

Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov



Town of Berlin Historic District Commission December 6, 2017 – 5:30 PM Berlin Town Hall – Council Chambers

1. Call to Order
2. Agenda Adoption
3. Approval of Minutes – November 1, 2017
4. 101 William Street – New Signage
5. Comments from the Public
6. Comments from Staff
7. Comments from the Commissioners
8. Comments from the Chairman
9. Adjournment

Any persons having questions about the above-referenced meeting or any persons needing special accommodations should contact Dave Engelhart at 410-641-4143. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland or 1-800-735-2258 outside Maryland.

Town of Berlin
Historic District Commission
November 1, 2017

The meeting for the Historic District Commission for November 1, 2017 was called to order by Chairman Carol Rose at 5:35PM. In attendance were Carol Rose, Mary Moore, Betty Tustin and Laura Stearns. Absent from the meeting was Robert Poli. Staff Present were Planning Director Dave Engelhart and Permit Coordinator Carolyn Duffy.

Chairman Carol Rose called for a motion to adopt the agenda. Mrs. Laura Stearns made the motion to adopt the November 1, 2017 agenda. Mrs. Betty Tustin seconded the motion and it was unanimously accepted by the commission. Chairman Rose then called for a motion to approve the minutes from the October 4, 2017 meeting. Mrs. Laura Stearns made the motion to approve the minutes from the October 4, 2017 meeting. Mrs. Mary Moore seconded the motion and it was unanimously accepted by the commission.

Chairman Rose called the first case on the agenda, Case # 11-1-17-30, 18 North Main Street, Mrs. Shelly Bruder for signage. Mrs. Betty Tustin asked her about the shade of pink it would be. Mrs. Bruder replied it would be more like a hot pink color. Chairman Rose called for a motion. Mrs. Betty Tustin made the motion to approve Case # 11-1-17-30 for signage as presented. Mrs. Mary Moore seconded the motion and it was unanimously accepted by the commission.

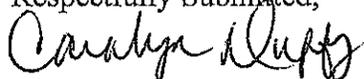
Next item on the agenda was Case # 11-1-17-31, 17 Jefferson Street requesting an outdoor freezer. Mr. Tony Lanuza and Chris Poeschl were present for the case. Mr. Tony Lanuza told the commission they would have greenery all around the freezer on all three sides that were visible. He stated it came in the size of 2x4 and they also have it in their home. He stated they were trying to make an oasis. Chairman Rose said that the screening would be necessary. Mrs. Stearns thought it would be great as long as the partnership were fine with it. She said they are local business people and she could help them with contact information for them. Mrs. Tustin asked if it would go on a fence. Tony replied it would go on the freezer, the material is all weather. Mrs. Stearns told the commission members where they want to put it you can see from both sides of the street Gay & Jefferson Street. It wouldn't be a permanent fixture. Tony stated the material would be put all around the freezer and it was removable. Mrs. Tustin asked if they were still planning on doing the sitting area. They replied it is already there. Mrs. Moore said she had looked at it and it was fine. Chairman Rose called for a motion. Mrs. Laura Stearns made the motion to approve Case # 11-1-17-31 as presented. Mrs. Mary Moore seconded the motion and it was unanimously accepted by the commission.

Chairman Rose called the last item on the agenda which was 20 South Main Street, Case # 11-1-17-32 requesting new signage for the Presbyterian Church. Chairman Rose then recused herself from the podium. Mr. Dave Engelhart Planning Director replaced Mrs. Rose at the podium. Ms. Lynn Marie told the commission that the church had pondered over getting a new sign for many years. They wanted a sign that you could read coming from both directions and to let people know what events were going to be taking place at the church. The sign would be powder coated aluminum. Mrs. Stearns thought if the sign were black it would match the railings. Mrs. Moore stated they could not tell them what color it had to be but could give

suggestions. Mrs. Tustin thought the research they had done was great. The representative from the sign company stated if you go around the area most of the signs are white for churches. He stated he had walked it off to make sure it was placed correctly. Mr. Jerry Weneski told the commission the sign would not be lit. He thought that would make the sign stand out. Mr. Engelhart replied the bottom sign would slide in and out for the changing of events. Mrs. Betty Tustin made the -motion to approve Case # 11-1-17-32 as presented making a note that a discussion had occurred on whether it should be black or white. Mrs. Laura Stearns seconded the motion and it was unanimously approved by the commission.

