



BERLIN MAYOR AND COUNCIL
Meeting Agenda

Berlin Town Hall
10 William Street
Monday, June 25, 2018

6:30 PM EXECUTIVE SESSION – Conference Room

- a. Pursuant to Section §3-305(b)(10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

7:00 PM REGULAR SESSION – Council Chambers

1. Approval of the Minutes for:
 - a. Executive Session of 06/11/18
 - b. Statement of Closure for Executive Session of 06/11/18
 - c. Regular Session of 06/11/18
2. Public Hearing: Ordinance 2018-02, Fiscal Year 2019 Budget.
Staff Contact – Town Administrator Laura Allen
3. Motion of the Mayor and Council 2018-15 authorizing certain contracts for FY 19.
Staff Contact – Town Administrator Laura Allen
4. Departmental Reports:
 - a. Finance Director – Natalie Saleh
 - b. Administrative Services Director – Mary Bohlen
 - c. Water Resources/Public Works – Jane Kreiter
 - d. Chief – Arnold Downing
 - e. Planning – Dave Engelhart
 - f. Economic and Community Development – Ivy Wells
 - g. Managing Director – Jeff Fleetwood
5. Town Administrator’s Report
6. Comments from the Mayor
7. Comments from the Council
8. Comments from the Public
9. Comments from the Press
10. Adjournment

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Laura Allen, Town Administrator at (410) 641-4144. Written materials in alternate formats for persons with disabilities are made available upon request.

*TTY users dial 7-1-1 in the State of Maryland.
TTY users outside Maryland dial 1-800-735-2258*

WRITTEN STATEMENT FOR CLOSING A MEETING UNDER THE OPEN MEETINGS ACT

Date: 06/11/18 Time: 6:30 pm Location: Conf. Room Motion to close meeting made by: Gulyas

Seconded by Members voting in favor: Brittingham and Tyndall

Opposed: 0 Abstaining 0 Absent 2 (Burrell & Purnell)

STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, §3-305(b) (check all that apply):

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;
(2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
(3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
(4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
(5) To consider the investment of public funds;
(6) To consider the marketing of public securities;
(7) To consult with counsel to obtain legal advice on a legal matter;
(8) To consult with staff, consultants, or other individuals about pending or potential litigation;
(9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;
(10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans;
(11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
(12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
(13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
(14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASONS FOR CLOSING AND TOPICS TO BE DISCUSSED:

§3-305(b) (10) Regarding a matter of public safety

§3-305(b) (14) Negotiation or award of bid

§3-305(b) ()

This statement is made by Wm. Gee Williams, III, Presiding Officer: SIGNATURE

WORKSHEET FOR USE IN CLOSED SESSION (CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING- NOT A PART OF THE CLOSING STATEMENT)

PERSONS ATTENDING CLOSED SESSION: Mayor, Councilmember Brittingham, Gulyas & Tyndall, L. Allen, J. Fleetwood, M. Bohlen, D. Gaskill, J. Kreiter

TOPICS ACTUALLY DISCUSSED Fire Company Agreement, purchase of garbage and recycling trucks

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES:

Councilmember Tyndall moved to approve the purchase of the trash and recycling trucks as presented by Ms. Kreiter; approval was unanimous (3-0-0)

TIME CLOSED SESSION ADJOURNED: 7:00

PLACE OF CLOSED SESSION Town Hall, 2nd Floor Conference Room

PURPOSE OF CLOSED SESSION: Public Safety; Award of a bid or contract

STATUTORY AUTHORITY FOR THE CLOSED SESSION: §3-305(b) (10); (14); ()

MEMBERS WHO VOTED TO CLOSE: Brittingham, Gulyas, and Tyndall

(Form Revised 10/1/14)



BERLIN MAYOR AND COUNCIL
 Meeting Minutes
 Monday, June 11, 2018

7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers

Present: Mayor Gee Williams, Vice-President Elroy Brittingham, Councilmembers Thom Gulyas, Zackery Tyndall. Councilmembers Dean Burrell and Troy Purnell were absent.

Staff Present: Town Administrator Laura Allen, Managing Director Jeff Fleetwood, Administrative Services Director Mary Bohlen, Finance Director Natalie Saleh, Water Resources/Public Works Director Jane Kreiter, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Economic and Community Development Director Ivy Wells, and Town Attorney David Gaskill. Town Clerk Kelsey Jensen was absent.

Following the Lord’s Prayer and Pledge of Allegiance, Mayor Williams called the meeting to order at approximately 7:08 PM.

1. Approval of the Minutes for:

a. Executive Session of 05/29/18:

On the motion of Councilmember Gulyas, the Executive Session minutes of May 29, 2018 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell					X
Troy Purnell					X
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	3				2

b. Statement of Closure for Executive Session of 05/29/18:

Mayor Williams read the Statement of Closure.

c. Regular Session of 05/29/18:

Councilmember noted that on page 2, in section 2, the word “was” needed to be inserted in the second sentence before the word “sponsored”. Councilmember Gulyas moved to approve the Minutes as corrected and they were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell					X
Troy Purnell					X
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	3				2

2. Public Hearing: Ordinance 2018-04 – Ordinance amending Chapter 22, “Parks and Recreation”. Mayor Williams explained that the purpose of the Ordinance was to give the Town Administrator the authority to waive parks reservation fees for verified non-profits upon request. Mayor Williams opened the public hearing and, upon hearing no comments or questions from the state, county or public, closed the hearing. Councilmember Gulyas stated that this would streamline the process and moved to adopt the Ordinance as written. The Ordinance was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell					X
Troy Purnell					X
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	3				2

3. Departmental Reports:
- a. Finance Director – Natalie Saleh
Ms. Saleh reminded all that the budget would be presented for adoption at the June 25, 2018 Meeting. She would send the finalized reports the Friday prior to the Meeting. She also noted that the appropriate advertising for that meeting was currently running.
 - b. Administrative Services Director – Mary Bohlen
Ms. Bohlen noted that the first of the summer movie nights would be held on Saturday, June 16th on Jefferson Street and would then alternate every two weeks between Stephen Decatur and Henry Parks, with the final showing scheduled for Saturday, August 25th, again on Jefferson Street. Councilmember Brittingham asked Ms. Bohlen if the movies were purchased or rented and she indicated that most of the time she was able to borrow copies, but this year she had purchased the movies personally.
 - c. Water Resources/Public Works Director – Jane Kreiter
Ms. Kreiter indicated that, due to wet conditions, the hydrant flushing that was scheduled for this week may be delayed until things dried out. She also reminded everyone that, following hydrant flushing, sometimes water would be discolored and advised running the water for a few minutes to allow it to clear. Failing that, she asked that anyone still experiencing problems call the Water Department. She also noted that the Gay Street and Cedar Street projects were nearing completion.
 - d. Electric Utility Director – Tim Lawrence
Mr. Lawrence indicated that the boring had been completed for the new lighting at the Stephen Decatur Park tennis courts. He also reviewed a number of new services and indicated that the Electric Department was working on the fiber projects for the new library and Police Facility. Councilmember Brittingham commended the Electric Department for their quick response to a recent issue he had experienced.
 - e. Police Chief – Arnold Downing
Chief Downing noted that the Police Department had assisted Ocean City during the recent flooding issues and that he would be meeting with the library director to discuss lighting and security. He also indicated that the Police Department’s newest recruit would be graduating from the academy this Thursday.
 - f. Planning and Zoning Director – David Engelhart
Mr. Engelhart noted that he and Permit Coordinator Carolyn Duffy were attending the Maryland Municipal League Convention this week. He was also working on the submission of a bikeways grant. The new Library

and the new AGH Cancer Center were both nearing completion and had requested permission to place non-fixed items such as furniture. Issuance of the Certificate of Occupancy was pending the Fire Marshall's approval.

g. Economic and Community Development Director – Ivy Wells

Ms. Wells noted that the Farmers Market begins this Sunday and would continue until September 30th and possibly later. She would be attending a MD Main Street meeting on Thursday and reminded all of the 3rd Thursday concert and the upcoming Believe in Tomorrow/Bathtub Races scheduled for Saturday. She also noted that the wayfinding signs would soon be available.

h. Managing Director – Jeffrey Fleetwood

Mr. Fleetwood had nothing to report.

4. Town Administrator's Report – Laura Allen

Ms. Allen had nothing to report.

5. Comments from the Mayor:

Mayor Williams had no comments.

6. Comments from the Council:

Vice-President Brittingham and Councilmember Gulyas had no comments.

Councilmember Tyndall noted that the Town flag was currently at the MD Municipal League Convention and would be returned on Wednesday.

7. Comments from the Audience:

Mr. Brooks Davis of Wainwrights announced that he was cancelling the agreement between the Town and Wainwrights for use of his parking areas during Town events because, following an event earlier in the year, the lot was not cleaned as per the agreement. He expressed dissatisfaction with the handling of the situation, but indicated that he would not block the lot.

8. Comments from the Press – none.

9. Adjournment:

On the motion of Councilmember Brittingham, the Mayor and Council meeting was adjourned at approximately 7:30PM.

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Eiroy Brittingham, VP	X				
Dean Burrell					X
Troy Purnell					X
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	3				2

Respectfully Submitted,



Mary T. Bohlen
Administrative Services Director



ORDINANCE 2018-02

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING THE FY19 BUDGET AS SUBMITTED.

APPROVED THIS ____ DAY OF _____, 2017 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF ____ TO ____ OPPOSED, WITH ____ ABSTAINING, AND ____ ABSENT.

ELROY BRITTINGHAM, SR. VICE PRESIDENT

APPROVED THIS ____ DAY OF _____, 2017 BY THE MAYOR OF THE TOWN OF BERLIN.

