

# **PARKS COMMISSION AGENDA**

**March 3, 2015, 5:30 PM  
Berlin Town Hall Conference Room**

1. Approval of Minutes of February 3, 2015
2. Old Business
  - a) Henry Park
    - i) Entrance Way signage
3. New Business
  - a) Spring Celebration – April 4
  - b) Clean Up Day – April 11
  - c) Take Pride in Berlin Week – April 18-25
  - d) ACT/SDMS project – May 6
4. Berlin Youth Program Update
5. Other

MINUTES – PARKS COMMISSION  
February 3, 2015

A meeting of the Berlin Parks Commission was held on Tuesday, February 3, 2015 at 5:30 PM. Board members Loretta Briddell, Patricia Dufendach, Sarah Hooper, and Bruce Hyder were present as well as Deputy Town Administrator Mary Bohlen. Town Administrator Laura Allen, Youth Coordinator Melanie Windsor, Lisa Chervtch, John Dale Smack and Steve Farr were also present. Chair Mike Wiley had notified Ms. Bohlen that he would not be present at this meeting.

The Commission reviewed the Minutes of December 2, 2014. Ms. Dufendach moved to approve the Minutes as written and approval was unanimous.

Ms. Bohlen indicated that Ms. Windsor had asked to be moved up on the agenda. Ms. Windsor provided an updated on the recent “Frozen”-themed party held by Worcester Youth & Family Counseling. She noted that they were currently partnering with Headstart in a book drive to send books to children in Africa and would be holding a Reading Carnival. On February 13<sup>th</sup> a Dr. Seuss game night was planned and Worcester Youth would be providing babysitting during two of the Town’s upcoming Strategic Planning Meetings. Ms. Windsor left the meeting in progress.

Ms. Bohlen noted that the bleacher project was still waiting for the pouring of the concrete pads, which had been delayed by the weather. She noted that the concrete contractor was working on another project in Town and she was confident that the project would be complete by spring. She also noted that she was working on getting prices for a new sign and monument. Mr. Smack indicated that his spouse, Ms. Leola Smack had information regarding Dr. Henry

Discussion followed regarding crafts for the Spring Celebration and other upcoming events and activities.

Ms. Dufendach noted that Mike Wiley had asked her to pass along several items. The Commission discussed asking Public Works to cut a path through the no-mow zone at Stephen Decatur Park. Ms. Bohlen indicated that the Commission had previously discussed more signage for the meadow; discussion of benches and other “perks” followed. Mr. Farr also noted that a pollinator garden at Pemberton Park had recently been developed. Ms. Dufendach noted that, should the Town develop a Parks and Recreation Department, ideas for monthly activities could be developed.

Ms. Chervtch made several suggestions for crafts for the Spring Celebration, including pine-cone bird feeders and “Gyotaku” printing.

Discussion of planting trees and other plants followed.

It was noted that horseshoe pits were still requested for Henry Park, as well as game tables for both parks. Ms. Bohlen indicated that she would discuss the horseshoe pits with Ms. Kreiter.

Ms. Allen noted that the Town was applying for re-certification as a Sustainable Community and, as part of that process, was re-energizing the Grown Berlin Green program. She also noted that the Town was very busy working on the potential purchase of the Tyson property.

Ms. Briddell made a motion to adjourn and the meeting adjourned at approximately 6:25 PM.

Respectfully Submitted,

Mary T. Bohlen  
Deputy Town Administrator  
Liaison to the Parks Commission