With no other comments from the Chairman, Commissioners, Public or Staff a motion was made by Mrs. Betty Tustin to adjourn. Mrs. Laura Stearns seconded the motion and the meeting was adjourned at 5:56PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Carolyn Duffy".

Carolyn Duffy



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Berlin, MD 21811
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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>11/12/2017</u>	Property Address: <u>101 Williams Street, Berlin MD</u>
Property Owner: <u>ERIC, HEIDI JOHNSON, Agent</u>	Phone: <u>410-430-0683</u>
Property Owner Address: <u>301 Bay Street Berlin, Maryland. 21811</u>	Email: <u>heidjohnson4@gmail.com</u>
Applicant: <u>ERIC, HEIDI JOHNSON</u>	Phone: <u>410-430-2008</u>
<input type="checkbox"/> Owner <input checked="" type="checkbox"/> Tenant <input type="checkbox"/> Contractor	
Address: <u>101 Williams Street</u>	Email: <u>ericjohnson@holtpaper.com</u>

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input checked="" type="checkbox"/> Other: <u>Exterior Paint</u>
<input type="checkbox"/> Demolition	<input checked="" type="checkbox"/> Sign	<input checked="" type="checkbox"/> Awning	<u>exterior light fixtures</u>

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

- * Exterior Paint: Black trim on front french doors, two front windows, metal roof awning existing sign frame change to black. white paint on exterior front walls and white paint to raised trim work on existing metal roof awning for contrast.
- * Request to add a black awning above entrance doors, and side receiving door.
- * Signs: change logo to Pole Sign. Front Building sign (existing) Add new sign to North side + Rear of Building.

All required documents must be submitted to the Planning Director at least 21 days prior to the next meeting of the Historic District Commission. See below for documents required to be filed with application.

Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regularly scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action.

I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature Heidi Johnson

<input type="checkbox"/> Site Plan, if applicable
<input type="checkbox"/> Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mock up.
<input type="checkbox"/> For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
<input type="checkbox"/> For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
<input type="checkbox"/> Samples of materials or copies of manufacturers product literature.
*Photographs shall be printed or mounted on 8 1/2 X 11 paper or cardboard, and labeled

Date Rec'd <u>11/16/17</u>	Initials <u>CD</u>	HDC Meeting <u>12-6-17</u>	Case # <u>12-6-17-33</u>
HDC Approval (signature)			

JOLLINSON

*corner street sign

* existing sign (changing logo)

* vinyl board and lettering (using same materials)



(Design purposes only, all print will be white on black background)

STREET SIGN

JOHNSON

4x12 *existing frame

* Front sign, Black vinyl frame, white logo vinyl

* using same frame, changing logo



J&M



Meat Market

QUALITY MEATS ★ DELICATESSAN ★ BUTCHER SHOP

(Design purposes only, all print will be white on black background)

FRONT BUILDING SIGN

Rear of Building
mounted on Black vinyl Board, white lettering for logo
4x8



J & M



Meat Market

QUALITY MEATS ★ DELICATESSAN ★ BUTCHER SHOP

(Design purposes only, all print will be white on black background)
FRONT BUILDING SIGN

JOHNSON

- * 8x8 Sign - Black Board, white lettering/logo - Vinyl
- * Next to receiving door Right side of Building facing parking lot.



