



## BERLIN MAYOR AND COUNCIL

### Meeting Agenda

Berlin Town Hall

10 William Street

Monday, August 23, 2021

#### 6:30 PM EXECUTIVE SESSION – Conference Room

1. Statement of closure – Mayor Zack Tyndall
2. Public comments or questions regarding the purpose for closure.
3. Motion to close and adjournment to Executive Session
4. Executive Session Agenda:
  - a. To brief the council on a written offer received for a parcel of Heron Park. Pursuant to Maryland Code; General Provisions Article; Sec. 3-305(b)(14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

#### 7:00 PM REGULAR SESSION – Council Chambers

1. Approval of the Minutes for:
  - a. Executive Session of 08.09.21
  - b. Statement of Closure for Executive Session of 08.09.21
  - c. Regular Session of 08.09.21
2. Swearing in Boards and Commission Members – Mayor Zackery Tyndall
3. Motion 2021-19: Motion approving the use of Stephen Decatur Park Tennis Courts by Worcester County Recreation & Parks for Tennis Stroke Clinics on Tuesday, September 28<sup>th</sup> and Tuesday, October 5<sup>th</sup> from 6-7 PM – Recreation Program Manager Myro Small
4. We Heart Berlin – President Tony Weeg:
  - a. Motion 2021-20: Motion for approval of the donation of six basketball backboards, six basketball rims, and six basketball pole pads at Dr. William Henry Park
  - b. Special Use of Park request for basketball courts unveiling at Dr. William Henry Park on 09/26/21
5. Motion 2021-21: Motion awarding the bid for the window replacement project for Town Hall to J.T. Construction and Home Improvement in the amount of \$43,635 – Town Administrator Jeffrey Fleetwood
6. Town Administrator’s Report
7. Departmental Reports
8. Comments from the Council
9. Comments from the Mayor
10. Comments from the Public

11. Comments from the Press

12. Adjournment

**\*\*Public Attendance at Meetings**

Per Mayor Zack Tyndall: EFFECTIVE JUNE 7, 2021, Mayor and Council Meetings will be held in-person with no restrictions and will continue to be streamed live to Facebook for viewing purposes only.

Questions and Comments will continue to be received in advance of the meeting:

Written questions will be accepted UNTIL 12:00 PM/NOON on the day of the meeting. Submit to:

- Email: [info@berlinmd.gov](mailto:info@berlinmd.gov), please use Meeting Comments as your subject.
- Fax to: 410-641-2316.
- Mail to: Berlin Town Hall, Attn: Meeting Comments, 10 Williams St., Berlin, MD 21811. It is recommended that mail be posted no later than the close of business on the Friday before the meeting to help ensure delivery. The Town of Berlin is not responsible for delays or delivery failures on the part of the USPS or other delivery service.
- Drop off: Drop off in one of the two drop boxes at Town Hall – one is at the rear of the building behind the stair tower, and the other is at the corner of Bay and Williams Street on the building.

To access the Meeting via live stream on Facebook, please click on the blue Facebook icon at the top of any page on the Town website, [www.berlinmd.gov](http://www.berlinmd.gov), or type @berlinmd in the Facebook search bar. No response will be given to questions and comments submitted via Facebook during any meeting including Public Hearings.

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Jeffrey Fleetwood at (410) 641-4002. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland/outside Maryland dial 1-800-735-2258.

CLOSED SESSION  
MAYOR AND COUNCIL OF BERLIN MARYLAND  
Monday, August 9, 2021

**Present:** Mayor Zackery Tyndall, Vice-President Dean Burrell, Councilmembers Jay Knerr, Shaneka Nichols, and Jack Orris

**Staff Present:** Deputy Town Administrator Mary Bohlen and Town Attorney David Gaskill

**Absent:** Councilmember Troy Purnell

**Others present:** None

On Monday, August 9, 2021, at approximately 6:30 PM in the Mayor and Council Chambers, Mayor Tyndall reviewed several protocols for the open meeting portion of the session. He noted that the purpose of the Closed Session was to discuss an Opioid Class Action Litigation and was being closed pursuant to Maryland Code; General Provisions Article; Sec 3-305(b)(8): To consult with staff, consultants, or other individuals about pending or potential litigation.

At the request of Mayor Tyndall, Councilmember Knerr moved to close the session, Councilmember Orris seconded and the vote to close the session was unanimous (4-0-0 with Councilmember Purnell absent). The Mayor, Council and Staff moved to the conference room.

REMAINDER OF MINUTES REDACTED FOR INCLUSION IN OPEN RECORD

With the discussion concluded, Mayor Tyndall asked for a motion to adjourn the Closed Session at approximately 6:48 PM. Councilmember Orris so moved, Councilmember Nichols seconded, and approval was unanimous.

Respectfully Submitted,



Mary T. Bohlen  
Deputy Town Administrator



**Closed Session Summary**  
To be included in the minutes in the next Open Meeting

- 1. Statement of the time, place, and purpose of the closed session:**
  - a. Time of closed session: August 9, 2021, 6:30 PM
  - b. Place (location) of closed session: Vote to Close (live on Facebook); Mayor and Council Chambers; Meeting: Conference Room
  - c. Purpose of the closed session: To discuss Opioid Class Action Litigation
  - d. Date and time that we will return to public meeting: August 9, 2021 at 7:00 PM
- 2. Record of the vote of each member as to closing the session:**
  - a. Motion to close meeting made by: J. Knerr
  - b. Seconded by: J. Orris
  - c. Members voting in favor: D. Burrell, S. Nichols,
  - d. Members opposed: none
  - e. Members abstaining: none
  - f. Members absent: T. Purnell
- 3. Statutory authority to close session:**
  - a. This meeting was closed under the following provisions of General Provisions Article § 3-305(b)(8): To consult with staff, consultants, or other individuals about pending or potential litigation.

**4. Listing of each topic actually discussed, persons present, and each action taken in the session:**

Topic description	Persons present for discussion	Action taken/each recorded vote
Opioid Class Action litigation	Mayor Z. Tyndall, V-P D. Burrell, Councilmembers J. Knerr, S. Nichols, J. Orris Deputy Town Admin. M. Bohlen, Town Attorney D. Gaskill	Discussion re: Ongoing national class action suit regarding the opioid crisis.

**This statement was made by: Mayor Zack Tyndall, presiding officer**  
**List members who have received open meetings training (at least one member must be in attendance during closed session):** Mayor Zack Tyndall, Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Administrative Manager Kelsey Jensen, and Town Attorney David Gaskill.



**BERLIN MAYOR AND COUNCIL**  
**Meeting Minutes**  
**August 9, 2021**

**7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers**

**Present:** Mayor Zackery Tyndall, Vice-President Dean Burrell, Councilmembers Jack Orris, Shaneka Nichols, and Jay Knerr.

**Absent:** Councilmember Troy Purnell.

**Staff Present:** Deputy Town Administrator Mary Bohlen, Finance Director Natalie Saleh, Police Lieutenant Robert Fisher, Electric Utility Director Tim Lawrence, Water Resources Director Jamey Latchum, Economic and Community Development Director Ivy Wells, Town Attorney David Gaskill, and Administrative Manager Kelsey Jensen.

This meeting was also broadcast live via Facebook. Following a moment of silence and the Pledge of Allegiance, Mayor Tyndall called the meeting to order at approximately 7:00 PM.

1. Approval of the Minutes for:

a. Regular Session of 07/26/21:

Councilmember Orris raised a concern about a comment made by resident Marie Velong regarding grass clippings; Administrative Manager Kelsey Jensen noted that Councilmember Orris had contacted her prior to the meeting regarding this matter and that she had listened to the meeting recording and confirmed that Ms. Velong had made the comment.

On the motion of Councilmember Orris, second by Councilmember Nichols, the Regular Session Minutes of July 26, 2021, were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

2. Motions for approval:

a. Motion 2021-18: A Motion approving a request for the use of Dr. William Henry Park on Saturday, September 4, 2021, from 6:00 PM to 9:00 PM.

1. Use of the basketball courts and pavilion for a school supply giveaway and movie
2. Use of park facilities after hours

Deputy Town Administrator Mary Bohlen explained their event and said she thought a representative would be present.

On the motion of Councilmember Knerr, second by Councilmember Nichols, Motion 2021-18, was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X

Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

- b. Motion 2021-17: A Motion approving application to the Community Parks and Playgrounds Program for the lighting of Dr. William Henry Park Basketball Courts in the amount of \$111,650 (Matching funds of \$10,350 for a total project cost of \$122,000) for fiscal year 2023. Deputy Town Administrator Mary Bohlen explained the request and the length of the grant process. Mayor Tyndall asked if she could information regarding the community painting project approved at the last meeting. Ms. Bohlen said she would include that information.

On the motion of Vice-President Burrell, second by Councilmember Orris, Motion 2021-17, was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

3. Approval of appointments for Boards and Commission members

Mayor Tyndall explained the process for selecting his nominations for the Boards and Commissions. He then asked Town Attorney David Gaskill if the Council can vote for the group, or if it needed to be done individually; Mr. Gaskill said individually is best.

