



## BERLIN MAYOR AND COUNCIL

### Meeting Agenda

Berlin Town Hall

10 William Street

Monday, September 14, 2020

EFFECTIVE 9/14/20:

Limited public attendance at Mayor and Council and Board and Commission Meetings will be permitted based on Governor Hogan's September 1, 2020 Executive Order. These guidelines allow up to 50 percent capacity for indoor venues, with appropriate social distancing and face coverings for all attendees.

The Town of Berlin will implement these guidelines as follows:

1. In addition to Town officials and staff, up to 16 seats will be available to presenters, members of the public and the press.
2. Doors will be opened 15 minutes before the designated start time of the meeting and seating will be first-come, first-served.
3. At the start of the meeting, or when capacity has been reached, the doors will be locked to entry from the outside.

LIVE STREAMING WILL CONTINUE with the same conditions as have been in place during the pandemic:

- Meeting packets will be posted by 5:00 p.m. on the Wednesday before the meeting.
- Written questions will be accepted to provide the Mayor and Council the opportunity to review and discuss BY 12:00 PM/NOON on the day of the meeting. Submit to:
  - Email: [info@berlinmd.gov](mailto:info@berlinmd.gov), please use M&C Comments as your subject
  - Fax to: 410-641-2316
  - Mail to: Berlin Town Hall, Attn: M&C Comments, 10 Williams St., Berlin, MD 21811. Mail should be posted no later close of business on the Friday before the meeting to help ensure delivery.
  - Drop off in one of the two drop boxes at Town Hall – one is at the rear of the building behind the stair tower, and the other is at the corner of Bay and Williams Street on the building.

**To access the Meeting via live stream on Facebook, please click on the blue Facebook icon at the top of any page on the Town website, [www.berlinmd.gov](http://www.berlinmd.gov), or type @berlinmd in the Facebook search bar.**

**No response will be given to questions and comments submitted via Facebook during a regular meeting.**

**PUBLIC HEARINGS:** If a public hearing is scheduled, questions will also be taken via Facebook during the Public Hearing portion of that meeting. A staff member will monitor the questions for duplicates, language and appropriateness to the Public Hearing topic. Depending on the volume of questions, we may not be able address everyone.

**Responses will be given out loud via the live stream; they WILL NOT be responded to via the comments on Facebook.**



## BERLIN MAYOR AND COUNCIL

### Meeting Agenda

Berlin Town Hall

10 William Street

Monday, September 14, 2020

#### 7:00 PM REGULAR SESSION – Council Chambers (livestream)

1. Approval of the Minutes for:
  - a. Executive Session of 08/10/20
  - b. Statement of Closure for Executive Session of 08/10/20
  - c. Regular Session of 08/10/20
2. Motions to Approve:
  - a. Motion 2020-23: Motion approving the 2021 event schedule
  - b. Motion 2020-24: Motion approving six exemptions to Ordinance 2011-11, Chapter 30-1 allowing the consumption of alcohol in non-glass containers within the designated areas of Main Street and Stevenson Lane to 14 South Main Street, 104 Pitts Street to the intersection of Broad and Commerce Street, Main Street to the intersection of Broad and Gay Street and 4 Bay Street to the back of the parking lot at the Atlantic Hotel for the events
  - c. Motion 2020-25: Motion approving Fiscal Year 2021 budget amendment increasing expense and revenue accounts associated with street improvements in the general fund
3. Departmental Reports
4. Town Administrator's Report
5. Comments from the Mayor
6. Comments from the Council
7. Comments from the Public (Questions or comments submitted prior to 12 noon on Monday, September 14, 2020 will be addressed at this time. Questions submitted on Facebook will not be answered during the meeting except during the public hearing as applicable.)
8. Comments from the Press
9. Adjournment

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Jeffrey Fleetwood at (410) 641-4002. Written materials in alternate formats for persons with disabilities are made available upon request.

