



## **BERLIN MAYOR AND COUNCIL**

### **Meeting Agenda**

**Berlin Town Hall**

**10 William Street**

**Monday, November 9, 2020**

#### **7:00 PM      REGULAR SESSION – Council Chambers**

1. Approval of the Minutes for:
  - a. Work Session of 10/21/20
  - b. Regular Session of 10/26/20
2. Introduction of PFC. Anthony Rhode – Police Chief Arnold Downing
3. Motion 2020-28: Motion approving extending the current tattoo Moratorium from November 18, 2020 to November 18, 2022 – Town Attorney David Gaskill
4. Senate Bill 0677/House Bill 1392- Mayor Tyndall, Town Administrator Jeffrey Fleetwood, and Electric Utility Director Tim Lawrence
5. Discussion: Worcester CARES funds – Town Administrator Jeffrey Fleetwood
6. Town Administrator's Report
7. Departmental Reports
8. Comments from the Mayor
9. Comments from the Council
10. Comments from the Public (Questions or comments submitted prior to 12 noon on Monday, November 9, 2020 will be addressed at this time. Questions submitted on Facebook will not be answered during the meeting except during public hearings as applicable.)
11. Comments from the Press
12. Adjournment

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Jeffrey Fleetwood at (410) 641-4002. Written materials in alternate formats for persons with disabilities are made available upon request.

*TTY users dial 7-1-1 in the State of Maryland.*

*TTY users outside Maryland dial 1-800-735-2258*



**BERLIN MAYOR AND COUNCIL**  
**BUDGET WORK SESSION**  
**Meeting Minutes**  
**Wednesday, October 21, 2020**

**9:00 AM COUNCIL ORIENTATION WORK SESSION**  
**Berlin Town Hall Council Chambers**

**Present:** Mayor Zackery Tyndall, Councilmembers Orris, Nichols, and Knerr.

**Staff Present:** Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Finance Director Natalie Saleh, Water Resources Director Jamey Latchum, Police Chief Arnold Downing, Planning Director Dave Engelhart, Economic and Community Development Director Ivy Wells, Electric Utility Director Tim Lawrence, Mayor's Assistant JoAnn Unger, Public Works Superintendent Dave Wheaton, Town Attorney David Gaskill, and Administrative Manager Kelsey Jensen.

Mayor Tyndall called the work session to order at 9:05 AM.

All staff present gave a brief introduction and overview of their job duties and invited the new and existing Councilmembers to do a tour of their facility.

The Councilmembers and Mayor Tyndall then briefly introduced themselves and discussed what they hope to gain from the experience.

The group took a brief break at 10:30 AM and resumed the work session at 10:45 AM.

Ms. Bohlen then discussed meeting types, meeting protocol, Robert's Rules, and the order of operations. Ms. Jensen mentioned that packets that come from her were confidential because they usually contain executive session minutes.

Mr. Fleetwood provided everyone with an employee handbook and Chief Downing said their standards are listed on their website.

Ms. Saleh then gave a budget overview and explained the various documents/workbooks the Town uses and showed them how to follow along.

The work session adjourned at 12:10 PM.

Respectfully Submitted,

Kelsey Jensen  
Administrative Manager



**BERLIN MAYOR AND COUNCIL**  
**Meeting Minutes**  
**Monday, October 26, 2020**

**7:00 PM      REGULAR SESSION – Berlin Town Hall Council Chambers**

**Present:** Mayor Zackery Tyndall, Vice-President Dean Burrell, Councilmembers Troy Purnell, Jack Orris, Shaneka Nichols, and Jay Knerr.

**Staff Present:** Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Water Resources Director Jamey Latchum, Police Chief Arnold Downing, Planning Director Dave Engelhart, Economic and Community Development Director Ivy Wells, Town Attorney David Gaskill, and Administrative Manager Kelsey Jensen.

Following the Pledge of Allegiance, Mayor Tyndall called the meeting to order at 7:00 PM.

**1. Approval of the Minutes for:**

**a. Regular Session of 09/28/20:**

Mayor Tyndall mentioned that this was tabled at the last meeting because three votes were needed to approve. He will be voting as one of those three votes since at the time he was on the Council.

On the motion of Councilmember Purnell, with a second by Vice-President Burrell, the Regular Session minutes of September 28, 2020 were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Mayor Tyndall	X				
Dean Burrell, VP	X				
Troy Purnell	X				
<b>Voting Tally</b>	<b>3</b>				

**b. Regular Session of 10/13/20:**

Councilmember Orris made a correction to item three on page one, Mayor Williams should read Mayor Tyndall. Also, the tally box on item eight on page three indicates the prior councilmembers. Mayor Tyndall indicated that he spoke with Ms. Jensen who was using a template and will correct the template.

On the motion of Councilmember Knerr, with a second by Councilmember Orris, with the changes indicated, the Regular Session Minutes of October 13, 2020 were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<b>Voting Tally</b>	<b>5</b>				

**2. Red Ribbon Proclamation**

Mayor Tyndall presented the proclamation to Debbie Smullen who was present on behalf of Worcester Goes Purple.

3. Royal Farms EDU Agreement for two new EDUs

Water Resources Director Jamey Latchum indicated that Royal Farms needed two additional EDU's based on the last 24 months of usage. Councilmember Knerr asked how much one EDU costs and how those prices are determined; Mr. Latchum said it is \$16,686. Mayor Tyndall asked if those costs will be included in the water rate study; Mr. Latchum said he believes it will be in the study.

On the motion of Councilmember Purnell, with a second by Vice-President Burrell, the EDU agreement was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

4. Motion 2020-27: Motion approving the 2021 Holiday Schedule

Deputy Town Administrator Mary Bohlen explained that these holidays are listed in the employee handbook, the dates just differ each year. Mr. Fleetwood pointed out that because Christmas and New Years are on a Saturday this year the corresponding dates for the holidays are Thursday and Friday.

On the motion of Councilmember Knerr, with a second by Councilmember Orris, Motion 2020-27 was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

5. Discussion:

- a. Transfer/Disposition of real property located at the south end of Maple Avenue and belonging to the Town of Berlin to Willows of Berlin

David Holden of Ingerman, Inc., a residential real estate developer, presented an overview of the Willows of Berlin rental community, currently known as Wolfe Terrace Apartments. Vice-President Burrell asked if they are a for-profit organization and if they have a board are there any local members; Mr. Holden said they are for profit and do not have a board. Mr. Holden explained that there are 31 existing units which will be completely remodeled with a plan to add 34 new units and a community center. The project and Site Plan were approved by the Berlin Planning Commission at their January 8, 2020 meeting. All units are eligible for rent subsidies and assistance. A small parcel at the entrance to the development at the south end of Maple Avenue, totaling 11,923 square feet, was discovered last week during a title search to be owned by the Town of Berlin. This portion of the property and the roadway was deeded and dedicated to the Town in 1991 by the previous developer of Wolfe Terrace Apartments, and that ownership was previously unknown to the Town or Ingerman, Inc.



throughout the current development approval process. As currently approved, construction of new buildings would encroach into the Town Code setbacks if the Town retains the property. Mr. Holden was requesting that the Town convey the entrance parcel back to the development under terms they approve. The M&C may convey public real property which is deemed to be of no public use per Town Charter Section 5-1(47) with at least 20 days public notice. It is anticipated that a motion to convey the property can be achieved at the November 23, 2020 M&C meeting with terms to be determined. Four options for the conveyance were presented by Mr. Fleetwood as (1) Give the property to Ingberman. (2) Have the property appraised and sell it to Ingberman. (3) Have Ingberman redesign the project. (4) Convey the property to Ingberman with the condition that the developer repave Maple Avenue from the property out to the intersection with Flower Street and add sidewalks from the entrance to Elizabeth Street. Vice-President Burrell said he would like to know the appraised value of the property, the cost to pave, and the cost for sidewalks before making any decisions. Councilmember Knerr and Purnell said they would like to work something out; they do not want Ingberman to have to re-design. Councilmember Nichols then asked about accessing the Stoll property; Mr. Holden said access would still be maintained through their entrance, but Ingberman would be maintaining the property's access. Councilmember Knerr asked if they will be doing streetlights and lighting in the parking lots; he said they would be. Mayor Tyndall agreed that they would not be asking for a re-design but cannot make a decision without the dollar figures requested.