On the motion of Councilmember Orris, second by Councilmember Knerr, Joe Moore's nomination to the Board of Zoning Appeals, was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

On the motion of Vice-President Burrell, second by Councilmember Orris, Woody Bunting's nomination to the Board of Zoning Appeals, was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

On the motion of Councilmember Knerr, second by Councilmember Nichols, Robert Palladino's nomination to the Board of Zoning Appeals, was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

On the motion of Councilmember Nichols, second by Councilmember Orris, Doug Parks nomination to the Board of Zoning Appeals, was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

On the motion of Councilmember Orris, second by Councilmember Knerr, Mary Moore's nomination to the Historic District Commission, was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

On the motion of Councilmember Knerr, second by Councilmember Nichols, Norman 'Nornie' Bunting's nomination to the Historic District Commission, was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

On the motion of Councilmember Orris, second by Councilmember Nichols, John Holloway's nomination to the Historic District Commission as an alternate, was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X

Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

On the motion of Councilmember Knerr, second by Vice-President Burrell, Newt Chandler’s nomination to the Planning Commission, was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

Mayor Tyndall then informed the public that there are still vacancies on some Boards and Commissions, he encouraged people to apply online. Councilmember Nichols said these individuals nominated tonight are not the only members to these Boards or Commissions. Councilmember Knerr asked if the terms are staggered so it is not an entirely new group when nominations occur; Mayor Tyndall said that is ideal and how the charter reads, but on some boards and commissions, it has not always worked out that way due to members leaving before their term ends. Councilmember Orris said he had an individual ask about serving on the Ethics Commission and asked when that commission would be discussed. Mayor Tyndall said he was hopeful to have it on the agenda for the next meeting.

4. Discussion of ARPA Planning Timeline

Mayor Tyndall said the Town has received half of the funds already and each department was asked to recognize impacts of COVID in their department or a list of needs to determine how the funding should be allocated. The funds must be allocated by December of 2024 and used by December 2026; he is hopeful the departments and Mayor and Council will have ideas to hold a listening session then a work session in the November/December timeframe. Councilmember Nichols asked about how the funds can be spent and Mayor Tyndall said Maryland Municipal League (MML) has guidelines and he will obtain those for the creation of a social media post and something on the website. Councilmember Orris requested a widget with the timeline and a place for ideas for allocations on the site. Councilmember Knerr asked if the funds can be used in the case of an emergency, for example, the loss of a lift station; Mayor Tyndall said it depends on the guidelines, it may not be. Economic and Community Development Director Ivy Wells said it may be wise to reach out to other municipalities to see what they plan to do with the funding. Finance Director Natalie Salah said there is a portal for municipalities to list plans with their funds that may be helpful; Councilmember Orris asked if she can send them the link and get it posted to the Town’s website.

Resident Sara Hambury asked if the funds are to provide relief from COVID, then why would the funds not be allocated well before 2024; why would a municipality need to wait for the relief. Mayor Tyndall said it is his aim to have the funds allocated by Spring of 2022.

Councilmember Nichols said she is happy to see the google translate widget on the Town’s website and would like to see the forms also translated; Mayor Tyndall said forms are a bit trickier



and he is not sure about the limitations on translating those but will continue to work with D3 to make progress on that.

5. Discussion and review of the goals and objectives of the Community Center Planning Committee Mayor Tyndall read through his interpretation and expectations of the committee. Vice-President Burrell said he thinks a term limit is necessary; Mayor Tyndall suggested 18 months. Councilmember Orris said he would like to see quarterly progress reports from the committee. On the motion of Vice-President Burrell, second by Councilmember Nichols, the Community Center Planning Committee structure as presented with an 18-month term, was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

6. Departmental Reports:

a. Economic and Community Development Director – Ivy Wells

Ms. Wells said the summer sidewalk sales will take place this weekend. There have been some issues with trashcans being moved when town is busy, she is going to work with Public Works to mark where they should be and ask businesses to help move them back when they see that they have been moved. The 50<sup>th</sup> Christmas Parade will take place this year and they are beginning to work on that. Vice-President Burrell asked if there is a way to estimate how many people are at an event; she said there is an equation, but she does not know it right now, but Peach Day was packed and the Taylor House Museum did a great job, the businesses would like to donate to them for such a successful event. Councilmember Orris asked if the parade will consist of the same floats; she said she always gives ‘first dibs’ to past participants and then opens it to the waitlist if there is a vacancy.

b. Electric Utility Director – Tim Lawrence

Mr. Lawrence said they have moved all but one pole for the SHA 376 project. They preformed meter reads last week. They installed a new underground service and did a relocate for a new home. He has received the accent lighting to demonstrate on four trees downtown and he will let the Council know when that takes place. They are going to start on the undergrounding of wires and installing six transformers for The Willows of Berlin. Lastly, they have been notified by AMP that they will likely peak shave tomorrow through Friday.

c. Finance Director – Natalie Saleh

Ms. Saleh said the Public Service Commission Order #53 was disbursed to those who applied and were approved for Shore Up; if you need help applying Customer Service can be of assistance; they can also connect residents with water assistance and rental assistance. She encouraged customers to pay online due to the rise in COVID numbers. The PKS Audit will take place beginning on September 13<sup>th</sup>. Lastly, they are still reviewing Jean Holloways reports. Vice-President Burrell asked when they can expect to hear from Ms. Holloway; Ms. Salah said it will be soon, they still need to review her reports and coordinate schedules.

d. Water Resources Director – Jamey Latchum

Mr. Latchum said they performed meter reads. They set up a few new service connections. The SHA 376 project was granted another two working hours per day and will now operate from 8 PM – 6 AM and will be fined if they are not completed on time. Lastly, the contractor for SHA 376 project broke a main sewer line and Mr. Latchum was on-site to assist in operating equipment to try to prevent any major impacts. He will do his best to keep all informed of what is going on with the project.

e. Administrative Manager – Kelsey Jensen

Ms. Jensen said she is working on the Annual Workers Compensation Audit, and it has not been determined if that will be held on-site or virtually yet. Flu Vaccines will take place on Wednesday, September 29<sup>th</sup> and will be open to all employees and their dependents, they will offer flu, pneumonia, and shingles; she will send sign up information out at the end of this month. Vice-President Burrell asked how it works with two-part shots; Ms. Jensen said the first would be administered here and the second would be scheduled at Rite Aid. Lastly, as projected, the CareFirst credit of \$40,000 has been received and will be applied towards our next invoice.

7. Comments from the Council:

Councilmember Nichols thanked all of the Town staff for their help with the SHA 376 project. She encouraged residents to please apply for the vacancies on the Boards and Commissions. She then wished Councilmember Orris an early birthday. Lastly, she said despite the public's beliefs, the Council may not see eye to eye, but they all work together and have Berlin's best interest at heart.

Councilmember Knerr asked the Mayor to explain what happened with the Veterans Memorial Garden and Judy Ashton. Mayor Tyndall said during the budget process he decided to stop utilizing Ms. Ashton and leverage those funds towards grant funding, but when a check was already issued, he asked her to finish her services through September, and let her know she would no longer be needed. Councilmember Knerr said there was a purchase order in place which is a binding contract. Town Attorney David Gaskill said the purchase order was not signed, nor did it state the applicable dates of service, so he did not agree that it was binding. Councilmembers Knerr and Nichols as well as Vice-President Burrell all expressed concerns with how the process was handled and all believed that the budget they voted on included a contract with Ms. Ashton, they believe it should have been discussed with them. Finance Director Natalie Saleh and Economic and Community Development Director Ivy Wells both said they recall the conversation in their meeting with Mayor Tyndall to be that they would finish out the year with Ms. Ashton while they explore other options. Mayor Tyndall said their memories of the conversation are different, he said he is unable to email the Council every time a decision is made, he feels he is informing them of important decisions and their judgment of important items may not be the same as his. Vice-President Burrell said the Council wants the Mayor to be successful, because when the Mayor is successful, they are all successful, but he feels that advice and direction given by the Council is not always recognized and they feel that keeping things moving in the same direction is important because they all have the best interest of the Town and Citizens in mind. Mayor Tyndall said he agrees and appreciates their input.

Councilmember Orris wished Councilmember Knerr a happy early birthday. He also thanked staff for their work with National Night Out and Peach Day, he felt they were both very well received.

8. Comments from the Mayor:

Mayor Tyndall said he would like to see a Berlin Beautification Committee formed. He also said to call Economic and Community Development Director Ivy Wells if you are interested in sponsoring a garden. Councilmember Orris suggested reaching out to Ms. Ashton about being on the committee if one is formed. Vice-President Burrell said he would like to see a write-up of the

purpose of the committee like what was done for the Community Center Planning Committee before voting on a new committee being formed; Mayor Tyndall said that he would put something together.

9. Comments from the Public – none.

10. Comments from the Press – none.

11. Adjournment:

On the motion of Vice-President Burrell, the Mayor and Council meeting was adjourned at approximately 8:30PM.

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

Respectfully Submitted,



Kelsey Jensen  
Administrative Manager

## Swearing in Boards and Commission Members

– Mayor Zackery Tyndall

### **Board of Zoning Appeals (Three Year Term)**

- **Joe Moore:** Reappointment and currently serves as Chairman
- **Woody Bunting:** Reappointment and currently serves as Vice-Chairman
  - **Doug Parks:** Reappointment

### **Historic District Commission (Three Year Term)**

- **Mary Moore:** Reappointment
- **Norman “Nornie” Bunting:** Reappointment
- **John Holloway:** New appointment as an alternate

### **Planning Commission (Five Year Term)**

- **Newt Chandler:** Reappointment



**MOTION OF THE MAYOR AND COUNCIL 2021-19**

**WORCESTER COUNTY RECREATION & PARKS TENNIS CLINICS**

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN TO APPROVE THE USE OF STEPHEN DECATUR PARK TENNIS COURTS BY WORCESTER COUNTY RECREATION & PARKS FOR TENNIS STROKE CLINICS ON TUESDAY, SEPTEMBER 28 AND TUESDAY, OCTOBER 5, 2021 FROM 6-7 PM.