*TTY users dial 7-1-1 in the State of Maryland.*

*TTY users outside Maryland dial 1-800-735-2258*



**BERLIN MAYOR AND COUNCIL**  
**Meeting Minutes**  
**Monday, August 10, 2020**

**7:00 PM      REGULAR SESSION – Berlin Town Hall Council Chambers**

**Present:** Mayor Gee Williams, Vice-President Elroy Brittingham, Councilmembers Thom Gulyas, Zackery Tyndall, Dean Burrell, and Troy Purnell.

**Staff Present:** Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Finance Director Natalie Saleh, Planning Director Dave Engelhart, Town Attorney David Gaskill, and Administrative Manager Kelsey Jensen.

Following the Lord’s Prayer and Pledge of Allegiance, Mayor Williams called the meeting to order at approximately 7:20 PM.

1. Approval of the Minutes for:

a. Regular Session of 07/27/20:

On the motion of Councilmember Gulyas, the Regular Session Minutes of July 27, 2020 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

2. Motions to Approve:

a. Motion 2020-20: Motion approving an application to the Community Parks and Playgrounds Program for SFY22 for permanent restrooms in Stephen Decatur Park in the amount of \$110,000 Deputy Town Administrator Mary Bohlen explained that there is an \$11,000 monetary or in-kind match and this would be from the 2022 funds.

On the motion of Councilmember Burrell, Motion 2020-20 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

b. Motion 2020-21: Motion approving Mary Bellis to host a special event in the Town of Berlin for the American Cancer Society called Relay for Life of North Worcester Luminaria on October 3, 2020

Dawn Hodge was present on behalf of the organization and made the event request. Councilmember Gulyas suggested using an alternative to candles; she said they can do that.

On the motion of Vice-president Brittingham, Motion 2020-21 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

3. Public Hearing for Resolutions:

- a. Resolution 2020-05: Re-zoning Worcester County Tax Map Number 25, Parcel 411, consisting of approximately 3.218 acres, from B-1 Town Center District to B-2 Shopping District – Two Farms Inc. 10712 Ocean Gateway (commonly known as the Harley Davidson Property)

Joe Moore, Esq., was present with Randy Bendler and representing Two Farms Inc., more commonly known as Royal Farms. Mr. Moore explained that he believed the property was zoned incorrectly. Councilmember Purnell asked for the site plans or map; Mr. Moore provided that.

Mayor Williams opened the public hearing at 7:43pm. With no questions the public hearing closed at 7:46pm. Town Attorney David Gaskill asked that the Mayor and Council also adopt the findings of fact.

On the motion of Councilmember Gulyas, the Findings of fact and Resolution 2020-05 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

- b. Resolution 2020-06: Re-zoning Worcester County Tax Map Number 300, Parcel 1232, consisting of approximately 0.734 acres, from M-1 Light Industrial District to B-2 Shopping District – Douglas and Suzanne Parks’ property 115 Broad Street (commonly known as Southern States)

Mark Cropper, Esq., was present with David and Bonnie Diehl to discuss the rezoning of 115 Broad. Mr. Diehl gave testimony regarding the property. Mayor Williams opened the public hearing at 7:54pm. With no questions the public hearing closed at 7:56pm. Town Attorney David Gaskill asked that the Mayor and Council also adopt the findings of fact.

On the motion of Councilmember Purnell, the Findings of fact and Resolution 2020-06 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

Ms. Jensen said a question was submitted on Facebook from Resident Jason Walter, he asked, "Is that end of Harrison Ave included as a contiguous part of this parcel?"; Mr. Engelhart said it is.

4. Discussion re: Draft Reserve Policy Resolution

Town Administrator Jeffrey Fleetwood said they are looking for guidance and suggestions on the draft policy. Councilmember Tyndall said it should be easier to follow and use the GFOA practice of three months operating expense or 16% of the budget, whichever is greater, as a reserve; also, less categories would make it less confusing. Discussion ensued. Mayor Williams said it would be better if there was a brief section in the beginning of the Resolution summarizing the policy in layman's terms. Mr. Fleetwood said there was a question submitted prior to the meeting from resident Marie Velong asking "Why is this in the reserve policy and what is its purpose? Reserves should be for emergency purposes only especially since we do not have a lot of money right now. On page 25 of the packet, or page one of the draft resolution: Under purpose, line c, enable the town to implement innovative opportunities for the betterment of the community". Mr. Fleetwood said it would be for if an opportunity arises for the Town to use the funds to better the community, we can use cash as leverage, for example if the Town needs the funds for something else the Mayor and Council would still need to take a vote, it just makes the money available if something came up. Mr. Fleetwood said this draft will be back on a future agenda, but if the Mayor and Council have any recommendations to please send them to him.