**b. New Year's Eve Fireworks**

Economic and Community Development Director Ivy Wells explained that Mayor Tyndall asked her to look into options for the fireworks and there are three. The options are to hold the show on December 31, 2020 for an additional \$5,000, have the fireworks on July 3, 2021 and move 50% of this years contract price to next years, or to cancel all together and forfeit \$5,000. Chief Downing explained that with all the restrictions in place he does not see option one for December 31, 2020 as a possible option.

On the motion of Councilmember Purnell, with a second by Vice-President Burrell, option two, to have the fireworks on July 3, 2021 and move 50% of this years contract price to next years was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

**6. Berlin Fire Company Quarterly Presentation**

President David Fitzgerald mentioned that he has extended an invitation for a group tour to the Mayor and Council. Mayor Tyndall said with the restrictions on quorum gatherings it will need to be a scheduled and publicized tour. Mr. Fitzgerald then gave a presentation on the Berlin Fire Company for the quarter. Councilmember Knerr asked about fundraising efforts by the Fire Company; he discussed some things they have done in the past and said COVID has affected their fundraising this year.

Mr. Fitzgerald then gave a quarterly presentation for the Emergency Medical Services side of the Fire Company. Councilmember Knerr asked who gets the bill if a call comes in out of town; Mr. Fitzgerald said all calls produce the same bill for the user, but they get triple the amount from the County for any out of town calls. Mr. Fitzgerald then mentioned that he would like to be involved in annexation processes because their funds are impacted by those processes and feels there should be an impact fee to the Fire Company.

Mr. Fleetwood then asked if they had received any money from the County for the CARES Act. David Fitzgerald said they have not, but they expect to get something. He said they have received some funding though, but not from the County, and it is in an escrow account until it is determined how they can spend it. He also mentioned that they may be eligible for a FEMA grant. Mayor Tyndall asked him to show any outside funding they receive in their next presentation. Vice-President Burrell said he would also like to see what changes they have had to make operationally due to COVID; he said he can include that information in his next quarterly presentation. Mr. Fitzgerald said they can do that, and mentioned that he would like to have the group tour completed before the holidays.

7. Town Administrator's Report – Jeffrey Fleetwood

Mr. Fleetwood mentioned that next meeting they will be discussing House Bill 677 regarding Electric Renewable Energy Credits. He also mentioned that they met with and came to an agreement with Delaware/Maryland Railroad who will be taking over ditch maintenance on West Street. Lastly, he asked everyone to keep Mr. Lawrence in your thoughts because his brother is not doing well.

8. Departmental Reports:

a. Finance Director – Jeffrey Fleetwood on behalf of Natalie Saleh

Mr. Fleetwood said that the draft audit report has been received from PKS and will be presented in December to the Mayor and Council.

b. Deputy Town Administrator – Mary Bohlen

Ms. Bohlen said the Parks Commission will be meeting on Tuesday.

c. Water Resources Director – Jeffrey Fleetwood on behalf of Jamey Latchum

Mr. Fleetwood reported that they are in the process of painting the 346-water tower.

d. Police Chief – Arnold Downing

Chief Downing said they had new officer testings yesterday and will hold interviews tomorrow. Mayor Tyndall said he would like to see the new Officer Anthony Rhode come before the Mayor and Council for introduction and Officer Jason Odegaard when he completes the academy.

e. Administrative Manager – Kelsey Jensen

Ms. Jensen said she has been busy with inputting new hires between the Council, and new officer.

9. Comments from the Mayor:

Mayor Tyndall said they are discouraging trick-or-treating and will not be closing roads, x-raying candy, and residents on Washington Street have indicated they will not be doing their normal celebration.

10. Comments from the Council:

Vice-President Burrell congratulated the new Councilmembers. He also indicated that he did not feel seconding motions was a good practice because each members ideas are important and it is unnecessary to call for a second. He then indicated that he did not agree with the process of how the lord's prayer was removed from the meeting routine; he felt it should have come before the group and public. Mayor Tyndall congratulated him on his Vice-President nomination and also explained that the lord's prayer is not for everyone and he met with Town Attorney and Town Administrator and decided to remove it.

Councilmember Knerr asked what hurdles have been faced with the resilience element; Mr. Fleetwood said they have had hurdles with individuals accepting the data, but it is just a guideline. Mayor Tyndall asked if it would need to be approved through a public hearing; Mr. Engelhart said it would be. Ms. Bohlen said the process was updated through a grant. Councilmember Nichols asked if the Planning Commission can get rid of the resilience element; Mr. Gaskill said they cannot, but do not have to recommend that it be accepted, but the final word is with the Council.

Councilmember Nichols thanked everyone for the availability they have had for her and the time they have already given her.

11. Comments from the Public – none.

12. Comments from the Press

Ally Lanasa asked how many EDU's Willows of Berlin would need for their project; Mr. Engelhart said 35 EDU's would be needed.

13. Adjournment:

On the motion of Vice-President Burrell, the Mayor and Council meeting was adjourned at approximately 8:35PM.

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

Respectfully Submitted,



Kelsey Jensen  
Administrative Manager



## MOTION OF THE MAYOR AND COUNCIL 2020-28

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING EXTENDING THE CURRENT TATTOO MORATORIUM FROM NOVEMBER 18, 2020 TO NOVEMBER 18, 2022.

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF \_\_\_\_ TO \_\_\_\_ OPPOSED, WITH \_\_\_\_ ABSTAINING AND \_\_\_\_ ABSENT.

\_\_\_\_\_  
DEAN BURRELL, VICE PRESIDENT

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020 BY THE MAYOR OF THE TOWN OF BERLIN.

\_\_\_\_\_  
ZACKERY TYNDALL, MAYOR

ATTEST: \_\_\_\_\_  
JEFFREY FLEETWOOD  
TOWN ADMINISTRATOR





# STAFF REPORT

TO: Honorable Mayor and Members of the Town Council

FROM: Town Administrator Laura Allen *LA*

MEETING DATE: October 9, 2018

SUBJECT: Tattoo Moratorium

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## RECOMMENDATION

Staff recommends the Mayor and Council extend the current tattoo moratorium from November 18, 2018 to **November 18, 2020** and to support the Tattoo Ordinance Committee meetings as needed.

## SUMMARY

The Mayor and Council established a Tattoo Ordinance Committee in the fall of 2017 in response to community concerns that a proposed emergency Ordinance was out of date and not in the best interests of the Town.