1. Use of three tennis courts for tennis stroke clinics
2. Participants will be charged \$3.00/person payable to Worcester Recreation & Parks
3. Waiver of reservation fee(s) for the dates/times indicated.

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF \_\_\_\_ TO \_\_\_\_ OPPOSED, WITH \_\_\_\_ ABSTAINING AND \_\_\_\_ ABSENT.

\_\_\_\_\_  
Dean Burrell, Vice President

Approved this \_\_\_\_ day of \_\_\_\_\_, 2021 by the Mayor of the Town of Berlin.

\_\_\_\_\_  
Zackery Tyndall, Mayor

ATTEST: \_\_\_\_\_  
Jeffrey Fleetwood, Town Administrator



# TOWN OF BERLIN SPECIAL USE OF PARK FORM



Note: This form is to be completed by/with Town staff. It will be the determination of Town staff if additional services are required for the event/activity. Based on that determination additional forms and meetings with Town staff may be required to insure a successful event.

TODAY'S DATE: 8/5/2021

EVENT/ACTIVITY DATE: 9/28 & 10/5 TIME FROM: 6:00 PM TO: 7:00 PM

NAME: Myro Small

Anticipated # of attendees 12  
ADDRESS: 6030 Public Landing Rd

Snow Hill, MD 21863

PHONE: 410-632-2144 x 2512

EMAIL: msmall@co.worcester.md.us

ORGANIZATION: Worcester County Rec.  
(IF APPLICABLE)

WILL EVENT INVOLVE FEES PAID BY ATTENDEES AND/OR SALE OF GOODS OR SERVICES?  YES  NO

DESCRIPTION OF EVENT/ACTIVITY: Adult Tennis Stroke Clinic

### PARK REQUESTED

<input type="checkbox"/> Stephen Decatur Park, Tripoli Street <input type="checkbox"/> Pavilion <input checked="" type="checkbox"/> # of <u>3</u> Tennis Courts (max 3) <input type="checkbox"/> Other _____	<input type="checkbox"/> Dr. William Edward Henry Park, Flower Street <input type="checkbox"/> Pavilion <input type="checkbox"/> # of _____ Basketball Courts (max 2) <input type="checkbox"/> Other _____
<input type="checkbox"/> Heron Park	

PLEASE CHECK ALL THAT APPLY BELOW:

- More than one consecutive date;
- More than 50 people;
- Any event/activity that charges attendees a fee and/or involves the sale or goods or services;
- Use of areas other than the pavilion

Fees: \$50.00 per day per amenity, plus \$10 for electric (if applicable). \$25.00 will be refunded when facility is left in good condition. Failure to adhere to the parks rules and/or leave the facility in good condition may result in the forfeit of that \$25.00 and/or refusal by the Town of Berlin to permit the user to reserve the park in the future.

Office Use Only:

Fee calculation:  
 \$50.00 X \_\_\_\_\_ (number of facilities requested) = \$ \_\_\_\_\_ X \_\_\_\_\_ (number of days) = (a) \$ \_\_\_\_\_  
 \$10.00 for electric X \_\_\_\_\_ (number of days) = (b) \$ \_\_\_\_\_

(a) + (b) = \$ \_\_\_\_\_ Total fee to be paid

Does activity require any additional Town services?

- Additional trash cans
- Additional picnic tables
- Road Closure
- Other \_\_\_\_\_
- Referral to another department/additional forms to be completed \_\_\_\_\_

**Notes/Comments:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I, the undersigned acknowledge and agree to the following:

1. **PARKS RULES:** I have been provided with a copy of the Park rules and regulations and I understand that I must adhere to these rules. If I fail to adhere to the Park rules and regulations, the Town of Berlin reserves the right to refuse to reserve the park in my name in the future. I further understand that the rules and regulations provided herewith are an excerpt of Chapter 22 of the Code of the Town of Berlin and other sections of that chapter and of the Town Code as a whole may also apply to use of the park(s).
2. **VEHICLES STRICTLY PROHIBITED ON PARKS' GROUNDS.** I understand that vehicles are not permitted in the parks beyond the parking lots. **ABSOLUTELY NO EXCEPTIONS** without prior express authorization.
3. **RESERVATION OF FACILITY(IES).** I understand that this reservation is only for the facility(ies) indicated above; all other areas of the park are open to the public and may be in use during my event.
4. **LIABILITY INSURANCE/RELEASE OF LIABILITY:** I certify that I or the organization which I represent possesses appropriate liability insurance and that, upon request, I will provide the Town of Berlin with verification of such insurance. If I do not possess such insurance, I understand that purchase of insurance may be required for this event/activity. The Town of Berlin and its agents are released from all liability associated with damage or injury resulting from the improper use of any equipment provided by the Town of Berlin and from damage or injury associated with the use of any equipment or items brought into the park by me or anyone associated with this event.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

8/5/21

Clerk: \_\_\_\_\_ Fee Pd: \$ \_\_\_\_\_ Date: \_\_\_\_\_ Refund:  YES  NO Date: \_\_\_\_\_



Fall 2021

# Adult Tennis Clinic

## PROGRAM INFORMATION

**Tuesdays**

**September 28 & Oct. 5**

**6:00 p.m. - 7:00 p.m.**

**Ages: 14 and older**

**Cost: \$3/person**



Join Professional, Bruzz Truit for an evening of instruction on tennis stroke technique and performance.

**Practice what you learned! Play more tennis, drop-in style from 7:00-8:00 p.m.**

**Stephen Decatur Park**  
Tripoli Street, Berlin MD 21811

In partnership with



## HOW TO REGISTER

In person, mail or online at  
[www.PlayMarylandsCoast.org](http://www.PlayMarylandsCoast.org)

All payments must be received prior to participation  
Make checks payable to: Worcester County

MARYLAND'S  
*Coast*

WORCESTER COUNTY  
Recreation & Parks



For more information contact Kelly Buchanan at  
(410) 632-2144 x2503 or [kbuchanan@marylandscoast.org](mailto:kbuchanan@marylandscoast.org)



# Youth Registration Form

Please use a separate registration form for each participant under 18.

Worcester County Adult Tennis Clinics Fall 2021

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Male or Female

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ School Attending: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Daytime/Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

Please check here if you would like to receive email announcements on future programs from Worcester County Recreation & Parks.

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

The undersigned, intending to be legally bound for myself and on behalf of my child, as well as, my heirs, and personal representatives do hereby indemnify, release and discharge the County Commissioners of Worcester County and the Town of Berlin, its representatives, employees, contractors, volunteers, and successors and assigns (herein after called "Indemnities"), from any and all liability for injuries, death or damages and from any and all loss, claim, or injuries to my child or to my property, of any kind, arising in any way out of my child's participation in this program. My child has permission to travel with a coach and/or adult volunteer to away games as part of the Worcester County Recreation & Parks Department's and the Town of Berlin's Youth Program. I agree that I will defend, indemnify and hold harmless each and every one of the Indemnities against all claims, demands and causes of action including court costs and attorney's fees directly or indirectly from any action or other proceeding arising in any way from participation by my child in the program. This indemnity, waiver release extends to all claims whether foreseen, unforeseen, known or unknown. I have full knowledge of the risks involved in this program. My child is physically able and has sufficient training for participation in this program. I hereby authorize medical treatment, at my expense, for my child in the event of an injury or illness during the program. I acknowledge that the County and the Town of Berlin provides no insurance protecting my child. If pictures are taken during the program, I authorize the use of these photos for publicity purposes. The staff of Worcester County Department of Recreation & Parks and the Town of Berlin is committed to providing reasonable accommodations to all participants. If you have special needs, please notify the Worcester County Department of Recreation & Parks at 410.632.2144 so that we can plan accordingly for these needs. We cannot guarantee that your request will be met unless the Worcester County Department of Recreation & Parks is notified in advance. Worcester County Department of Recreation & Parks and the Town of Berlin reserves the right to cancel a program or division which does not meet certain requirements. If the staff of the Worcester County Department of Recreation & Parks and the Town of Berlin cancels an entire program, the staff will refund all monies. All refund payments will be paid in the form of a county check issued to the payer. Other cancellations on the part of the participant will be refundable as long as it occurs before the program start date or within 2 weeks after the start of a program for a 12-week programs. Other cancellations on the part of the participant will be refundable as long as it occurs before the program start date or after one program session for a 6-week program or summer camp program. Cancellations made by a participant after the above stated timeline will be non-refundable. If a participant is suspended from a program due to inappropriate behavioral, no refund will be given for that program. If a medical condition arises that prohibits a participant's ability to participate in the program, a refund will be issued only if a doctor's note is submitted to the staff at the Recreation Center and a prorated percentage of the registration fee will be refunded. For example, if half of the program has occurred, a participant will only be refunded half of the registration fee.

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Office Use Only

Date: \_\_\_\_\_ Amount: \_\_\_\_\_ Cash, Chk, or CC # \_\_\_\_\_ Initials: \_\_\_\_\_ Receipt # \_\_\_\_\_

# Adult Registration Form

Please use a separate registration form for each participant.

Worcester County Adult Tennis Clinics Fall 2021

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Male or Female Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please check here if you would like to receive email announcements on future programs from Worcester County Recreation & Parks.