WM. GEE WILLIAMS, III, MAYOR

ATTEST: _____
LAURA ALLEN
TOWN ADMINISTRATOR



Town of Berlin, MD

Budget Comparison Report

Account Summary

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Fund: 01 - GENERAL FUND							
Department: 4001 - GENERAL FUND REVENUES							
01-4001-3000	PRIOR YEAR ABATEMENT	44,005.98	-76,110.10	-8,585.19	0.00	0.00	0.00%
01-4001-3005	REAL PROPERTY	2,540,960.97	2,659,759.92	2,677,274.34	2,637,141.00	2,714,080.00	76,939.00 2.92%
01-4001-3015	CORPORATION TAX	259,126.06	187,306.34	192,450.44	280,000.00	200,000.00	-80,000.00 -28.57%
01-4001-3020	PUBLIC UTILITIES TAX	57,257.53	62,985.85	71,170.16	0.00	80,000.00	80,000.00 0.00%
01-4001-3021	ROOM TAX	29,392.14	28,108.86	24,154.73	25,000.00	25,000.00	0.00 0.00%
01-4001-3022	ADMISSION TAX	45,011.47	36,801.73	9,712.67	35,000.00	0.00	-35,000.00 -100.00%
01-4001-3025	DISCOUNT	-7,454.16	-6,872.06	0.00	0.00	0.00	0.00 0.00%
01-4001-3030	IN LIEU OF TAX	157,000.00	156,999.96	157,000.00	157,000.00	157,000.00	0.00 0.00%
01-4001-3040	STATE INCOME TAX	431,855.92	526,039.13	306,394.71	320,000.00	320,000.00	0.00 0.00%
01-4001-3060	PENALTY AND INTEREST	32,439.26	41,338.66	8,505.76	3,000.00	3,000.00	0.00 0.00%
01-4001-3105	BUILDING PLAN REVIEW	3,875.00	2,765.00	5,794.00	3,000.00	3,000.00	0.00 0.00%
01-4001-3106	BUILDING PERMIT	86,557.54	139,220.76	58,015.57	76,000.00	65,000.00	-11,000.00 -14.47%
01-4001-3108	SIGN PERMIT	3,040.76	3,399.80	5,171.26	2,000.00	3,000.00	1,000.00 50.00%
01-4001-3109	MISCELLANEOUS PERMIT	8,416.67	7,757.26	6,992.31	5,000.00	5,000.00	0.00 0.00%
01-4001-3113	CATV FRANCHISE	80,624.45	89,381.38	68,286.37	75,000.00	75,000.00	0.00 0.00%
01-4001-3115	BUSINESS LICENSE	38,313.21	37,939.38	32,905.59	35,000.00	35,000.00	0.00 0.00%
01-4001-3120	INSURANCE REFUND	4,316.00	0.00	0.00	0.00	0.00	0.00 0.00%
01-4001-3240	HIGHWAY USER REVENUE	145,814.01	147,046.14	136,393.44	152,854.00	155,881.00	3,027.00 1.98%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	HUR	1.00	-41,610.00	-41,610.00			
2018-2019	HWY USER ONE TIME GRANT	1.00	-114,271.00	-114,271.00			
01-4001-3241	MDOT BIKEWAYS GRANT	0.00	0.00	0.00	30,000.00	0.00	-30,000.00 -100.00%
01-4001-3242	STATE POLICE AID	44,289.00	55,214.16	53,840.25	40,000.00	72,915.00	32,915.00 82.29%
01-4001-3246	MAINSTREET TOURISM	6,275.00	20,717.09	13,190.95	1,000.00	1,000.00	0.00 0.00%
01-4001-3247	SLOT REVENUE	316,633.72	327,626.99	257,435.83	830,000.00	350,000.00	-480,000.00 -57.83%
01-4001-3248	FACADE GRANT	0.00	38,432.50	26,501.13	50,000.00	23,500.00	-26,500.00 -53.00%
01-4001-3270	COUNTY GRANT	450,000.00	450,000.00	455,000.00	450,000.00	450,000.00	0.00 0.00%
01-4001-3300	PARKING FINE	1,515.77	790.00	975.00	500.00	500.00	0.00 0.00%
01-4001-3351	PLANNING AND COMMISSION FI	0.00	525.00	525.00	0.00	0.00	0.00 0.00%
01-4001-3352	BOARD OF ZONING APPEAL	0.00	362.50	975.00	500.00	650.00	150.00 30.00%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
01-4001-3353	GRASS CUTTING	540.00	1,150.00	280.00	2,000.00	1,000.00	-1,000.00	-50.00%
01-4001-3354	WASTE COLLECTION	15,575.00	20,681.66	20,573.33	15,000.00	20,000.00	5,000.00	33.33%
01-4001-3355	POLICE REPORT FEE	763.50	979.50	1,130.00	500.00	500.00	0.00	0.00%
01-4001-3356	FINGERPRINT FEE	27,840.80	16,478.00	13,630.00	23,000.00	12,000.00	-11,000.00	-47.83%
01-4001-3460	WATER FUND CONTRIBUTION	73,421.00	74,120.00	82,551.00	82,551.00	83,599.00	1,048.00	1.27%
01-4001-3461	SEWER FUND CONTRIBUTION	187,582.44	190,865.00	248,925.00	248,925.00	203,089.00	-45,836.00	-18.41%
01-4001-3462	ELECTRIC FUND CONTRIBUTIO	191,685.24	207,513.00	205,345.00	205,345.00	225,588.00	20,243.00	9.86%
01-4001-3463	STORMWATER CONTRIBUTION	19,797.24	19,096.00	15,243.00	15,243.00	0.00	-15,243.00	-100.00%
01-4001-3464	ELECTRIC FUND REIMBURSMEN	12,763.23	12,487.88	12,235.00	12,235.00	11,968.66	-266.34	-2.18%
01-4001-3465	WATER FUND REIMBURSMEN	1,531.75	1,498.56	1,470.00	1,470.00	1,436.24	-33.76	-2.30%
01-4001-3466	SEWER FUND REIMBURSMEN	4,850.03	4,745.40	4,650.00	4,650.00	4,548.10	-101.90	-2.19%
01-4001-3467	RECYCLING DISCOUNT	13,935.83	11,249.72	10,616.63	10,000.00	10,000.00	0.00	0.00%
01-4001-3480	SERVICE AND MATERIAL	2,217.46	0.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3500	RENT	8,200.00	6,200.00	2,350.00	2,000.00	2,000.00	0.00	0.00%
01-4001-3590	IMPACT FEE RESIDENTIAL	18,000.00	232,000.00	78,000.00	156,000.00	100,000.00	-56,000.00	-35.90%

Budget Detail

Budget Code	Description	Units	Price	Amount				
2018-2019	RESIDENTIAL APARTMENTS OR SINGLE \$2,000	50.00	-2,000.00	-100,000.00				
01-4001-3591	IMPACT FEE COMMERCIAL	38,659.00	33,742.00	18,070.00	14,000.00	15,000.00	1,000.00	7.14%

Budget Detail

Budget Code	Description	Units	Price	Amount				
2018-2019	COMM \$1.00 PER SQ FT ESTIMATED 15,000	15.00	-1,000.00	-15,000.00				

01-4001-3701	INTEREST EARNED	56,768.11	51,641.63	30,874.13	52,000.00	40,000.00	-12,000.00	-23.08%
01-4001-3800	MISCELLANEOUS INCOME	10,929.58	4,108.52	9,903.90	2,000.00	2,000.00	0.00	0.00%
01-4001-3805	PARKS AND RECREATION GRANT	0.00	80,320.00	97,395.00	224,575.00	0.00	-224,575.00	-100.00%
01-4001-3810	DONATION	550.00	309.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3815	CHRISTMAS PARADE	5,870.00	4,940.00	5,650.00	5,500.00	5,500.00	0.00	0.00%
01-4001-3820	POLICE CPA PROG REVENUE	-1,072.30	2,312.82	1,642.32	2,000.00	2,000.00	0.00	0.00%
01-4001-3870	GAIN LOSS DISPOSAL OF ASSETS	434,185.28	0.00	5,744.25	0.00	0.00	0.00	0.00%
01-4001-3871	PRIOR YEAR SURPLUS	0.00	0.00	0.00	1,296,423.00	1,523,150.00	226,727.00	17.49%

Budget Detail

Budget Code	Description	Units	Price	Amount				
2018-2019	ADVANCEMENT TO OPERATIONS	1.00	-556,000.00	-556,000.00				
2018-2019	CAPITAL PROJECTS	1.00	-967,150.00	-967,150.00				

01-4001-3874	BOND LOAN PROCEEDS	3,000,000.00	0.00	0.00	150,000.00	150,000.00	0.00	0.00%
01-4001-3884	SITE PLAN REVIEW	3,678.55	1,050.00	1,100.00	1,000.00	1,500.00	500.00	50.00%
01-4001-3888	COUNTY LIQUOR BOARD	22,781.00	22,781.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
01-4001-3890	INSURANCE CLAIM	25.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3899	NSF HOLDING ACCOUNT	28.00	28.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 4001 - GENERAL FUND REVENUES:		8,930,372.04	5,937,833.94	5,427,457.88	7,734,412.00	7,154,405.00	-580,007.00	-7.50%
Department: 5000 - ELECTED OFFICIALS								
01-5000-4001	SALARIES ELECTED AND APPOIN'	15,215.31	33,519.53	33,154.21	32,500.00	48,375.00	15,875.00	48.85%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	DEAN		1.00	6,125.00	6,125.00			
2018-2019	ELROY		1.00	7,500.00	7,500.00			
2018-2019	MAYOR		1.00	15,000.00	15,000.00			
2018-2019	THOMAS		1.00	6,125.00	6,125.00			
2018-2019	TROY		1.00	6,125.00	6,125.00			
2018-2019	ZACK		1.00	7,500.00	7,500.00			
01-5000-4002	SALARIES FULL TIME	25,470.22	26,053.03	21,969.32	26,335.00	27,125.52	790.52	3.00%
01-5000-4500	FICA	3,127.68	4,532.58	3,940.56	4,500.88	5,776.00	1,275.12	28.33%
01-5000-4505	EMPLOYEE HEALTH INSURANCE	28,119.39	28,490.19	34,550.91	27,678.00	36,761.00	9,083.00	32.82%
01-5000-4510	RETIREMENT	4,400.52	4,074.56	4,561.85	4,200.00	4,688.00	488.00	11.62%
01-5000-4515	WORKERS' COMPENSATION	1,451.00	2,157.51	1,124.97	2,850.00	650.00	-2,200.00	-77.19%
01-5000-4530	VACATION BUY BACK	763.68	786.72	0.00	786.72	820.00	33.28	4.23%
01-5000-4550	HEALTH CLAIMS	14,323.86	10,235.15	10,290.91	12,000.00	25,200.00	13,200.00	110.00%
01-5000-4555	RETENTION	845.00	860.00	860.40	773.00	1,044.00	271.00	35.06%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	GIFT CARD		1.00	50.00	50.00			
2018-2019	ONE TIME PAY		1.00	814.00	814.00			
2018-2019	SAM'S CLUB		4.00	45.00	180.00			
01-5000-5200	CONTRACTED SERVICES	564.98	821.56	707.68	500.00	650.00	150.00	30.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP SERVICES PRORATED		1.00	610.00	610.00			
2018-2019	DRUG TESTING		1.00	40.00	40.00			
01-5000-5210	INSURANCE	9,155.67	9,305.67	9,790.00	9,300.00	10,280.00	980.00	10.54%
01-5000-5615	TRAVEL	3,001.37	3,031.18	3,072.29	3,000.00	3,000.00	0.00	0.00%
01-5000-5616	CELL PHONE	3,600.00	3,550.00	3,600.00	3,600.00	3,600.00	0.00	0.00%
01-5000-5620	DUES AND PUBLICATIONS	0.00	190.00	340.00	500.00	500.00	0.00	0.00%
01-5000-5621	EMPLOYEE TRAINING	3,160.60	1,831.89	3,051.45	2,000.00	2,000.00	0.00	0.00%
01-5000-5636	COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
01-5000-5676	SPECIAL APPROPRIATIONS	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
01-5000-5700	OFFICE SUPPLIES	1,146.66	2,846.75	2,801.09	4,400.00	3,000.00	-1,400.00	-31.82%
01-5000-5720	PRINTING	99.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 5000 - ELECTED OFFICIALS:		114,444.94	132,286.32	133,815.64	134,923.60	174,469.52	39,545.92	29.31%