During the past year, the Tattoo Ordinance Committee met with representatives from the Worcester County Health Department, researched licensing options and determined the support of the County Health Department was essential to protect the health and safety of tattoo parlor customers in Berlin. The Committee also developed proposed ordinance changes and recommended the Mayor and Council ask Worcester County to modify their code to allow tattooing in Berlin. The Mayor sent a letter to the County on May 25, 2018 (Attachment A). Worcester County responded on August 23, 2018 that they are not inclined to adopt revised regulations consistent with the Town's request (Attachment B).

Staff's recommendation would enable the Tattoo Ordinance Committee to finish its work on the draft Ordinance to allow tattooing in the Town of Berlin and continue the moratorium until the Town obtains the support it seeks from the Worcester County Health Department.

## FISCAL IMPACT

Budgeted staff time estimated to be approximately \$200 per Tattoo Ordinance Committee meeting.

## BACKGROUND

The Mayor and Council established a Tattoo Ordinance Committee in the fall of 2017 in response to community concerns that a proposed emergency Ordinance was out of date and not in the best interests of the Town.

During the past year, the Tattoo Ordinance Committee met with representatives from the Worcester County Health Department, researched licensing options and determined the support of the County Health Department was essential to protect the health and safety of tattoo parlor customers in Berlin.

The Committee met with the County Health Department staff on January 25, 2018. As a follow up to this meeting, Town Administrator Laura Allen discussed the feasibility of contracting with Worcester County Health Department to monitor and regulate tattoo parlors under Town adopted regulations. Rebecca Jones, County Health Director, indicated she would need to obtain an opinion from the Maryland State Attorney General regarding this request. Ms. Allen also asked Ms. Jones if she was aware of a company the Town could contract with for inspection services. Ms. Jones indicated that she was not aware of a company that would and she thought it would be hard to find one because the regulation and monitoring of tattoo parlors is usually handled by a health department. She indicated the type of position the Town would need is called a sanitarian.

During subsequent conversations between County Health Department staff and Town staff, it was determined that if the Town proceeded to license tattoo parlors, the County would respond to complaints. They are legally obligated to do so under Maryland State Law.

The Committee developed proposed Ordinance changes and on May 14, 2018, recommended the Mayor and Council ask Worcester County to modify their code to allow tattooing in Berlin. The Mayor sent a letter to the County on May 25, 2018 (Attachment A). Worcester County responded on August 23, 2018 indicating they are not inclined to adopt revised regulations consistent with the Town's request (Attachment B).

## **ANALYSIS**

Maryland State Law (COMAR section 10.06.01.06) grants authority for Infection Control of Skin-Penetrating Body Adornment Procedures to the Health Secretary or Health Officer. The Town does not have a Health Officer. That function is handled by Worcester County.

At the first meeting of the Tattoo Ordinance Committee, the key requirements of tattoo regulations were discussed. At the top of the list was health and safety.

The Town is not in a position to address the health and safety aspects of the Committee's concerns. There appears to be no option to contract with a local sanitarian to provide that support. Even if there was, the Town doesn't have the expertise to interpret reports from a contracted inspector.

## **CONCLUSION**

Staff recommends the Mayor and Council extend the current tattoo moratorium from November 18, 2018 to November 18, 2020 and to support the Tattoo Ordinance Committee meetings as needed.

Cc: Town Attorney David Gaskill

Renewable Energy Portfolio Standard – Municipal Electric Utilities  
(SB0677 and HB1392)

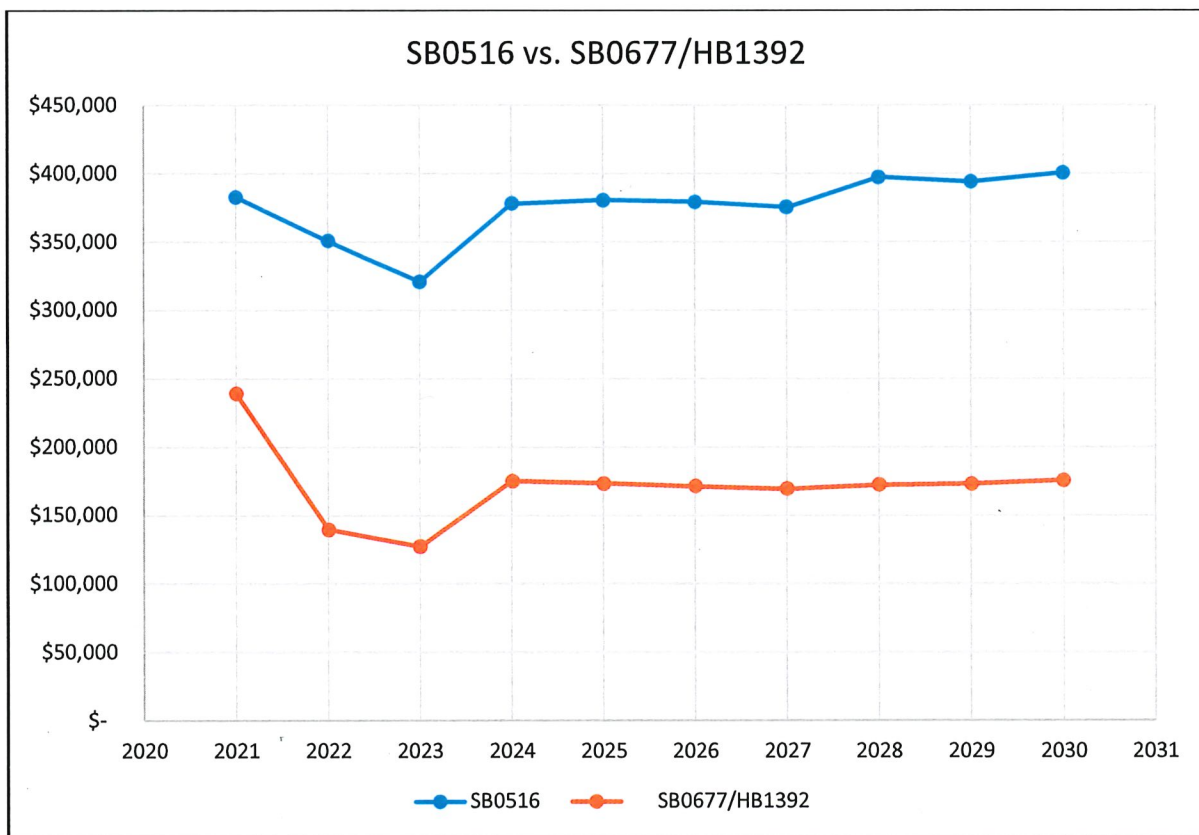
Presentation to Council and Public by:  
Zack Tyndall, Mayor  
Jeff Fleetwood, Town Administrator  
Tim Lawrence, Electric Utility Director

November 9, 2020

Disclaimer: The information provided in this presentation is preliminary.  
More information and the total impact of this legislation will be further understood as the  
Maryland General Assembly reconvenes for their 2021 session.

Senate Bill 0677 (SB0677) and House Bill 1392 (HB1392) were cross filed in the Maryland General Assembly during the 2020 session in an effort to establish a cap on Maryland's Renewable Energy Portfolio Standards (RPS) as it relates to municipal electric utilities like the Town of Berlin.