Home Phone: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

The undersigned, intending to be legally bound, as well as my heirs and personal representatives do hereby indemnify, release and discharge the County Commissioners of Worcester County and the Town of Berlin, its representatives, employees, contractors, volunteers and successors and assigns (hereinafter called "Indemnities\*"), from any and all liability for injuries, death or damages and from any and all loss, claim, or injuries to me or to my property, of any kind, arising in any way out of my participation in this program. I agree that I will defend, indemnify and hold harmless each and every one of the Indemnities against all claims, demands and causes of action including court costs and attorney's fees directly or indirectly arising from any action or other proceeding arising in any way from my participation in this program. This indemnity, waiver and release extends to all claims whether foreseen, unforeseen, known or unknown. I have full knowledge of the risks involved in this program. I am physically able and have sufficient training for participation in the program. I hereby authorize medical treatment, at my expense in the event of injury or illness during the program. I certify that I am eighteen (18) years of age or older. I acknowledge that the county and the Town of Berlin provides no insurance protecting me. If pictures are taken during the program, I authorize the use of these for publicity purposes. The staff of Worcester County Department of Recreation & Parks and the Town of Berlin is committed to providing reasonable accommodations to all participants. If you have special needs, please notify the Worcester County Department of Recreation & Parks at 410.632.2144 so that we can plan accordingly for these needs. We cannot guarantee that your request will be met unless the Worcester County Department of Recreation & Parks is notified in advance. Worcester County Department of Recreation & Parks and the Town of Berlin reserves the right to cancel a program or division which does not meet certain requirements. If the staff of the Worcester County Department of Recreation & Parks and the Town of Berlin cancels an entire program, the staff will gladly refund all monies. All refund payments will be paid in the form of a county check issued to the payer. Other cancellations on the part of the participant must be made prior to one week before the start of the program to be eligible for a refund. Any cancellations made by a participant after the above stated timeline will be non-refundable. If a participant is suspended from a program due to inappropriate behavioral issues, no refund will be given for that program. If a medical condition arises that prohibits a participant's ability to participate in the program, a refund will be issued only if a doctor's note is submitted to the staff at the Recreation Center and a prorated percentage of the registration fee will be refunded. For example, if half of the program has occurred you will only be refunded half of the registration fee.

Participant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Office Use Only

Date: \_\_\_\_\_ Amount: \_\_\_\_\_ Cash, Chk, or CC # \_\_\_\_\_ Initials: \_\_\_\_\_ Receipt # \_\_\_\_\_



**MOTION OF THE MAYOR AND COUNCIL 2021-20**

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN TO APPROVE WE HEART BERLIN TO DONATE SIX BASKETBALL RIMS, SIX BASKETBALL BACKBOARDS, AND SIX BASKETBALL POLE PADS TO THE TOWN FOR USE AT DR. WILLIAM HENRY PARK BASKETBALL COURTS.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF \_\_\_\_\_ TO \_\_\_\_\_ OPPOSED, WITH \_\_\_\_\_ ABSTAINING AND \_\_\_\_\_ ABSENT.

\_\_\_\_\_  
Dean Burrell, Vice President

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by the Mayor of the Town of Berlin.

\_\_\_\_\_  
Zackery Tyndall, Mayor

ATTEST: \_\_\_\_\_  
Jeffrey Fleetwood, Town Administrator



## TOWN OF BERLIN SPECIAL USE OF PARK FORM



Note: This form is to be completed by/with Town staff. It will be the determination of Town staff if additional services are required for the event/activity. Based on that determination additional forms and meetings with Town staff may be required to insure a successful event.

TODAY'S DATE: 8/16/2021 EVENT/ACTIVITY DATE: 9/26/2021(10/2 Rain Date) TIME FROM: 12pm TO: 8pm

NAME: Tony Weeg Anticipated # of attendees 50-100  
ADDRESS: 302 Bay Street Berlin MD 2181

PHONE: 4104227535 EMAIL: tonyweeg@gmail.com

ORGANIZATION: We Heart Berlin, Inc. WILL EVENT INVOLVE FEES PAID BY ATTENDEES AND/OR SALE OF GOODS OR SERVICES?  YES  NO  
(IF APPLICABLE)

DESCRIPTION OF EVENT/ACTIVITY: Basketball Court Unveiling, 1v1, 3v3, OG Basketball Games

### PARK REQUESTED

<input type="checkbox"/> <b>Stephen Decatur Park, Tripoli Street</b> <input type="checkbox"/> <b>Pavilion</b> <input type="checkbox"/> # of _____ Tennis Courts (max 3) <input type="checkbox"/> Other _____	<input checked="" type="checkbox"/> <b>Dr. William Edward Henry Park, Flower Street</b> <input checked="" type="checkbox"/> <b>Pavilion</b> <input checked="" type="checkbox"/> # of <sup>2</sup> _____ Basketball Courts (max 2) <input type="checkbox"/> Other _____
<input type="checkbox"/> <b>Heron Park</b>	

PLEASE CHECK ALL THAT APPLY BELOW:

- More than one consecutive date;
- More than 50 people;
- Any event/activity that charges attendees a fee and/or involves the sale or goods or services;
- Use of areas other than the pavilion

Fees: \$50.00 per day per amenity, plus \$10 for electric (if applicable). \$25.00 will be refunded when facility is left in good condition. Failure to adhere to the parks rules and/or leave the facility in good condition may result in the forfeit of that \$25.00 and/or refusal by the Town of Berlin to permit the user to reserve the park in the future.

Office Use Only:

Fee calculation:  
 \$50.00 X \_\_\_\_\_ (number of facilities requested) = \$ \_\_\_\_\_ X \_\_\_\_\_ (number of days) = (a) \$ \_\_\_\_\_  
 \$10.00 for electric X \_\_\_\_\_ (number of days) = (b) \$ \_\_\_\_\_

(a) + (b) = \$ \_\_\_\_\_ Total fee to be paid

Does activity require any additional Town services?

- Additional trash cans
- Additional picnic tables
- Road Closure
- Other \_\_\_\_\_
- Referral to another department/additional forms to be completed \_\_\_\_\_

**Notes/Comments:** \_\_\_\_\_

\_\_\_\_\_

I, the undersigned acknowledge and agree to the following:

1. **PARKS RULES:** I have been provided with a copy of the Park rules and regulations and I understand that I must adhere to these rules. If I fail to adhere to the Park rules and regulations, the Town of Berlin reserves the right to refuse to reserve the park in my name in the future. I further understand that the rules and regulations provided herewith are an excerpt of Chapter 22 of the Code of the Town of Berlin and other sections of that chapter and of the Town Code as a whole may also apply to use of the park(s).
2. **VEHICLES STRICTLY PROHIBITED ON PARKS' GROUNDS.** I understand that vehicles are not permitted in the parks beyond the parking lots. **ABSOLUTELY NO EXCEPTIONS** without prior express authorization.
3. **RESERVATION OF FACILITY(IES).** I understand that this reservation is only for the facility(ies) indicated above; all other areas of the park are open to the public and may be in use during my event.
4. **LIABILITY INSURANCE/RELEASE OF LIABILITY:** I certify that I or the organization which I represent possesses appropriate liability insurance and that, upon request, I will provide the Town of Berlin with verification of such insurance. If I do not possess such insurance, I understand that purchase of insurance may be required for this event/activity. The Town of Berlin and its agents are released from all liability associated with damage or injury resulting from the improper use of any equipment provided by the Town of Berlin and from damage or injury associated with the use of any equipment or items brought into the park by me or anyone associated with this event.

Signature: Tony Weeg Digitally signed by Tony Weeg  
Date: 2021.08.16 14:14:25  
-04'00'

Date: 8/16/2021

Clerk: _____	Fee Pd: \$ _____	Date: _____	Refund: <input type="checkbox"/> YES <input type="checkbox"/> NO	Date: _____
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**MOTION OF THE MAYOR AND COUNCIL 2021-21**

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN AWARDING THE BID FOR THE WINDOW REPLACEMENT PROJECT FOR TOWN HALL TO J.T. CONSTRUCTION AND HOME IMPROVEMENT IN THE AMOUNT OF \$43,635.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF \_\_\_\_\_ TO \_\_\_\_\_ OPPOSED, WITH \_\_\_\_\_ ABSTAINING AND \_\_\_\_\_ ABSENT.

\_\_\_\_\_  
Dean Burrell, Vice President

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by the Mayor of the Town of Berlin.

\_\_\_\_\_  
Zackery Tyndall, Mayor

ATTEST: \_\_\_\_\_  
Jeffrey Fleetwood, Town Administrator

	Company	Total
1	J.T. Construction & Home Improvement	\$43,635.00
2	Spicer Bros.	\$48,987.00
3	Jones and Sons Inc.	\$60,750.00
4	Colossal Contractors, Inc.	\$89,500.00
<hr/>		
5	Lawrence C. Bathon Builders, Inc.	\$98,000.00

**GENERAL NOTES:**

RFP required start within 30 days of award of contract; completion w/in 90 days of start but as we know construction materials are not reliably available - this is a requirement that we will be flexible on.

# RFP 2021-01 Town Hall Window Replacement

Contractor: JIT. Construction & Home Improv.

## COST PROPOSAL

Lump sum bid for completion of project as described: \$ 43,635.00

Please note: The Town of Berlin is exempt from Maryland Sales Tax – Information to be provided upon request.

Spell out the bid amount: Forty-Three Thousand, Six hundred & Thirty-Five dollars

Please indicate the following as applicable:

Purchase and installation of windows as further described above:	43,635.00
*Disposal of removed windows:	Included
<b>TOTAL:</b>	<b>43,635.00</b>

\*The Town of Berlin may choose to dispose of windows through Town forces.

