERVICES	12,675	25,000	23,258	20,000
4061	SAFETY SUPPLIES & MATL	3,262	5,000	8,448	7,500
4077	INSURANCE	5,000	5,025	5,000	5,276
4092	CAPITAL OUTLAY-EQUIPMENT	369,500	186,000	85,100	262,500
TOTAL	POWER DISTRIBUTION	926,248	740,001	582,336	906,751
TOTAL	ELECTRIC FUND	5,358,082	5,484,776	4,693,299	5,699,914

MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 APPROVED CAPITAL BUDGET
ELECTRIC FUND

Approved 06/09/2014

REVENUES

New Development Reimbursements	80,000
Revenues	159,500
Bond Draw	100,000

TOTAL REVENUES \$ 339,500

EXPENDITURES

Administration			
4210	Town Hall Carpet	5,000	
4210	Billing Software	30,000	
4210	Noel Garlands	12,000	
4210	Downtown Area Audio System	30,000	
			<u>77,000</u>

Power Distribution			
4230	Rotten Pole Replacement	30,000	
4230	Install New Services	80,000	
4230	Replace 3 Transclosures	40,000	
4230	AMR Meter System	100,000	
4230	Induction Lights 33-70 watt	12,500	262,500
			<u>262,500</u>

TOTAL EXPENDITURES 339,500

TOTAL REVENUES	339,500
TOTAL EXPENDITURES	339,500

TOTAL REVENUES OVER EXPENDITURES \$ -

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 BUDGET ADOPTED**

Approved 06/09/2014

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Fund #	WATER FUND	12-13	13-14		14-15
20-3300-7010	WATER SALES	581,672	608,000	550,763	610,000
20-3300-7012	READY TO SERVE	34,301	35,000	32,652	40,000
20-3300-7200	RECONNECTION FEE	2,430	1,000	660	1,000
20-3300-7400	SPECIAL CONNECTION FEES	13,275	175,000	12,690	221,250
20-3300-7520	WATER TOWER RENT	45,208	56,100	43,175	50,130
20-3300-7521	SALES-MATERIALS/SERVICES	7,374	10,000	3,233	10,000
20-3300-7600	INTEREST ON DELINQUENT	10,173	7,000	7,263	7,000
20-3300-7804	MISCELLANEOUS INCOME	3,751	-	1,700	2,000
20-3300-7999	NSF-HOLDING ACCOUNT	126	-	133	100
TOTALS	WATER FUND	698,310	892,100	652,269	941,480

MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 BUDGET ADOPTED

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Fund #	WATER FUND	FY 13 Actual	FY 14 Budget Amended	Year to Date 05/31/2014	FY 15 Budget Adopted
		12-13	13-14		14-15
20-4310	WATER ADMINISTRATION				
4002	SALARIES - FULL TIME	106,678	105,520	91,131	97,625
4004	SALARIES - OVERTIME	6,892	7,000	6,985	7,000
4006	HEALTH CLAIMS	4,818	4,800	9,004	7,680
4007	FICA	8,002	8,449	7,034	8,004
4008	EMPLOYEE HEALTH INSURANCE	14,183	13,820	10,914	11,100
4009	RETIREMENT	9,797	9,800	10,942	9,825
4010	WORKER'S COMP	4,025	6,500	4,366	6,000
4012	FRINGE BENEFITS	636	150	94	827
4014	VACATION BUY BACK	-	-	-	680
4016	CELL PHONE	600	600	550	600
4021	EMPLOYEE TRAINING	610	1,600	1,003	2,000
4022	TELEPHONE	1,680	2,000	1,787	2,000
4027	REAL ESTATE TAXES	20	25	20	-
4030	VEHICLE FUEL	3,347	3,000	3,554	3,500
4031	VEHICLE MAINTENANCE	827	1,500	449	1,500
4037	GENERAL OVERHEAD	54,000	63,000	57,750	63,000
4050	OFFICE SUPPLIES	61	100	865	200
4051	PRINTING	240	250	42	200
4053	SUPPLIES & OPERATIONS	4,700	1,000	430	1,000
4060	CONTRACTED SERVICES	644	4,500	3,779	4,500
4061	SAFETY SUPPLIES & MAT'L	419	500	500	500
4077	INSURANCE	480	485	485	509
4079	CREDIT CARD FEE	10,695	8,000	8,452	9,000
4080	CONTINGENCY	-	263,234	-	253,347
4088	REIMBURSEMENTS GEN FUND	-	-	1,575	2,100
4091	RAILROAD LICENSES	4,856	5,000	4,929	5,075
4092	CAPITAL OUTLAY-EQUIPMENT	-	-	258,874	35,000
4095	BOND PRINCIPAL	-	11,430	8,691	9,100
4096	BOND INTEREST	13,407	11,010	17,098	4,600
4101	CUST SERVICE REIM GEN FUN	39,560	29,655	27,587	37,916
TOTAL	WATER ADMINISTRATION	291,178	562,928	538,887	584,388

