

PARKS COMMISSION AGENDA

**March 1, 2016, 5:30 PM
Berlin Town Hall Conference Room**

1. Approval of Minutes of February 2, 2016
2. Summer Movie Nights
 - a) Approval of project costs
 - b) Vendors
3. Spring Celebration – April 9, 2016
4. Tree/Shrub Planting
 - a) Clean-Up Day & Take Pride in Berlin Week – April 16th thru April 23rd
 - b) 5-year Tree/Shrub Planting Plan
5. Spring Just Walk, Berlin – May 7, 2015
6. Program Open Space Annual Wish List
7. Berlin Youth Program Update
8. Other
 - a) NOTE: The Parks Commission will be co-sponsoring (with Worcester Youth and Family) the Children's Party during the Maryland Municipal League Conference this summer in Ocean City. This will cost \$300.00 and will go toward crafts, snacks, etc.

MINUTES – PARKS COMMISSION
February 2, 2016

A meeting of the Berlin Parks Commission was held on Tuesday, February 2, 2016 at 5:30 PM. Commission members Loretta Briddell, Patricia Dufendach, and Mike Wiley were present as well as Administrative Services Director Mary Bohlen and Amanda Chaffee of Worcester Youth and Family Counseling. Also present were Councilmember Lisa Hall, Town Administrator Laura Allen, Economic Development Director Ivy Wells and Dorothy Baker of Assateague Coastal Trust. Commission member Sarah Hooper was absent.

The Commission reviewed the Minutes of January 5, 2016. Ms. Dufendach moved to approve the Minutes as written and approval was unanimous.

Discussion followed regarding possible movies to be shown during the summer movie events; Ms. Bohlen reminded the Commission that there were four titles needed – “Runaway Bride” and “Tuck Everlasting” would be shown on the two dates scheduled for downtown. Discussion followed regarding various movies and the following list was developed:

- Goonies
- Princess Bride
- Harry Potter and the Sorcerer’s Stone
- Time Bandits
- James & the Giant Peach
- How to Train Your Dragon
- Big Hero 6
- Muppets Movie
- Wizard of Oz
- Spy Kids
- Ghostbusters
- Finding Nemo

A survey would be developed to narrow the above list down to six titles, and then narrow that list down to the final four; Ms. Wells would work with Ms. Bohlen on this. Discussion followed regarding licensing and vendors. Ms. Bohlen indicated that the Mayor and Council would tend to be more favorable to non-profit vendors. Councilmember Hall noted that Rural Maryland had a short film that could possibly be shown before the main movie event. Ms. Bohlen indicated that the deadline for proposals was February 10, 2016. Once proposals were received and a company selected, the event-planning could move forward with the title survey and Special Events request to the Mayor and Council.

The craft for Spring Celebration was discussed. Ms. Bohlen noted that there was paint leftover from the Gytaku crafts, so it would make sense to select a craft that involved painting. The Commission selected wind chimes.

Discussion followed regarding Clean-Up Day and Take Pride in Berlin week. Ms. Dufendach noted that an emphasis could be placed on planting trees and shrubs. It was noted that there may be an opportunity for some clean-up at the new park. This topic would be discussed at greater length at the March meeting.

The Spring Just Walk, Berlin event was discussed. Ms. Chaffee noted that health screenings could be done inside the Ray at Worcester Youth. Following brief discussion, it was decided to start the event at the Worcester Youth parking lot. A raffle would be held, as at the fall event. This would also need more discussion at upcoming meetings.

Ms. Chaffee reported on the activities of the Youth program. The group had visited the Discovery Center in Pocomoke and a trip to Wallops Island was planned as well as game night and a cooking class at Guido's. They were also planning for summer events.

Mr. Wiley indicated that the Mayor and Council discussion on the bond issue to purchase the former Tyson plant had gone well. He also noted that plans needed to be made to work on the Wildflower buffer in Stephen Decatur Park.

Councilmember Hall discussed biodegradable restaurant goods, such as take-out containers.

Ms. Allen noted that a recycling survey was being prepared and asked that everyone keep an eye out for it.

Ms. Dufendach moved to adjourn the meeting and approval was unanimous. The meeting adjourned at approximately 6:15 PM.

Respectfully Submitted,



Mary T. Bohlen
Administrative Services Director
Liaison to the Parks Commission