Department: 5100 - ADMINISTRATION

01-5100-2921	CONTRIBUTION TO STORMWATI	100,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00	0.00%
01-5100-4002	SALARIES FULL TIME	333,710.16	329,366.19	273,964.07	329,993.01	343,166.39	13,173.38	3.99%
01-5100-4004	SALARIES OVERTIME	175.17	0.00	603.93	500.00	600.00	100.00	20.00%
01-5100-4068	ELECTION EXPENSE	0.00	1,590.25	0.00	0.00	1,700.00	1,700.00	0.00%
01-5100-4500	FICA	23,299.71	24,397.54	20,124.06	25,283.00	26,298.13	1,015.13	4.02%
01-5100-4505	EMPLOYEE HEALTH INSURANCE	43,665.83	45,630.13	48,138.05	42,155.00	39,170.00	-2,985.00	-7.08%
01-5100-4510	RETIREMENT	27,541.71	29,115.73	30,129.41	30,018.00	34,949.00	4,931.00	16.43%
01-5100-4515	WORKERS' COMPENSATION	1,217.00	1,722.14	927.80	1,660.00	1,756.00	96.00	5.78%
01-5100-4520	UNEMPLOYMENT	3,576.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-4530	VACATION BUY BACK	4,248.12	4,375.44	0.00	4,375.44	4,200.00	-175.44	-4.01%
01-5100-4545	VEHICLE ALLOWANCE	4,465.46	4,500.08	3,807.76	4,500.00	4,500.00	0.00	0.00%
01-5100-4550	HEALTH CLAIMS	22,012.74	14,361.12	14,328.44	17,600.00	36,000.00	18,400.00	104.55%
01-5100-4555	RETENTION	2,643.57	2,663.58	2,916.60	2,471.80	4,411.20	1,939.40	78.46%

Budget Detail

Budget Code	Description	Units	Price	Amount
2018-2019	BLOOD BANK	4.80	10.00	48.00
2018-2019	GIFT CARDS	4.80	50.00	240.00
2018-2019	ONE TIME PAY	4.80	814.00	3,907.20
2018-2019	SAMS CLUB	4.80	45.00	216.00

01-5100-5000	PROFESSIONAL SERVICES	3,450.00	6,636.00	14.97	10,000.00	30,000.00	20,000.00	200.00%
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Budget Detail

Budget Code	Description	Units	Price	Amount
2018-2019	COMPREHENSIVE PLAN UPDATE	0.00	0.00	10,000.00
2018-2019	PARKING STUDY	0.00	0.00	20,000.00

01-5100-5005	LEGAL EXPENSES	-2,071.80	0.00	0.00	2,000.00	0.00	-2,000.00	-100.00%
01-5100-5200	CONTRACTED SERVICES	16,022.09	15,065.01	13,779.96	17,500.00	22,000.00	4,500.00	25.71%

Budget Detail

Budget Code	Description	Units	Price	Amount
2018-2019	ADP SERVICES	0.00	0.00	1,000.00
2018-2019	ASHTON GARDENS	0.00	0.00	3,200.00
2018-2019	BERLIN BIKEWAY LEASE AGRREMENT	0.00	0.00	1,500.00
2018-2019	CODE RED	0.00	0.00	3,500.00
2018-2019	DRUG TESTING	0.00	0.00	300.00

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
2018-2019	LEOPS ACTUARIAL STUDY		1.00	6,500.00	6,500.00			
2018-2019	MISC		0.00	0.00	500.00			
2018-2019	SHREDDING SERVICES		0.00	0.00	2,000.00			
2018-2019	TELVUE WARRANTY		0.00	0.00	1,000.00			
2018-2019	TITLE SEARCH,APPRAISALS		0.00	0.00	2,500.00			
01-5100-5210	INSURANCE	4,285.95	6,620.00	5,025.00	5,000.00	5,277.00	277.00	5.54%
01-5100-5255	CAPITAL OUTLAY EQUIPMENT	2,627,123.62	187,140.78	48,008.18	180,000.00	150,000.00	-30,000.00	-16.67%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	BERLIN FALLS PARK		0.00	0.00	100,000.00			
2018-2019	BFP COORDINATOR		0.00	0.00	50,000.00			
01-5100-5257	VEHICLE MAINTENANCE	-1,430.58	-1,914.86	116.93	1,000.00	800.00	-200.00	-20.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	NEW TIRES 2015 TRAVERSE		4.00	200.00	800.00			
01-5100-5264	WEBSITE	1,625.00	1,900.00	2,800.00	2,800.00	3,900.00	1,100.00	39.29%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	D3		0.00	0.00	2,500.00			
2018-2019	DOT GOV DOMAIN NAME		0.00	0.00	400.00			
2018-2019	MUNICODE WEB SERVICE		0.00	0.00	1,000.00			
01-5100-5269	ENVIRONMENTAL INITIATIVES	588.10	5,000.00	5,457.79	10,000.00	10,000.00	0.00	0.00%
01-5100-5400	UTILITIES	16,719.96	17,195.60	15,617.52	17,000.00	17,000.00	0.00	0.00%
01-5100-5601	POSTAGE	34.30	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5607	FIRE&EMS FUNDING STUDIES	0.00	0.00	150,000.00	150,000.00	10,000.00	-140,000.00	-93.33%
01-5100-5608	FIRE&EMS OPERATING ALLOCAT	250,000.00	250,000.00	250,000.00	250,000.00	605,000.00	355,000.00	142.00%
01-5100-5609	FIRE&EMS CAPITAL RESERVE ALL	150,000.00	150,000.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5610	TELEPHONE	12,813.44	13,875.42	11,871.13	13,950.33	14,000.00	49.67	0.36%
01-5100-5615	TRAVEL	4,186.67	4,159.67	6,335.89	3,000.00	5,500.00	2,500.00	83.33%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	CLERK CONFERENCE		0.00	0.00	600.00			
2018-2019	FOOD FOR IN HOUSE MEETINGS		0.00	0.00	1,000.00			
2018-2019	GFOA CONFERENCE		0.00	0.00	1,200.00			
2018-2019	ICMA CONFERENCE		0.00	0.00	1,200.00			
2018-2019	MEAL REIMBURSEMENTS		0.00	0.00	1,000.00			

Budget Comparison Report

Account Number	Description	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
2018-2019	MISC MILEAGE		0.00	0.00	500.00			
01-5100-5616	CELL PHONE	3,077.13	2,730.00	3,127.01	2,880.00	2,880.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	CELL PHONE		4.80	600.00	2,880.00			
01-5100-5620	DUES AND PUBLICATIONS	9,340.23	8,147.02	7,064.08	8,000.00	8,200.00	200.00	2.50%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	CLERKS		0.00	0.00	500.00			
2018-2019	CONSTANT CONTACT FEES		0.00	0.00	700.00			
2018-2019	GFOA & ICMA		0.00	0.00	1,500.00			
2018-2019	MML		0.00	0.00	5,000.00			
2018-2019	OTHER		0.00	0.00	500.00			
01-5100-5621	EMPLOYEE TRAINING	5,993.60	13,002.44	20,611.45	7,000.00	5,500.00	-1,500.00	-21.43%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	GFOA CONFERENCE		0.00	0.00	400.00			
2018-2019	HOSTING OUTSIDE AGENCIES		0.00	0.00	500.00			
2018-2019	ICMA CONFERENCE		0.00	0.00	600.00			
2018-2019	MARYLAND CLERK ASSOCIATION MEETINGS		0.00	0.00	100.00			
2018-2019	MISC		0.00	0.00	600.00			
2018-2019	MML		4.00	550.00	2,200.00			
2018-2019	MRPA ANNUAL CONFERENCE		2.00	250.00	500.00			
2018-2019	TOWN CLERK CONFERENCE		0.00	0.00	600.00			
01-5100-5622	INFORMATION TECHNOLOGY	36,961.11	37,896.01	41,057.41	37,795.00	23,378.34	-14,416.66	-38.14%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	FIBER NETWORK RESEARCH		0.00	0.00	3,300.00			
2018-2019	INFRASTRUCTURE REFRESH		1.00	2,085.00	2,085.00			
2018-2019	MANAGED NETWORK DEVICES		0.00	0.00	720.00			
2018-2019	MANAGED NETWORK MSSP		0.00	0.00	1,753.80			
2018-2019	OFFICE 365 MIGRATION		0.00	0.00	5,625.00			
2018-2019	SOFTWARE AND WINDOWS SERV EC DEV		1.00	2,915.52	2,915.52			
2018-2019	SOFTWARE AND WINDOWS SERV PLANNING		1.00	1,398.00	1,398.00			
2018-2019	SOFTWARE AND WINDOWS SERV PUB WRKS		1.00	3,250.52	3,250.52			
2018-2019	WIN 10 SOFTWARE		12.00	14.00	168.00			

