1. Call to Order
2. Agenda Adoption
3. Approval of Minutes: February 3, 2016
4. Deborah Nicolle- 14 Broad Street, Una Bella Salute - Case # 3-2-16-7 - Signage
5. Justine Zegna – 104 Pitts Street, Blacksmith - Case # 3-2-16-8 - Signage
6. 21 Jefferson Street- Case # 3-2-16-9 - Demolition / Elevations for new building
7. Comments from the Public
8. Comments from Staff
9. Comments from the Commissioners
10. Comments from the Chairman
11. Adjournment

Any persons having questions about the above-referenced meeting or any persons needing special accommodations should contact Dave Engelhart at 410-641-4143. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland or 1-800-735-2258 outside Maryland.
# Historic District Building Permit Application

**Date Received:** 2/2/16

**Property Address:** 14 Broad St., Berlin, MD 21811

**Property Owner:** Peter Patrick Properties

**Property Owner Address:** 1201 13th Street NW, Washington, DC 20005

**Applicant:** Deborah Nicole Hinchliff

**Address:** 14 Broad St., Berlin, MD 21811

**Phone:** 410 - 641 - 2300

**Email:** unabellassalyke@gmail.com

**Type of Work:**

- [ ] Alterations
- [ ] New Construction
- [ ] Addition
- [X] Demolition
- [X] Sign
- [ ] Awning
- [ ] Other:

**Description of Work Proposed:** (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

**Replacing existing sign with a new sign with a different design and shape.**

All required documents must be submitted to the Planning Director at least 21 days prior to the next meeting of the Historic District Commission. See below for documents required to be filed with application.

Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regularly scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action.

I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

**Applicant/Agent Signature:** Deborah Hinchliff

- [ ] Site Plan, if applicable
- [ ] Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mock up.
- [ ] For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
- [ ] For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
- [ ] Samples of materials or copies of manufacturers product literature.

*Photographs shall be printed or mounted on 8 1/2 X 11 paper or cardboard, and labeled

**Date Rec’d:** 2/2/16

**Initials:** CD

**HDC Meeting:** 3/2/16

**Case #:** 3-2-16-1

**HDC Approval (signature):**

HD Bldg Permit July, 2014
Olive Oil, Vinegar & More

"Beautiful Health"

Luna Bella Salute
Mayor & Council of Berlin
10 William Street
Berlin, MD 21811
410-641-2770
www.berlinmd.gov

HISTORIC DISTRICT BUILDING PERMIT APPLICATION

<table>
<thead>
<tr>
<th>Date Received: 2/26/16</th>
<th>Property Address: 104 PITT ST, BERLIN ST.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Owner: JUSTINE ZEGNA</td>
<td>Phone: 302-542-6934</td>
</tr>
<tr>
<td>Property Owner Address: 102 WASH ST BERLIN</td>
<td>Email: <a href="mailto:justinezega@gmail.com">justinezega@gmail.com</a></td>
</tr>
<tr>
<td>Applicant: Owner Tenant Contractor</td>
<td></td>
</tr>
<tr>
<td>Address: 102 WASH ST BERLIN</td>
<td></td>
</tr>
</tbody>
</table>

**Type of Work:**
- [ ] Alterations  [ ] New Construction  [ ] Addition  [ ] Demolition  [ ] Sign  [ ] Awning  [ ] Other: ____________________________

**DESCRIPTION OF WORK PROPOSED (Please be specific)** Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

- NEW SIGN

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Applicant/Agent Signature: ____________________________

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Date Rec'd 2/26/16  Initials 00  HDC Meeting 3/2/14  Case # 3-2-16-8

HDC Approval (signature)
The sign will be 33" x 45" with internal illumination of LED lights. The design above shows a bracket projection of 4" w/ the sign hanging from 12" chains. I also recommend a support wire to help with the additional weight. The cabinet is all aluminum double sided design w/ white plexi faces and vinyl lettering to match artwork. the total cost including install 2140.00 not including permits or licensing for Berlin, MD.

I HIGHLY RECOMMEND THE LED SIGN BECAUSE IT WILL HAVE A LOT LESS CHANCE OF PROBLEMS DOWN THE ROAD W/ WATER OR NEON BREAKING THE SIGN IS ALL ALUM. SO NO PROBLEMS W/ RUST AND MAINTENANCE THE ALUMINUM HAS A HEAT BAKED FINISH AND IF THE FACES ARE DAMAGED, SMALL EXPENSE TO HAVE THEM REPAIRED. THE LED'S ARE KNOWN TO LAST LONGER THAN ANY OTHER LIGHTING. AND THE SIGN WOULD BE HALFWAY OF THE WEIGHT OF THE SAME SIGN WITH NEON.
Mayor & Council of Berlin
10 William Street
Berlin, MD 21811
410-641-2770
www.berlinmd.gov

HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: 2/12/16

Property Owner: Munford

Property Owner Address: 21 Jefferson St.

Applicant: Habitat for Humanity of

Owner Tenant Contractor
Owner County

Address: P.O. Box 1327

21 Jefferson St.

Berlin, MD 21811

Property Address: 21 Jefferson

Phone: 410.208.4440

Email: iniqur@habitatworcester.org

Type of Work:

☐ Alterations ☐ New Construction ☐ Addition ☐ Other:

☐ Demolition ☐ Sign ☐ Awning

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

Request to demo existing structure in order to build compact mixed-use development as defined in attached exhibits.

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I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature

☐ Site Plan, if applicable

☐ Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale model.

☐ For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.

☐ For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.

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*Photographs shall be printed or mounted on 8 1/2 x 11 paper or cardboard, and labeled

Date Rec’d 2/12/16 Initials CO HDC Meeting 3/24/16 Case # 3-3-16-9

HDC Approval (signature)

HD Bldg Permit July, 2014