5. Motion 2020-22: Motion approving reduction of sewer fund debt to general fund

Town Administrator Jeffrey Fleetwood explained that they were looking for a percentage or dollar amount from the Council to forgive as debt relief. Councilmember Purnell said he likes the idea of 50%; Councilmember Burrell agreed, but said it is important to stay the course and not end up back in this situation. Councilmember Tyndall submitted the following questions before the meeting asking:

- a. To date, how much money has been borrowed, loaned, or transferred, from the general fund to each enterprise fund? Mayor Williams replied that it is about \$3.6 million.
- b. Please provide an amortization schedule for each enterprise fund to reflect the repayment plan back to the general fund. Mr. Fleetwood said these are not loans, they are interfund borrowings, so there is not an amortization schedule until the council classifies it as a loan.
- c. What is your recommendation for preventing borrowing from the general fund in the future? Mr. Fleetwood said when the fees were initially established by URS, they were set too low, so it will be important to monitor rates.

Councilmember Tyndall asked if along with quarterly reports, if they can get an annual detailed report to give some analysis with corrective action plans; Mayor Williams and Councilmember Burrell agreed, but felt that if it is given quarterly instead, it will allow them to make changes to operations throughout the year before it's too late. Mayor Williams explained that fees for the departments should be self-supporting and feels that should be analyzed more often. Ms. Saleh suggested bi-annual detailed reports with a PKS fixed asset depreciation schedule; Mayor Williams said they want quarterly. The Council then discussed repayment options and said they would feel more comfortable making decisions about repayment plans to the general fund after they receive the Water Rate Study from Jean Halloway.

On the motion of Councilmember Purnell, Motion 2020-22 with a debt relief of 50% or \$1,691,780.50 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

6. Town Administrator’s Report – Jeffrey Fleetwood

Mr. Fleetwood reported the outages with the storm on Tuesday and said the Electric Department sent some employees to assist in Dover as part of the Mutual Aid Agreement with American Municipal Power. He said the Water Department ran into some issues when trying to preform interior maintenance of the water tower on Route 346. The tower on Route 346 was taken offline, but we put them both back online while they explore other options. Mr. Fleetwood then discussed the option of repairing Purnell, Middle, Upshur, Tingle, Showell, Buckingham, West Germantown, Cape Circle, East Railroad, Flower, Harrison, Bottle Branch, Evans Road, Decatur Street Extended, Grace Street, Mill Road, West Branch, Hudson and the sidewalks in Walnut Hill, aprons in Henry Park, aprons on Commerce, and the sidewalk on Pitts near the Blacksmith for \$500,400.

On the motion of Councilmember Gulyas, the request to make the repairs mentioned above was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

7. Departmental Reports:

a. Deputy Town Administrator – Mary Bohlen

Ms. Bohlen said she is working out the details for safely holding the election, but they will be encouraging absentee voting, you can request your absentee ballot beginning September 4, 2020; instructions will be posted online or people can contact Ms. Bohlen, residents will have until the night of the election to return their absentee ballots.

8. Comments from the Mayor – Mayor Williams had no comments.

9. Comments from the Council:

Vice-President Brittingham mentioned that the weeds are bad on the sidewalks.

Councilmember Purnell said the paving completed so far looks great.

10. Comments from the Public – none.

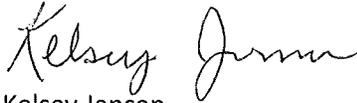
11. Comments from the Press – none.

