



BERLIN MAYOR AND COUNCIL

Meeting Agenda

Berlin Town Hall

10 William Street

Tuesday, October 15, 2019

6:00 PM EXECUTIVE SESSION – Conference Room

- a. Pursuant to Section §3-305(b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- b. Pursuant to Section §3-305(b)(3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- c. Pursuant to Section §3-305(b)(7) – To consult with counsel to obtain legal advice on a legal matter.

7:00 PM REGULAR SESSION – Council Chambers

1. Approval of the Minutes for:
 - a. Executive Session of 09/23/19
 - b. Statement of Closure for Executive Session of 09/23/19
 - c. Regular Session of 09/23/19
2. Berlin Electric Department – American Municipal Power Transmission/Distribution Safety Commendation – Electric Utility Director Tim Lawrence
3. Special Event Request: Burley Street Party and Yard Sale, October 27, 2019 from 3pm-7pm – Alyssa Maloof
4. Motions to Approve:
 - a. Motion 2019-28: Motion approving the Agreement with Edward Hammond III to review all options cited in the Army Corps report and consult with him prior to project design as it affects his property – Town Attorney David Gaskill
 - b. Motion 2019-29: Motion approving park events and accepting the 2020 event schedule – Economic and Community Development Director Ivy Wells
 - c. Motion 2019-30: Motion approving an exception to Ordinance 2011-11, Chapter 30-1 to allow the consumption of alcohol in non-glass containers within the designated areas during six specified 2020 special events – Economic and Community Development Director Ivy Wells
 - d. Motion 2019-31: Motion approving the Mayor and Council Meetings and Town Holidays for calendar year 2020 – Administrative Services Director Mary Bohlen
 - e. Motion 2019-32: Motion approving the Police Chief's Recommendations to Limit Parking on Washington Street – Chief Downing

5. Departmental Reports
6. Acting Town Administrator's Report
7. Comments from the Mayor
8. Comments from the Council
9. Comments from the Public
10. Comments from the Press
11. Adjournment

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Jeffrey Fleetwood, Managing Director at (410) 641-4002. Written materials in alternate formats for persons with disabilities are made available upon request. *TTY users dial 7-1-1 in the State of Maryland. TTY users outside Maryland dial 1-800-735-2258*



BERLIN MAYOR AND COUNCIL
Meeting Minutes
Monday, September 23, 2019

7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers

Present: Mayor Gee Williams, Vice-President Elroy Brittingham, Councilmembers Thom Gulyas, Zackery Tyndall, and Dean Burrell.

Absent: Councilmember Troy Purnell.

Staff Present: Managing Director/Public Works Director Jeff Fleetwood, Administrative Services Director Mary Bohlen, Finance Director Natalie Saleh, Water Resources Director Jamey Latchum, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Economic and Community Development Director Ivy Wells, and Town Clerk Kelsey Jensen.

Following the Lord’s Prayer and Pledge of Allegiance, Mayor Williams called the meeting to order at approximately 7:05 PM.

Mayor Williams explained that Councilmember Purnell was in the Bahamas helping to assess the damage done from the hurricane.

1. Approval of the Minutes for:

a. First Executive Session of 09/09/19:

On the motion of Councilmember Gulyas, the first Executive Session minutes of September 9, 2019 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell					X
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

Second Executive Session of 09/09/19:

Mayor Williams explained that the second executive session was to discuss the termination of the Town Administrator.

On the motion of Councilmember Gulyas, the second Executive Session minutes of September 9, 2019 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell					X
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

b. Statements of Closure for Executive Session of 09/09/19:
 Mayor Williams read both Statement of Closures.

c. Regular Session of 09/09/19:

On the motion of Councilmember Gulyas, the Regular Session Minutes of September 9, 2019 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell					X
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

2. Motion 2019-27: Final Payments to Chesapeake Environmental Services Requisition 202000377 for the Heron Park Chemical Spill Clean Up totaling \$25,874.79

Mayor Williams discussed the costs associated with the chemical spill and the demolition thus far.

On the motion of Councilmember Tyndall, Motion 2019-27 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell					X
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

Managing Director and Public Works Director Jeffrey Fleetwood explained that we also received an invoice from AquaLaw in the amount of \$18,359.70.

On the motion of Councilmember Tyndall, the AquaLaw payment was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell					X
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

3. Departmental Reports:

a. Finance Director – Natalie Saleh

Ms. Saleh said PKS has finished the audit and will likely have the draft to her by November and do their presentation in December.

b. Administrative Services Director – Mary Bohlen

Ms. Bohlen said the website is functional now, they are working out a few tweaks, but it is nothing that affects the operation of the site.

c. Water Resources Director – Jamey Latchum

Mr. Latchum said they have been replacing water meters, making repairs at the treatment plant and at the catch basins, and laying stone down.

d. Electric Utility Director – Tim Lawrence

Mr. Lawrence said they had a peak shaving event on September 11th, they have been meeting with the insurance company regarding engine number two, they assisted in removing stumps at Stephen Decatur Park, and assisted with moving a panel on William Street. Lastly, the Touch a Truck event will take place on Saturday, October 5, 2019. Mayor Williams asked about the street closure on Williams Street; Mr. Engelhart said they should reopen by the end of the day tomorrow.