20-4320	TREATMENT				
4002	SALARIES - FULL TIME	35,467	36,131	32,609	37,214
4003	SALARIES - PART-TIME	545	6,000	3,744	6,000
4004	SALARIES - OVERTIME	3,116	3,500	1,746	3,500
4006	HEALTH CLAIMS	-	1,600	-	2,880
4007	FICA	2,823	3,491	2,702	3,574
4008	EMPLOYEE HEALTH INSURANCE	6,181	4,863	4,794	4,832
4009	RETIREMENT	3,516	3,570	3,941	3,900
4010	WORKER'S COMP	1,452	1,900	1,605	1,900
4012	FRINGE BENEFITS	586	100	94	630
4014	VACATION BUY BACK	-	-	-	835
4016	CELL PHONE	600	600	550	600
4024	UTILITIES	30,111	38,000	25,685	34,000
4030	VEHICLE FUEL	3,361	3,000	2,725	3,000
4031	VEHICLE MAINTENANCE	1,844	1,500	888	1,500
4040	BUILDING MAINTENANCE	4	250	78	1,000
4041	EQUIPMENT MAINTENANCE	5,981	2,500	2,978	3,500
4049	CHEMICALS	36,410	42,000	46,845	44,500
4053	SUPPLIES & OPERATIONS	-	7,000	5,859	5,500
4060	CONTRACTED SERVICES	14,621	-	-	-
4077	INSURANCE	430	437	435	459
4092	CAPITAL OUTLAY-EQUIPMENT	-	-	35,903	60,000
TOTAL	TREATMENT	147,048	156,442	173,180	219,324

20-4330	DISTRIBUTION				
4002	SALARIES - FULL TIME	64,848	57,428	51,041	58,220
4004	SALARIES - OVERTIME	5,010	6,000	3,043	6,000
4006	HEALTH CLAIMS	4,388	3,200	2,312	2,880
4007	FICA	5,294	4,852	4,027	4,913
4008	EMPLOYEE HEALTH INSURANCE	11,842	7,600	8,930	5,255
4009	RETIREMENT	6,054	5,700	6,261	6,200
4010	WORKER'S COMP	2,874	3,800	2,790	3,500
4012	FRINGE BENEFITS	892	150	232	945
4014	VACATION BUY BACK	-	-	-	255
4016	CELL PHONE	900	600	775	900
4030	VEHICLE FUEL	4,351	4,400	3,273	4,400
4031	VEHICLE MAINTENANCE	1,252	1,500	1,489	3,000
4041	EQUIPMENT MAINTENANCE	2,202	1,500	1,405	1,500
4043	STREET REPAIR	7,679	15,000	14,870	15,000
4053	SUPPLIES & OPERATIONS	32,738	16,000	7,318	12,000
4060	CONTRACTED SERVICES	8,897	-	15	-
4073	LAB & TESTING	6,567	6,500	3,476	6,500
4077	INSURANCE	5,000	6,000	5,452	6,300
4092	CAPITAL OUTLAY-EQUIPMENT	29,192	32,500	517	-
TOTAL	DISTRIBUTION	199,980	172,730	117,225	137,768
TOTAL	WATER FUND	638,206	892,100	829,292	941,480

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 APPROVED CAPITAL BUDGET
WATER FUND**

Approved 06/09/2014

REVENUES

Special Connections 95,000

TOTAL REVENUES \$ 95,000

EXPENDITURES

4320 Box Truck 60,000

4310 Billing Software 30,000

4310 Carpet 5,000

TOTAL EXPENDITURES 95,000

TOTAL REVENUES 95,000

TOTAL EXPENDITURES 95,000

TOTAL REVENUES OVER EXPENDITURES \$ -

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 BUDGET ADOPTED**

Approved 06/09/2014

		FY 13 Actual	FY 14 Budget Amended	Year to Date 05/31/2014	FY 15 Budget Adopted
Fund #	WASTEWATER FUND	12-13	13-14		14-15
24-3340-7012	READY TO SERVE	106,860	100,000	108,568	105,000
24-3340-7020	SEWER CHARGES	1,315,963	1,347,465	1,342,165	1,414,838
24-3340-7302	HAULER FEE	81,010	85,000	58,343	85,000
24-3340-7400	SPECIAL CONNECTION FEES	36,783	367,830	35,022	613,050
24-3340-7521	SALES-MATERIALS/SERVICES	3,779	8,000	3,586	8,000
24-3340-7600	INTEREST ON DELINQUENT	20,935	16,000	27,812	20,000
24-3340-7804	MISCELLANEOUS INCOME	144	5,000	3,413	2,000
24-3340-7999	NSF-HOLDING ACCOUNT	154	-	147	100
TOTALS	WASTEWATER FUND	1,565,627	1,929,295	1,579,056	2,247,988

MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 BUDGET ADOPTED

Approved 06/09/2014

Fund #		FY 13 Actual	FY 14 Amended Budget	Year to Date 05/31/2014	FY 15 Budget Adopted
		12-13	13-14		14-15
24-4360	WASTEWATER FUND				
	ADMINISTRATION				
4002	SALARIES - FULL TIME	112,715	102,998	84,254	95,041
4004	SALARIES - OVERTIME	4,789	3,000	5,208	3,000
4006	HEALTH CLAIMS	3,902	3,840	4,701	5,952
4007	FICA	7,935	8,109	7,335	7,500
4008	EMPLOYEE HEALTH INSURANCE	6,502	6,940	6,595	7,500
4009	RETIREMENT	9,370	9,595	10,474	9,640
4010	WORKER'S COMP	5,020	7,000	4,766	6,000
4012	FRINGE BENEFITS	1,159	150	142	963
4014	VACATION BUY BACK	-	-	-	680
4016	CELL PHONE	1,800	1,200	1,425	900
4020	PROFESSIONAL SERVICES	203	2,000	405	2,000
4021	EMPLOYEE TRAINING	7,490	9,000	7,667	9,000
4022	TELEPHONE	1,698	1,200	1,386	1,200
4026	DUES & PUBLICATIONS	3,024	2,000	1,915	2,000
4027	REAL ESTATE TAXES	89	90	89	-
4030	VEHICLE FUEL	5,580	5,500	4,798	5,500
4031	VEHICLE MAINTENANCE	1,286	1,400	881	1,400
4037	GENERAL OVERHEAD	119,000	137,000	125,620	137,000
4050	OFFICE SUPPLIES	6,898	1,000	1,885	1,500
4053	SUPPLIES & OPERATIONS	5,571	5,000	4,102	1,501
4056	ADVERTISING	286	500	-	500
4060	CONTRACTED SERVICES	22,977	2,500	2,881	10,000
4061	SAFETY SUPPLIES & MATL	1,154	1,000	2,463	1,500
4069	BAD DEBT EXPENSE	-	-	2,876	-
4075	LEGAL EXPENSES	2,600	3,000	-	3,000
4077	INSURANCE	1,050	1,095	1,095	1,150
4079	CREDIT CARD FEE	10,695	8,000	8,452	9,000
4080	CONTINGENCY	-	125,761	-	172,000
4088	REIMBURSEMENTS GEN FUND	-	-	5,081	6,775
4091	RAILROAD LICENSES	4,457	4,600	4,523	4,670
4092	CAPITAL OUTLAY-EQUIPMENT	-	-	217,512	35,000
4095	BOND PRINCIPAL	-	211,410	293,851	323,750
4096	BOND INTEREST	250,589	154,600	440,980	290,700
4101	CUST SERVICE REIM GEN FUN	44,170	34,360	13,794	18,958
TOTAL	ADMINISTRATION	642,009	853,848	1,267,155	1,175,280
24-4365	COLLECTION SYSTEM				
4002	SALARIES - FULL TIME	64,847	57,428	60,253	58,220
4004	SALARIES - OVERTIME	5,009	6,000	3,081	6,000
4006	HEALTH CLAIMS	4,273	3,200	2,426	2,880
4007	FICA	5,083	4,852	4,083	4,913
4008	EMPLOYEE HEALTH INSURANCE	9,554	7,600	8,858	6,200
4009	RETIREMENT	6,054	5,700	6,261	6,200
4010	WORKER'S COMP	2,855	3,800	3,185	3,800
4012	FRINGE BENEFITS	892	150	-	945
4014	VACATION BUY BACK	-	-	-	255
4016	CELL PHONE	900	600	800	900
4022	TELEPHONE	1,290	1,200	1,175	1,200
4024	UTILITIES	23,159	20,200	15,935	16,200
4030	VEHICLE FUEL	4,262	4,500	3,191	4,500
4031	VEHICLE MAINTENANCE	1,537	1,500	987	1,500
4041	EQUIPMENT MAINTENANCE	5,618	25,500	27,208	10,000
4043	STREET REPAIR	2,602	11,500	10,425	3,000
4053	SUPPLIES & OPERATIONS	7,338	4,500	8,700	5,000
4060	CONTRACTED SERVICES	8,194	4,000	4,640	3,000
4077	INSURANCE	2,120	2,160	2,150	2,268
TOTAL	COLLECTION SYSTEM	155,589	164,390	163,359	136,981