Budget Comparison Report

Account Number	Description	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
2018-2019	WINDOWS 10 ROLLOUT		1.00	2,162.50	2,162.50			
01-5100-5625	REAL ESTATE TAXES	7,685.45	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5630	VEHICLE FUEL	3,021.90	2,714.56	2,843.08	3,000.00	3,000.00	0.00	0.00%
01-5100-5676	SPECIAL APPROPRIATIONS	106,806.85	35,965.47	35,633.74	37,500.00	55,000.00	17,500.00	46.67%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	AGH - CANCER CENTER		0.00	0.00	25,000.00			
2018-2019	NON-PROFIT GRANTS		0.00	0.00	30,000.00			
01-5100-5700	OFFICE SUPPLIES	8,011.52	6,854.70	8,315.61	7,200.00	6,690.51	-509.49	-7.08%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	COMPUTER WORKSTATIONS		3.00	936.60	2,809.80			
2018-2019	MONITORS		2.00	289.98	579.96			
2018-2019	OTHER		0.00	0.00	3,000.00			
2018-2019	SPEAKER BARS		2.00	34.89	69.78			
2018-2019	UPS 550VA		3.00	76.99	230.97			
01-5100-5720	PRINTING	0.00	0.00	762.59	1,700.00	1,265.73	-434.27	-25.55%
01-5100-5726	ADVERTISING	1,432.12	848.85	2,299.80	1,500.00	1,500.00	0.00	0.00%
01-5100-5761	OFFICE EQUIPMENT MAINTENAN	2,542.61	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5789	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5798	MULTIPURPOSE BUILDING MAIN	3,682.88	950.22	3,993.34	5,000.00	5,000.00	0.00	0.00%
01-5100-6510	CUST SERVICE REIM GEN FUN	54,662.00	64,854.36	56,910.00	56,910.00	73,975.40	17,065.40	29.99%
01-5100-7512	DECATUR STREET PROJECT	39,565.00	5,300.00	0.00	0.00	0.00	0.00	0.00%
01-5100-7515	SONRISE CHURCH PROPERTY	300.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-7516	OXFORD CHASE DOLLAR GENERA	0.00	0.00	900.00	0.00	0.00	0.00	0.00%
Total Department: 5100 - ADMINISTRATION:		3,932,984.62	1,342,663.45	1,137,485.60	1,339,291.58	1,606,617.70	267,326.12	19.96%
Department: 5120 - FINANCE								
01-5120-4002	SALARIES FULL TIME	161,393.21	159,984.83	136,348.20	164,896.00	169,842.58	4,946.58	3.00%
01-5120-4004	SALARIES OVERTIME	452.71	384.02	102.29	1,500.00	1,000.00	-500.00	-33.33%
01-5120-4500	FICA	11,679.79	11,961.88	10,025.32	12,730.00	13,107.71	377.71	2.97%
01-5120-4505	EMPLOYEE HEALTH INSURANCE	16,238.45	12,070.05	13,945.54	12,010.00	14,877.00	2,867.00	23.87%
01-5120-4510	RETIREMENT	14,144.64	9,706.81	15,103.80	16,044.00	16,979.81	935.81	5.83%
01-5120-4515	WORKERS' COMPENSATION	878.00	1,656.08	866.68	1,750.00	889.39	-860.61	-49.18%
01-5120-4545	VEHICLE ALLOWANCE	0.00	2,644.20	2,237.40	2,645.00	2,645.00	0.00	0.00%
01-5120-4550	HEALTH CLAIMS	5,851.54	5,066.92	4,053.55	4,000.00	7,200.00	3,200.00	80.00%
01-5120-4555	RETENTION	1,885.00	1,890.00	2,041.23	1,913.00	2,732.00	819.00	42.81%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	BLOOD BANK	1.00	5.00	5.00			
2018-2019	GIFT CARDS	3.00	50.00	150.00			
2018-2019	ONE TIME PAY	3.00	814.00	2,442.00			
2018-2019	SAM'S CLUB	3.00	45.00	135.00			
01-5120-5000	PROFESSIONAL SERVICES	40,325.00	41,445.00	48,675.00	50,500.00	54,000.00	3,500.00 6.93%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	OTHER	1.00	4,000.00	4,000.00			
2018-2019	PKS ANNUAL AUDIT	1.00	36,000.00	36,000.00			
2018-2019	PKS AUDIT FIRE CO	1.00	11,000.00	11,000.00			
2018-2019	PKS AUDIT UFR	1.00	3,000.00	3,000.00			
01-5120-5200	CONTRACTED SERVICES	14,204.52	1,762.02	557.29	9,500.00	3,660.00	-5,840.00 -61.47%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	ADP SERVICES	3.00	180.00	540.00			
2018-2019	DRUG TESTING	3.00	40.00	120.00			
2018-2019	OTHER	1.00	3,000.00	3,000.00			
01-5120-5210	INSURANCE	495.66	913.67	1,411.50	913.00	1,482.08	569.08 62.33%
01-5120-5220	RENTAL OFFICE EQUIPMENT	0.00	0.00	352.97	0.00	0.00	0.00 0.00%
01-5120-5255	CAPITAL OUTLAY EQUIPMENT	60,000.00	0.00	0.00	0.00	0.00	0.00 0.00%
01-5120-5615	TRAVEL	2,231.68	2,031.26	4,122.68	2,500.00	7,000.00	4,500.00 180.00%
01-5120-5616	CELL PHONE	600.00	600.00	600.00	600.00	600.00	0.00 0.00%
01-5120-5620	DUES AND PUBLICATIONS	265.00	160.00	280.00	600.00	800.00	200.00 33.33%
01-5120-5621	EMPLOYEE TRAINING	2,148.07	1,485.34	3,151.48	9,000.00	11,000.00	2,000.00 22.22%
01-5120-5700	OFFICE SUPPLIES	5,506.21	2,287.95	3,144.47	7,000.00	7,043.70	43.70 0.62%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	COMPUTER WORKSTATIONS	3.00	936.60	2,809.80			
2018-2019	OTHER	0.00	0.00	4,002.93			
2018-2019	UPS 550 VA	3.00	76.99	230.97			
Total Department: 5120 - FINANCE:		338,299.48	256,050.03	247,019.40	298,101.00	314,859.27	16,758.27 5.62%
Department: 5125 - CUSTOMER ACCOUNTS							
01-5125-4002	SALARIES FULL TIME	127,337.69	125,755.66	105,926.66	127,494.00	131,319.07	3,825.07 3.00%
01-5125-4004	SALARIES OVERTIME	764.42	1,288.86	1,288.89	3,000.00	3,000.00	0.00 0.00%

Budget Comparison Report

Account Number	Description	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget	
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	%
01-5125-4500	FICA	9,489.52	9,774.11	8,118.30	9,983.00	10,276.00	293.00	2.93%
01-5125-4505	EMPLOYEE HEALTH INSURANCE	9,857.27	10,363.05	10,967.66	6,334.00	11,902.00	5,568.00	87.91%
01-5125-4510	RETIREMENT	11,223.64	11,360.90	11,743.87	12,280.00	13,340.00	1,060.00	8.63%
01-5125-4515	WORKERS' COMPENSATION	787.00	1,524.08	866.68	1,590.00	684.00	-906.00	-56.98%
01-5125-4530	VACATION BUY BACK	1,240.80	1,278.24	0.00	1,278.00	1,350.00	72.00	5.63%
01-5125-4550	HEALTH CLAIMS	4,101.02	4,053.61	2,523.14	4,000.00	7,200.00	3,200.00	80.00%
01-5125-4555	RETENTION	1,940.00	1,875.00	2,041.24	1,908.00	2,727.00	819.00	42.92%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	GIFT CARDS		3.00	50.00	150.00			
2018-2019	ONE TIME PAY		3.00	814.00	2,442.00			
2018-2019	SAM'S CLUB		3.00	45.00	135.00			
01-5125-5200	CONTRACTED SERVICES	564.52	29,619.69	30,479.13	34,000.00	32,560.00	-1,440.00	-4.24%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP		3.00	180.00	540.00			
2018-2019	DRUG TESTING		3.00	40.00	120.00			
2018-2019	LOGICS SUPPORT		1.00	3,400.00	3,400.00			
2018-2019	MISC OTHER		1.00	2,000.00	2,000.00			
2018-2019	TYLER ANNUAL SUPPORT		1.00	26,500.00	26,500.00			
01-5125-5210	INSURANCE	1,445.65	1,681.66	2,218.50	1,681.00	2,330.00	649.00	38.61%
01-5125-5220	RENTAL OFFICE EQUIPMENT	13,532.07	15,478.40	7,900.47	14,000.00	13,000.00	-1,000.00	-7.14%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	COPIERS AND POSTAGE		1.00	10,000.00	10,000.00			
2018-2019	MAIL STUFFER LEASE		1.00	3,000.00	3,000.00			
01-5125-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ICE MACHINE		1.00	10,000.00	10,000.00			
01-5125-5601	POSTAGE	20,897.28	27,290.06	24,708.75	30,000.00	30,000.00	0.00	0.00%
01-5125-5615	TRAVEL	253.59	26.45	1,892.04	1,000.00	4,000.00	3,000.00	300.00%
01-5125-5621	EMPLOYEE TRAINING	345.86	1,542.03	2,923.35	2,000.00	4,000.00	2,000.00	100.00%
01-5125-5622	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	47,858.75	47,858.75	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	CARDS COMPLETE		1.00	33,708.00	33,708.00			

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
2018-2019	CARDS CONTINUITY		12.00	390.00	4,680.00			
2018-2019	ENTE 3 O365CSP		12.00	740.00	8,880.00			
2018-2019	INTERNETWORKING		1.00	520.80	520.80			
2018-2019	STANDARD SSL CERTS		1.00	69.95	69.95			
01-5125-5700	OFFICE SUPPLIES	12,758.31	6,277.47	5,113.89	10,000.00	16,330.17	6,330.17	63.30%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	COMPUTER WORKSTATIONS		5.00	936.60	4,683.00			
2018-2019	SERVER HARDWARE		1.00	4,262.22	4,262.22			
2018-2019	TOWN'S OFFICE SUPPLIES		0.00	0.00	7,000.00			
2018-2019	UPS 550VA		5.00	76.99	384.95			
01-5125-5720	PRINTING	0.00	0.00	1,087.00	0.00	1,000.00	1,000.00	0.00%
01-5125-5780	BAD DEBT EXPENSE	3,812.40	13,952.89	545.44	4,000.00	5,000.00	1,000.00	25.00%
01-5125-5785	CREDIT CARD FEE	51,562.93	21,426.09	17,083.13	20,000.00	22,000.00	2,000.00	10.00%
01-5125-6505	REIMBURSEMENTS	-273,310.00	-324,272.04	-284,547.96	-284,548.00	-369,876.99	-85,328.99	29.99%
Total Department: 5125 - CUSTOMER ACCOUNTS:		-1,396.03	-39,703.79	-47,119.82	0.00	0.00	0.00	0.00%
Department: 5130 - BUILDING AND GROUNDS								
01-5130-4002	SALARIES FULL TIME	164.10	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4500	FICA	12.55	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4505	EMPLOYEE HEALTH INSURANCE	41.29	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4510	RETIREMENT	2,665.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4515	WORKERS' COMPENSATION	40.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4520	UNEMPLOYMENT	4,679.41	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4550	HEALTH CLAIMS	60.52	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-5200	CONTRACTED SERVICES	48,439.80	45,681.83	70,566.53	40,000.00	62,450.00	22,450.00	56.13%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	CLEANING CONTRACT		1.00	36,500.00	36,500.00			
2018-2019	HENRY AND DECATUR PARKS STRIPING		1.00	800.00	800.00			
2018-2019	HENRY PARK RESTROOM CLEANING CCONTRA		1.00	10,950.00	10,950.00			
2018-2019	PD CLEANING CONTRACT		1.00	12,000.00	12,000.00			
2018-2019	SEAL COATING FOR TOWN HALL PARKING		1.00	2,200.00	2,200.00			
01-5130-5250	BUILDING MAINTENANCE	8,182.94	8,475.55	13,608.56	12,000.00	6,800.00	-5,200.00	-43.33%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	PUBLIC RESTROOMS FIXTURES		1.00	800.00	800.00			
2018-2019	TOWN HALL EXTERIOR BRICK REPAIR		1.00	4,000.00	4,000.00			