12. Adjournment:

On the motion of Councilmember Burrell, the Mayor and Council meeting was adjourned at approximately 9:02 PM.

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

Respectfully Submitted,



Kelsey Jensen  
Administrative Manager



**MOTION OF MAYOR AND COUNCIL – 2020-23  
2021 EVENT SCHEDULE**

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING THE 2021 EVENT SCHEDULE.

STATE HIGHWAY AND TOWN SERVICES PAPERWORK WILL BE SUBMITTED TO PARTICIPATING DEPARTMENTS AT LEAST SIX (6) WEEKS PRIOR TO THE EVENT. THE PURPOSE OF THIS MOTION IS TO APPROVE THE PROVISION OF TOWN SERVICES TO THESE EVENTS FOR THE CALENDAR YEAR.

ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020 BY THE COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF \_\_\_\_ TO \_\_\_\_ OPPOSED WITH \_\_\_\_ ABSTAINING AND \_\_\_\_ ABSENT.

\_\_\_\_\_  
ELROY BRITTINGHAM, SR., VICE PRESIDENT

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020 BY THE MAYOR OF THE TOWN OF BERLIN.

\_\_\_\_\_  
WM. GEE WILLIAMS, III, MAYOR

ATTEST: \_\_\_\_\_  
JEFFREY FLEETWOOD  
TOWN ADMINISTRATOR

## 2021 Events

Event	Date	Sponsor	Time
2nd Friday in Berlin	1/8/2021	Berlin Main Street	5 pm - 8pm
Restaurant Week	1/11 - 1/17	Cam Bunting	
2nd Friday in Berlin	2/12/2021	Berlin Main Street	5 pm - 8pm
2nd Friday in Berlin	3/12/2021	Berlin Main Street	5 pm - 8pm
Spring Just Walk	4/3/21	Parks Commission	8:30 AM
Spring Celebration	4/3/21	Chamber of Commerce	10 am - 5 pm
2nd Friday in Berlin	4/9/2021	Berlin Main Street	5 pm - 8pm
Take Pride in Berlin/Clean up	4/17 - 4/24	Parks Commission	9:00 AM
Berlin Jazz & Blues Wine & Brews	5/8/21	Chamber of Commerce	10 am - 6 pm
2nd Friday in Berlin	5/14/2021	Berlin Main Street	5 pm - 8pm
Berlin Little League Parade	TBD	Berlin Little league	8:00 AM
Berlin Reggae Play Day	5/14/21	Main Street/Ocean98	5 pm - 8 pm
Spring Cruisers	5/22/21	Chamber of Commerce	10 am - 2 pm
Memorial Day at Monument	5/30/21	American Legion	8 am - 9 am
Memorial Day Parade	5/31/21	Berlin Improvement	11 am - 5 pm
2nd Friday in Berlin	6/11/2021	Berlin Main Street	5 pm - 8pm
Bathtub Races	6/11/21	Chamber of Commerce	6 pm - 8 pm
Concert on the Lawn	6/13/21	Heritage Foundation	6 pm - 7:30 pm
Berlin Fireworks	7/3/21	Town of Berlin	4 pm - 10 pm
2nd Friday in Berlin	7/9/2021	Berlin Main Street	5 pm - 8pm
Concert on the Lawn	7/11/21	Heritage Foundation	6 pm - 7:30 pm
National Night Out	8/3/2021	Town/Police Dept	4 pm - 7 pm
Peach Festival	8/7/2021	Heritage Foundation	11 am - 4pm
Concert on the Lawn	8/8/2021	Heritage Foundation	6 pm - 7:30 pm
2nd Friday in Berlin	8/13/2021	Berlin Main Street	5 pm - 8pm
Berlin Summer Sidewalk Sale	8/13 - 8/15	Berlin Main Street	10 am - 5 pm
Shakespeare on Pitt Street	9/4/2021	Brown Box Theatre	7 pm - 10 pm
2nd Friday in Berlin	9/10/2021	Berlin Main Street	5 pm - 8pm
Small Town Throw Down	9/11/2021	John Fager/Atlantic Hotel	1 pm - 6 pm
Concert on the Lawn	9/12/2021	Heritage Foundation	6 pm - 7:30 pm