24-4370	TREATMENT PLANT				
4002	SALARIES - FULL TIME	127,156	122,994	108,804	128,164
4003	SALARIES-PART TIME & TEMP	461	-	-	-
4004	SALARIES - OVERTIME	5,384	5,000	3,184	5,000
4006	HEALTH CLAIMS	4,387	6,400	4,657	11,500
4007	FICA	9,808	9,792	7,979	10,188
4008	EMPLOYEE HEALTH INSURANCE	16,771	20,100	26,960	20,100
4009	RETIREMENT	12,416	12,000	10,247	13,000
4010	WORKER'S COMP	3,875	8,100	5,380	6,500
4012	FRINGE BENEFITS	1,779	300	346	1,835
4014	VACATION BUY BACK	-	-	-	1,205
4016	CELL PHONE	1,200	1,740	1,050	1,200
4022	TELEPHONE	944	1,250	642	1,200
4024	UTILITIES	193,881	180,000	135,389	190,000
4030	VEHICLE FUEL	7,363	4,500	7,544	5,500
4031	VEHICLE MAINTENANCE	1,718	1,500	1,771	1,500
4041	EQUIPMENT MAINTENANCE	23,094	25,000	37,147	10,000
4049	CHEMICALS	30,204	25,000	24,354	26,000
4053	SUPPLIES & OPERATIONS	12,775	7,500	10,528	10,000
4060	CONTRACTED SERVICES	3,522	3,000	2,921	3,000
4066	DIESEL FUEL	1,375	4,000	2,328	4,000
4073	LAB & TESTING	6,868	8,000	8,392	8,000
4077	INSURANCE	4,968	6,000	5,022	6,300
4121	LANDFILL CHARGES	6,650	8,500	5,632	7,500
TOTAL	TREATMENT PLANT	476,599	460,676	410,277	471,492
24-4380	SPRAY SITE				
4002	SALARIES - FULL TIME	86,867	169,813	149,644	164,515
4003	SALARIES-PART TIME & TEMP	12,083	10,000	9,788	10,000
4004	SALARIES - OVERTIME	3,684	3,000	9,340	3,000
4006	HEALTH CLAIMS	1,484	9,600	14,981	20,160
4007	FICA	7,546	13,985	12,099	13,580
4008	EMPLOYEE HEALTH INSURANCE	15,519	27,300	11,945	27,300
4009	RETIREMENT	8,485	16,483	17,755	17,900
4010	WORKER'S COMP	3,844	11,900	7,920	10,000
4012	FRINGE BENEFITS	1,194	400	284	2,520
4014	VACATION BUY BACK	-	-	-	1,660
4016	CELL PHONE	1,200	2,400	1,975	2,400
4022	TELEPHONE	1,159	2,000	2,828	2,400
4024	UTILITIES	26,495	60,000	40,596	65,000
4030	VEHICLE FUEL	1,953	5,000	2,110	4,000
4031	VEHICLE MAINTENANCE	1,031	2,500	1,401	2,500
4040	BUILDING MAINTENANCE	1,052	1,000	1,224	1,500
4041	EQUIPMENT MAINTENANCE	6,317	5,000	9,879	7,500
4049	CHEMICALS	10,197	8,000	2,376	3,000
4053	SUPPLIES & OPERATIONS	8,555	7,500	9,831	8,000
4060	CONTRACTED SERVICES	1,179	1,500	1,380	1,000
4066	DIESEL FUEL	1,735	4,500	1,997	3,000
4073	LAB & TESTING	10,530	14,000	8,393	12,000
4077	INSURANCE	5,412	6,000	5,157	6,300
4092	CAPITAL OUTLAY-EQUIPMENT	-	68,500	46,405	75,000
TOTAL	SPRAY SITE	217,522	480,381	369,307	464,235
TOTAL	WASTEWATER FUND	1,491,720	1,929,295	2,210,099	2,247,988

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 APPROVED CAPITAL BUDGET
WASTEWATER FUND**

Approved 06/09/2014

REVENUES

Special Connection Fees	<u>110,000</u>
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TOTAL REVENUES	<u><u>\$ 110,000</u></u>
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EXPENDITURES