### Proposed Subcontractors:

Individual/Firm Name and Tax ID Number	Address	Proposed work to be completed
JAME T. CRANFIE, Sr. JIT. CONSTRUCTION & HOME IMPROV. 260-76-5242	601 LANCASTER CT. SALISBURY, MD 21804	REPLACE & RE-INSTALL Windows
CHESAPEAKE PAINTING CLIFF SHARRON 213-90-9643	4830 MEADOWLARK DR. SALISBURY, MD 21804	PAINTING

Please attach additional sheet or continue list on reverse if necessary.



# RFP 2021-01 Town Hall Window Replacement

Contractor: J.T. Construction & Home IMPRVT.

## SIGNATURES

I, the undersigned, am an authorized agent of the firm listed below and am authorized to submit the attached Cost Proposal for the RFP as indicated above. I certify that all information included herein is true and correct to the best of my knowledge. I further acknowledge the conditions and requirements expressed in the RFP and the agreement to adhere to same.

Signature: James T. Cranfield, Sr.

Date: 8/16/21

Printed Name: JAMES T. CRANFIELD, SR.

Firm Name: J.T. CONSTRUCTION & HOME IMPROVEMENT Tax/EIN: 220-76-5242

DBA (if different than above): \_\_\_\_\_

Address: 601 LANCASTER CT.

City, State Zip: SALISBURY, MD 21804

Phone: 410-430-2417





# J. T. CONSTRUCTION & HOME IMPROVEMENT

601 Lancaster Ct.  
Sallsbury, MD 21804  
Cell: 410-430-2417

MHIC #49667, New Home Bldr. #6075

## PROPOSAL

July 29, 2021

Town of Berlin  
10 Williams Street  
Berlin, MD 21811

Attn: Jennifer Fleetwood

### Scope of Work to be performed:

- Removal of 33 existing windows—consisting stops on insides to set new ones
- Replace with new Andersen Windows – including stops, repainting of windows on exterior
- Sealing/caulking inside of windows
- Removal of all trash and debris including old windows

Total Quote    \$43,635.00

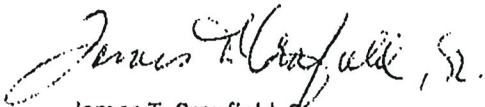
Thank you for the opportunity to bid your project. If you have any questions or concerns, please feel Free to contact us directly @ 410-430-2417 or email: [jamesthomascon@gmail.com](mailto:jamesthomascon@gmail.com).

To confirm that proposal price to proceed please sign below. An actual Contract will be written to confirm all arrangements and will be sent to you to sign also.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Thank you,



James T. Cranfield, Sr.  
Owner/President

**References:**

Lacey Revell – 443-944-6208  
Avery Hall Insurance Co.

Alan Banks – 410-251-6300  
Homeowner

Paul Thomas – 443-754-0949  
Former Owner – Thomas Roofing & Siding

Beacon Roofing – 443-481-0731  
Nick Alton

## Check Run Report for:

08/06/21

08/13/21

06/16/21

\*\*Details available in online packet or paper copy upon  
request\*\*



Town of Berlin, MD

# Check Register

Packet: APPKT02104 - 20210806SW

*J* 8/6/21

*mrb* 8/6/21

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: BOC AP-BOC AP Checks</b>						
0000323	BERLIN AUTOMOTIVE	08/06/2021	Regular	0.00	968.47	20654
0000529	CINTAS FIRST AID & SAFETY	08/06/2021	Regular	0.00	231.05	20655
0000784	EA ENGINEERING, SCIENCE AND TEC	08/06/2021	Regular	0.00	160.00	20656
0001040	HOME DEPOT CREDIT CARD SERVI	08/06/2021	Regular	0.00	864.69	20657
0003356	SARAH HOOPER	08/06/2021	Regular	0.00	25.00	20658

**Bank Code BOC AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	8	5	0.00	2,249.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>8</b>	<b>5</b>	<b>0.00</b>	<b>2,249.21</b>



Town of Berlin, MD

# Payment Register

APPKT02104 - 20210806SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
0000323	BERLIN AUTOMOTIVE					968.47
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b> <b>Payment Amount</b>
Check						08/06/2021   968.47
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>VARIOUS INVS FY 21</u>	TOOLS AND SUPPLIES	06/30/2021	06/30/2021	0.00	968.47	

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
0000529	CINTAS FIRST AID & SAFETY					231.05
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b> <b>Payment Amount</b>
Check						08/06/2021   231.05
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>8405165047</u>	FIRST AID & SAFETY SUPPLIES	06/30/2021	06/30/2021	0.00	139.46	
<u>8405205828</u>	FIRST AID & SAFETY SUPPLIES	06/30/2021	06/30/2021	0.00	91.59	

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
0000784	EA ENGINEERING, SCIENCE AND TECHNOLOGY INC PBC					160.00
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b> <b>Payment Amount</b>
Check						08/06/2021   160.00
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>147277</u>	PROJ 1470404 STMWTR MNGT ON CALL SUPPORT SVCS	06/30/2021	06/30/2021	0.00	160.00	

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
0001040	HOME DEPOT CREDIT CARD SERVICES					864.69
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b> <b>Payment Amount</b>
Check						08/06/2021   864.69
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>JUNE FY 21</u>	1020468,1020517,6027069	06/30/2021	06/30/2021	0.00	433.74	
<u>JUNE- FY 21</u>	9014326,4025623,H2578-142692	06/30/2021	06/30/2021	0.00	151.86	
<u>-JUNE FY 21</u>	4310245,4172015,4521457,60149621,520884	06/30/2021	06/30/2021	0.00	279.09	

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
0003356	SARAH HOOPER					25.00
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b> <b>Payment Amount</b>
Check						08/06/2021   25.00
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>REFUND</u>	PARK RESERVATION DEPOSIT	06/30/2021	06/30/2021	0.00	25.00	

# Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	8	5	0.00	2,249.21
<b>Packet Totals:</b>		<b>8</b>	<b>5</b>	<b>0.00</b>	<b>2,249.21</b>



Town of Berlin, MD

# Check Register

Packet: APPKT02103 - 20210806SW

*J 8/4/21*

*mrb 8/10/21* By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: BOC AP-BOC AP Checks</b>						
0000073	ADP, INC	08/06/2021	Regular	0.00	394.48	20610
0000088	AFFORDABLE BUSINESS SYSTEMS	08/06/2021	Regular	0.00	70.10	20611
0000090	AFLAC	08/06/2021	Regular	0.00	975.72	20612
0000246	ATLANTIC PUMPING INC.	08/06/2021	Regular	0.00	1,662.50	20613
0002736	BRYAN DOUGLAS RUSSO	08/06/2021	Regular	0.00	150.00	20614
0000455	CARD'S TECHNOLOGY	08/06/2021	Regular	0.00	1,245.50	20615
0003352	CHRISTINA TAYLOR	08/06/2021	Regular	0.00	25.00	20616
0000529	CINTAS FIRST AID & SAFETY	08/06/2021	Regular	0.00	624.58	20617
0002647	CINTAS RUGS	08/06/2021	Regular	0.00	62.22	20618
0000572	COMCAST	08/06/2021	Regular	0.00	134.83	20619
0000572	COMCAST	08/06/2021	Regular	0.00	77.39	20620
0000572	COMCAST	08/06/2021	Regular	0.00	183.14	20621
0000572	COMCAST	08/06/2021	Regular	0.00	134.83	20622
0000572	COMCAST	08/06/2021	Regular	0.00	216.70	20623
0000572	COMCAST	08/06/2021	Regular	0.00	128.39	20624
0000572	COMCAST	08/06/2021	Regular	0.00	77.39	20625
0000572	COMCAST	08/06/2021	Regular	0.00	154.78	20626
0000571	COMCAST BUSINESS	08/06/2021	Regular	0.00	1,019.82	20627
0000794	EASTERN SHORE COFFEE	08/06/2021	Regular	0.00	32.70	20628
0000860	ESRI	08/06/2021	Regular	0.00	400.00	20629
0000897	FERGUSON ENTERPRISES	08/06/2021	Regular	0.00	25,165.20	20630
0000910	FLEETWOOD, JEFF	08/06/2021	Regular	0.00	436.73	20631
0001040	HOME DEPOT CREDIT CARD SERVI	08/06/2021	Regular	0.00	271.73	20632
0001066	INNOVATIVE HEALTH SERVICES, LLC	08/06/2021	Regular	0.00	5.00	20633
0001080	IRIE RADIO INC	08/06/2021	Regular	0.00	450.00	20634
0001081	IRON SOURCE	08/06/2021	Regular	0.00	1,675.00	20635
0003063	JASON A DELOACH, ESQUIRE	08/06/2021	Regular	0.00	25.00	20636
0001316	LOCAL GOVERNMENT INSURANCE T	08/06/2021	Regular	0.00	504.00	20637
0003355	MITRA FOOKS	08/06/2021	Regular	0.00	25.00	20638
0001565	NATIONWIDE RETIREMENT SOLUTIC	08/06/2021	Regular	0.00	4,169.96	20639
0001625	ONE CALL CONCEPTS, INC.	08/06/2021	Regular	0.00	44.89	20640
0001676	PENINSULA AUTO & TRUCK PARTS, I	08/06/2021	Regular	0.00	8.12	20641
0001682	PEP-UP, INC.	08/06/2021	Regular	0.00	16,001.80	20642
0002524	QUADIENT LEASING USA INC	08/06/2021	Regular	0.00	840.12	20643
0001997	STAPLES BUSINESS CREDIT	08/06/2021	Regular	0.00	485.31	20644
0002928	UNIFIRST CORPORATION	08/06/2021	Regular	0.00	101.48	20645
0002527	UNITED STATES INSURANCE SERVI	08/06/2021	Regular	0.00	897.00	20646
0002205	UNITED WAY OF THE EASTERN SHO	08/06/2021	Regular	0.00	38.00	20647
0002220	USA BLUEBOOK	08/06/2021	Regular	0.00	2,258.86	20648
0002231	VA MD & DE ASSOC OF ELECTRIC CC	08/06/2021	Regular	0.00	1,000.00	20649
0002248	VERIZON BUSINESS	08/06/2021	Regular	0.00	105.39	20650
0002252	VERIZON WIRELESS-720117503-000	08/06/2021	Regular	0.00	279.97	20651
0003055	WASHINGTON NATIONAL INSURAN	08/06/2021	Regular	0.00	574.83	20652