Event	Date	Sponsor Entity	Time
-------	------	----------------	------

Fiddlers Convention	9/24/2021	Chamber of Commerce	5 pm - 10 pm
Fiddlers Convention	9/25/2021	Chamber of Commerce	10 am - 6 pm
Fiddlers Convention	9/26/2021	Chamber of Commerce	12 pm - 3 pm
Touch a Truck	10/2/2021	Town of Berlin	10 am - 2 pm
2nd Friday in Berlin	10/8/2021	Berlin Main Street	5 pm - 8pm
Fall Cruisers	10/9/2021	Chamber of Commerce	10 am - 2pm
Berlin Homecoming Harvest	10/10/2021	Heritage Foundation	2pm-5pm
Oktoberfest	10/16/2021	Berlin Main Street	11am-4pm
Fall Just Walk	11/6/2021	Parks Commission	8:30 AM
2nd Friday in Berlin	11/12/2021	Berlin Main Street	5 pm - 8pm
Tree Lighting/Shop Night	11/26/2021	Berlin Main Street	5:30 pm - 9 pm
Christmas Parade	12/2/2021	Town of Berlin/Main Street	7 pm - 9 pm
Classical Christmas	12/6/2021	Heritage Foundation	6 pm - 9 pm
2nd Friday in Berlin	12/10/2021	Berlin Main Street	5 pm - 8pm
New Years Eve	12/31/2021	Berlin Main Street	6 pm - 12:30 am
Berlin Farmers Market	Sundays May-September	Berlin Main Street	9 am - 1 pm

## 2021 BERLIN Events

**\*\*Indicates Alcohol Permitted Event**

### **2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday, January 8<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

### **Berlin Restaurant Week**

January 11<sup>th</sup> – January 17<sup>th</sup>, 2021

Downtown Berlin

Visit the restaurants in town for specials on breakfast, lunch and dinner. Event sponsored by Cam Bunting and Berlin Main Street.

### **2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday, February 12<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

### **2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday, March 12<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

### **Spring Just Walk**

Saturday, April 3<sup>rd</sup>, 2021

8:30 am – 11 am

Stephen Decatur Park

Walk together at Stephen Decatur Park in cooperation with the Worcester County Health Department to promote a healthy community. Event by the Berlin Parks Commission.

### **Berlin Little League Parade**

TBD

8 am – 9 am

Main Street

Berlin Little League baseball teams' parade down Main Street from the Berlin Fire Department to the ball fields.

### **Berlin Spring Celebration**

Saturday, April 3<sup>rd</sup>, 2021

10 am – 5 pm

Downtown Main Street

The day will be filled with themed games and crafts. The Egg Hunt on the Corner of Washington & West Street starts at 1pm and the Madhatter Parade at 3pm starting at Worcester Youth & Family Services. Event by the Berlin Chamber of Commerce.

### **2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday, April 9<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

### **Take Pride in Berlin Week**

April 17<sup>th</sup> – 24<sup>th</sup>, 2021

Berlin's Clean-Up Day is Saturday, April 17th beginning at 9 am. Volunteer to help clean up or beautify one of our parks or areas throughout town. Free lunch provided afterwards. Event by the Berlin Parks Commission.

### **\*\*Berlin Jazz & Blues Wine & Brews**

Saturday, May 8<sup>th</sup>, 2021

10 am – 6 pm

Downtown Berlin

Two stages filled with talented Jazz & Blues musicians near Fins and the Atlantic Hotel. Local craft and food vendors line the streets of Downtown Berlin. Event by the Berlin Chamber of Commerce.

### **2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday, May 14<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

### **\*\*Reggae Play Day**

Friday, May 14<sup>th</sup>, 2021

5 pm – 9 pm

Downtown Berlin

Local Reggae bands perform for downtown Berlin with food, beer, wine and fun! Event sponsored by Ocean 98.1 and Berlin Main Street.