e. Police Chief – Arnold Downing

Chief Downing said they are still hiring for entry level Police Officers and Dispatchers. They have had a lot of activity in Town. Mayor Williams said he has heard a lot of positive comments on interactions with the Police Department.

f. Planning and Zoning Director – David Engelhart

Mr. Engelhart said the Berlin Fire Company is working on the paperwork for the controlled burn on Flower Street and are hoping to have it done by the second week in October.

g. Economic and Community Development Director – Ivy Wells

Ms. Wells said she gave a tour the Economic Development Director for Mt. Airy. She is working on the parade, the tree lighting, and New Years Eve events. She thanked Toby Gilbert for his help with removing the marigolds in town and putting down mulch; she also thanked him for providing lunch for the Welcome Center Volunteers lunch tomorrow. She is waiting to hear from the State on two grants. She will be bringing 2020 events to the Tuesday, October 15, 2019 Mayor and Council Meeting. The last farmers market is this Sunday, September 29th. She reminded everyone to please pick up after your dogs. Oktoberfest will be on October 15th. The tree ornament fundraiser is taking place and cost \$20. For everyone's knowledge, the property at the end of Flower Street is not in Town Limits and she has no control over events they hold. Lastly, she said Fiddlers was very successful and parking was much better. Resident Marie VeLong asked what the possibility of getting a canopy over the sitting area was and Ms. Wells and the Mayor said it was a good idea but asked her to talk to the Chambers about it since it's their event.

h. Managing Director/Public Works Director – Jeffrey Fleetwood

Mr. Fleetwood thanked Kelsey Jensen for setting up an opioid response training. He said Public Works has been refinishing the handball courts and they are working to get this completed. He also thanked Dave Engelhart for arranging for a tree to be removed at a property adjacent to Henry Park. Lastly, he said the Social Security Administration is interested in doing another Social Security Day in Berlin, which would be open to the public, he will update everyone on that date. Councilmember Tyndall asked if we have Narcan in Town; Mr. Fleetwood said we did; he suggested keeping it with the defibrillators.

4. Comments from the Mayor:

Mayor Williams said GoodyHill gave him a proposal to finish the demolition work and went through a video showing what would be completed for a total cost of \$55,000. Councilmember Tyndall asked how it would be paid for; Mayor Williams said we would need to borrow from the funds set aside for the community center and repay them when we could. Discussion ensued from the Mayor, Council, and Public.

On the motion of Councilmember Burrell, the recommendation to complete the demolition was not approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP		X			
Dean Burrell	X				
Troy Purnell					X
Thom Gulyas		X			
Zackery Tyndall		X			
<i>Voting Tally</i>	1	3			1

Councilmember Tyndall said if we are unable to finish the demolition work, he thinks the park should be closed.

On the motion of Councilmember Tyndall, the request to close the park until we can determine a solution for cleanup was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell		X			
Troy Purnell					X
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	3	1			1

Vice-President Brittingham said he would like the Town to see what they can do to clean the park while it is closed. Mayor Williams said he would like to extend the fencing on the backside of the property and Councilmember Tyndall wants no trespassing signs hung from East to West.

5. Comments from the Council – none.

6. Comments from the Public

Resident Marie VeLong asked why the GoodyHill information as not on the agenda; Mayor Williams said they received it today and did not want to put it off for another two weeks.

Resident Sara Hambury thanked the community and Town for their support with her house fire in July; especially Chief Downing for trying to determine ways to limit parking on the narrow streets. Councilmember Gulyas asked that residents let them know if they think there are issues on their streets. Mayor Williams said Chief Downing is assessing all streets in Town.

Resident Don Fletcher asked why Ms. Allen was fired, what her severance was, and how will they proceed with filling her role. Mayor Williams said those are personnel issues and he cannot discuss them, but it did have something to do with the spill. They are determining how they will fill her role and will have a decision in two weeks.

7. Comments from the Press – none.

8. Adjournment:

On the motion of Councilmember Burrell, the Mayor and Council meeting was adjourned at approximately 8:20PM.

Name	Counted toward Quorum

	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell					X
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

Respectfully Submitted,



Kelsey Jensen
Town Clerk



SPECIAL EVENT APPLICATION



This form must be completed in order to hold an event in the Town of Berlin on public streets or property. Additional documents from the Town of Berlin, or another entity, may be required. Please provide as much information as possible. Form must be signed and appropriate contact information provided to be considered. "Same as last year" will not be accepted for any category.

