Mayor & Council of Berlin
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Town of Berlin
Historic District Commission
December 6, 2017 – 5:30 PM
Berlin Town Hall – Council Chambers

1. Call to Order
2. Agenda Adoption
3. Approval of Minutes – November 1, 2017
4. 101 William Street – New Signage
5. Comments from the Public
6. Comments from Staff
7. Comments from the Commissioners
8. Comments from the Chairman
9. Adjournment

Any persons having questions about the above-referenced meeting or any persons needing special accommodations should contact Dave Engelhart at 410-641-4143. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland or 1-800-735-2258 outside Maryland.
The meeting for the Historic District Commission for November 1, 2017 was called to order by Chairman Carol Rose at 5:35PM. In attendance were Carol Rose, Mary Moore, Betty Tustin and Laura Stearns. Absent from the meeting was Robert Poli. Staff Present were Planning Director Dave Engelhart and Permit Coordinator Carolyn Duffy.

Chairman Carol Rose called for a motion to adopt the agenda. Mrs. Laura Stearns made the motion to adopt the November 1, 2017 agenda. Mrs. Betty Tustin seconded the motion and it was unanimously accepted by the commission. Chairman Rose then called for a motion to approve the minutes from the October 4, 2017 meeting. Mrs. Laura Stearns made the motion to approve the minutes from the October 4, 2017 meeting. Mrs. Mary Moore seconded the motion and it was unanimously accepted by the commission.

Chairman Rose called the first case on the agenda, Case # 11-1-17-30, 18 North Main Street, Mrs. Shelly Bruder for signage. Mrs. Betty Tustin asked her about the shade of pink it would be. Mrs. Bruder replied it would be more like a hot pink color. Chairman Rose called for a motion. Mrs. Betty Tustin made the motion to approve Case # 11-1-17-30 for signage as presented. Mrs. Mary Moore seconded the motion and it was unanimously accepted by the commission.

Next item on the agenda was Case # 11-1-17-31, 17 Jefferson Street requesting an outdoor freezer. Mr. Tony Lanuza and Chris Poeschl were present for the case. Mr. Tony Lanuza told the commission they would have greenery all around the freezer on all three sides that were visible. He stated it came in the size of 2x4 and they also have it in their home. He stated they were trying to make an oasis. Chairman Rose said that the screening would be necessary. Mrs. Stearns thought it would be great as long as the partnership were fine with it. She said they are local business people and she could help them with contact information for them. Mrs. Tustin asked if it would go on a fence. Tony replied it would go on the freezer, the material is all weather. Mrs. Stearns told the commission members where they want to put it you can see from both sides of the street Gay & Jefferson Street. It wouldn’t be a permanent fixture. Tony stated the material would be put all around the freezer and it was removable. Mrs. Tustin asked if they were still planning on doing the sitting area. They replied it is already there. Mrs. Moore said she had looked at it and it was fine. Chairman Rose called for a motion. Mrs. Laura Stearns made the motion to approve Case # 11-1-17-31 as presented. Mrs. Mary Moore seconded the motion and it was unanimously accepted by the commission.

Chairman Rose called the last item on the agenda which was 20 South Main Street, Case # 11-1-17-32 requesting new signage for the Presbyterian Church. Chairman Rose then recused herself from the podium. Mr. Dave Engelhart Planning Director replaced Mrs. Rose at the podium. Ms. Lynn Marie told the commission that the church had pondered over getting a new sign for many years. They wanted a sign that you could read coming from both directions and to let people know what events were going to be taking place at the church. The sign would be powder coated aluminum. Mrs. Stearns thought if the sign were black it would match the railings. Mrs. Moore stated they could not tell them what color it had to be but could give
suggestions. Mrs. Tustin thought the research they had done was great. The representative from the sign company stated if you go around the area most of the signs are white for churches. He stated he had walked it off to make sure it was placed correctly. Mr. Jerry Weneski told the commission the sign would not be lit. He thought that would make the sign stand out. Mr. Engelhart replied the bottom sign would slide in and out for the changing of events. Mrs. Betty Tustin made the motion to approve Case # 11-1-17-32 as presented making a note that a discussion had occurred on whether it should be black or white. Mrs. Laura Stearns seconded the motion and it was unanimously approved by the commission.