**Effect on the Town of Berlin:** Our electric utility customers have begun to experience higher rates as a result of the RPS phased increase (SB0516). As an electric utility the Town of Berlin must submit renewable energy credits (RECs) equal to a percentage specified in statute each year or else pay an alternative compliance payment (ACP) equivalent to the shortfall. Unfortunately, due to the sheer size of our electric utility compared to larger, for profit companys, the prices we pay for RECs is proportionally higher. The increased costs associated with Maryland's RPS on our utility customers can be seen in the graph below.



**Cost savings for the Town of Berlin:** As you can see, SB0516 (in blue) poses a tremendous cost increase on our electric utility customers. If we choose to support SB0677 and HB1392, in conjunction with the four other municipal electric utilities in the State of Maryland, the Town of Berlin stands to save \$2,044,504 from 2021 to 2030.

**Plan for the Maryland General Assembly's 2021 session:** Maryland's five municipal electric utilities (Berlin, Easton, Hagerstown, Thurmont, and Williamsport) have come together in a push to cap the RPS requirements for our municipalities (see Fiscal and Policy Note). This request to



cap RPS requirements is similar to the exemptions currently offered to some of the state's electric cooperatives.

Easton Utilities has taken the lead on mobilizing the five municipalities around this legislation. During the Maryland General Assembly's 2020 session Senate Bill 0677 and House Bill 1392 were advanced by Senator Eckardt and Delegate Mautz, respectfully. House Bill 1392 progressed through the House Committee on Economic Matters and ultimately made it to the floor of the House for a vote where it passed (108-27). Unfortunately, due to COVID-19, the legislation never made it any further.

This year, Easton Utilities has decided to hire lobbyist, Brett Lininger, from Old Line Government Affairs, to help get this legislation passed (see Government Affairs Consulting Agreement). The proportional share for each utility would be based off of load share since it is directly related to the RPS obligations. Based on the Town of Berlin's load share, our proportional cost of Old Line Government Affairs services would be \$2,858. This amount is well within my spending limit as Mayor and the spending limit of the Town Administrator. However, due to the tremendous impact of the RPS on our municipality and the buy in needed from our community to help advance this legislation through the Maryland General Assembly, we felt it was imperative to seek the Council's opinion on this decision.

Municipal Utility	2019 MWh	Percentage	Share
Berlin	46,311	6.4%	\$2,858
Easton	259,213	35.5%	\$15,996
Hagerstown	324,328	44.5%	\$20,014
Thurmont	79,068	10.8%	\$4,879
Williamsport	20,291	2.8%	\$1,252
Total	729,211	100.0%	\$45,000

\*Proportional cost of Old Line Government Affairs services based on each electric utilities load share.

Based on the research we have conducted, we believe that the Town of Berlin needs to play an active role in helping advance the legislation associated with SB0677 and HB1392. This comes in the form of paying our proportional share of Old Line Government Affairs services, actively advocating for this legislation in Annapolis, calling our elected officials at the State level, and encouraging all of our residents to write letters of support. If we fail, the compliance costs associated with Maryland's RPS will have to be passed on to our utility customers, which threatens the viability of our electric utility.

**What happens next:** The Town of Berlin understands the goal of Maryland's RPS are to help confront greenhouse gas emissions and slow climate change. We have begun to invest in making Berlin an environmentally conscious utility by upgrading one of our diesel generators with a more efficient natural gas unit. Our new CAT G3520 Genset natural gas generator omits 30% less CO2 compared to its diesel-powered predecessor. Our electric utility is also actively applying for grants through the Maryland Energy Authority (MEA) which will help us invest in a 22KWh solar project to further reduce our municipalities greenhouse gas emissions. We remain dedicated to continuing to do our part to help the environment for decades to come.

**HB 1392**

**Department of Legislative Services**  
Maryland General Assembly  
2020 Session

**FISCAL AND POLICY NOTE**

**Third Reader**

House Bill 1392  
Economic Matters

(Delegate Mautz)

Finance

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**Renewable Energy Portfolio Standard - Municipal Electric Utilities**

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This bill limits the annual percentage requirements of the State's Renewable Energy Portfolio Standard (RPS) for municipal electric utilities to 20.4% in total, including 1.95% from solar energy and up to 2.5% from offshore wind.

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**Fiscal Summary**

**State Effect:** The Public Service Commission can implement the bill with existing budgeted resources. Renewable energy credit (REC) prices are not anticipated to be materially affected, and, therefore, neither are State expenditures on electricity – although there is a slight downward pressure on REC prices. The bill is not anticipated to materially affect special fund revenue from Alternative Compliance Payments.

**Local Effect:** Local expenditures for RECs by municipal electric utilities in Frederick, Talbot, Washington, and Worcester counties decrease by \$1.7 million in FY 2021, by \$2.3 million annually in FY 2022 and 2023, by \$2.7 million in FY 2024, and by likely more than \$3.2 million in FY 2025. Local revenues are not directly affected.

**Small Business Effect:** Minimal.

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**Analysis**

**Current Law:** Municipal electric utilities are not exempt from Maryland's RPS. Electric cooperatives are exempt from future increases to the solar portion beyond 2.5%. The RPS also does not apply to a customer served by an electric cooperative under an electricity supplier purchase agreement that existed on October 1, 2004, until the expiration of the

agreement, as the agreement may be renewed or amended (*i.e.*, a customer of Choptank Electric Cooperative).

**Background:** There are five municipal electric utilities in the State: Berlin (Worcester County), Easton (Talbot County), Hagerstown (Washington County), Thurmont (Frederick County), and Williamsport (Washington County). Combined, these five utilities are forecast to supply about 735,000 to 750,000 megawatt-hours of electricity annually over the coming decade. For context, that is about 1.2% to 1.3% of the State's estimated energy sales in those years. For additional information on Maryland's RPS, see the **Appendix – Renewable Energy Portfolio Standard**.

**Local Expenditures:** Limiting the RPS percentage requirements going forward reduces the amount of RECs that municipal electric utilities must purchase for RPS compliance each year. Using forecast REC prices from a recent comprehensive [report](#) prepared by the Power Plant Research Program in the Department of Natural Resources, combined local expenditures decrease by \$1.7 million in fiscal 2021, by \$2.3 million annually in fiscal 2022 and 2023, by \$2.7 million in fiscal 2024, and by likely more than \$3.2 million in fiscal 2025. Expenditures also continue to be less than they otherwise would have been thereafter. These effects are shown in **Exhibit 1**.

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**Exhibit 1**  
**Combined RPS Expenditures by Municipal Electric Utilities**  
**Fiscal 2021-2025**

Calendar Year	Energy Sales (Mwh)	RECs Required	Calendar Year (\$)	Fiscal Year	Fiscal Year (\$)
2021	738,000	-76,752	-\$2,480,031	2021	-\$1,707,910
2022	740,000	-93,980	-2,129,369	2022	-2,304,700
2023	743,000	-111,450	-2,537,653	2023	-2,333,511
2024	745,000	-128,885	-2,961,122	2024	-2,749,388
2025	748,000	-146,608	-3,409,025	2025	-3,185,073

Mwh: Megawatt-hour; REC: renewable energy credit; RPS: Renewable energy portfolio standard

Notes: There are five municipal electric utilities in the State: Berlin (Worcester County), Easton (Talbot County), Hagerstown (Washington County), Thurmont (Frederick County), and Williamsport (Washington County). Calendar-to-fiscal year conversion splits annual compliance costs evenly between fiscal years. Fiscal 2021 savings includes the final quarter of calendar 2020. Savings beginning in 2025 may be larger if new offshore wind is procured under current law.