Today's Date: 9.19.19.		<u>Event</u> Start time: 3:00 pm		<u>Road Closure</u> Start: 1:00 1:00	
Requested Date(s) of the event: 10.27.19		End time: 7:00 pm.		End: 9:30 pm	
Name of Event: Burley St. Party + Yard Sale.		*Location of Event: Burley St.			
Estimated number of attendees:		*If activity is in a Town park, a Parks Reservation form must be complete.			
Applicant Name: Alyssa Maloof.		Applicant Cell Phone: 215.510.1770			
Sponsoring Organization or Business Name:		Email: alyssa@alyssamalooof.com			
Person(s) to Contact Day of Event: Alyssa Maloof		Name: ALYSSA MALOOF, Cell # 215-510-1770.			
Description of event: Block Party. We love our block and the neighbors are friends. 2 bands live here and we want to have hear them where they live. Also a yard sale.		If fundraiser, please indicate the beneficiary:			
How many and what types of vendors (ex. Food, craft, art, kids activity, etc.):		One food truck			
Will there be live music or a DJ? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, what type of music		Rock / live / Bands.			
What is your plan for the following: <u>Marketing/Advertising</u> : Facebook share.		2 bands. "The Poole Brothers" "The Undateables."			
<u>Parking/Shuttle</u> : None.					
<u>Inclement weather</u> : No rain date.					
The event sponsor hereby agrees to the following conditions: 1. The Town of Berlin, its representative(s) and/or agent(s) will be held harmless for any loss, damage, or liability incurred in connection with the event. 2. The event sponsor is appropriately insured. Proof of insurance may be required; if the event sponsor does not possess the appropriate insurance, the Town of Berlin may require the purchase of one-time event insurance through the Town of Berlin's insurance carrier. 3. The event sponsor will be responsible for any costs incurred by the Town as a result of damage done during the course of the event to Town-owned, rented, or leased properties. 4. The event sponsor and/or its participating vendors are responsible for obtaining any licenses, permits, rights-of-way, etc. for the event, including any permits required by the Worcester County Health Department, the State Highway Administration or any other agencies as appropriate. Any fees or other conditions associated with such will be the sole responsibility of the event sponsor and/or its participating vendors. 5. Activities must occur within the time frame(s) specified. It is the sponsoring organization's responsibility to ensure that vendors, performers, etc. do not set-up earlier than agreed, and will begin break-down of booths, equipment, etc. promptly. Vendors, etc. must be clear of the street/area within one hour of event ending. Private property remaining beyond one hour will be removed from the street.					
By my signature below I identify myself as the representative of the above-named organization and/or the individual responsible for adherence to the conditions as set forth.					
Signature:		Date: 9.19.19.			
Printed Name: Alyssa Maloof.					

DETAILS OF EVENT:

Shaded areas for office use only

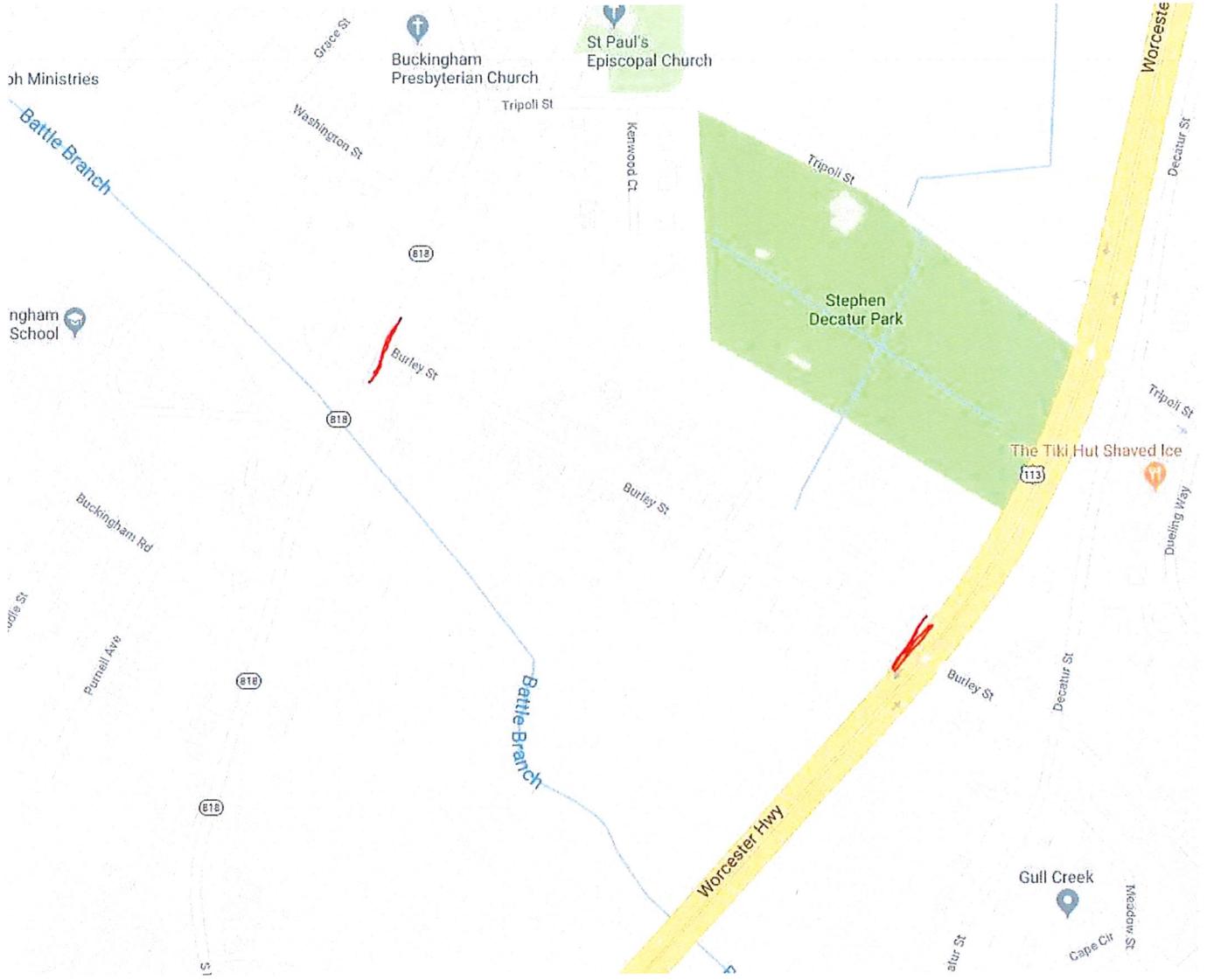
Street Closure	Note: Location map is required detailing streets to be blocked. Additionally, a State Highway Administration Request for Road Closure may be required.		
Street closure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Barricade locations must be marked on map. <i>Attached</i>	
Blockage/Closure Time:	Start: <u>1:00 pm</u> End: <u>9:30 pm</u>	State Highway Form submitted if applicable? <input type="checkbox"/>	
Will on-street parking need to be cleared?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Notes: # of barricades <u>2</u> Barricades to be dropped off: <u>12:30 pm</u> Time/Date <u>10/27/19</u>	No-Parking signs to be placed: _____ Time/date Must be placed 24 hours prior to event.
Will parking areas need to be cleared/closed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Electric	Note: The Electric Department will assist with completion of Service Form.		
Will there be vendors or activities requiring access to electricity?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Request for Electric Service form required including information from each vendor/activity requiring electric. Request for Electric Form submitted? <input type="checkbox"/>	
Will there be banners to be hung?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, Request to Hang Banner form needed. Banner Form submitted? <input type="checkbox"/>	