With no other comments from the Chairman, Commissioners, Public or Staff a motion was made by Mrs. Betty Tustin to adjourn. Mrs. Laura Stearns seconded the motion and the meeting was adjourned at 5:56PM.

Respectfully Submitted,
Carolyn Duffy
HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: 11/12/2017

Property Address: 101 Williams Street, Berlin

Property Owner: ERIC HEIDI JOHNSON, Agent

Property Owner Address: 301 Bay Street
Berlin, Maryland 21811

Applicant: ERIC HEIDI JOHNSON

Type of Work:
- ☑ Alterations
- ☑ New Construction
- ☑ Addition
- ☑ Other: Exterior Paint
- ☑ Sign
- ☑ Awning

- Exterior Paint: Black trim on front french doors. Two front windows. Metal roof awning. Exisiting sign frame changed to black. White paint on exterior front walls and white Paint on raised trim work on existing metal roof awning. For contrast. Request to add a black awning above entrance doors and side receiving door.

* Signs: Change logo to Pole Sign. Front building sign. Existing. Add new sign to Northside of rear of building.

All required documents must be submitted to the Planning Director at least 21 days prior to the next meeting of the Historic District Commission. See below for documents required to be filed with application.

Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regularly scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action.

I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature: HEIDI JOHNSON

☐ Site Plan, if applicable
☐ Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mock up.
☐ For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
☐ For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
☐ Samples of materials or copies of manufacturers product literature.
*Photographs shall be printed or mounted on 8 1/2 X 11 paper or cardboard, and labeled

Date Rec'd: 11/16/17

HDC Approval (signature)
Jollinson

* Corner street sign
* Existing sign (changing logo)
* Vinyl board and lettering (using same materials)

J&M Meat Market

Butcher Shop

Premium Quality Meats

(Design purposes only, all print will be white on black background)

Street Sign
FRONT BUILDING SIGN

Design purposes only, all print will be white on black background

QUALITY MEATS & DELI CATERED & BUTCHER SHOP

Meat Market

J A M

* Using same frame, changing logo
* Front sign, black vinyl frame, white logo vinyl
* 4' x 12', existing frame

JOHNSON
J&M Meat Market

QUALITY MEATS ★ DELICATESSEN ★ BUTCHER SHOP

(Design purposes only, all print will be white on black background)

NORTH SIDE BUILDING SIGN
Y Decor Lora 1-Light Black Outdoor Wall-Lighting-EL0523IB - The Home Depot

Home / Lighting & Ceiling Fans / Outdoor Lighting / Outdoor Wall Mounted Lighting / Outdoor Lighting

Model # EL0523IB  Internet #207207642

* exterior lighting
(2)

Y Decor Lora 1-Light Black Outdoor Wall-Lighting

★★★★★ (25)  Write a Review  Questions & Answers (12)

- Simple, versatile styling complements any exterior decor
- Durable metal construction with classic black finish
- Perfect for displaying Edison-style and other decorative bulbs

$30
/each

☐ LET'S PROTECT THIS.
J&M Meat Market

Traditional Style Fabric Awning

* **BLACK AWNING**
* **WHITE LETTERS**
* **Sunbrella fabric**

**End View**

1'8''

23.8'' centers

9'11''

Name 5'' high x 5' wide

* 1'' x 1'' x .125 wall
* Aluminum Welded frame
* Powder Coated
* Sunbrella awning Fabric
* #6008 Jet Black
* Egg Crate Ceiling
* 40PSF snow load
* 15PSF uplift