Source: Public Service Commission; Department of Natural Resources; Department of Legislative Services

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### **Additional Information**

**Prior Introductions:** None.

**Designated Cross File:** SB 677 (Senator Eckardt) - Finance.

**Information Source(s):** Public Service Commission; Office of People's Counsel;  
Maryland Energy Administration; Department of Natural Resources; Department of  
Legislative Services

**Fiscal Note History:** First Reader - February 20, 2020  
rh/lgc Third Reader - March 13, 2020

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Analysis by: Stephen M. Ross

Direct Inquiries to:  
(410) 946-5510  
(301) 970-5510



## Appendix – Renewable Energy Portfolio Standard

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Maryland's Renewable Energy Portfolio Standard (RPS) was enacted in 2004 to facilitate a gradual transition to renewable sources of energy. There are specified eligible ("Tier 1" or "Tier 2") sources as well as carve-outs for solar and offshore wind. Electric companies (utilities) and other electricity suppliers must submit renewable energy credits (RECs) equal to a percentage specified in statute each year or else pay an alternative compliance payment (ACP) equivalent to their shortfall. Historically, the requirements have been met almost entirely through RECs, with negligible reliance on ACPs. The Maryland Energy Administration must use ACPs to support new renewable energy sources.

Chapter 757 of 2019 significantly increased the percentage requirements, which now escalate over time to a minimum of 50% from Tier 1 sources, including 14.5% from solar, by 2030. In 2020, the requirements are 28% for Tier 1 sources, including at least 6.0% from solar, plus 2.5% from Tier 2 sources. Tier 2 terminates after 2020.

Generally, a REC is a tradable commodity equal to one megawatt-hour of electricity generated or obtained from a renewable energy generation resource. In other words, a REC represents the "generation attributes" of renewable energy – the lack of carbon emissions, its renewable nature, *etc.* A REC has a three-year life during which it may be transferred, sold, or redeemed. REC generators and electricity suppliers are allowed to trade RECs using a Public Service Commission (PSC) approved system known as the Generation Attributes Tracking System, a trading platform designed and operated by PJM Environmental Information Services, Inc. that tracks the ownership and trading of RECs.

Tier 1 sources include wind (onshore and offshore); qualifying biomass; methane from anaerobic decomposition of organic materials in a landfill or wastewater treatment plant; geothermal; ocean, including energy from waves, tides, currents, and thermal differences; a fuel cell that produces electricity from specified sources; a small hydroelectric plant of less than 30 megawatts; poultry litter-to-energy; waste-to-energy; refuse-derived fuel; and thermal energy from a thermal biomass system. Eligible solar sources include photovoltaic cells and residential solar water-heating systems commissioned in fiscal 2012 or later. Tier 2 includes only large hydroelectric power plants.

### *RPS Compliance*

According to the most recent RPS compliance [report](#) on PSC's website, electricity suppliers retired 11.1 million RECs at a cost of \$84.8 million in 2018. This is a continuation of the significant REC price reduction first observed in the 2017 compliance data, relative to the previous trend, as shown in **Exhibit 1**.

In 2018, wind (50%), black liquor (15%), small hydroelectric (12%), municipal solid waste (12%), and wood and waste solids (6%) were the primary energy sources used for Tier 1 RPS compliance. Maryland facilities generated 5.4 million RECs in 2018, which were used for compliance in Maryland and also in several other states; likewise, Maryland electricity suppliers used RECs from other states for compliance with Maryland's RPS.

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**Exhibit 1**  
**RPS Compliance Costs and REC Prices**  
**2014-2018**

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<b>Compliance Costs (\$ Millions)</b>					
Tier 1 Nonsolar	\$70.6	\$85.1	\$88.2	\$50.0	\$56.4
Tier 1 Solar	29.4	39.1	45.6	21.3	27.4
Tier 2	<u>4.0</u>	<u>2.6</u>	<u>1.4</u>	<u>0.7</u>	<u>1.0</u>
<b>Total</b>	<b>\$104.0</b>	<b>\$126.7</b>	<b>\$135.2</b>	<b>\$72.0</b>	<b>\$84.8</b>
 <b>Average REC Price (\$)</b>					
Tier 1 Nonsolar	\$11.64	\$13.87	\$12.22	\$7.14	\$6.54
Tier 1 Solar	\$144.06	\$130.39	\$110.63	\$38.18	\$31.91
Tier 2	\$1.81	\$1.71	\$0.96	\$0.47	\$0.66

Note: Numbers may not sum to total due to rounding.

REC: renewable energy credit

RPS: Renewable Energy Portfolio Standard

Source: Public Service Commission

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Pursuant to Chapter 393 of 2017, the Power Plant Research Program in the Department of Natural Resources has released its final report on a comprehensive study of the RPS. The report contains historical data but also looks at future scenarios. The report can be found [here](#) or on the department's website.

## Comparison of SB0516 against SB0677/HB1392

Year	MWh Sales	Program Cost		Program Cost		Annual Bill**		Annual Bill**		Difference	
		SREC*	Total	SREC*	Total	SREC	Total	SREC	Total	SREC	Total
2010	42,126	\$ 4,000	\$ 9,737			\$ 1.14	\$ 2.77				
2011	39,438	5,025	11,142			1.53	3.39				
2012	40,152	6,560	11,240			1.96	3.36				
2013	42,036	23,840	34,291			6.81	9.79				
2014	42,704	20,920	66,692			5.88	18.74				
2015	43,187	27,683	70,270			7.69	19.53				
2016	43,188	12,340	52,674			3.43	14.64				
2017	42,574	2,962	21,667			0.83	6.11				
2018	47,154	6,165	46,845			1.57	11.92				
2019	46,311	97,369	156,369			25.23	40.52				
2020	44,023	\$ 227,786	\$ 324,868			\$ 62.09	\$ 88.55				
2021	46,088	276,528	382,839	\$ 146,560	\$ 238,841	72.00	99.68	\$ 38.16	\$ 62.19	-47.0%	-37.6%
2022	46,512	237,211	350,486	54,419	139,376	61.20	90.42	14.04	35.96	-77.1%	-60.2%
2023	46,940	200,668	321,027	41,190	126,928	51.30	82.07	10.53	32.45	-79.5%	-60.5%
2024	47,372	198,961	378,129	36,950	175,082	50.40	95.79	9.36	44.35	-81.4%	-53.7%
2025	47,808	192,425	380,565	32,629	173,202	48.30	95.52	8.19	43.47	-83.0%	-54.5%
2026	48,247	180,928	379,167	28,225	171,296	45.00	94.31	7.02	42.60	-84.4%	-54.8%
2027	48,691	164,333	375,277	23,737	169,364	40.50	92.49	5.85	41.74	-85.6%	-54.9%
2028	49,139	178,130	397,156	23,955	172,199	43.50	96.99	5.85	42.05	-86.6%	-56.6%
2029	49,591	161,792	393,966	21,758	172,680	39.15	95.33	5.27	41.78	-86.6%	-56.2%
2030	50,048	162,192	400,332	21,812	175,475	38.89	95.99	5.23	42.07	-86.6%	-56.2%
2021-2030		\$ 1,953,168	\$ 3,758,944	\$ 431,234	\$ 1,714,440	\$ 490.24	\$ 938.58	\$ 109.49	\$ 428.67	-77.7%	-54.3%
Total Difference				\$ (1,521,933)	\$ (2,044,504)			\$ (380.74)	\$ (509.91)		

2010 through 2019 Actual.