(Design purposes only, all print will be white on black background)

NORTH SIDE BUILDING SIGN

JOHNSON

SEE FRONT BUILD
SIGN LAYOUT

*

FRONT SIGN

existing

size

4x12

Recover in
Vinyl

*

Paint

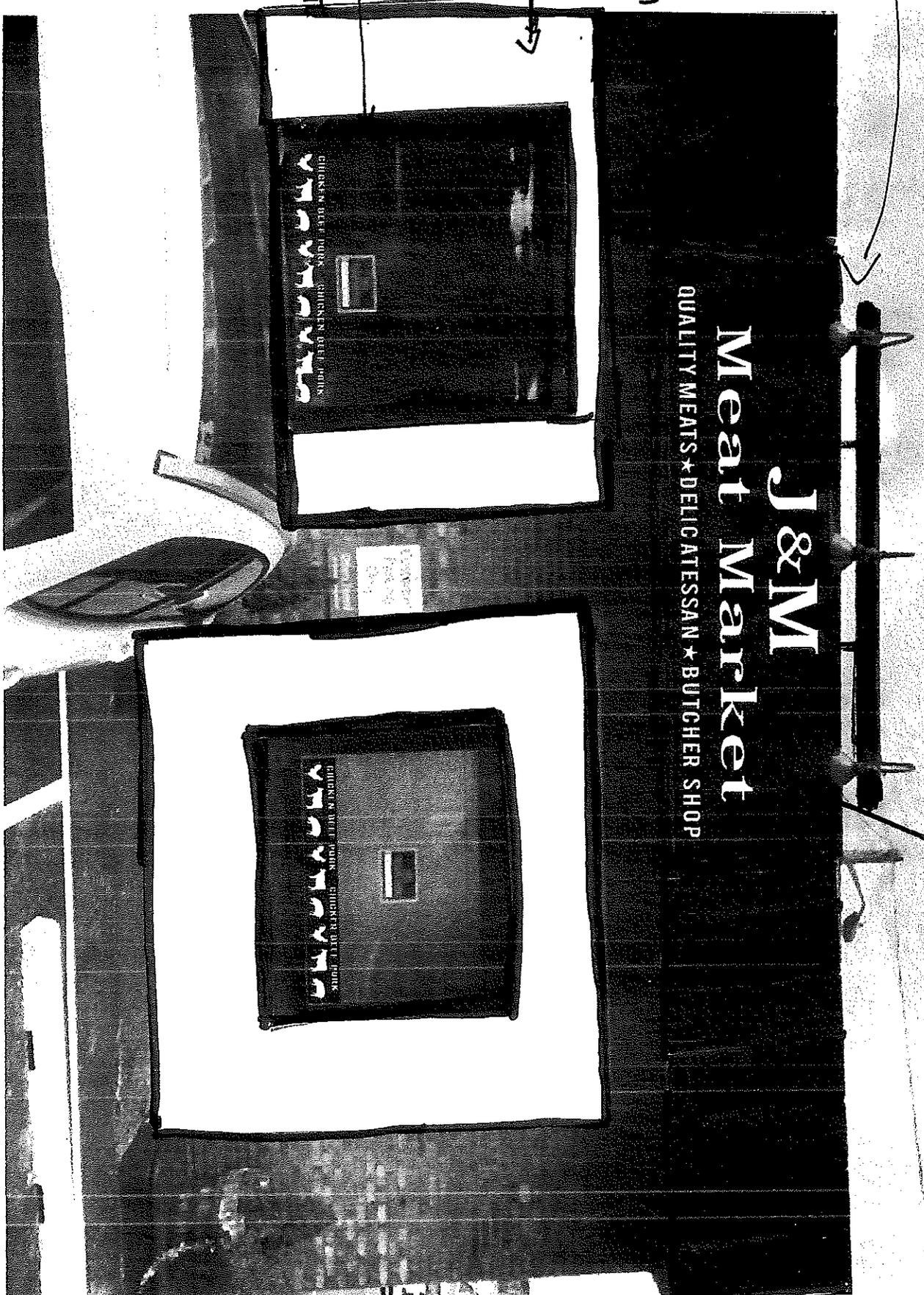
White

Stucco
wall

*

Black paint

to trim



Home / Lighting & Ceiling Fans / Outdoor Lighting / Outdoor Wall Mounted Lighting / Outdoor L