Other Items/Services:		If applicable, items listed are in addition to those normally in place.	
Trash cans	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	# Required <u>1</u>	Trash cans to be placed: <u>Top of Road</u> Time/date <u>Anytime</u>
Picnic Tables	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Required _____ Maximum: 5	To be placed: _____ Time/date
Stage	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Stage to be placed: _____ Time/date Extensions needed: <input type="checkbox"/>
Temporary Fencing	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Fencing to be placed: _____ Time/date <input type="checkbox"/>
Porta-potties	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Standard <u>2</u> # Accessible <u>1</u>	Porta-potties will be placed in the alley on Pitts Street: _____ Time/date
Signs: Other than banners or parking	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Informational signs during the event not applicable.	Sign Permit may be required. Planning Office review _____ Date Sign Permit needed/submitted? <input type="checkbox"/>
Will there be vendors/individuals selling goods or services as part of the event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Maybe yard sale</i>	Vendor's Application and Certification for Peddling and Soliciting will be required for EACH vendor participating in the event. If event/activity is in a municipal park a Business Use of Park Application will be required IN ADDITION to Vendor's Application and Certification for Peddling and Soliciting. Vendor's Permit(s) needed/submitted? <input type="checkbox"/>	

Additional Forms Required:	Yes	No	N/A	Date Rec'd	Initials
State Highway Administration Request for Road Closure					
Park Reservation Application and Permit					
Request for Electric Service					
Request for Banner Placement					
Sign Permit					
Vendor's Application and Certification for Peddling and Soliciting					
Business Use of Park Application					
Proof of Insurance					
Other:					

Approved by the Mayor and Council on the _____ day of _____, 20____. For _____ Opposed _____ Abstain.





MOTION OF THE MAYOR AND COUNCIL 2019-28

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING THE AGREEMENT WITH EDWARD HAMMOND III TO REVIEW ALL OPTIONS CITED IN THE ARMY CORPS REPORT AND CONSULT WITH HIM PRIOR TO PROJECT DESIGN AS IT AFFECTS HIS PROPERTY.

APPROVED THIS _____ DAY OF _____, 2019 BY AFFIRMATIVE VOTE OF _____ TO _____ OPPOSED, WITH _____ ABSTAINING AND _____ ABSENT.

Elroy Brittingham, Sr. Vice President

Wm. Gee Williams, III, Mayor

ATTEST: _____
Jeffrey Fleetwood
Managing Director

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made this ____ Day of _____, 2019 by and between Edward H. Hammond, III and the Mayor and Council of the Town of Berlin, Maryland.

WHEREAS Bottle Branch is a natural stream that runs in the Town and which flows on a portion of real property owned by Hammond; and

WHEREAS the Town, by Motion 2019-__, has agreed to remove the project known as Bottle Branch at Decatur Street (Tier 2, Project 5) from the Town's current Stormwater Utility Priority List, which project may have affected the flow of Bottle Branch and Hammond's real property; and

WHEREAS it is the policy of the Town to not enter upon private property without the consent or permission of the owner.

NOW, THEREFORE, the parties hereto agree as follows:

1. The parties understand that the Town's Stormwater Utility Project concerning Bottle Branch, Bottle Branch at Decatur Street (Tier 2, Project 5), will not be economically feasible to be performed for at least a period of 5 to 10 years in the future.
2. The Town agrees that prior to seeking funding for, and prior to planning and engineering of any Stormwater Utility project affecting Bottle Branch on Hammond's land, that it will consult with Hammond and in so doing put forward the Town's best effort to arrive at mutual agreement in regard to the plan for any such project, including the environmental practices to be employed.
3. Hammond agrees that so long as the Town takes no action that increases the flow of Bottle Branch on Hammond property, that he will not take any action that would impair drainage of Bottle Branch nor the drainage ditch on Hammond property.