2020 through 2030 costs are based on current REC costs for RECs received in 2020 (future prices will likely be volatile).

SB516 modified the requirements in 2019 (by 2030 solar is 14.5% and total requirement is 50%). SB677 is proposed (caps solar at 1.95% and total requirement at 20.4%).

\* Solar Renewable Energy Credit (SREC) penalty begins in 2021 (caps the SREC cost and declines through 2030).

\*\* RPS annual cost for a residential customer using 1,000 per month.

\*\*\* Assumes SB677 begins June 2021.



**Town of Berlin  
Comparison of Town, DP&L, and Choptank  
Residential Electric Rates**

**Schedule A**

**Average Monthly Bill Assuming 1,000 kWh**

**Town of Berlin (Oct 2020)**

**\$ 123.37**

includes: Customer Charge, Energy Charges,  
and Power Cost Adjustment (PCA)  
(average weather year)

<http://www.berlinmd.gov>

**Delmarva Power & Light (Oct 2020)**

**\$ 148.75**

includes: Customer Charge, Distribution Rates, AC Rider  
BSA Rider, E-MD Rider, DRS Rider, GRC Rider  
Supply Service Charges, and Standard Offer Service  
Charges

<http://www.delmarva.com>

**Town of Berlin (2008)**

**\$ 179.92**

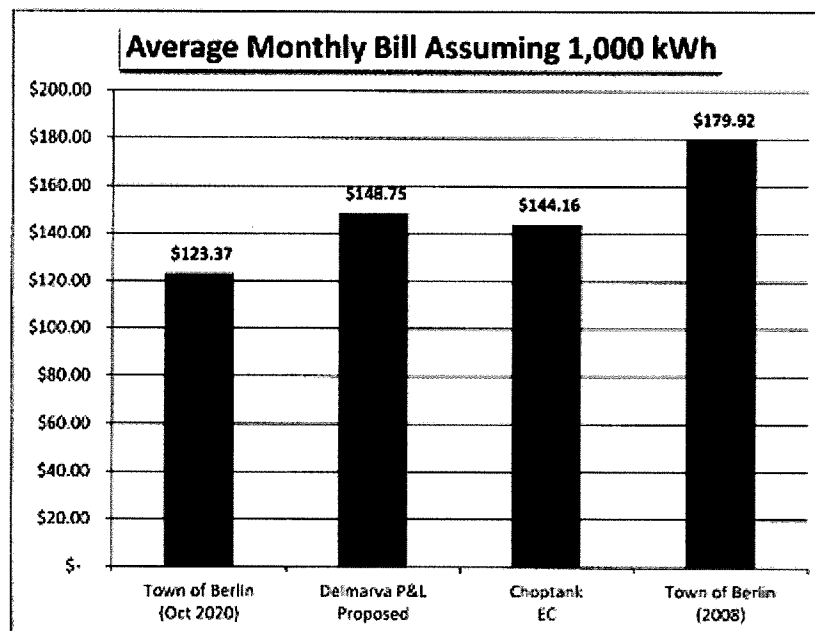
includes: Customer Charge, Energy Charges,  
and 2008 Power Cost Adjustment  
(PCA)

**Choptank Electric Cooperative (Oct 2020)**

**\$ 144.16**

includes: Consumer Charge, Energy Delivery Charges,  
Standard Offer Service (SOS) Charges, and  
Purchased Power Cost Adjustment

<http://www.choptankelectric.com>



Averages were used in rates that fluctuate monthly or by season (PCA, BSA Rider, Distribution Rates, SOS Charges)



## GOVERNMENT AFFAIRS CONSULTING AGREEMENT

**THIS GOVERNMENT AFFAIRS CONSULTING AGREEMENT** ("Agreement"), effective as of November 1, 2020, by and between Easton Utilities Commission (the "Client") having offices at 201 N. Washington Street, Easton, MD 21601, and Old Line Government Affairs, LLC ("Old Line"), a consulting and government affairs firm having its principal place of business at 210 W. Pennsylvania Avenue, Suite 210, Baltimore, MD 21204, upon the terms and conditions set forth below.

### RECITALS

The Client desires periodic consultation with Old Line in connection with the ongoing business and professional operations of the Client;

Old Line is willing to provide such consulting services to the Client; and

Old Line and the Client enter into this Agreement upon the terms and conditions set forth herein.

### TERMS

**NOW, THEREFORE**, for the consideration set forth in this Agreement and intending to be legally bound hereby, Old Line and the Client agree as follows:

1. **Retention as a Consultant, Term.** The Client hereby retains Old Line as a consultant to Client and as an independent contractor, and Old Line agrees to provide consulting services to the Client on a one-year basis beginning November 1, 2020 and ending on October 31, 2021 (the "Term"). This Agreement will automatically renew at the end of the Term for another one-year term (each additional one-year term, an "Extension Term") unless either party gives the other written notice of termination at least 30 days prior to the end of the relevant term. This Agreement may be terminated by either party for any reason upon thirty (30) days written notice.

2. **Scope of Services.** Old Line shall provide government affairs consulting services to Client in accordance with the scope of services set forth in Exhibit A (the "Services").

3. **Old Line's Performance, Limitations, Services Not Legal Services.** Old Line shall devote reasonable efforts and time necessary and appropriate to perform the Services. The parties acknowledge that there are no representations, either expressly or implicitly given, as to results to be obtained or methods to be employed by Old Line, and Old Line disclaims any implied warranties merchantability or fitness for a particular purpose. Additionally, in no case does Old Line hold itself out to be a law firm nor does Old Line provide legal advice, thus Client's relationship with Old Line is not an attorney-client relationship. The Services provided by Old Line are not legal services; therefore, such

services, and communications relating thereto, are not subject to the protections applicable to relationships between lawyers and clients, such as the attorney-client privilege and the attorney work-product doctrine or the attorneys' rules of professional conduct. In all respects, however, each party represents to the other that it shall comply with all requirements of applicable law, rules or regulations relating to the undertakings contemplated by this Agreement. Under no circumstances shall Old Line be responsible or be held responsible for Client's compliance with campaign finance, pay-to-play or other applicable law governing the conduct of Client.

4. **Compensation.** In consideration of the commitments set forth herein, Client shall pay Old Line a consulting fee of Forty Five Thousand Dollars (\$45,000) for each year of the contract and, as a convenience, payment to be made in equal monthly payments of \$3,750. Client shall pay Old Line a retainer of \$3,750 at the beginning of the representation and replenish it for the same amount on the first of each month throughout the term of the contract. Expenses for annual lobbying registrations, incurred by Old Line on behalf of the Client, shall be reimbursed to Old Line.

5. **Non-Disclosure.** During the Term, Old Line shall not disclose to any person or entity any information identified by Client as confidential information relating to the business or professional endeavors of the Client. If Old Line receives a subpoena or other compulsory legal process requiring the disclosure of information that is subject to this paragraph, Old Line shall, as soon as reasonably practicable, give written notice thereof to the Client, so as to provide the Client with a reasonable opportunity to seek a protective order or other relief prior to disclosure of the Client's confidential information.