Budget Comparison Report

Account Number	Description	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
2018-2019	WELCOME CENTER WALL REPAIRS CEILING		1.00	2,000.00	2,000.00			
01-5130-5251	EQUIPMENT MAINTENANCE	1,010.40	349.45	65.87	1,000.00	1,000.00	0.00	0.00%
01-5130-5255	CAPITAL OUTLAY EQUIPMENT	22,609.70	26,500.00	0.00	62,000.00	263,550.00	201,550.00	325.08%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	TOWN HALL NEW ELEVATOR		1.00	63,550.00	63,550.00			
2018-2019	TOWN HALL RENOVATION		1.00	200,000.00	200,000.00			
Total Department: 5130 - BUILDING AND GROUNDS:		87,905.71	81,006.83	84,240.96	115,000.00	333,800.00	218,800.00	190.26%
Department: 5200 - POLICE								
01-5200-4002	SALARIES FULL TIME	949,619.72	906,375.49	782,181.11	936,428.00	960,087.72	23,659.72	2.53%
01-5200-4003	SALARIES PART TIME AND TEMP	7,265.97	6,666.78	8,382.14	17,000.00	17,000.00	0.00	0.00%
01-5200-4004	SALARIES OVERTIME	65,091.01	59,687.47	61,912.85	62,500.00	66,000.00	3,500.00	5.60%
01-5200-4500	FICA	72,191.52	71,820.99	61,797.96	77,974.00	79,796.21	1,822.21	2.34%
01-5200-4505	EMPLOYEE HEALTH INSURANCE	112,916.89	125,075.47	151,383.78	121,228.00	174,490.00	53,262.00	43.94%
01-5200-4510	RETIREMENT	81,971.72	85,217.23	86,845.64	87,891.00	96,890.19	8,999.19	10.24%
01-5200-4515	WORKERS' COMPENSATION	10,263.45	36,121.92	58,336.31	93,000.00	198,098.00	105,098.00	113.01%
01-5200-4520	UNEMPLOYMENT	704.89	0.00	0.00	0.00	0.00	0.00	0.00%
01-5200-4530	VACATION BUY BACK	8,513.64	9,077.28	0.00	9,077.28	9,900.00	822.72	9.06%
01-5200-4550	HEALTH CLAIMS	38,357.07	44,112.63	48,982.47	56,000.00	100,800.00	44,800.00	80.00%
01-5200-4555	RETENTION	13,064.97	11,974.41	14,773.68	13,832.00	19,883.00	6,051.00	43.75%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	BLOOD BANK		4.00	5.00	20.00			
2018-2019	GIFT CARDS		22.00	50.00	1,100.00			
2018-2019	ONE TIME PAY		22.00	814.00	17,908.00			
2018-2019	SAM'S CLUB		19.00	45.00	855.00			
01-5200-5000	PROFESSIONAL SERVICES	2,562.32	4,141.91	7,370.23	4,900.00	5,500.00	600.00	12.24%
01-5200-5200	CONTRACTED SERVICES	28,042.16	26,335.54	26,599.81	30,000.00	30,200.00	200.00	0.67%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP SERVICES		22.00	180.00	3,960.00			
2018-2019	OTHER		1.00	26,240.00	26,240.00			
01-5200-5210	INSURANCE	11,244.00	14,959.00	14,645.00	14,500.00	15,225.00	725.00	5.00%
01-5200-5250	BUILDING MAINTENANCE	280.37	222.68	727.40	500.00	2,700.00	2,200.00	440.00%
01-5200-5251	EQUIPMENT MAINTENANCE	218.00	0.00	0.00	500.00	500.00	0.00	0.00%
01-5200-5255	CAPITAL OUTLAY EQUIPMENT	350,951.49	1,560,078.62	1,641,388.23	1,767,840.00	85,100.00	-1,682,740.00	-95.19%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	ATV POLLARIS 4X4	1.00	10,000.00	10,000.00			
2018-2019	BODY CAMERAS	10.00	1,000.00	10,000.00			
2018-2019	CHEVY TAHOE AND EQUIPMENT	1.00	40,000.00	40,000.00			
2018-2019	IN CAR CAMERA SYSTEM	1.00	3,000.00	3,000.00			
2018-2019	MDT VEHICLE COMPUTER AND STAND	2.00	1,500.00	3,000.00			
2018-2019	NEW VEHICLE RADAR	1.00	2,100.00	2,100.00			
2018-2019	PATROL CROSSMATCH FINGER PRINTING SYST	1.00	7,000.00	7,000.00			
2018-2019	SHARP INTERACTIVE DISPLAY	1.00	10,000.00	10,000.00			
01-5200-5257	VEHICLE MAINTENANCE	14,985.19	11,663.56	13,249.81	15,500.00	14,500.00	-1,000.00 -6.45%
01-5200-5400	UTILITIES	6,792.57	2,192.01	15,321.79	8,400.00	37,200.00	28,800.00 342.86%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	GAS	1.00	3,600.00	3,600.00			
2018-2019	UTILITIES	12.00	2,800.00	33,600.00			
01-5200-5601	POSTAGE	78.22	33.60	10.31	250.00	250.00	0.00 0.00%
01-5200-5610	TELEPHONE	10,199.28	9,062.69	8,411.60	10,000.00	6,000.00	-4,000.00 -40.00%
01-5200-5615	TRAVEL	1,565.46	3,599.05	1,236.16	4,000.00	4,000.00	0.00 0.00%
01-5200-5616	CELL PHONE	3,224.38	6,750.00	7,050.00	8,100.00	8,400.00	300.00 3.70%
01-5200-5620	DUES AND PUBLICATIONS	961.08	425.00	950.00	1,000.00	1,000.00	0.00 0.00%
01-5200-5621	EMPLOYEE TRAINING	8,415.13	4,983.76	30,077.79	11,000.00	34,000.00	23,000.00 209.09%
01-5200-5626	FINGERPRINT EXPENSE	15,780.00	10,803.75	8,665.00	19,000.00	12,000.00	-7,000.00 -36.84%
01-5200-5630	VEHICLE FUEL	28,213.98	27,069.78	27,164.83	38,000.00	36,000.00	-2,000.00 -5.26%
01-5200-5647	CLOTHING PURCHASE	3,498.35	6,080.25	7,544.17	5,000.00	5,000.00	0.00 0.00%
01-5200-5648	LAUNDRY AND DRYCLEANING	1,092.80	1,290.50	1,238.00	1,300.00	1,300.00	0.00 0.00%
01-5200-5650	NON-CAPITAL EQUIPMENT	0.00	3,347.22	20,152.70	20,160.00	0.00	-20,160.00 -100.00%
01-5200-5676	SPECIAL APPROPRIATIONS	2,140.00	1,050.00	0.00	1,050.00	1,050.00	0.00 0.00%
01-5200-5700	OFFICE SUPPLIES	2,572.50	1,991.87	1,820.58	3,000.00	3,000.00	0.00 0.00%
01-5200-5726	ADVERTISING	42.50	2,421.20	0.00	500.00	500.00	0.00 0.00%
01-5200-5730	SUPPLIES AND OPERATIONS	25,700.23	16,950.91	14,526.94	19,500.00	19,500.00	0.00 0.00%
Total Department: 5200 - POLICE:		1,878,520.86	3,071,582.57	3,122,746.29	3,458,930.28	2,045,870.12	-1,413,060.16 -40.85%
Department: 5300 - PUBLIC WORKS							
01-5300-4002	SALARIES FULL TIME	31,727.33	32,557.01	27,600.96	33,168.02	34,163.06	995.04 3.00%
01-5300-4500	FICA	2,318.71	2,387.02	1,979.84	2,537.36	2,613.47	76.11 3.00%
01-5300-4505	EMPLOYEE HEALTH INSURANCE	1,996.34	2,449.91	2,939.83	2,131.00	2,662.00	531.00 24.92%
01-5300-4510	RETIREMENT	2,730.01	2,907.12	3,013.31	3,230.00	3,331.00	101.00 3.13%
01-5300-4515	WORKERS' COMPENSATION	2,887.00	4,697.54	5,152.33	5,370.00	172.00	-5,198.00 -96.80%