Check Register

Packet: APPKT02103-20210806SW

<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Discount Amount</b>	<b>Payment Amount</b>	<b>Number</b>
0002348	WOR WIC COMMUNITY COLLEGE	08/06/2021	Regular	0.00	120.00	20653

Bank Code BOC AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	47	44	0.00	63,253.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>47</b>	<b>44</b>	<b>0.00</b>	<b>63,253.46</b>





Town of Berlin, MD

# Payment Register

APPKT02103 - 20210806SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

<b>Vendor Number</b> 0000073	<b>Vendor Name</b> ADP, INC					<b>Total Vendor Amount</b> 394.48	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 08/06/2021	<b>Payment Amount</b> 394.48		
<b>Payable Number</b> 585434527	<b>Description</b> ADP PAYROLL PROCESSING FEES	<b>Payable Date</b> 08/05/2021	<b>Due Date</b> 08/05/2021	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 394.48		

<b>Vendor Number</b> 0000088	<b>Vendor Name</b> AFFORDABLE BUSINESS SYSTEMS					<b>Total Vendor Amount</b> 70.10	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 08/06/2021	<b>Payment Amount</b> 70.10		
<b>Payable Number</b> IN170370	<b>Description</b> OFFICE EQUIPMENT LEASING	<b>Payable Date</b> 08/04/2021	<b>Due Date</b> 08/04/2021	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 70.10		

<b>Vendor Number</b> 0000090	<b>Vendor Name</b> AFLAC					<b>Total Vendor Amount</b> 975.72	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 08/06/2021	<b>Payment Amount</b> 975.72		
<b>Payable Number</b> 549464	<b>Description</b> AFLAC SUPPLEMENTAL INSURANCE EMPLOYEE FUNDED	<b>Payable Date</b> 08/05/2021	<b>Due Date</b> 08/05/2021	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 975.72		

<b>Vendor Number</b> 0000246	<b>Vendor Name</b> ATLANTIC PUMPING INC.					<b>Total Vendor Amount</b> 1,662.50	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 08/06/2021	<b>Payment Amount</b> 1,662.50		
<b>Payable Number</b> 352406	<b>Description</b> PUMP DECATUR ST EXT LS	<b>Payable Date</b> 08/05/2021	<b>Due Date</b> 08/05/2021	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,662.50		

<b>Vendor Number</b> 0002736	<b>Vendor Name</b> BRYAN DOUGLAS RUSSO					<b>Total Vendor Amount</b> 150.00	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 08/06/2021	<b>Payment Amount</b> 150.00		
<b>Payable Number</b> #2	<b>Description</b> FARMERS MARKET AUG 8	<b>Payable Date</b> 08/04/2021	<b>Due Date</b> 08/04/2021	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 150.00		

<b>Vendor Number</b> 0000455	<b>Vendor Name</b> CARD'S TECHNOLOGY					<b>Total Vendor Amount</b> 1,245.50	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 08/06/2021	<b>Payment Amount</b> 1,245.50		
<b>Payable Number</b> 47660	<b>Description</b> MICROSOFT OFFICE 365 FY 2022	<b>Payable Date</b> 08/04/2021	<b>Due Date</b> 08/04/2021	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,245.50		

<b>Vendor Number</b> 0003352	<b>Vendor Name</b> CHRISTINA TAYLOR					<b>Total Vendor Amount</b> 25.00	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 08/06/2021	<b>Payment Amount</b> 25.00		
<b>Payable Number</b> REFUND	<b>Description</b> PARK RESERVATION DEPOSIT	<b>Payable Date</b> 08/04/2021	<b>Due Date</b> 08/04/2021	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 25.00		

**Payment Register**

**APPKT02103 - 20210806SW**

Vendor Number	Vendor Name					Total Vendor Amount
0000529	CINTAS FIRST AID & SAFETY					624.58
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	624.58	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
5070810989	SAFETY SUPPLIES - PPE	08/04/2021	08/04/2021	0.00	624.58	
0002647	CINTAS RUGS					62.22
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	62.22	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
4091077805	ANNUAL RUG SERVICE	08/04/2021	08/04/2021	0.00	62.22	
0000572	COMCAST					1,107.45
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	77.39	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
10 016 0149930 FY 22 AUG	COMCAST INTERNET & DIGITAL SVC	08/05/2021	08/05/2021	0.00	77.39	
Check				08/06/2021	134.83	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
41 016 0023325 FY 22 AUG	COMCAST INTERNET & DIGITAL SVC	08/05/2021	08/05/2021	0.00	134.83	
Check				08/06/2021	183.14	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
41 016 0024711 AUG FY 22	COMCAST INTERNET & DIGITAL SVC	08/05/2021	08/05/2021	0.00	183.14	
Check				08/06/2021	154.78	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
41 016 0041947 FY 22 AUG	COMCAST INTERNET & DIGITAL SVC	08/05/2021	08/05/2021	0.00	154.78	
Check				08/06/2021	216.70	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
41 016 0042978 JULY AUG F	COMCAST INTERNET & DIGITAL SVC	08/05/2021	08/05/2021	0.00	216.70	
Check				08/06/2021	128.39	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
41 016 0043323 FY 22 AUG	COMCAST INTERNET & DIGITAL SVC	08/05/2021	08/05/2021	0.00	128.39	
Check				08/06/2021	134.83	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
41 016 0043547 FY 22 AUG	COMCAST INTERNET & DIGITAL SVC	08/05/2021	08/05/2021	0.00	134.83	
Check				08/06/2021	77.39	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
41 016 0149930 AUG FY 22	COMCAST INTERNET & DIGITAL SVC	08/05/2021	08/05/2021	0.00	77.39	
0000571	COMCAST BUSINESS					1,019.82
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	1,019.82	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
126612378	COMCAST TELEPHONE SERVICE	08/05/2021	08/05/2021	0.00	1,019.82	
0000794	EASTERN SHORE COFFEE					32.70
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	32.70	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
612074	BOTTLED WATER AND COOLER RENTAL FEES	08/04/2021	08/04/2021	0.00	32.70	

**Payment Register**

**APPKT02103 - 20210806SW**

Vendor Number	Vendor Name					Total Vendor Amount
0000860	ESRI					400.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	400.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
94070268	ANNUAL MAINTENANCE	08/04/2021	08/04/2021	0.00	400.00	
0000897	FERGUSON ENTERPRISES					25,165.20
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	25,165.20	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
0549789,0551417	HARRISON AVE VALVES	08/04/2021	08/04/2021	0.00	25,165.20	
0000910	FLEETWOOD, JEFF					436.73
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	436.73	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
REFUND	PURCHASED VALVE FOR PUBLIC RESTROOM	08/04/2021	08/04/2021	0.00	436.73	
0001040	HOME DEPOT CREDIT CARD SERVICES					271.73
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	271.73	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
0020760,2022252,2022258	MONTHLY SUPPLIES	08/06/2021	08/06/2021	0.00	57.60	
50215714021833,4622265,;	HOME DEPOT CREDIT CARD STATEMENT	08/06/2021	08/06/2021	0.00	214.13	
0001066	INNOVATIVE HEALTH SERVICES, LLC					5.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	5.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
07302021	MAILING OF A NEW HRA CARD	08/05/2021	08/05/2021	0.00	5.00	
0001080	IRIE RADIO INC					450.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	450.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
643-00023-0005	MONTHLY RADIO ADVERTISING	08/04/2021	08/04/2021	0.00	450.00	
0001081	IRON SOURCE					1,675.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	1,675.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
CT125098,CT125091	SAW BLADES	08/04/2021	08/04/2021	0.00	1,675.00	
0003063	JASON A DELOACH, ESQUIRE					25.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	25.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
08022022	TOWN ATTORNEY MEMBERSHIP DUES	08/05/2021	08/05/2021	0.00	25.00	

**Payment Register**

**APPKT02103 - 20210806SW**

Vendor Number	Vendor Name					Total Vendor Amount
0001316	LOCAL GOVERNMENT INSURANCE TRUST					504.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	504.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
120342	LIABILITY COVERAGE FOR STREET SWEEPER	08/04/2021	08/04/2021	0.00	504.00	
0003355	MITRA FOOKS					25.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	25.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
REFUND	PARK RESERVATION DEPOSIT	08/05/2021	08/05/2021	0.00	25.00	
0001565	NATIONWIDE RETIREMENT SOLUTIONS					4,169.96
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	4,169.96	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
PPE 08/01/2021	EMPLOYEE CONTRIBUTIONS FOR NATIONWIDE 457	08/04/2021	08/04/2021	0.00	4,169.96	
0001625	ONE CALL CONCEPTS, INC.					44.89
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	44.89	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
1076158	MISS UTILITY TICKETS	08/05/2021	08/05/2021	0.00	44.89	
0001676	PENINSULA AUTO & TRUCK PARTS, INC					8.12
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	8.12	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
191392, CREDIT	TOOLS, PARTS AND OTHER SUPPLIES	08/05/2021	08/05/2021	0.00	8.12	
0001682	PEP-UP, INC.					16,001.80
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	16,001.80	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
2403916	GENERATION FUEL	08/04/2021	08/04/2021	0.00	16,001.80	
0002524	QUADIENT LEASING USA INC					840.12
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	840.12	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
N8973467	QUARTERLY LEASE PAYMENT FOR MAIL STUFFER MACHII	08/05/2021	08/05/2021	0.00	840.12	
0001997	STAPLES BUSINESS CREDIT					485.31
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/06/2021	485.31	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
1636936518	OFFICE SUPPLIES	08/04/2021	08/04/2021	0.00	485.31	