6. **Entire Agreement.** This Agreement, including exhibits, contains the entire agreement of the parties with respect to the subject matter hereof and shall not be modified nor changed in any respect except in writing duly executed by both the parties.

7. **Governing Law; Interpretation of Provisions.** Wherever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law; but, if any provision of this Agreement shall be prohibited or is invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement. This Agreement is made and shall be construed in accordance with the laws of the State of Maryland, without reference to its principles of conflicts of laws.

8. **Successors and Assigns.** All terms and conditions of this Agreement shall be binding upon and shall inure to the benefit of each of the parties, their heirs, personal representatives, transferees, successors and assigns. This Agreement may not, however, be assigned by Client without the written

permission of Old Line.

9. **Damages Limitations.** In the event of a claim by Client relating to this Agreement or any performance relating to this Agreement, Client shall not be entitled to recover any damages in excess of the amount of fees Client paid to Old Line in the twelve (12) month period prior to the occurrence giving rise to such claim. In no event shall Old Line be liable for incidental or consequential damages of any kind, whether or not such damages are deemed foreseeable.

10. **Disputes.** Any legal action relating to this Agreement shall be brought in the state or federal courts of Maryland, and the parties agree that such courts shall have sole and exclusive jurisdiction over such legal actions. Any legal action against Old Line with regard to this Agreement shall be brought within twelve (12) months of the conduct alleged to give rise to such claim or twelve (12) months from the time such conduct could reasonably have been discovered by the Client.

**IN WITNESS WHEREOF,** the parties have executed and delivered this Agreement on the date first above written.

**OLD LINE GOVERNMENT AFFAIRS, LLC**

By: 

Brett S. Lininger  
Managing Director

**Easton Utilities Commission**

By: 

Name: Hugh E. Grunden, PE  
Title: President & CEO

**EXHIBIT A**  
**"Services"**

- Old Line will provide government affairs consulting services in connection with legislation to limit the annual percentage requirements of the State's Renewable Energy Portfolio Standard for municipal electric utilities.
- Old Line will seek to secure cosponsors, as appropriate and necessary, to the legislation from the committees of jurisdiction.
- Old Line will schedule and hold meetings, virtual or otherwise as appropriate, with members of the committees of jurisdiction over the legislation as well as other legislators as appropriate and necessary.
- Old Line will help draft and submit client's written testimony and be available to testify, as requested, for bill hearings on the legislation.
- Old Line personnel will register as lobbyists to support government relations activities.

## Check Run Reports for:

10/22/20

10/26/20

10/30/20



Town of Berlin, MD

# Check Register

Packet: APPKT01823 - 20201022SW

*10/22/2020*

*MTB 10/22/2020*

By Check Number:

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: BOC AP-BOC AP Checks						
0000005	1st SERVICE REFRIGERATION AIR CO	10/22/2020	Regular	0.00	214.00	18887
0002406	AE MOORE JANITORIAL INC	10/22/2020	Regular	0.00	81.64	18888
0000086	AERIAL CRANE CO INC.	10/22/2020	Regular	0.00	1,968.13	18889
0000090	AFLAC	10/22/2020	Regular	0.00	2,103.12	18890
0002448	ATLANTIC GENERAL HOSPITAL CORP	10/22/2020	Regular	0.00	20,000.00	18891
0000306	BELAIR ROAD SUPPLY	10/22/2020	Regular	0.00	329.44	18892
0000312	BENEFITMALL	10/22/2020	Regular	0.00	67,713.01	18893
0000431	BURKE EQUIPMENT COMPANY	10/22/2020	Regular	0.00	235.08	18894
0003138	CARD SERVICES CENTER	10/22/2020	Regular	0.00	557.69	18895
0003138	CARD SERVICES CENTER	10/22/2020	Regular	0.00	424.63	18896
0003138	CARD SERVICES CENTER	10/22/2020	Regular	0.00	1,378.48	18897
0003138	CARD SERVICES CENTER	10/22/2020	Regular	0.00	90.24	18898
0003138	CARD SERVICES CENTER	10/22/2020	Regular	0.00	593.26	18899
0003138	CARD SERVICES CENTER	10/22/2020	Regular	0.00	349.47	18900
0003138	CARD SERVICES CENTER	10/22/2020	Regular	0.00	93.46	18901
0003138	CARD SERVICES CENTER	10/22/2020	Regular	0.00	150.23	18902
0003138	CARD SERVICES CENTER	10/22/2020	Regular	0.00	267.34	18903
0003138	CARD SERVICES CENTER	10/22/2020	Regular	0.00	650.17	18904
0000511	CHOPTANK ELECTRIC COOPERATIVE	10/22/2020	Regular	0.00	2,241.33	18905
0002647	CINTAS RUGS	10/22/2020	Regular	0.00	489.97	18906
0000572	COMCAST	10/22/2020	Regular	0.00	334.64	18907
0000572	COMCAST	10/22/2020	Regular	0.00	154.41	18908
0000678	DAVIS, BOWEN & FRIEDEL	10/22/2020	Regular	0.00	25,830.56	18909
0000794	EASTERN SHORE COFFEE	10/22/2020	Regular	0.00	36.65	18910
0000808	ED SUPPLY CO	10/22/2020	Regular	0.00	157.40	18911
0000847	ENVIROCORP, INC.	10/22/2020	Regular	0.00	392.50	18912
0000968	GOODY HILL GROUND WORK INC	10/22/2020	Regular	0.00	30,787.64	18913
0001032	HILL'S ELECTRIC MOTOR SERVICE IN	10/22/2020	Regular	0.00	3,127.85	18914
0001039	HOLT PAPER CO.	10/22/2020	Regular	0.00	270.63	18915
0001083	J & A BOTTLELESS WATER COOLERS	10/22/2020	Regular	0.00	75.00	18916
0003181	JEFFREY T VALDIVIA	10/22/2020	Regular	0.00	650.00	18917
0001261	L/B WATER SERVICE, INC	10/22/2020	Regular	0.00	590.16	18918
0001286	LEGAL SHIELD	10/22/2020	Regular	0.00	57.80	18919
0001676	PENINSULA AUTO & TRUCK PARTS, I	10/22/2020	Regular	0.00	199.94	18920
0001717	PNC BANK, N A	10/22/2020	Regular	0.00	73,560.95	18921
0003127	QUADIENT FINANCE USA, INC	10/22/2020	Regular	0.00	1,000.00	18922
0003171	RICKY JARMON	10/22/2020	Regular	0.00	866.71	18923
0001850	SHOWELL RYAN	10/22/2020	Regular	0.00	59.97	18924
0001960	SIGNS ILLUSTRATED	10/22/2020	Regular	0.00	231.00	18925
0002993	TUCKAHOE UNDERGROUND LLC	10/22/2020	Regular	0.00	2,055.00	18926
0002928	UNIFIRST CORPORATION	10/22/2020	Regular	0.00	220.70	18927
0002220	USA BLUEBOOK	10/22/2020	Regular	0.00	2,175.58	18928
0002252	VERIZON WIRELESS-720117503-000	10/22/2020	Regular	0.00	480.12	18929
0002246	VERIZON-000014448231	10/22/2020	Regular	0.00	773.99	18930
0002247	VERIZON-000718605643	10/22/2020	Regular	0.00	53.79	18931
0002857	VERIZON-850462866001-13	10/22/2020	Regular	0.00	44.52	18932
0002284	WATER TESTING LABS	10/22/2020	Regular	0.00	260.00	18933