Budget Comparison Report

Account Number	Description	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget	
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	%
01-5300-4530	VACATION BUY BACK	721.53	743.13	0.00	743.20	765.00	21.80	2.93%
01-5300-4550	HEALTH CLAIMS	1,537.68	1,664.38	920.86	1,334.00	2,400.00	1,066.00	79.91%
01-5300-4555	RETENTION	31.20	31.20	606.35	209.88	299.97	90.09	42.92%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	GIFT CARD		0.33	50.00	16.50			
2018-2019	ONE TIME PAY		0.33	814.00	268.62			
2018-2019	SAM'S CLUB		0.33	45.00	14.85			
01-5300-5000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5300-5200	CONTRACTED SERVICES	1,121.44	1,420.97	1,607.05	2,000.00	2,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP SERVICES		0.33	180.00	59.40			
2018-2019	DRUG TESTING		0.33	40.00	13.20			
2018-2019	MISS UTILITY		1.00	100.00	100.00			
2018-2019	OTHER SERVICES		1.00	1,827.40	1,827.40			
01-5300-5210	INSURANCE	1,377.00	1,335.44	-315.00	1,162.00	1,220.10	58.10	5.00%
01-5300-5251	EQUIPMENT MAINTENANCE	0.00	0.00	29.98	0.00	0.00	0.00	0.00%
01-5300-5255	CAPITAL OUTLAY EQUIPMENT	23,980.00	189,892.48	12,604.78	7,500.00	0.00	-7,500.00	-100.00%
01-5300-5257	VEHICLE MAINTENANCE	294.78	2,522.19	3,367.38	1,000.00	2,000.00	1,000.00	100.00%
01-5300-5400	UTILITIES	5,953.45	5,229.10	13,980.24	6,000.00	6,500.00	500.00	8.33%
01-5300-5610	TELEPHONE	5,520.61	6,092.55	6,224.56	6,240.00	4,000.00	-2,240.00	-35.90%
01-5300-5615	TRAVEL	247.87	233.38	124.10	400.00	400.00	0.00	0.00%
01-5300-5616	CELL PHONE	376.48	150.00	150.00	200.00	200.00	0.00	0.00%
01-5300-5620	DUES AND PUBLICATIONS	0.00	0.00	99.00	100.00	100.00	0.00	0.00%
01-5300-5621	EMPLOYEE TRAINING	217.52	424.26	640.62	1,000.00	1,000.00	0.00	0.00%
01-5300-5630	VEHICLE FUEL	2,520.92	3,533.66	2,919.23	3,500.00	3,500.00	0.00	0.00%
01-5300-5700	OFFICE SUPPLIES	0.00	164.70	1,181.43	1,500.00	4,001.50	2,501.50	166.77%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	COMPUTER NETWORKING HARDWARE		1.00	1,440.07	1,440.07			
2018-2019	LAPTOP HARDWARE		1.00	231.30	231.30			
2018-2019	LAPTOP I5 WIND 10		1.00	1,718.84	1,718.84			
2018-2019	OTHER		1.00	500.00	500.00			
2018-2019	UPS 750 VA		1.00	111.29	111.29			
01-5300-5726	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5300-5730	SUPPLIES AND OPERATIONS	3,760.37	6,765.41	2,268.23	10,000.00	10,000.00	0.00	0.00%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
01-5300-5740	SAFETY SUPPLIES AND MATERIAL	1,964.28	1,642.58	485.52	0.00	0.00	0.00	0.00%
Total Department: 5300 - PUBLIC WORKS:		91,284.52	266,844.03	87,580.60	89,325.46	81,328.10	-7,997.36	-8.95%
Department: 5310 - SANITATION								
01-5310-4002	SALARIES FULL TIME	123,265.16	111,363.84	93,740.00	113,376.00	116,777.09	3,401.09	3.00%
01-5310-4004	SALARIES OVERTIME	5,137.33	5,945.18	6,529.32	5,500.00	6,500.00	1,000.00	18.18%
01-5310-4500	FICA	7,879.73	7,922.94	6,796.02	9,095.00	9,430.70	335.70	3.69%
01-5310-4505	EMPLOYEE HEALTH INSURANCE	24,911.43	29,520.75	30,179.10	28,871.00	29,626.00	755.00	2.62%
01-5310-4510	RETIREMENT	10,119.64	10,143.99	10,478.94	11,100.00	11,967.00	867.00	7.81%
01-5310-4515	WORKERS' COMPENSATION	8,715.00	14,547.96	16,066.68	16,615.00	8,842.00	-7,773.00	-46.78%
01-5310-4520	UNEMPLOYMENT	0.00	0.00	559.92	0.00	0.00	0.00	0.00%
01-5310-4530	VACATION BUY BACK	840.48	865.92	0.00	865.92	892.00	26.08	3.01%
01-5310-4550	HEALTH CLAIMS	5,794.51	8,246.84	6,762.01	12,000.00	21,600.00	9,600.00	80.00%
01-5310-4555	RETENTION	1,905.00	1,950.00	2,026.22	1,908.00	2,727.00	819.00	42.92%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	GIFT CARDS		3.00	50.00	150.00			
2018-2019	ONE TIME PAY		3.00	814.00	2,442.00			
2018-2019	SAM'S CLUB		3.00	45.00	135.00			
01-5310-5200	CONTRACTED SERVICES	130,976.83	114,996.40	106,639.00	110,000.00	120,660.00	10,660.00	9.69%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP SERVICES		3.00	180.00	540.00			
2018-2019	DRUG TESTING		3.00	40.00	120.00			
2018-2019	LANDFILL CHARGES		1.00	120,000.00	120,000.00			
01-5310-5210	INSURANCE	4,206.00	4,600.44	4,430.00	4,250.00	4,651.50	401.50	9.45%
01-5310-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	35,000.00	470,000.00	435,000.00	1,242.86%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	AUTOMATED ARM GARBAGE TRUCK		1.00	280,000.00	280,000.00			
2018-2019	RECYCLING TRUCK		1.00	190,000.00	190,000.00			
01-5310-5257	VEHICLE MAINTENANCE	22,695.80	15,542.48	28,940.32	15,000.00	17,500.00	2,500.00	16.67%
01-5310-5615	TRAVEL	13.59	0.00	0.00	0.00	0.00	0.00	0.00%
01-5310-5616	CELL PHONE	2,050.00	1,800.00	1,800.00	1,800.00	1,800.00	0.00	0.00%
01-5310-5621	EMPLOYEE TRAINING	7.40	0.00	0.00	0.00	0.00	0.00	0.00%
01-5310-5630	VEHICLE FUEL	12,338.51	12,269.52	14,044.77	15,000.00	15,000.00	0.00	0.00%
01-5310-5730	SUPPLIES AND OPERATIONS	1,294.04	6,207.77	3,514.31	6,000.00	6,000.00	0.00	0.00%
Total Department: 5310 - SANITATION:		362,150.45	345,924.03	332,506.61	386,380.92	843,973.29	457,592.37	118.43%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Department: 5320 - STREETS								
01-5320-4002	SALARIES FULL TIME	224,405.46	226,994.69	186,018.36	223,387.00	240,804.00	17,417.00	7.80%
01-5320-4003	SALARIES PART TIME AND TEMP	24,067.60	32,650.08	11,756.50	15,000.00	20,000.00	5,000.00	33.33%
01-5320-4004	SALARIES OVERTIME	16,860.47	19,811.48	19,674.50	12,500.00	18,000.00	5,500.00	44.00%
01-5320-4500	FICA	18,948.82	20,144.49	15,721.46	19,193.00	21,328.51	2,135.51	11.13%
01-5320-4505	EMPLOYEE HEALTH INSURANCE	31,841.68	33,483.84	34,918.02	31,150.00	37,039.00	5,889.00	18.91%
01-5320-4510	RETIREMENT	17,404.40	21,258.44	23,892.83	23,439.00	20,536.00	-2,903.00	-12.39%
01-5320-4515	WORKERS' COMPENSATION	8,041.00	13,725.18	14,277.80	16,000.00	18,360.00	2,360.00	14.75%
01-5320-4530	VACATION BUY BACK	1,405.92	1,448.16	0.00	1,448.16	1,492.00	43.84	3.03%
01-5320-4550	HEALTH CLAIMS	19,676.59	18,205.16	17,455.13	16,000.00	28,800.00	12,800.00	80.00%
01-5320-4555	RETENTION	3,228.58	3,178.58	3,332.00	3,816.00	4,545.00	729.00	19.10%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	GIFT CARDS		5.00	50.00	250.00			
2018-2019	ONE TIME PAY		5.00	814.00	4,070.00			
2018-2019	SAM'S CLUB		5.00	45.00	225.00			
01-5320-5000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5320-5200	CONTRACTED SERVICES	14,087.46	1,486.05	19,936.95	5,000.00	26,100.00	21,100.00	422.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP SERVICES		5.00	180.00	900.00			
2018-2019	CONTRACTED STREETS LABOR		1.00	10,000.00	10,000.00			
2018-2019	DRUG TESTING		5.00	40.00	200.00			
2018-2019	OTHER SERVICES		1.00	15,000.00	15,000.00			
01-5320-5210	INSURANCE	1,081.00	1,105.44	767.00	850.00	810.00	-40.00	-4.71%
01-5320-5221	RENTAL EQUIPMENT	0.00	0.00	209.95	1,000.00	1,000.00	0.00	0.00%
01-5320-5251	EQUIPMENT MAINTENANCE	14,186.69	15,081.26	6,361.53	10,000.00	10,000.00	0.00	0.00%
01-5320-5252	STREET REPAIR	7,108.25	9,941.00	1,280.08	10,000.00	10,000.00	0.00	0.00%
01-5320-5255	CAPITAL OUTLAY EQUIPMENT	17,486.27	226,698.63	271,961.47	200,000.00	113,500.00	-86,500.00	-43.25%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	GRACE STREET		1.00	40,000.00	40,000.00			
2018-2019	SHOWELL STREET		1.00	73,500.00	73,500.00			
01-5320-5257	VEHICLE MAINTENANCE	7,802.05	5,272.01	20,302.30	8,000.00	10,000.00	2,000.00	25.00%
01-5320-5258	CAPITAL IMPROVEMTS IMPACT I	0.00	0.00	0.00	0.00	115,000.00	115,000.00	0.00%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Budget Detail							
Budget Code				Amount			
2018-2019		Units	Price				
01-5320-5262							
01-5320-5616							
01-5320-5621							
01-5320-5630							
01-5320-5647							
01-5320-5665							
01-5320-5730							
01-5320-5740							
Total Department: 5320 - STREETS:	542,120.11	765,065.33	738,422.88	710,683.16	813,464.51	102,781.35	14.46%
Department: 5400 - ECONOMIC DEVELOPMENT							
01-5400-4002							
01-5400-4004							
01-5400-4500							
01-5400-4505							
01-5400-4510							
01-5400-4515							
01-5400-4550							
01-5400-4555							
Budget Detail							
Budget Code				Amount			
2018-2019		Units	Price				
01-5400-5200							
01-5400-5210							
01-5400-5220							
01-5400-5255							
Budget Detail							
Budget Code				Amount			
2018-2019		Units	Price				
01-5400-5257							
01-5400-5265							
01-5400-5267							