Payment Register

APPKT02103 - 20210806SW

Vendor Number	Vendor Name					Total Vendor Amount
0002928	UNIFIRST CORPORATION					101.48
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/06/2021	101.48
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
092 1850793	UNIFORMS AND CLEANING SERVICES	08/04/2021	08/04/2021	0.00	101.48	
0002527	UNITED STATES INSURANCE SERVICES					897.00
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/06/2021	897.00
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
348391	ANNUAL CRIME INSURANCE INSTALLMENT 3 OF 3	08/05/2021	08/05/2021	0.00	897.00	
0002205	UNITED WAY OF THE EASTERN SHORE					38.00
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/06/2021	38.00
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
PPE 08/01/2021	UNITED WAY EMPLOYEE CONTRIBUTION	08/04/2021	08/04/2021	0.00	38.00	
0002220	USA BLUEBOOK					2,258.86
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/06/2021	2,258.86
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
655072, 655075	WELLHOUSE FITTINGS	08/04/2021	08/04/2021	0.00	496.26	
667789, 668682	LAB SUPPLIES	08/05/2021	08/05/2021	0.00	1,762.60	
0002231	VA MD & DE ASSOC OF ELECTRIC COOPERATIVES					1,000.00
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/06/2021	1,000.00
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
24816	METER LINE SCHOOL - DAVID DAVIS, CALEB HUNTER	08/05/2021	08/05/2021	0.00	1,000.00	
0002248	VERIZON BUSINESS					105.39
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/06/2021	105.39
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
74207074	VERIZON BUSINESS TELEPHONE SERVICE	08/05/2021	08/05/2021	0.00	105.39	
0002252	VERIZON WIRELESS-720117503-00001					279.97
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/06/2021	279.97
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
9884792828	MDT CARD FEE	08/04/2021	08/04/2021	0.00	279.97	
0003055	WASHINGTON NATIONAL INSURANCE COMPANY					574.83
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/06/2021	574.83
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
P2141790	WASHINGTON NATIONAL SUPPLEMENTAL INSURANCE	08/05/2021	08/05/2021	0.00	574.83	

**Payment Register**

**APPKT02103 - 20210806SW**

**Vendor Number**      **Vendor Name**  
0002348              WOR WIC COMMUNITY COLLEGE

**Total Vendor Amount**  
120.00

**Payment Type**      **Payment Number**

**Payment Date**      **Payment Amount**

<b>Check</b>	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
	<u>12315</u>	EMPLOYEE & K-9 TRAINING	08/04/2021	08/04/2021	0.00	80.00
	<u>12363</u>	EMPLOYEE & K-9 TRAINING	08/04/2021	08/04/2021	0.00	40.00



Town of Berlin, MD

# Refund Check Register

## Refund Check Detail

*J 8/16/21*

*MTB 8/16/21*

UBPKT07523 - Refunds 1 UBPKT07522 Single Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
11-2350001-18	HEUBECK, ZOE	8/13/2021	20660	138.96			138.96	Generated From Billing
<b>Total Refunded Amount:</b>				138.96				

Total Refunds: 1

## Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	138.96
<b>Revenue Total:</b>	138.96

## General Ledger Distribution

Posting Date: 08/04/2021

Fund:	Account Number	Account Name	Posting Amount	IFT
10 - ELECTRIC	10-1110-1098	CLAIM ON CASH-FUND 10	-138.96	Yes
	10-2010-2074	UNAPPLIED CREDITS	138.96	
	<b>10 Total:</b>		0.00	
98 - POOLED CASH	98-1098-1000	CENTRAL DEPOSITORY CASH	-138.96	Yes
	98-2498-2200	DUE TO OTHER FUNDS	138.96	
	<b>98 Total:</b>		0.00	
	<b>Distribution Total:</b>		0.00	



Town of Berlin, MD

# Refund Check Register

## Refund Check Detail

*MSB 8/16/21*

*J 8/16/21*

UBPKT07543 - 20210811MC

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
33-0400031-07	DAVIS, JOSH	8/13/2021	20659	57.68			57.68	Generated From Billing
<b>Total Refunded Amount:</b>				57.68				

### Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	57.68
<b>Revenue Total:</b>	57.68

### General Ledger Distribution

Posting Date: 08/11/2021

Fund:	Account Number	Account Name	Posting Amount	IFT
10 - ELECTRIC	10-1110-1098	CLAIM ON CASH-FUND 10	-57.68	Yes
	10-2010-2074	UNAPPLIED CREDITS	57.68	
<b>10 Total:</b>			0.00	
98 - POOLED CASH	98-1098-1000	CENTRAL DEPOSITORY CASH	-57.68	
	98-2498-2200	DUE TO OTHER FUNDS	57.68	Yes
	<b>98 Total:</b>			0.00
<b>Distribution Total:</b>			0.00	





Town of Berlin, MD

# Check Register

Packet: APPKT02112 - 20210816SW

*J 8/14/21*

*mTB 8/16/21*

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: BOC AP-BOC AP Checks</b>						
0000102	ALBAN ENGINE POWER SYSTEMS	08/16/2021	Regular	0.00	122,375.00	20661
0000166	ANIXTER POWER SOLUTIONS, LLC	08/16/2021	Regular	0.00	2,384.52	20662
0002647	CINTAS RUGS	08/16/2021	Regular	0.00	427.75	20663
0000897	FERGUSON ENTERPRISES	08/16/2021	Regular	0.00	165.45	20664
0000944	GENERAL REFRIGERATION CO.	08/16/2021	Regular	0.00	989.78	20665
0001032	HILL'S ELECTRIC MOTOR SERVICE IN	08/16/2021	Regular	0.00	4,694.16	20666
0002284	WATER TESTING LABS	08/16/2021	Regular	0.00	1,620.00	20667

### Bank Code BOC AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	7	7	0.00	132,656.66
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>7</b>	<b>7</b>	<b>0.00</b>	<b>132,656.66</b>



Town of Berlin, MD

# Payment Register

APPKT02112 - 20210816SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0000102	ALBAN ENGINE POWER SYSTEMS					122,375.00
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/16/2021	122,375.00
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
00034981	SOLAR ARRAY SCHOOLFIELD STREET	06/30/2021	06/30/2021	0.00	122,375.00	
0000166	ANIXTER POWER SOLUTIONS, LLC					2,384.52
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/16/2021	2,384.52
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
4864597-00	IN-LINE DISCONNECTS & CLEVIS LINKS	06/30/2021	06/30/2021	0.00	2,384.52	
0002647	CINTAS RUGS					427.75
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/16/2021	427.75
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
17383075	JUNE BILLINGS JUNE 1 THRU JUNE 29	06/30/2021	06/30/2021	0.00	427.75	
0000897	FERGUSON ENTERPRISES					165.45
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/16/2021	165.45
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
WY002251-4	WATER FITTINGS	06/30/2021	06/30/2021	0.00	165.45	
0000944	GENERAL REFRIGERATION CO.					989.78
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/16/2021	989.78
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
54373	REPAIR ELECTRIC DEPT ICE MAKER	06/30/2021	06/30/2021	0.00	989.78	
0001032	HILL'S ELECTRIC MOTOR SERVICE INC.					4,694.16
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/16/2021	4,694.16
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
0124396	WEST ST PUMP REBUILD	06/30/2021	06/30/2021	0.00	4,694.16	
0002284	WATER TESTING LABS					1,620.00
<b>Payment Type</b>	<b>Payment Number</b>				<b>Payment Date</b>	<b>Payment Amount</b>
Check					08/16/2021	1,620.00
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
-SAL2974	LEAD AND COPPER TESTING	06/30/2021	06/30/2021	0.00	1,620.00	

### Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	7	7	0.00	132,656.66
<b>Packet Totals:</b>		<b>7</b>	<b>7</b>	<b>0.00</b>	<b>132,656.66</b>