Edward H. Hammond, III

Wm. G. Williams, Mayor



**MOTION OF MAYOR AND COUNCIL – 2019-29
2020 EVENT SCHEDULE**

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING THE PARK EVENTS LISTED ON THE ATTACHED SCHEDULE AND ACCEPTING THE 2020 EVENT SCHEDULE.

STATE HIGHWAY AND TOWN SERVICES PAPERWORK WILL BE SUBMITTED TO PARTICIPATING DEPARTMENTS AT LEAST SIX (6) WEEKS PRIOR TO THE EVENT. THE PURPOSE OF THIS MOTION IS TO APPROVE THE PROVISION OF TOWN SERVICES TO THESE EVENTS FOR THE CALENDAR YEAR.

ADOPTED THIS ____ DAY OF _____, 2019 BY THE COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF ____ TO ____ OPPOSED WITH ____ ABSTAINING AND ____ ABSENT.

ELROY BRITTINGHAM, SR., VICE PRESIDENT

APPROVED THIS ____ DAY OF _____, 2019 BY THE MAYOR OF THE TOWN OF BERLIN.

WM. GEE WILLIAMS, III, MAYOR

ATTEST: _____
JEFFREY FLEETWOOD
MANAGING DIRECTOR

2020 Events

Event	Date	Sponsor	Time
Restaurant Week	1/13-19/2020	Cam Bunting	
Berlin Little League Parade	4/18/20	Little League	8:00 AM
Spring Celebration	4/18/20	Chamber	10 am - 5 pm
Take Pride in Berlin/Clean up	4/18-25/2020	Parks Commission	9:00 AM
Spring Just Walk	5/2/20	Parks Commission	8:30 AM
Berlin Jazz & Blues	5/9/20	Chamber	10 am - 6 pm
Berlin Reggae Play Day		Ocean98	5pm-9pm
Spring Cruisers	5/16/20	Chamber	10 am - 2 pm
Memorial Day at Monument	5/24/20	American Legions	8 am - 9 am
Memorial Day Parade	5/25/20	BCIA	11 am - 5 pm
Concert on the Lawn	6/14/20	Heritage Foundation	6 pm - 7:30 pm
Bathtub Races	6/19/20	Chamber	5 pm - 8 pm
Historic July 3rd Celebration	7/3/20	Heritage Foundation	4pm-7pm
Fireworks	7/3/20	Town/Main Street	9 pm - 10 pm
Concert on the Lawn	7/12/20	Heritage Foundation	6 pm - 7:30 pm
Peach Festival	8/1/2020	Heritage Foundation	11 am - 4pm
National Night Out	8/4/2020	Police Dept	4 pm - 7 pm
Concert on the Lawn	8/9/2020	Heritage Foundation	6 pm - 7:30 pm
Sidewalk Sale	8/14/2020-8/16/2020	Steve Frene	10 am - 5 pm
Shakespeare on Pitt Street	9/5/2020	Main Street	7:30 pm - 9:30 pm
Small Town Throw Down	9/12/2020	John Fager	1 pm - 6 pm
Concert on the Lawn	9/13/2020	Heritage Foundation	6 pm - 7:30 pm
Paint Berlin Plein Air	9/23-26/2020	Arts Council	10 am - 5 pm
Fiddlers Convention	9/25/2020	Chamber	7 pm - 10 pm
Fiddlers Convention	9/26/2020	Chamber	12 pm - 5 pm
Fiddlers Convention	9/27/2020	Chamber	12 pm - 3 pm
Touch a Truck	10/3/2020	Berlin Utilities Dept	10 am - 12 pm
Fall Cruisers	10/10/2020	Chamber	10 am - 2pm
Oktoberfest	10/17/2020	Town/Main Street	12-5pm
Fall Just Walk	11/7/2020	Parks Commission	8:30 AM
Tree Lighting/Open House	11/27/2020	Main Street	5:30 pm - 9 pm
Christmas Parade	12/3/2020	Town/Main Street	7 pm - 9 pm

Classical Christmas	12/7/2020	Heritage Foundation	6 pm - 9 pm
New Years Eve - KIDS	12/31/2020	Town/Main Street	5pm-7pm
New Years Eve - ADULTS	12/31/2020	Town/Main Street	10pm-12:30am
2nd Fridays	2nd Fridays each month - A&E		5 pm - 8 pm
Farmers Market	Sundays May-Sept	Town/Main Street	9 am - 1 pm

2020 BERLIN Events

****Indicates Alcohol Permitted Event**

Berlin Restaurant Week

January 13th – January 19th, 2020

Downtown Berlin

Visit the restaurants in town for specials on breakfast, lunch and dinner. Event sponsored by Cam Bunting and Berlin Main Street.

Berlin Little League Parade

Saturday, April 18, 2020

8 am – 9 am

Main Street

Berlin Little League baseball teams parades down Main Street from the Berlin Fire Department to the ball fields.

Berlin Spring Celebration

Saturday, April 18, 2020

10 am – 5 pm

Downtown Main Street

The day will be filled with themed games and crafts, a moon bounce, face-painting, story time, live music, face painting, cupcake walk, bounce house, food, and much more! The Egg Hunt on the Corner of Washington & West Street starts at 1pm and the Madhatter Parade at 3pm starting at Worcester Youth & Family Services. Event by the Berlin Chamber of Commerce.