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
01-5400-5400	UTILITIES	3,570.19	3,079.15	3,096.11	5,000.00	5,000.00	0.00	0.00%
01-5400-5601	POSTAGE	6.45	0.00	0.00	0.00	0.00	0.00	0.00%
01-5400-5610	TELEPHONE	4,021.52	3,581.18	3,776.02	3,960.00	4,200.00	240.00	6.06%
01-5400-5615	TRAVEL	3,551.00	3,370.42	4,396.51	5,000.00	5,000.00	0.00	0.00%
01-5400-5616	CELL PHONE	1,100.00	1,200.00	900.00	1,200.00	1,200.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	CELL PHONE		2.00	600.00	1,200.00			
01-5400-5619	SPONSORSHIPS	6,502.00	7,405.00	5,285.49	7,500.00	7,500.00	0.00	0.00%
01-5400-5620	DUES AND PUBLICATIONS	1,323.00	1,258.00	1,818.00	1,500.00	1,500.00	0.00	0.00%
01-5400-5621	EMPLOYEE TRAINING	2,255.46	2,414.69	2,934.34	4,000.00	4,000.00	0.00	0.00%
01-5400-5627	CHRISTMAS PARADE	0.00	0.00	3,342.76	5,500.00	5,500.00	0.00	0.00%
01-5400-5630	VEHICLE FUEL	592.03	823.35	3,389.26	1,000.00	1,000.00	0.00	0.00%
01-5400-5700	OFFICE SUPPLIES	1,496.39	7,762.89	3,640.47	2,500.00	2,161.36	-338.64	-13.55%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	COMPUTER NETWORKING HARDWARE		1.00	1,050.07	1,050.07			
2018-2019	OTHER		0.00	0.00	1,000.00			
2018-2019	UPS 750 VA		1.00	111.29	111.29			
01-5400-5720	PRINTING	2,265.00	15,731.68	15,122.98	17,900.00	17,900.00	0.00	0.00%
01-5400-5726	ADVERTISING	21,738.93	22,237.66	17,991.85	22,600.00	22,600.00	0.00	0.00%
01-5400-5727	MARKETING	4,716.62	6,389.11	4,850.49	7,000.00	7,000.00	0.00	0.00%
01-5400-5730	SUPPLIES AND OPERATIONS	26.15	0.00	0.00	0.00	0.00	0.00	0.00%
01-5400-5788	VISITORS' CENTER GRANT MATC	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5400-5789	COMMUNITY FOUNDATION GRA	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5400-7510	DHCD GRANT	16,287.50	33,676.23	26,908.83	50,000.00	23,500.00	-26,500.00	-53.00%
Total Department: 5400 - ECONOMIC DEVELOPMENT:		275,188.52	318,721.78	293,030.86	335,263.00	320,661.72	-14,601.28	-4.36%
Department: 5440 - PLANNING								
01-5440-4002	SALARIES FULL TIME	103,283.44	100,650.62	84,905.90	102,680.00	105,760.86	3,080.86	3.00%
01-5440-4004	SALARIES OVERTIME	1,751.58	1,675.74	1,026.58	1,200.00	1,200.00	0.00	0.00%
01-5440-4500	FICA	7,894.57	8,049.41	6,729.10	7,803.00	8,182.51	379.51	4.86%
01-5440-4505	EMPLOYEE HEALTH INSURANCE	7,090.60	7,129.99	3,636.01	10,414.00	12,082.00	1,668.00	16.02%
01-5440-4510	RETIREMENT	8,862.76	8,262.66	9,046.98	8,955.00	10,623.45	1,668.45	18.63%
01-5440-4515	WORKERS' COMPENSATION	526.00	1,030.72	761.12	1,081.00	597.46	-483.54	-44.73%
01-5440-4545	VEHICLE ALLOWANCE	4,463.40	4,498.00	3,806.00	4,500.00	4,500.00	0.00	0.00%
01-5440-4550	HEALTH CLAIMS	3,341.13	2,248.56	3,144.29	4,000.00	7,200.00	3,200.00	80.00%
01-5440-4555	RETENTION	1,270.00	1,270.00	1,350.82	1,272.00	1,818.00	546.00	42.92%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	GIFT CARDS	2.00	50.00	100.00			
2018-2019	ONE TIME PAY	2.00	814.00	1,628.00			
2018-2019	SAM'S CLUB	2.00	45.00	90.00			
01-5440-5200	CONTRACTED SERVICES	40,833.05	30,835.65	20,658.21	30,000.00	30,440.00	440.00 1.47%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	ADP SERVICES	2.00	180.00	360.00			
2018-2019	DRUG TESTING	2.00	40.00	80.00			
2018-2019	MDI INSPECTION SERVICES	1.00	30,000.00	30,000.00			
01-5440-5210	INSURANCE	822.00	843.00	886.00	850.00	930.30	80.30 9.45%
01-5440-5220	RENTAL OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	1,300.00	1,300.00 0.00%
01-5440-5257	VEHICLE MAINTENANCE	0.00	32.78	149.95	500.00	500.00	0.00 0.00%
01-5440-5610	TELEPHONE	2,712.56	2,856.63	2,547.48	3,000.00	3,000.00	0.00 0.00%
01-5440-5615	TRAVEL	0.00	40.00	30.16	1,000.00	1,000.00	0.00 0.00%
01-5440-5616	CELL PHONE	1,150.00	1,200.00	1,350.00	1,200.00	1,200.00	0.00 0.00%
01-5440-5620	DUES AND PUBLICATIONS	0.00	485.00	75.00	300.00	300.00	0.00 0.00%
01-5440-5621	EMPLOYEE TRAINING	2,654.00	1,060.00	1,070.00	1,500.00	1,500.00	0.00 0.00%
01-5440-5630	VEHICLE FUEL	472.59	112.21	209.09	500.00	500.00	0.00 0.00%
01-5440-5700	OFFICE SUPPLIES	183.33	91.15	258.27	1,000.00	3,176.19	2,176.19 217.62%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	COMPUTER NETWORKING HARDWARE	1.00	1,440.07	1,440.07			
2018-2019	COMPUTER WORKSTATION	1.00	936.60	936.60			
2018-2019	MONITOR 22'	1.00	187.64	187.64			
2018-2019	OTHER	0.00	0.00	500.00			
2018-2019	SPEAKER BAR	1.00	34.89	34.89			
2018-2019	UPS 550 VA	1.00	76.99	76.99			
01-5440-5726	ADVERTISING	689.79	1,498.75	592.17	700.00	700.00	0.00 0.00%
Total Department: 5440 - PLANNING:		188,000.80	173,870.87	142,233.13	182,455.00	196,510.77	14,055.77 7.70%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)		
Department: 5500 - PARKS AND RECREATION								
01-5500-5200	CONTRACTED SERVICES	7,501.41	9,903.36	8,295.38	10,700.00	11,100.00	400.00	3.74%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2018-2019	MML CHILDREN'S PARTY	0.00	0.00	300.00				
2018-2019	MOSQUITO CONTROL	0.00	0.00	6,000.00				
2018-2019	MOVIE LICENSING	0.00	0.00	1,200.00				
2018-2019	MOVIE NIGHTS	4.00	900.00	3,600.00				
01-5500-5255	CAPITAL OUTLAY EQUIPMENT	7,350.00	101,421.75	221,245.92	269,658.00	20,000.00	-249,658.00	-92.58%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2018-2019	FLOWER STREET TOT LOT PLAYGROUND	1.00	20,000.00	20,000.00				
01-5500-5400	UTILITIES	2,669.04	3,054.48	2,696.92	3,500.00	5,000.00	1,500.00	42.86%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2018-2019	PARKS UTILITIES	0.00	0.00	5,000.00				
01-5500-5613	YOUTH PROGRAMS	34,231.32	34,700.00	40,300.00	40,000.00	40,000.00	0.00	0.00%
01-5500-5620	DUES AND PUBLICATIONS	1,200.00	1,200.00	1,285.00	1,200.00	1,250.00	50.00	4.17%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2018-2019	MRPA MEMBERSHIP	1.00	600.00	600.00				
2018-2019	NRPA MEMBERSHIP	1.00	650.00	650.00				
01-5500-5650	NON-CAPITAL EQUIPMENT	3,277.97	0.00	0.00	0.00	0.00	0.00	0.00%
01-5500-5726	ADVERTISING	305.15	0.00	0.00	0.00	0.00	0.00	0.00%
01-5500-5730	SUPPLIES AND OPERATIONS	6,872.14	22,563.42	15,661.79	25,000.00	23,500.00	-1,500.00	-6.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2018-2019	ENGINEERED WOOD FIBER	0.00	0.00	8,500.00				
2018-2019	GROUNDS/PATH REPAIRS	0.00	0.00	2,500.00				
2018-2019	MISCELLANEOUS SUPPLIES	0.00	0.00	2,300.00				
2018-2019	MULCH	0.00	0.00	2,000.00				
2018-2019	PESTICIDES	0.00	0.00	200.00				
2018-2019	PLAYGROUND REPAIRS	0.00	0.00	5,000.00				
2018-2019	SIGNAGE	0.00	0.00	1,000.00				
2018-2019	TREES/PLANTS	0.00	0.00	2,000.00				
Total Department: 5500 - PARKS AND RECREATION:		63,407.03	172,843.01	289,485.01	350,058.00	100,850.00	-249,208.00	-71.19%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)		
Department: 5900 - DEBT SERVICE								
01-5900-8000	BOND PRINCIPAL	86,280.80	186,877.65	135,655.18	188,000.00	182,000.00	-6,000.00	-3.19%
01-5900-8100	BOND INTEREST	90,560.76	152,605.01	188,790.76	146,000.00	140,000.00	-6,000.00	-4.11%
Total Department: 5900 - DEBT SERVICE:		176,841.56	339,482.66	324,445.94	334,000.00	322,000.00	-12,000.00	-3.59%
Total Fund: 01 - GENERAL FUND:		880,619.47	-1,288,803.18	-1,458,435.22	0.00	0.00	0.00	0.00%
Fund: 10 - ELECTRIC								
Department: 4010 - ELECTRIC FUND REVENUES								
10-4010-3060	PENALTY AND INTEREST	0.00	111.48	1,732.77	0.00	1,000.00	1,000.00	0.00%
10-4010-3206	MD SMART COMMUNITY GRAN	0.00	25,000.00	0.00	0.00	0.00	0.00	0.00%
10-4010-3362	RECONNECTION FEE	80.00	2,853.14	3,840.00	1,000.00	1,000.00	0.00	0.00%
10-4010-3468	RESIDENTIAL SERVICE	2,921,377.19	3,121,718.04	3,180,839.52	3,276,013.00	3,162,791.00	-113,222.00	-3.46%
10-4010-3469	COMMERCIAL SERVICE	442,587.77	412,595.15	204,699.77	474,474.00	461,766.00	-12,708.00	-2.68%
10-4010-3470	GENERAL SERVICE	1,152,437.83	1,345,151.85	1,378,429.57	1,201,856.00	1,171,145.00	-30,711.00	-2.56%
10-4010-3471	STREET LIGHTS	73,755.21	76,678.70	68,847.72	74,915.00	72,871.00	-2,044.00	-2.73%
10-4010-3472	LARGE GENERAL SERVICE	416,866.54	354,462.58	397,296.21	464,343.00	507,387.00	43,044.00	9.27%
10-4010-3480	SERVICE AND MATERIAL	81,918.07	67,873.25	161,689.05	50,000.00	50,000.00	0.00	0.00%
10-4010-3710	INTEREST ON DELINQUENT	34,495.44	33,558.22	33,469.03	30,000.00	30,000.00	0.00	0.00%
10-4010-3800	MISCELLANEOUS INCOME	1,326.50	45.00	349.39	100.00	100.00	0.00	0.00%
10-4010-3870	GAIN LOSS DISPOSAL OF ASSETS	0.00	0.00	4,726.75	0.00	0.00	0.00	0.00%
10-4010-3871	PRIOR YEAR SURPLUS	0.00	0.00	0.00	0.00	233,000.00	233,000.00	0.00%
10-4010-3890	INSURANCE CLAIM	0.00	85,504.05	0.00	0.00	0.00	0.00	0.00%
10-4010-3899	NSF HOLDING ACCOUNT	693.00	567.65	378.00	500.00	500.00	0.00	0.00%
Total Department: 4010 - ELECTRIC FUND REVENUES:		5,125,537.55	5,526,119.11	5,436,297.78	5,573,201.00	5,691,560.00	118,359.00	2.12%
Department: 5600 - ELECTRIC ADMINISTRATION								
10-5600-4002	SALARIES FULL TIME	97,454.95	96,171.55	79,002.03	97,520.00	100,445.60	2,925.60	3.00%
10-5600-4500	FICA	6,712.36	6,885.18	5,868.39	7,460.00	7,685.00	225.00	3.02%
10-5600-4505	EMPLOYEE HEALTH INSURANCE	11,080.30	12,408.30	11,560.35	11,613.00	5,340.00	-6,273.00	-54.02%
10-5600-4510	RETIREMENT	16,930.88	17,319.33	8,606.91	8,700.00	6,122.00	-2,578.00	-29.63%
10-5600-4515	WORKERS' COMPENSATION	383.00	716.70	615.56	760.00	558.99	-201.01	-26.45%
10-5600-4520	UNEMPLOYMENT	43.92	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-4530	VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-4550	HEALTH CLAIMS	4,310.94	5,141.83	4,033.54	4,000.00	7,200.00	3,200.00	80.00%
10-5600-4555	RETENTION	635.00	635.00	675.40	641.00	909.00	268.00	41.81%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2018-2019	GIFT CARD	1.00	50.00	50.00				
2018-2019	ONE TIME PAY	1.00	814.00	814.00				
2018-2019	SAM'S CLUB	1.00	45.00	45.00				