< Model # EL0523IB Internet #207207642 >

* exterior
lighting
(2)



Share Save to List Print

15 x 10 x 10

Y Decor Lora 1-Light Black Outdoor Wall-Lighting

★★★★★ (25) Write a Review Questions & Answers (12)

- Simple, versatile styling complements any exterior decor
- Durable metal construction with classic black finish
- Perfect for displaying Edison-style and other decorative bulbs



/each

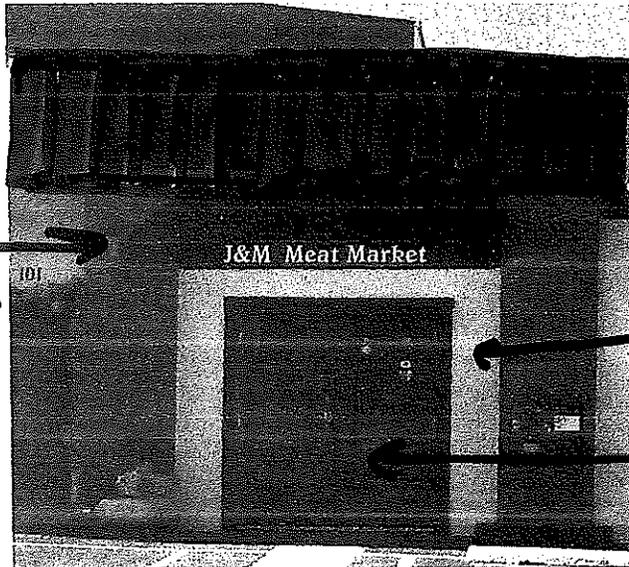
LET'S PROTECT THIS.

J&M Meat Market

10/31/17

Traditional Style Fabric Awning

Metal Roof
Black

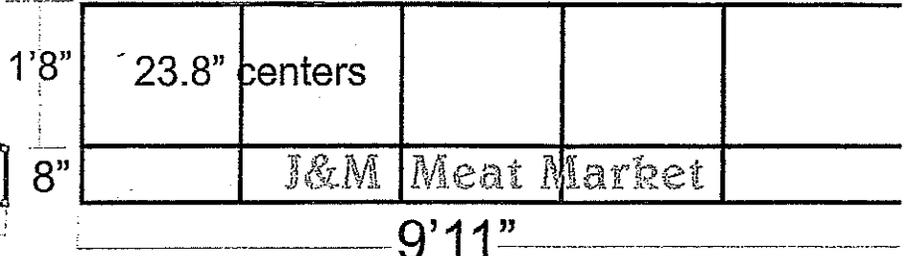
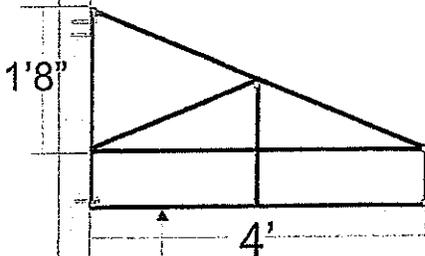


- * **BLACK AWNING**
- * **White letters**
- * **Sunbrella fabric**

White Paint
Stucco

Black Paint
on Doors

End View



8'2" above

Name 5" high x 5' wide

- Size
- 9'11" wide
 - 4' projection
 - 1'8" drop
 - 8" rigid curtain

- * 1"x 1" x .125 wall
- Aluminum Welded frame
- Powder Coated
- * Sunbrella awning Fabric
- #6008 Jet Black
- * Egg Crate Ceiling
- * 40PSF snow load
- * 15PSF uplift