4380	New Tractor Spray Site # 1	75,000
4360	Carpet	5,000
4360	Billing Software	30,000

TOTAL EXPENDITURES	<u><u>\$ 110,000</u></u>
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TOTAL REVENUES	110,000
TOTAL EXPENDITURES	<u>110,000</u>

TOTAL REVENUES OVER EXPENDITURES	<u><u>\$ -</u></u>
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**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 BUDGET ADOPTED**

Approved 06/09/2014

		FY 13 Actual	FY 14 Budget Amended	Year to Date 05/31/2014	FY 15 Budget Adopted
Fund #	STORMWATER	12-13	13-14		14-15
30-3300-7021	RESIDENTIAL SW FEE	-	70,000	70,037	70,000
30-3300-7022	NON-RESIDENTIAL SW FEE	-	100,000	92,892	100,000
30-3300-7600	INTEREST ON DELINQUENT	-	-	626	1,000
30-3300-7924	FEMA GRANT	-	-	-	124,000
30-3300-7925	DNR GRANT	-	-	-	750,000
30-3340-7521	SALES-MATERIALS/SERVICES	-	-	1,020	500
30-3300-7999	NSF-HOLDING ACCOUNT	-	-	133	100
TOTAL	STORMWATER FUND REVENUES	-	170,000	164,708	1,045,600
TRANSFERS FROM OTHER FUNDS					
30-3300-7919	CONTRIBUTION FROM GEN FUND	300,000	300,000	300,000	260,000
TOTAL	STORMWATER FUND	300,000	470,000	464,708	1,305,600

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 BUDGET ADOPTED**

Approved 06/09/2014

		FY 13 Actual	FY 14 Budget Amended	Year to Date 05/31/2014	FY 15 Budget Adopted
Fund #	STORMWATER	12-13	12-13		14-15
30-4300	STORMWATER				
4002	SALARIES - FULL TIME	-	65,000	54,796	66,886
4004	SALARIES - OVERTIME	-	1,000	1,738	1,000
4006	HEALTH CLAIMS	-	7,000	6,672	6,050
4007	FICA	-	5,050	4,141	5,193
4008	EMPLOYEE HEALTH INSURANCE	-	21,700	8,627	13,300
4009	RETIREMENT	-	6,785	-	7,250
4010	WORKER'S COMP	-	4,100	3,755	4,100
4012	FRINGE BENEFITS	-	200	137	783
4016	CELL PHONE	-	1,260	550	1,800
4020	PROFESSIONAL SERVICES	18,527	170,000	147,960	140,000
4021	EMPLOYEE TRAINING	-	1,000	4,255	3,000
4022	TELEPHONE	-	-	862	800
4027	COUNTY DRAINAGE TAX DITCH	-	-	-	165
4030	VEHICLE FUEL	-	4,000	-	-
4031	VEHICLE MAINTENANCE	-	2,000	2,378	2,500
4037	GENERAL OVERHEAD	-	39,000	29,250	32,000
4053	SUPPLIES & OPERATIONS	1,017	30,000	10,720	25,000
4056	ADVERTISING	52	-	108	-
4060	CONTRACTED SERVICES	30,037	10,000	2,566	7,500
4075	LEGAL EXPENSES	-	38,318	38,735	20,000
4077	INSURANCE	-	1,000	1,000	1,050
4079	CREDIT CARD FEE	-	5,000	8,452	8,765
4080	CONTINGENCY	-	-	-	-
4090	CAPITAL OUTLAY - RESERVE	-	-	-	30,000
4092	CAPITAL OUTLAY - EQUIPMENT	-	30,000	2,697	904,000
4101	CUST SERVICE REIM GEN FUND	-	27,587	25,288	18,958
4115	STORMWATER REVIEW EXPENSES	9,916	-	5,502	5,500
TOTAL	STORMWATER FUND	59,549	470,000	360,191	1,305,600

**MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2015 APPROVED CAPITAL BUDGET
STORMWATER FUND**

Approved 06/09/2014

REVENUES

DNR Grant	750,000
FEMA Grant	124,000
FY 2015 Revenues	30,000

TOTAL REVENUES \$ 904,000

EXPENDITURES

William Street Improvements	124,000
Flower / William Street Projects	750,000
Annual Contribution Vac Truck (10 years)	30,000

TOTAL EXPENDITURES \$ 904,000

TOTAL REVENUES 904,000

TOTAL EXPENDITURES 904,000

TOTAL REVENUES OVER EXPENDITURES \$ -