**Berlin Spring Cruisers**

Saturday, May 22<sup>nd</sup>, 2021

10 am – 2 pm

Downtown Berlin

Classic cars and cruisers line the streets of downtown Berlin. Event by the Berlin Chamber of Commerce.

**Memorial Day at the Monument**

Sunday, May 30<sup>th</sup>, 2021

8 am

Veterans Monument

Join our local American Legions at the Veterans Monument on the corner of Main and West Streets for a special ceremony to honor our veterans. Event by the American Legions.

**Berlin Memorial Day Parade at Henry Park**

Monday, May 31<sup>st</sup>, 2021

11 am – 5 pm

Dr. William Henry Park and Multipurpose Building on Flower Street

Parade begins at 11am at Stephen Decatur Middle School ending at Henry Park with music, food, vendors and games. Event by the Berlin Community Improvement Association.

**2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday, June 11<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

**Berlin Bathtub Races**

Friday, June 11<sup>th</sup>, 2021

6 pm – 8 pm

Local businesses and sponsors race down Main Street in their homemade rolling tubs for the Winner Take All Ducky Trophy. Event by the Berlin Chamber of Commerce.

**Berlin Concert on the Lawn**

Sunday June 13<sup>th</sup>, 2021

6 pm – 7:00 pm

Calvin B. Taylor House Museum

Grab your chair and enjoy live music at the Taylor House Museum porch. Event by the Berlin Heritage Foundation.

**Berlin Fireworks**

Saturday, July 3<sup>rd</sup>, 2021

Beginning at dusk at Worcester County Ball Fields

**2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday July 9<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

**Berlin Concert on the Lawn**

Sunday July 11<sup>th</sup>, 2021

6 pm – 7:00 pm

Calvin B. Taylor House Museum

Grab your chair and enjoy live music at the Taylor House Museum porch. Event by the Berlin Heritage Foundation.

**National Night Out**

Tuesday, August 3<sup>rd</sup>, 2021

4 pm – 7 pm

William Henry Park

Family fun event at William Henry Park with music, games and local vendors. Event by the Berlin Police Department.

**Berlin Peach Festival**

Saturday, August 7<sup>th</sup>, 2021

11 am – 4 pm

Calvin B. Taylor House Museum

Community festival with pie-baking and pie-eating contests, music, games, with craft and food vendors. Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino. Event by Berlin Heritage Foundation.

**Berlin Concert on the Lawn**

Sunday August 8<sup>th</sup>, 2021

6 pm – 7:00 pm

Calvin B. Taylor House Museum

Grab your chair and enjoy live music at the Taylor House Museum porch. Event by the Berlin Heritage Foundation.

**2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday, August 13<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

**Berlin Summer Sidewalk Sale**

Friday, August 13<sup>th</sup> – Sunday, August 15<sup>th</sup>, 2021

10 am – 5 pm

Downtown Berlin

**Shakespeare on Pitts Street**

Saturday, September 4<sup>th</sup>, 2021 (Rain date September 6<sup>th</sup>)

7:30 pm – 9:30 pm

Pitts Street

A free outdoor Shakespearian play produced by the Brown Box Theatre. Audience is encouraged to bring chairs. Event by Berlin Main Street.

**2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday, September 10<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

**\*\*Small Town Throw Down**

Saturday, September 11<sup>th</sup>, 2021

1pm – 6 pm

Downtown Berlin

Country music concert. Event by the Atlantic Hotel & alcohol permit by Berlin Arts & Entertainment.

**Berlin Concert on the Lawn**

Sunday September 12<sup>th</sup>, 2021

6 pm – 7:00 pm

Calvin B. Taylor House Museum

Grab your chair and enjoy live music at the Taylor House Museum porch. Event by the Berlin Heritage Foundation.

### **\*\*Berlin Fiddlers Convention**

Friday, September 24<sup>th</sup> – Sunday, September 26<sup>th</sup>, 2021

Friday – 5 pm – 10 pm; Saturday 10 pm – 6 pm; Sunday 12 pm – 3 pm

Friday & Saturday – Downtown Berlin; Sunday – Calvin B. Taylor House Museum

Youth and adult contestants competing for prizes in Fiddle, Banjo, Mandolin, Guitar, Full Band, and open categories, the Maryland State Flatpicking Guitar Championship. Local crafts, food, beer and wine vendors. Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino. Event by the Berlin Chamber of Commerce.