Take Pride in Berlin Week

April 18 – 25, 2020

Berlin's Clean-Up Day is Saturday, April 21st beginning at 9 am. Volunteer to help clean up or beautify one of our parks or areas throughout town. Free lunch provided afterwards. Event by the Berlin Parks Commission.

Spring Just Walk Berlin

Saturday, May 2, 2020

8:30 am – 11 am

Stephen Decatur Park

Walk together at Stephen Decatur Park in cooperation with the Worcester County Health Department to promote a healthy community. Event by the Berlin Parks Commission.

****Berlin Jazz & Blues Wine & Brews**

Saturday, May 9, 2020

10 am – 6 pm

Downtown Berlin

Two stages filled with talented Jazz & Blues musicians near Fins and the Atlantic Hotel. Local craft and food vendors line the streets of Downtown Berlin. Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino. Event by the Berlin Chamber of Commerce.

****Reggae Play Day**

Friday, TBA, 2020

5 pm – 9 pm

Downtown Berlin

Local Reggae bands perform for downtown Berlin with food, beer, wine and fun! Event sponsored by Ocean 98.1 and Berlin Main Street.

Berlin Spring Cruisers

Saturday, May 16, 2020

10 am – 2 pm

Downtown Berlin

Classic cars and cruisers line the streets of downtown Berlin. Event by the Berlin Chamber of Commerce.

Memorial Day at the Monument

Sunday, May 24, 2020

8 am

Veterans Monument

Join our local American Legions at the Veterans Monument on the corner of Main and West Streets for a special ceremony to honor our veterans. Event by the American Legions.

Berlin Memorial Day Parade at Henry Park

Monday, May 25, 2020

11 am – 5 pm

Dr. William Henry Park and Multipurpose Building on Flower Street

Parade begins at 11am at Stephen Decatur Middle School ending at Henry Park with music, food, vendors and games. Event by the Berlin Community Improvement Association.

Berlin Concert on the Lawn

Sunday, June 14, 2020

6:00 pm – 7:30 pm

Calvin B. Taylor House Museum

Grab your chair and enjoy live bluegrass, gospel or country music coming from the Taylor House Museum porch. Event by the Berlin Heritage Foundation.

Berlin Bathtub Races

Friday, June 19, 2020

5 pm – 8 pm

Local businesses and sponsors race down Main Street in their homemade rolling tubs for the Winner Take All Ducky Trophy. Event by the Berlin Chamber of Commerce.

Independence Day Celebration

Friday, July 3, 2020

4 pm – 7 pm

Calvin B. Taylor House Museum

A historic celebration including a reading of Declaration of Independence, children's games and live music. Event by the Berlin Heritage Foundation.

Berlin Fireworks

Friday, July 3, 2020

Beginning at dusk at Berlin Heron Park

Fireworks at Berlin Heron Park to celebrate Independence Day. Event by Berlin Main Street.

Berlin Concert on the Lawn

Sunday, July 12, 2020

6 pm – 7:30 pm

Calvin B. Taylor House Museum

Grab your chair and enjoy live bluegrass, gospel or country music coming from the Taylor House Museum porch. Event by the Berlin Heritage Foundation.

Berlin Peach Festival

Saturday, August 1, 2020

11 am – 4 pm

Calvin B. Taylor House Museum

Community festival with pie-baking and pie-eating contests, music, games, with craft and food vendors. Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino. Event by Berlin Heritage Foundation.

National Night Out

Tuesday, August 4, 2020

4 pm – 7 pm

William Henry Park

Family fun event at William Henry Park with music, games and local vendors. Event by the Berlin Police Department.

Concert on the Lawn

Sunday, August 9, 2020

6 pm – 7:30 pm

Calvin B. Taylor House Museum

Grab your chair and enjoy live bluegrass, gospel or country music coming from the Taylor House Museum porch. Event by the Berlin Heritage Foundation.

Berlin Sidewalk Sale

Friday, August 14 – Sunday, August 16, 2020

10 am – 5 pm (Commerce closed on Saturday only)

Downtown Berlin

Downtown shops line the sidewalk with their individual special sales. Event by Victorian Charm.

Shakespeare on Pitts Street

Saturday, September 5, 2020

7:30 pm – 9:30 pm

Pitts Street

A free outdoor Shakespearian play produced by the Brown Box Theatre. Audience is encouraged to bring lawn chairs. Event by Berlin Main Street.

****Small Town Throw Down**

Saturday, September 12, 2020

1pm – 6 pm

Downtown Berlin

Free outdoor music with food and beer. Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino. Event by the Atlantic Hotel & alcohol permit by Berlin Arts & Entertainment.

Berlin Concert on the Lawn

Sunday, September 13, 2020

6 pm – 7:30 pm

Calvin B. Taylor House Museum

Grab your chair and enjoy live bluegrass, gospel or country music coming from the Taylor House Museum porch. Event by the Berlin Heritage Foundation.

Paint Berlin Plein Air

Wednesday, September 23 – Saturday, September 26, 2020

10 am – 5 pm

Downtown Berlin

Paint Berlin event brings talented artists from across the region who grace our streets, sidewalks, and green spaces, providing our Community and visitors with the unique experience of seeing our surroundings through their eyes while preserving the best aspects of our town and county. Event by the Worcester County Arts Council.