## Check Register

Packet: APPKT01823-20201022SW

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0002348	WOR WIC COMMUNITY COLLEGE	10/22/2020	Regular	0.00	160.00	18934

## Bank Code BOC AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	57	48	0.00	244,538.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	57	48	0.00	244,538.20



Town of Berlin, MD

UBPKT06557 - Refunds 1 UBPKT06556 Single Billing

# Refund Check Register

## Refund Check Detail

*10/22/2020*  
*Mr TB* 10/23/2020

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
22-5200000-00	SHORE UP-REFUNDS	10/22/2020	18937	165.99			165.99	Deposit
66-1290001-06	JR, DARRELL TAYLOR	10/22/2020	18938	320.78			320.78	Deposit
Total Refunds: 2				486.77				

## Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	486.77
Revenue Total:	486.77

## General Ledger Distribution

Posting Date: 10/21/2020

Account Number	Account Name	Posting Amount	IFT
<b>Fund: 10 - ELECTRIC</b>			
10-1110-1098	CLAIM ON CASH-FUND 10	-486.77	Yes
10-2010-2074	UNAPPLIED CREDITS	486.77	
10 Total:		0.00	
<b>Fund: 98 - POOLED CASH</b>			
98-1098-1000	CENTRAL DEPOSITORY CASH	-486.77	
98-2498-2200	DUE TO OTHER FUNDS	486.77	Yes
98 Total:		0.00	
Distribution Total:		0.00	



Town of Berlin, MD

UBPKT06549 - Refunds 1 UBPKT06548 Disconnect

*10/23/2020*  
*MTB 10/23/2020*

Refund Check Register

Refund Check Detail

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
11-1110501-22	MATTHEWS, CASEY	10/22/2020	18935	145.28			145.28	Generated From Billing
55-0200001-12	RICHARDSON, LINDSEY	10/22/2020	18936	68.25			68.25	Generated From Billing
Total Refunds: 2				213.53				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	213.53
Revenue Total:	213.53

General Ledger Distribution

Posting Date: 10/16/2020

Account Number	Account Name	Posting Amount	IFT
<b>Fund: 10 - ELECTRIC</b>			
10-1110-1098	CLAIM ON CASH-FUND 10	-213.53	Yes
10-2010-2074	UNAPPLIED CREDITS	213.53	
10 Total:		0.00	
<b>Fund: 98 - POOLED CASH</b>			
98-1098-1000	CENTRAL DEPOSITORY CASH	-213.53	
98-2498-2200	DUE TO OTHER FUNDS	213.53	Yes
98 Total:		0.00	
Distribution Total:		0.00	



Town of Berlin, MD

## Check Register

Packet: APPKT01825 - 20201022SW

*J. 10/22/2020*

*777B 10/23/2020* By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: BOC AP-BOC AP Checks						
0003138	CARD SERVICES CENTER	10/22/2020	Regular	0.00	1,057.57	18939

### Bank Code BOC AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,057.57
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>1,057.57</b>



Town of Berlin, MD

# Check Register

Packet: APPKT01828 - 20201026SW

*myB 10/26/2020*

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: BOC AP-BOC AP Checks</b>						
0003174	ANTHONY D BALSOMA	10/26/2020	Regular	0.00	672.00	18940
0003138	CARD SERVICES CENTER	10/26/2020	Regular	0.00	12.70	18941

## Bank Code BOC AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	684.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>684.70</b>



Town of Berlin, MD

# Check Register

Packet: APPKT01831 - 20201030SW

11/2/2020  
J

MRB 11/2/2020 By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: BOC AP-BOC AP Checks</b>						
0002406	AE MOORE JANITORIAL INC	10/30/2020	Regular	0.00	94.69	18942
0000088	AFFORDABLE BUSINESS SYSTEMS	10/30/2020	Regular	0.00	85.69	18943
0000102	ALBAN ENGINE POWER SYSTEMS	10/30/2020	Regular	0.00	17,800.00	18944
0000451	CAMPBELL MICHAEL	10/30/2020	Regular	0.00	154.00	18945
0000455	CARD'S TECHNOLOGY	10/30/2020	Regular	0.00	3,867.47	18946
0000505	CHESAPEAKE EMPLOYERS INSURAN	10/30/2020	Regular	0.00	23,007.00	18947
0003205	CHRIS SCHOOLFIELD	10/30/2020	Regular	0.00	25.00	18948
0000572	COMCAST	10/30/2020	Regular	0.00	128.39	18949
0000572	COMCAST	10/30/2020	Regular	0.00	154.41	18950
0000572	COMCAST	10/30/2020	Regular	0.00	134.46	18951
0000571	COMCAST BUSINESS	10/30/2020	Regular	0.00	1,002.04	18952
0000847	ENVIROCORP, INC.	10/30/2020	Regular	0.00	541.00	18953
0000977	GREAT AMERICA FINANCIAL	10/30/2020	Regular	0.00	308.65	18954
0001032	HILL'S ELECTRIC MOTOR SERVICE IN	10/30/2020	Regular	0.00	806.66	18955
0001039	HOLT PAPER CO.	10/30/2020	Regular	0.00	183.80	18956
0001040	HOME DEPOT CREDIT CARD SERVI	10/30/2020	Regular	0.00	809.77	18957
0001068	INTERCOASTAL TRADING INC.	10/30/2020	Regular	0.00	13,440.00	18958
0003206	JAMES STEIN	10/30/2020	Regular	0.00	25.00	18959
0003024	MARYLAND COASTAL BAYS FOUNDA	10/30/2020	Regular	0.00	6,356.83	18960
0001565	NATIONWIDE RETIREMENT SOLUTIC	10/30/2020	Regular	0.00	4,279.96	18961
0001598	OCEAN CITY CHAMBER OF COMMEF	10/30/2020	Regular	0.00	1,100.00	18962
0002851	SHANNON - BAUM SIGNS INC	10/30/2020	Regular	0.00	90.00	18963
0001967	SMITH MARVIN	10/30/2020	Regular	0.00	7.38	18964
0002146	TITERENCE AARON	10/30/2020	Regular	0.00	3,429.00	18965
0003149	TRANSAMERCIA	10/30/2020	Regular	0.00	502.65	18966
0002928	UNIFIRST CORPORATION	10/30/2020	Regular	0.00	110.35	18967
0003207	UNITED ENERGY TRADING LLC	10/30/2020	Regular	0.00	263.18	18968
0002205	UNITED WAY OF THE EASTERN SHO	10/30/2020	Regular	0.00	30.00	18969
0002239	VCA DELMARVA ANIMAL HOSPITAL	10/30/2020	Regular	0.00	425.01	18970
0002248	VERIZON BUSINESS	10/30/2020	Regular	0.00	208.72	18971
0003055	WASHINGTON NATIONAL INSURAN	10/30/2020	Regular	0.00	317.94	18972
0002301	WESCO RECEIVABLES CORP.	10/30/2020	Regular	0.00	328.25	18973

## Bank Code BOC AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	34	32	0.00	80,017.30
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>34</b>	<b>32</b>	<b>0.00</b>	<b>80,017.30</b>