### **Berlin Touch A Truck**

Saturday, October 2<sup>nd</sup>, 2021

10 am – 12 pm

Stephen Decatur Park

Check out vehicles used by the Electric, Water Resources, Public Works and Police Departments with exhibits, K9 demonstration. Event by the Town of Berlin.

### **2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday, October 8<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

### **Berlin Fall Cruisers**

Saturday, October 9<sup>th</sup>, 2021

10 am – 2 pm

Downtown Berlin

Watch as classic cars and cruisers line downtown Berlin Main Street. Event by the Berlin Chamber of Commerce.

### **Berlin Homecoming Harvest**

Sunday, October 10<sup>th</sup>, 2021

2 pm- 5pm

Taylor House Museum

Family fun event on the lawn of the Taylor House Museum. Enjoy music, kids' activities, crafts, art and food vendors. Event by the Berlin Heritage Foundation.

### **\*\*Berlin Oktoberfest & Fall Sidewalk Sale**

Saturday, October 16<sup>th</sup>, 2021

11 pm – 4 pm

Downtown Berlin

Berlin's Annual Oktoberfest & Fall Sidewalk Sale, Live Music, Food, Beer, Kids crafts & more!  
Event parking at Stephen Decatur Park, The Berlin Fire Company or take the Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino. Event by Berlin Main Street.

### **Fall Just Walk Berlin**

Saturday, November 6<sup>th</sup>, 2021

8:30 am – 11 am

Stephen Decatur Park

Stephen Decatur Park

Walk together at Stephen Decatur Park in cooperation with the Worcester County Health Department to promote a healthy community. Event by the Berlin Parks Commission.

### **2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday, November 12<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

### **Berlin Tree Lighting and Holiday Shopping Night**

Friday, November 26<sup>th</sup>, 2021

5:30 pm – 9 pm

Downtown Berlin & Atlantic Hotel

Tree will be lit at 6pm and shops and restaurants open late. Carriage rides with Santa available and Ice Carving sponsored by Ocean Downs Casino. Event by Berlin Main Street.

### **Berlin Christmas Parade**

Thursday, December 2<sup>nd</sup>, 2021

7 pm – 9pm

Downtown Main Street

Celebrate the holiday season as people fill the streets to watch the marching bands, dance teams, fire companies and local organizations floats while awaiting the arrival of Santa. Shuttle available from Berlin Intermediate School. Event by the Town of Berlin.

### **Classical Christmas**

Monday, December 6<sup>th</sup>, 2021

6 pm – 9 pm

Calvin B. Taylor House Museum.

Gourmet dinner and candlelight concert in museum and Atlantic Hotel. Event by the Berlin Heritage Foundation.

### **2<sup>nd</sup> Fridays in Berlin & Makers Market**

Friday, December 10<sup>th</sup>, 2021

5 pm – 8 pm

Downtown Berlin

Every 2nd Friday in Berlin features Live Music, Sidewalk Sales, Shops Open Late, Wine Tasting, Local Artists and Dining.

### **\*\*Berlin New Year's Eve Celebrations**

Friday, December 31<sup>st</sup>, 2021

6pm Kids Ball Drop; 9:30 pm – 12:30am Adults

Downtown Berlin

2 NYE celebrations! Kids Ball Drop at 6pm outside Heart of Gold Kids! Then at 9:30pm the party begins with DJs Big Al Reno & Schwab with dancing, beer & food vendors. Event by Berlin Main Street.

### **Berlin Farmers Market**

Each Sunday from May thru September

9 am – 1pm

Pitts Street & Commerce Street

Producers only market featuring jams, jellies, fresh fruits and vegetable, breads, flowers and so much more.

### **Live Music Fridays**

Every Friday May-September 2021

6pm-8pm

On the corner of Main & Pitts.