****Berlin Fiddlers Convention**

Friday, September 25, 2020; Saturday, September 26, 2020 and Sunday, September 27, 2020

Friday – 7 pm – 10 pm; Saturday 12 pm – 5 pm; Sunday 12 pm – 3 pm

Friday & Saturday – Downtown Berlin; Sunday – Calvin B. Taylor House Museum

Youth and adult contestants competing for prizes in Fiddle, Banjo, Mandolin, Guitar, Full Band, and open categories, the Maryland State Flatpicking Guitar Championship. Local crafts, food, beer and wine vendors. Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino. Event by the Berlin Chamber of Commerce.

Berlin Touch A Truck

Saturday, October 3, 2020

10 am – 12 pm

Stephen Decatur Park

Check out vehicles used by the Electric, Water Resources, Public Works and Police Departments with exhibits, K9 demonstration. Event by the Town of Berlin.

Berlin Fall Cruisers

Saturday, October 10, 2020

10 am – 2 pm

Downtown Berlin

Watch as classic cars and cruisers line downtown Berlin Main Street. Event by the Berlin Chamber of Commerce.

****Berlin Oktoberfest**

Saturday, October 17, 2020

12 pm – 5 pm

Downtown Berlin

Two stages of live music on Main Street. Also offering Berlin's Annual Fall Sidewalk Sale, Food, Burley Oak Beer, Kids crafts, Burley Inn Tavern Cornhole Tournament & more! Event parking at Stephen Decatur Park, The Berlin Fire Company or take the Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino. Event by Berlin Main Street.

Fall Just Walk Berlin

Saturday, November 7, 2020

8:30 am – 11 am

Stephen Decatur Park

Stephen Decatur Park

Walk together at Stephen Decatur Park in cooperation with the Worcester County Health Department to promote a healthy community. Event by the Berlin Parks Commission.

Berlin Tree Lighting and Holiday Open House

Friday, November 27, 2020

5:30 pm – 9 pm

Downtown Berlin & Atlantic Hotel

Tree will be lit at 6pm and shops and restaurants open late. Carriage rides with Santa available and Ice Carving sponsored by Ocean Downs Casino. Event by Berlin Main Street.

Berlin Christmas Parade

Thursday, December 3, 2020

7 pm – 9pm

Downtown Main Street

Celebrate the holiday season as people fill the streets to watch the marching bands, dance teams, fire companies and local organizations floats while awaiting the arrival of Santa. Shuttle available from Berlin Intermediate School. Event by the Town of Berlin.

Classical Christmas

Monday, December 7, 2020

6 pm – 9 pm

Calvin B. Taylor House Museum.

Gourmet dinner and candlelight concert in museum and Atlantic Hotel. Event by the Berlin Heritage Foundation.

****Berlin New Year's Eve Celebration and Ball Drop**

Thursday, December 31, 2020

5 pm – 7 pm Kids Ball Drop; 10 pm – 12:30am Adults

Downtown Berlin

2 NYE ball drop celebrations! Kids Ball Drop at 6pm outside Heart of Gold Kids! Then at 10pm the party begins with DJs Big Al Reno & Schwab with dancing, beer & food vendors. Event by Berlin Main Street.

Berlin Art Strolls & Makers Market

Every second Friday

5 pm – 8 pm

Downtown Berlin

Downtown shops and restaurants open later featuring local artists every 2nd Friday all year long. Makers Market brings the artists outside on Jefferson Street May-October. Event by the Berlin Arts and Entertainment Committee.

Berlin Farmers Market

Each Sunday from May thru August

9 am – 1pm

Pitts Street

Producers only market featuring jams, jellies, fresh fruits and vegetable, breads, flowers and so much more. Live music from 11 am – 1 pm.



**MOTION OF MAYOR AND COUNCIL – 2019-30
2020 SPECIAL EVENT EXCEPTION FOR CONSUMPTION OF ALCOHOL**

A MOTION OF THE MAYOR AND COUNCIL APPROVING AN EXCEPTION TO ORDINANCE 2011-11, CHAPTER 30-1 TO ALLOW THE CONSUMPTION OF ALCOHOL IN NON-GLASS CONTAINERS WITHIN THE DESIGNATED AREAS OF MAIN STREET AND STEVENSON LANE TO 14 SOUTH MAIN STREET, 104 PITTS STREET TO THE INTERSECTION OF BROAD AND COMMERCE STREET, MAIN STREET TO THE INTERSECTION OF BROAD AND GAY STREET AND 4 BAY STREET TO THE BACK OF THE PARKING LOT AT THE ATLANTIC HOTEL FOR THE EVENTS LISTED BELOW.

Berlin Jazz and Blues – Saturday, May 9, 2020; 12 noon to 6 pm

Reggae Play Day – Friday, TBA, 2020; 5 pm to 9 pm

Small Town Throw Down – Saturday, September 12, 2020; 1 pm to 6 pm

**Fiddlers Convention – Friday, September 25, 2020; 7 pm to 10 pm
Saturday, September 26, 2020; 12 noon to 6 pm**

**Oktoberfest and Fall Sidewalk Sale - Saturday, October 17, 2020;
12 noon to 5 pm**

New Year’s Eve Ball Drop – Thursday, December 31, 2020; 10 pm to 12:30 am

ADOPTED THIS _____ DAY OF _____, 2019 BY THE COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF _____ TO _____ OPPOSED WITH _____ ABSTAINING AND _____ ABSENT.

