



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov

Town of Berlin Historic District Commission

June 07, 2017 – 5:30 PM

Berlin Town Hall – Council Chambers

Revised Agenda



1. Call to Order
2. Agenda Adoption
3. Approval of Minutes: May 3rd, 2017 & May 8th, 2017
4. Election of Chairman & Vice Chairman
5. Case # 6-7-17-17 - 23 Commerce Street – Shelly Bruder – New Signage
6. Case # 6-7-17-18 - 110 North Main Street – Patty Jeans Boutique- New Signage
7. Case #6-7-17-19 - 404 South Main Street – Replacing Roof Shingles
8. Case # 6-7-17- 20 - 112 North Main Street – Exterior brackets & trim
9. Case # 6-7-17-21 – 16 Broad Street – New Signage
10. Items for review and Discussion- (A) Placement of Sidewalk Directional Appliques (B) Placement of Pole Mounted Way Finding Signs in Downtown Area (C) Painting of Utility Transformer Boxes – Ivy Wells
11. Comments from the Public
12. Comments from Staff
13. Comments from the Commissioners
14. Comments from the Chairman
15. Adjournment

Any persons having questions about the above-referenced meeting or any persons needing special accommodations should contact Dave Engelhart at 410-641-4143. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland or 1-800-735-2258 outside Maryland.



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HISTORIC DISTRICT COMMISSION APPLICATION

Date: 04/24/2017 Subject Property Location: 25 Commerce St Case #: 6-7-17-17
Property Owner: Michele Bruder Owner Phone #: (410) 629-1260
Owner Address: 25 Commerce St Owner Email: bruderhill@gmail.com
Agent/Contractor: Sun Signs Agent Phone#: (410) 641-9944

Work Involves: Alterations New Construction Addition Demolition Sign Other

DESCRIPTION OF WORK PROPOSED:

replace sign on east side of the building and add the same sign on west side of the building

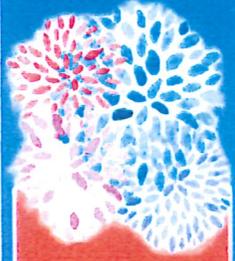
12x96

DOCUMENTS REQUIRED TO BE FILED WITH APPLICATION

All required documents must be submitted to the Planning Department prior to at least three (3) weeks prior to the next regularly scheduled hearing. Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regular scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action. The Berlin Historic District Commission Rules and Regulations are available for review in the Town of Berlin Planning Department.

The following items, if applicable, must be provided to Town Staff in order for the proposal to be considered:

1. Site plan.
2. Scaled drawings of plans and/or elevations of the proposal, or in the alternative, a scale model.
3. Color photographs of the existing structure, the area to be altered and close-ups of architectural details.
4. For a proposed new structure, photographs of the subject site and all buildings in the immediate vicinity.
5. All photographs shall be printed on 8½ x 11 paper or provided in digital format, and shall be labeled with a description of the contents of the photographs.
6. Samples of materials or copies of manufacturers product literature.



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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>5/1/2017</u>	Property Address: <u>110 N. main St.</u>
Property Owner: <u>Sonny Nyden</u>	Phone: <u>913-522-7410</u>
Property Owner Address: _____	Email: <u>info@pattyjeans.com</u>
Applicant: <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Tenant <input type="checkbox"/> Contractor	Phone: <u>913-522-7257</u>
Address: _____	Email: <u>info@pattyjeans.com</u>

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Demolition	<input checked="" type="checkbox"/> Sign	<input type="checkbox"/> Awning	

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

Signage - new

All required documents must be submitted to the Planning Director at least 21 days prior to the next meeting of the Historic District Commission. See below for documents required to be filed with application.

Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regularly scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action.

I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature Ungaru Cosman



SIZE: 34" X 42"

MATERIAL: DARK STAINED OAK PLYWOOD

PLI
PRINT 1



*MOCKUP IS ONLY A REPRESENTATION
ACTUAL WOODGRAIN STYLE & COLOR MAY DIFFER

www.plakthat.com

On Apr 27, 2017, 12:09 PM -0400, megan cosman <megancosman@hotmail.com>, wrote:

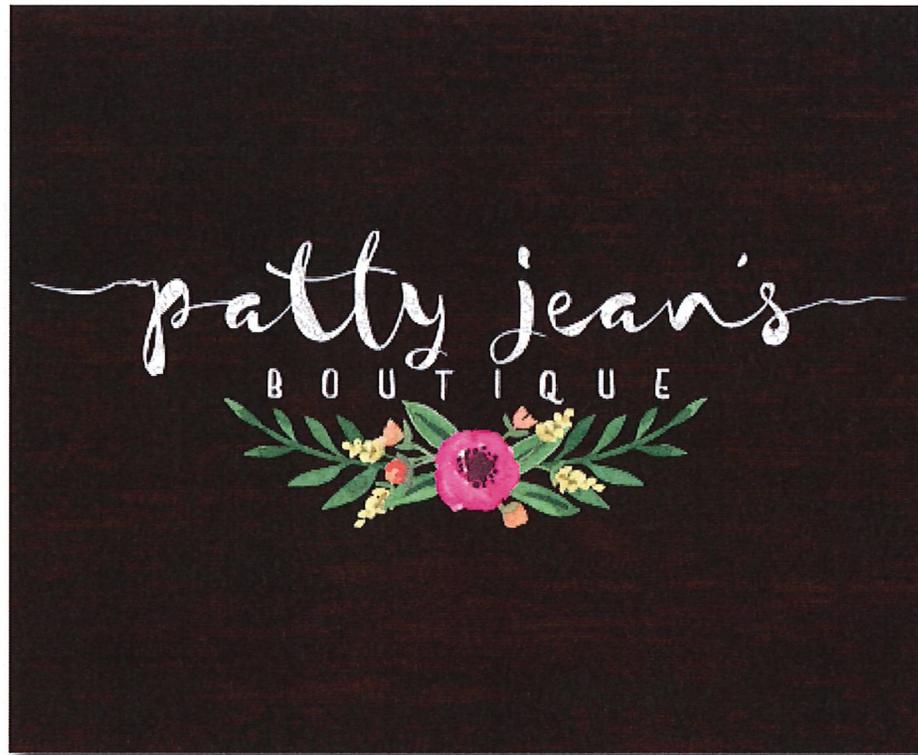
Hi there was just touching base to see if you got the new logo image we sent over.?

Megan Cosman

SIZE: 34" X 42"

MATERIAL: DARK STAINED OAK PLYWOOD

PL/
PRINT 1



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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>5/12/17</u>	Property Address: <u>404 S Main St</u>
Property Owner: <u>MARY L. Insley</u>	Phone: <u>410 208-8236</u>
Property Owner Address: <u>ESSHP, INC</u>	Email: <u>JOHNINSLEY@ESSHP.COM</u>
Applicant: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Contractor	Phone: <u>302 682-7819</u> <u>COM</u>
Address: <u>37032 Lighthawk Rd</u> <u>Ste 166 Seaboardville, Del 19975</u>	Email: _____

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input checked="" type="checkbox"/> Other: <u>replace old roof</u>
<input type="checkbox"/> Demolition	<input type="checkbox"/> Sign	<input type="checkbox"/> Awning	

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Applicant/Agent Signature [Signature]



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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>5/11/17</u>	Property Address: _____
Property Owner: <u>Sandy Nguyen</u>	Phone: <u>(410) 726-8571</u>
Property Owner Address: <u>112 N main st Berlin MD 21811</u>	Email: <u>DUNguyen04@SMD.com</u>
Applicant: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Contractor	Phone: _____
Address: <u>6407 Coastal Hwy Ocean City MD 21842</u>	Email: _____

Type of Work:			
<input checked="" type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Demolition	<input type="checkbox"/> Sign	<input type="checkbox"/> Awning	

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

Exterior, Bracket, trim

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I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature [Signature]

Site Plan if applicable



fathom.

Main

fathom.

P PARKING



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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>5/19/17</u>	Property Address: <u>16 Broad St Berlin</u>
Property Owner: <u>Brookes Davis</u>	Phone: <u>410-641-2000</u>
Property Owner Address: <u>18 Broad St.</u>	Email: <u>Brookes.Davis@comcast.net</u>
Applicant: <u>Rhonda Titarski</u> → <u>cell#</u>	Phone: <u>443-735-4170</u>
<input type="checkbox"/> Owner <input checked="" type="checkbox"/> Tenant <input type="checkbox"/> Contractor	Email: <u>Rhondetitarskie@gmail.com</u>
Address: <u>373 Schooner Lane</u> <u>Berlin md.</u>	

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Demolition	<input checked="" type="checkbox"/> Sign	<input type="checkbox"/> Awning	

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

Metal sign attached to roof

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I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.
Applicant/Agent Signature RSPlean

Site Plan, if applicable