**MOTION OF MAYOR AND COUNCIL – 2020-24  
2020 SPECIAL EVENT EXCEPTION FOR CONSUMPTION OF ALCOHOL**

A MOTION OF THE MAYOR AND COUNCIL APPROVING SIX EXEMPTIONS TO ORDINANCE 2011-11, CHAPTER 30-1 ALLOWING THE CONSUMPTION OF ALCOHOL IN NON-GLASS CONTAINERS WITHIN THE DESIGNATED AREAS OF MAIN STREET AND STEVENSON LANE TO 14 SOUTH MAIN STREET, 104 PITTS STREET TO THE INTERSECTION OF BROAD AND COMMERCE STREET, MAIN STREET TO THE INTERSECTION OF BROAD AND GAY STREET AND 4 BAY STREET TO THE BACK OF THE PARKING LOT AT THE ATLANTIC HOTEL FOR THE EVENTS LISTED BELOW.

**Berlin Jazz and Blues – Saturday, May 8, 2021; 12 noon to 6 pm**

**Reggae Play Day – Friday, May 14, 2021; 5 pm to 9 pm**

**Small Town Throw Down – Saturday, September 11, 2021; 1 pm to 6 pm**

**Fiddlers Convention – Friday, September 24, 2021; 7 pm to 10 pm  
Saturday, September 25, 2021; 12 noon to 6 pm**

**Octoberfest and Fall Sidewalk Sale - Saturday, October 16, 2021;  
11 am to 4 pm**

**New Year’s Eve Ball Drop – Friday, December 31, 2021; 9:30 pm to 12:30 am**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020 BY THE COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF \_\_\_\_\_ TO \_\_\_\_\_ OPPOSED WITH \_\_\_\_\_ ABSTAINING AND \_\_\_\_\_ ABSENT.

\_\_\_\_\_  
ELROY BRITTINGHAM, SR., VICE PRESIDENT

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020 BY THE MAYOR OF THE TOWN OF BERLIN.

\_\_\_\_\_  
WM. GEE WILLIAMS, III, MAYOR

ATTEST: \_\_\_\_\_  
JEFF FLEETWOOD  
TOWN ADMINISTRATOR



**MOTION OF THE MAYOR AND COUNCIL 2020-25**

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING FISCAL YEAR 2021 BUDGET AMENDMENT INCREASING EXPENSE AND REVENUE ACCOUNTS ASSOCIATED WITH STREET IMPROVEMENTS IN THE GENERAL FUND. DETAILS OF BUDGET AMENDMENT ARE ATTACHED TO THE MOTION IN EXHIBIT A.

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF \_\_\_\_ TO \_\_\_\_ OPPOSED, WITH \_\_\_\_ ABSTAINING AND \_\_\_\_ ABSENT.

\_\_\_\_\_  
ELROY BRITTINGHAM, SR. VICE PRESIDENT

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020 BY THE MAYOR OF THE TOWN OF BERLIN.

\_\_\_\_\_  
WM. GEE WILLIAMS, III, MAYOR

ATTEST: \_\_\_\_\_  
JEFFREY FLEETWOOD  
TOWN ADMINISTRATOR

EXHIBIT A  
TOWN OF BERLIN  
REQUEST FOR FY 2021 BUDGET AMENDMENT  
DATE XXXXX

Department	Account #	Account Title	Approved Budget on 05/26/20	Requested Amended Budget	Budget (Reduction) Increase
GENERAL FUND - REVENUES	01-4001-3871	CONTRIBUTION FROM RESERVE (IMPACT FEES)	-	350,000	350,000
<b>TOTAL INCREASE IN GENERAL FUND REVENUES BUDGET</b>					
GENERAL FUND EXPENSES - STREETS	01-5320-5258	CAPITAL IMPROVEMENTS IMPACT FEES	30,000	380,000	350,000
<b>TOTAL INCREASE IN GENERAL FUND EXPENSES BUDGET</b>					
					<b>\$ 350,000</b>
					<b>\$ 350,000</b>