ELROY BRITTINGHAM, SR., VICE PRESIDENT

APPROVED THIS _____ DAY OF _____, 2019 BY THE MAYOR OF THE TOWN OF BERLIN.

WM. GEE WILLIAMS, III, MAYOR

ATTEST: _____
JEFFREY FLEETWOOD
MANAGING DIRECTOR



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov



'America's Coolest Small Town'

Mayor

Wm. Gee Williams, III

Vice President

Elroy Brittingham, Sr.

Council Members

Dean Burrell, Sr.

Troy Purnell

Thomas L. Gulyas

Zackery Tyndall

Town Attorney

David Gaskill

Managing Director

Jeffrey Fleetwood



October 15, 2019

Ms. April R. Payne, Administrator
Board of License Commissioners of Worcester County
One West Market Street – Room 1201
Snow Hill, MD 21863

Dear Ms. Payne,

I am writing to you on behalf of the Mayor and Council of the Town of Berlin as the Council has approved a motion for the exception for consumption of alcohol during 6 events during our 2020 event schedule.

- Berlin Jazz and Blues, Saturday, May 9; 12 noon to 6 p.m.
- Reggae Play Day, Friday, TBA; 5 p.m. to 9 p.m.
- Small Town Throw Down, September 12; 1 p.m. to 6 p.m.
- Fiddlers Convention, Friday, September 25; 7 p.m. to 10 p.m.
Saturday, September 26; 12 noon to 6 p.m.
- Octoberfest/Fall Sidewalk Sale, Saturday, October 17; 12 noon to 5 p.m.
- New Year's Eve Ball Drop – Thursday, December 31; 10 p.m. – 12:30 a.m.

We are formally requesting the Board of License Commissioners to allow requested exemptions for Worcester County Beverage License Holders in Berlin, who apply for approval permits allowing patrons to leave their licensed establishments and enter into our designated area during the times stated above. As in the past all licensees' approvals will prohibit off sale of alcoholic beverages in "glass" containers.

We respectfully ask for the Board's approval of this request as we have had few, if any, major problems in the past and realize the on-going economic benefit for our local businesses participating in this program.

Thank you for your consideration.

Sincerely,

Wm. Gee Williams, III

Mayor



MOTION OF THE MAYOR AND COUNCIL 2019-31

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING THE ATTACHED SCHEDULE OF MAYOR AND COUNCIL MEETINGS AND TOWN HOLIDAYS FOR CALENDAR YEAR 2020.

APPROVED THIS _____ DAY OF _____, 2019 BY AFFIRMATIVE VOTE OF _____ TO _____ OPPOSED, WITH _____ ABSTAINING AND _____ ABSENT.

Elroy Brittingham, Sr. Vice President

Wm. Gee Williams, III, Mayor

ATTEST: _____
Jeffrey Fleetwood
Managing Director



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov



2020 HOLIDAY SCHEDULE

<u>Holiday</u>	<u>Day</u>	<u>Date</u>
New Year Holiday (from '19 schedule)	Tuesday Wednesday	December 31- ½ day January 1, 2020
Martin Luther King, Jr. Day	Monday	January 20
Presidents' Day	Monday	February 17
Good Friday	Friday	April 10
Memorial Day	Monday	May 25
Independence Day	Friday	July 3
Labor Day	Monday	September 7
Columbus Day	Monday	October 12
Veterans' Day	Wednesday	November 11
Thanksgiving	Thurs. & Fri.	November 26 & 27
Christmas Holiday	Thursday Friday	December 24- ½ day December 25
New Year Holiday	Thursday Friday	December 31- ½ day January 1, 2021

2020 MAYOR AND COUNCIL SCHEDULE

2nd & 4th Monday unless otherwise noted

Subject to change

January 13	January 27
February 10	February 24
March 9	March 23
April 13	April 27
May 11	*Tuesday, May 26
June 8	June 22
July 13	July 27
August 10	August 24
September 14	September 28
*Tuesday, October 13	October 26
November 9	November 23
December 14	December 28

*The normal Monday date falls on a holiday.



MOTION OF THE MAYOR AND COUNCIL 2019-32

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING THE POLICE CHIEF'S RECOMMENDATION TO IMPOSE:

- “NO PARKING” ON THE SOUTH SIDE OF WASHINGTON STREET
- “NO PARKING” AT THE SPACES IMMEDIATELY ADJACENT TO THE INTERSECTION OF WASHINGTON STREET WHICH INCLUDES:
 - SOUTH MAIN STREET
 - GRACE STREET
 - JEFFERSON STREET
 - WEST STREET
- “NO PARKING” ON ALL OF GRACE STREET

THESE PROVISIONS WILL ALLOW ADEQUATE SPACE FOR FIRE, EMS, POLICE, AND OTHER LARGE TOWN VEHICLES.

APPROVED THIS _____ DAY OF _____, 2019 BY AFFIRMATIVE VOTE OF _____ TO _____ OPPOSED, WITH _____ ABSTAINING AND _____ ABSENT.

Elroy Brittingham, Sr. Vice President

Wm. Gee Williams, III, Mayor

ATTEST: _____

Jeffrey Fleetwood
Managing Director