Town of Berlin, MD

# Check Register

Packet: APPKT02114 - 20210816SW

*J 8/14/21*

*MB 8/16/21*

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: BOC AP-BOC AP Checks</b>						
0003168	ATLANTIC TACTICAL INC	08/16/2021	Regular	0.00	1,489.50	20668
0000312	BENEFITMALL	08/16/2021	Regular	0.00	40,699.84	20669
0000394	BOOTH & ASSOCIATES INC	08/16/2021	Regular	0.00	10,812.50	20670
0003317	CARTER MACHINERY COMPANY INC	08/16/2021	Regular	0.00	4,225.00	20671
0000480	CATO OIL CO., INC.	08/16/2021	Regular	0.00	10,347.89	20672
0003235	CENTRAL IRRIGATION SUPPLY INC	08/16/2021	Regular	0.00	1,244.18	20673
0002647	CINTAS RUGS	08/16/2021	Regular	0.00	342.44	20674
0000778	DUKES KEITH ALAN	08/16/2021	Regular	0.00	137.80	20675
0000791	EAST JORDAN IRON WORKS, INC.	08/16/2021	Regular	0.00	200.52	20676
0000808	ED SUPPLY CO	08/16/2021	Regular	0.00	5.68	20677
0000897	FERGUSON ENTERPRISES	08/16/2021	Regular	0.00	137.47	20678
0000907	FLAG PUBLICATIONS INC	08/16/2021	Regular	0.00	40.00	20679
0000977	GREAT AMERICA FINANCIAL	08/16/2021	Regular	0.00	137.04	20680
0001066	INNOVATIVE HEALTH SERVICES, LLC	08/16/2021	Regular	0.00	3.56	20681
0001068	INTERCOASTAL TRADING INC.	08/16/2021	Regular	0.00	3,624.60	20682
0001286	LEGAL SHIELD	08/16/2021	Regular	0.00	31.90	20683
0001394	MARYLAND DEPT OF THE ENVIRONM	08/16/2021	Regular	0.00	1,364.60	20684
0001495	MIDDLE DEPARTMENT INSPECTION	08/16/2021	Regular	0.00	214.00	20685
0001496	MIDWEST RADAR EQUIPMENT	08/16/2021	Regular	0.00	540.00	20686
0001677	PENINSULA DRY CLEANERS, INC	08/16/2021	Regular	0.00	80.00	20687
0003127	QUADIENT FINANCE USA, INC	08/16/2021	Regular	0.00	999.07	20688
0003171	RICKY JARMON	08/16/2021	Regular	0.00	866.71	20689
0002795	SANDPIPER ENERGY INC	08/16/2021	Regular	0.00	8,093.41	20690
0002795	SANDPIPER ENERGY INC	08/16/2021	Regular	0.00	53.91	20691
0002092	THE DEPT OF PUBLIC SAFETY & COR	08/16/2021	Regular	0.00	91.00	20692
0003358	THE RUSTY ANCHOR SEAFOOD MAR	08/16/2021	Regular	0.00	693.50	20693
0002163	TOWN OF BERLIN	08/16/2021	Regular	0.00	26,633.47	20694
0002348	WOR WIC COMMUNITY COLLEGE	08/16/2021	Regular	0.00	120.00	20695

**Bank Code BOC AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	29	28	0.00	113,229.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>29</b>	<b>28</b>	<b>0.00</b>	<b>113,229.59</b>



Town of Berlin, MD

# Payment Register

APPKT02114 - 20210816SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0003168	ATLANTIC TACTICAL INC					1,489.50
<b>Payment Type</b>	<b>Payment Number</b>					
Check						
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
SI-8074567	UNIFORMS FOR EAN SPENCER & AVERY MARSHALL	08/10/2021	08/10/2021	0.00	1,489.50	
0000312	BENEFITMALL					40,699.84
<b>Payment Type</b>	<b>Payment Number</b>					
Check						
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
321525 SEPT FY 22	HEALTH, DENT, VIS, LIFE, DIABILITY COV. W/CREDIT	08/12/2021	08/12/2021	0.00	40,699.84	
0000394	BOOTH & ASSOCIATES INC					10,812.50
<b>Payment Type</b>	<b>Payment Number</b>					
Check						
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
50741	PROFESSIONAL SVC RENDERED THROUGH 7/31/2021	08/12/2021	08/12/2021	0.00	10,812.50	
0003317	CARTER MACHINERY COMPANY INC					4,225.00
<b>Payment Type</b>	<b>Payment Number</b>					
Check						
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
0921105	POWER PLANT - NATURAL GAS ENGINE - CSA AGREEMEN	08/10/2021	08/10/2021	0.00	4,225.00	
0000480	CATO OIL CO., INC.					10,347.89
<b>Payment Type</b>	<b>Payment Number</b>					
Check						
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
2121201	TOWN VEHICLE GAS	08/10/2021	08/10/2021	0.00	10,347.89	
0003235	CENTRAL IRRIGATION SUPPLY INC					1,244.18
<b>Payment Type</b>	<b>Payment Number</b>					
Check						
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
3307654-00	DOWNTOWN ACCENT TREE LIGHTS	08/11/2021	08/11/2021	0.00	1,244.18	
0002647	CINTAS RUGS					342.44
<b>Payment Type</b>	<b>Payment Number</b>					
Check						
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
4089255595,884607,47789	POWER PLANT RAGS AND RUGS	08/12/2021	08/12/2021	0.00	342.44	

**Payment Register**

APPKT02114 - 20210816SW

Vendor Number	Vendor Name				Total Vendor Amount
0000778	DUKES KEITH ALAN				137.80
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>
Check				08/16/2021	137.80
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
REIMB	PURCHASED SAFETY BOOTS	08/10/2021	08/10/2021	0.00	137.80
0000791	EAST JORDAN IRON WORKS, INC.				200.52
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>
Check				08/16/2021	200.52
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
110210057287	CATCH BASIN GRATE BRANCH ST	08/12/2021	08/12/2021	0.00	200.52
0000808	ED SUPPLY CO				5.68
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>
Check				08/16/2021	5.68
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
202200101	LIGHT KIT AUTOSAMPLER	08/12/2021	08/12/2021	0.00	5.68
0000897	FERGUSON ENTERPRISES				137.47
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>
Check				08/16/2021	137.47
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
0552265	FERNCO BAY ST	08/12/2021	08/12/2021	0.00	137.47
0000907	FLAG PUBLICATIONS INC				40.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>
Check				08/16/2021	40.00
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
339267,339268	ADVERTISING	08/12/2021	08/12/2021	0.00	40.00
0000977	GREAT AMERICA FINANCIAL				137.04
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>
Check				08/16/2021	137.04
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
29843383	MONTHLY LEASING - OFFICE EQUIPMENT	08/10/2021	08/10/2021	0.00	137.04
0001066	INNOVATIVE HEALTH SERVICES, LLC				3.56
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>
Check				08/16/2021	3.56
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
08062021	JULY PIN MAILERS FOR HRA & FSA CARDS	08/12/2021	08/12/2021	0.00	3.56
0001068	INTERCOASTAL TRADING INC.				3,624.60
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>
Check				08/16/2021	3,624.60
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
212429,212673,212761	BLEACH	08/10/2021	08/10/2021	0.00	3,624.60

**Payment Register**

**APPKT02114 - 20210816SW**

Vendor Number	Vendor Name					Total Vendor Amount
0001286	LEGAL SHIELD					31.90
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	31.90	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
139007 AUG FY 22	LEGAL SHIELD EMPLOYEE FUNDED CONTRIBUTION	08/13/2021	08/13/2021	0.00	31.90	
0001394	MARYLAND DEPT OF THE ENVIRONMENT					1,364.60
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	1,364.60	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
AG012751	2021 AIR QUALITY SYNTHETIC MINOR PERMIT	08/10/2021	08/10/2021	0.00	1,314.60	
CERTIFICATION TUBBS	LICENSE THOMAS TUBBS	08/10/2021	08/10/2021	0.00	50.00	
0001495	MIDDLE DEPARTMENT INSPECTION AGENCY					214.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	214.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
142879,142882	INSPECTION SERVICES	08/12/2021	08/12/2021	0.00	214.00	
0001496	MIDWEST RADAR EQUIPMENT					540.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	540.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
170319	RADAR TESTING ANNUAL AGREEMENT	08/10/2021	08/10/2021	0.00	540.00	
0001677	PENINSULA DRY CLEANERS, INC					80.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	80.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
20-3288	MONTHLY DRY CLEANING SERVICE	08/10/2021	08/10/2021	0.00	80.00	
0003127	QUADIENT FINANCE USA, INC					999.07
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	999.07	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
7900 0440 8091 8273 AUG	POSTAGE FOR POSTAGE MACHINE	08/12/2021	08/12/2021	0.00	999.07	
0003171	RICKY JARMON					866.71
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	866.71	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
JULY FY 22	MONTHLY CLEANING SERVICE - POLICE DEPT	08/12/2021	08/12/2021	0.00	866.71	
0002795	SANDPIPER ENERGY INC					8,147.32
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	53.91	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
06-605972-67941-1 JULY FY	NATURAL GAS - POLICE DEPT	08/12/2021	08/12/2021	0.00	53.91	
Check				08/16/2021	8,093.41	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
06-605972-74395-! JULY FY	NATURAL GAS FOR CAT ENGINE	08/12/2021	08/12/2021	0.00	8,093.41	

**Payment Register**

**APPKT02114 - 20210816SW**

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<u>0002092</u>	THE DEPT OF PUBLIC SAFETY & CORRECTIONAL SVC					91.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	91.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>AB1-07-423</u>	METER LOG ON FEE	08/10/2021	08/10/2021	0.00	91.00	
<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<u>0003358</u>	THE RUSTY ANCHOR SEAFOOD MARKET					693.50
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	693.50	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>FACADE RUSTY ANCHOR</u>	FACADE GRANT REIMBURSEMENT	08/12/2021	08/12/2021	0.00	693.50	
<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<u>0002163</u>	TOWN OF BERLIN					26,633.47
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	26,633.47	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>AUG FY 22</u>	TOWN UTILITY BILLINGS	08/11/2021	08/11/2021	0.00	26,633.47	
<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<u>0002348</u>	WOR WIC COMMUNITY COLLEGE					120.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				08/16/2021	120.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>12381</u>	EMPLOYEE & K-9 TRAINING	08/10/2021	08/10/2021	0.00	120.00	



### Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	29	28	, 0.00	113,229.59
<b>Packet Totals:</b>		<b>29</b>	<b>28</b>	<b>0.00</b>	<b>113,229.59</b>