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget	
					Parent Budget 2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	%
10-5600-5000	PROFESSIONAL SERVICES	87,803.08	99,766.31	87,215.25	120,000.00	120,000.00	0.00	0.00%
10-5600-5005	LEGAL EXPENSES	556.76	0.00	0.00	5,000.00	0.00	-5,000.00	-100.00%
10-5600-5200	CONTRACTED SERVICES	23,159.18	7,036.27	1,278.17	10,000.00	5,220.00	-4,780.00	-47.80%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP SERVICES		1.00	180.00	180.00			
2018-2019	DRUG TESTING		1.00	40.00	40.00			
2018-2019	MISS UTILITY		1.00	5,000.00	5,000.00			
10-5600-5210	INSURANCE	531.00	975.44	1,569.00	1,400.00	1,647.45	247.45	17.68%
10-5600-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-5257	VEHICLE MAINTENANCE	0.00	-260.00	-621.00	0.00	1,000.00	1,000.00	0.00%
10-5600-5610	TELEPHONE	9,702.91	9,904.68	6,333.85	2,820.00	6,000.00	3,180.00	112.77%
10-5600-5615	TRAVEL	2,524.90	1,503.08	3,764.54	4,000.00	10,000.00	6,000.00	150.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ALL EMPLOYEES TRAVEL		1.00	10,000.00	10,000.00			
10-5600-5616	CELL PHONE	550.00	600.00	600.00	600.00	600.00	0.00	0.00%
10-5600-5620	DUES AND PUBLICATIONS	13,478.95	14,059.79	11,689.25	15,000.00	15,000.00	0.00	0.00%
10-5600-5621	EMPLOYEE TRAINING	5,258.80	3,360.22	4,957.88	8,000.00	15,000.00	7,000.00	87.50%
10-5600-5622	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	4,648.52	4,648.52	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	SOFTWARE AND WINDOWS SERV EL SUBSTATI		1.00	3,250.52	3,250.52			
2018-2019	SOFTWARE AND WINDOWS SERV GENERATIOI		1.00	1,398.00	1,398.00			
10-5600-5625	REAL ESTATE TAXES	157,000.00	156,999.96	157,000.00	157,000.00	157,000.00	0.00	0.00%
10-5600-5630	VEHICLE FUEL	1,500.49	1,588.34	810.78	2,000.00	1,500.00	-500.00	-25.00%
10-5600-5700	OFFICE SUPPLIES	1,262.64	3,359.96	861.39	1,500.00	5,441.18	3,941.18	262.75%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	COMPUTER NETWORKING HARDWARE GENER		1.00	1,440.07	1,440.07			
2018-2019	COMPUTER NETWORKING HARDWARE SUBST/		1.00	1,440.07	1,440.07			
2018-2019	COMPUTER WORKSTATION SUBSTATION		1.00	936.60	936.60			
2018-2019	MONITOR 24"		1.00	289.98	289.98			
2018-2019	OTHER		0.00	0.00	1,000.00			
2018-2019	SPEAKER BAR		1.00	34.89	34.89			
2018-2019	UPS 550 VA UPS 750VA		1.00	188.28	188.28			
2018-2019	UPS 750 VA		1.00	111.29	111.29			

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
10-5600-5726	ADVERTISING	160.58	150.00	0.00	200.00	200.00	0.00	0.00%
10-5600-5730	SUPPLIES AND OPERATIONS	-9.80	0.00	337.28	1,000.00	1,000.00	0.00	0.00%
10-5600-5740	SAFETY SUPPLIES AND MATERIAL	279.97	937.86	405.14	500.00	500.00	0.00	0.00%
10-5600-5780	BAD DEBT EXPENSE	0.00	9,184.41	7,590.48	10,000.00	10,000.00	0.00	0.00%
10-5600-5789	CONTINGENCY	0.00	0.00	0.00	27,493.00	12,061.03	-15,431.97	-56.13%
10-5600-5791	RAILROAD LICENSES	3,455.11	4,117.38	4,203.86	4,220.00	4,300.00	80.00	1.90%
10-5600-5794	ENERGY AUDIT ASSISTANCE	0.00	250.00	0.00	1,000.00	1,000.00	0.00	0.00%
10-5600-5795	ELECTRIC ASSISTANCE FUND	3,400.00	4,140.00	3,682.05	10,000.00	10,000.00	0.00	0.00%
10-5600-6500	GENERAL OVERHEAD	191,685.24	207,513.00	205,345.00	205,345.00	225,588.00	20,243.00	9.86%
10-5600-6505	REIMBURSEMENTS	122,086.23	12,487.88	12,235.00	12,235.00	11,968.66	-266.34	-2.18%
10-5600-6510	CUST SERVICE REIM GEN FUN	0.00	129,708.84	113,819.00	113,819.00	129,456.95	15,637.95	13.74%
10-5600-7511	CANNERY VILLAGE PROJECT	700.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-7517	AGH CANCER CENTER PROJECT	0.00	0.00	2,861.40	0.00	0.00	0.00	0.00%
10-5600-7518	DECATUR FARMS PROJECT	0.00	20,708.00	46,963.10	0.00	0.00	0.00	0.00%
10-5600-7520	BERLIN LIBRARY PROJECT	0.00	0.00	3,010.76	0.00	0.00	0.00	0.00%
10-5600-7900	DEPRECIATION	515,640.38	526,752.29	0.00	0.00	0.00	0.00	0.00%
10-5600-7950	LOSS/GAIN ON DISPOSAL OF ASS	-13,661.90	1,105.69	0.00	0.00	0.00	0.00	0.00%
10-5600-8000	BOND PRINCIPAL	0.00	0.00	468,688.00	469,000.00	320,000.00	-149,000.00	-31.77%
10-5600-8100	BOND INTEREST	218,282.86	180,377.35	174,804.42	164,000.00	155,000.00	-9,000.00	-5.49%
10-5600-8101	INTEREST CUSTOMER DEPOSIT	52.70	306.20	260.17	1,000.00	1,000.00	0.00	0.00%
Total Department: 5600 - ELECTRIC ADMINISTRATION:		1,482,951.43	1,535,910.84	1,430,026.95	1,477,826.00	1,353,392.38	-124,433.62	-8.42%
Department: 5610 - POWER PLANT								
10-5610-4002	SALARIES FULL TIME	50,745.76	55,051.45	45,871.90	55,167.00	56,821.80	1,654.80	3.00%
10-5610-4003	SALARIES PART TIME AND TEMP	11,774.37	5,581.26	5,846.62	9,000.00	9,000.00	0.00	0.00%
10-5610-4004	SALARIES OVERTIME	34.96	2,615.51	2,836.29	2,000.00	4,000.00	2,000.00	100.00%
10-5610-4500	FICA	4,628.53	4,742.32	4,118.36	5,062.00	5,341.37	279.37	5.52%
10-5610-4505	EMPLOYEE HEALTH INSURANCE	4,914.84	5,685.10	5,526.43	5,177.00	6,011.00	834.00	16.11%
10-5610-4510	RETIREMENT	9,329.88	9,730.33	5,049.31	5,368.00	5,679.55	311.55	5.80%
10-5610-4515	WORKERS' COMPENSATION	5,470.00	6,300.06	10,055.56	10,290.00	5,268.85	-5,021.15	-48.80%
10-5610-4520	UNEMPLOYMENT	527.04	0.00	0.00	0.00	0.00	0.00	0.00%
10-5610-4530	VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5610-4550	HEALTH CLAIMS	459.17	1,129.79	281.63	2,000.00	3,600.00	1,600.00	80.00%
10-5610-4555	RETENTION	635.00	683.58	675.41	641.00	909.00	268.00	41.81%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2018-2019	GIFT CARD	1.00	50.00	50.00				
2018-2019	ONE TIME PAY	1.00	814.00	814.00				
2018-2019	SAM'S CLUB	1.00	45.00	45.00				

Budget Comparison Report

Account Number	Description	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
10-5610-5200	CONTRACTED SERVICES	87,582.43	180,633.25	61,300.40	45,000.00	45,220.00	220.00	0.49%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP SERVICES		1.00	180.00	180.00			
2018-2019	DRUG TESTING		1.00	40.00	40.00			
2018-2019	VARIOUS SERVICES FOR POWER PLANT		1.00	45,000.00	45,000.00			
10-5610-5210	INSURANCE	12,424.00	12,808.44	13,396.00	12,600.00	14,065.80	1,465.80	11.63%
10-5610-5221	RENTAL EQUIPMENT	715.00	0.00	0.00	300.00	1,000.00	700.00	233.33%
10-5610-5250	BUILDING MAINTENANCE	40,245.76	71.47	2,690.00	1,500.00	1,500.00	0.00	0.00%
10-5610-5251	EQUIPMENT MAINTENANCE	2,347.86	9,440.29	44,642.36	10,000.00	50,000.00	40,000.00	400.00%
10-5610-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	11,380.00	125,000.00	152,000.00	27,000.00	21.60%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	POWER PLANT ENGINE # 2		1.00	125,000.00	125,000.00			
2018-2019	POWER PLANT ENGINE # 4 EASY GEN CONTRO		1.00	27,000.00	27,000.00			
10-5610-5257	VEHICLE MAINTENANCE	-453.21	142.07	677.55	500.00	500.00	0.00	0.00%
10-5610-5400	UTILITIES	4,283.98	5,167.05	710.21	7,000.00	7,000.00	0.00	0.00%
10-5610-5610	TELEPHONE	0.00	0.00	2,435.36	2,880.00	3,500.00	620.00	21.53%
10-5610-5615	TRAVEL	33.69	0.00	0.00	0.00	0.00	0.00	0.00%
10-5610-5616	CELL PHONE	500.00	600.00	600.00	600.00	600.00	0.00	0.00%
10-5610-5620	DUES AND PUBLICATIONS	0.00	0.00	1,174.81	1,200.00	1,200.00	0.00	0.00%
10-5610-5630	VEHICLE FUEL	0.00	79.96	63.07	250.00	250.00	0.00	0.00%
10-5610-5631	DIESEL FUEL	61,201.21	72,690.33	27,627.30	57,922.00	60,021.00	2,099.00	3.62%
10-5610-5638	LUBE OIL	0.00	0.00	973.50	1,323.00	1,500.00	177.00	13.38%
10-5610-5650	NON-CAPITAL EQUIPMENT	0.00	0.00	5,955.85	0.00	5,000.00	5,000.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	723 SEL SPEED CONTROL		2.00	2,500.00	5,000.00			
10-5610-5670	CHEMICALS	9,545.08	5,571.70	7,298.43	7,000.00	8,500.00	1,500.00	21.43%
10-5610-5700	OFFICE SUPPLIES	291.28	0.00	276.96	3,000.00	0.00	-3,000.00	-100.00%
10-5610-5730	SUPPLIES AND OPERATIONS	7,789.17	21,168.54	2,690.95	3,000.00	3,500.00	500.00	16.67%
10-5610-5740	SAFETY SUPPLIES AND MATERIAL	2,129.28	0.00	623.27	1,000.00	1,000.00	0.00	0.00%
10-5610-5796	RPS PURCHASE POWER FEES	1,594.08	0.00	0.00	44,812.00	43,306.00	-1,506.00	-3.36%
10-5610-5797	PURCHASED POWER	2,624,836.85	2,685,862.26	2,343,935.72	2,623,248.00	2,534,703.00	-88,545.00	-3.38%
Total Department: 5610 - POWER PLANT:		2,943,586.01	3,085,754.76	2,608,713.25	3,042,840.00	3,030,997.37	-11,842.63	-0.39%
Department: 5620 - POWER DISTRIBUTION								
10-5620-4002	SALARIES FULL TIME	398,171.48	405,336.87	339,519.51	408,749.00	505,415.00	96,666.00	23.65%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget	
					Parent Budget 2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	%
10-5620-4004	SALARIES OVERTIME	13,109.11	13,981.61	12,728.79	12,000.00	16,000.00	4,000.00	33.33%
10-5620-4500	FICA	29,505.60	29,984.69	26,077.68	32,187.00	39,888.25	7,701.25	23.93%
10-5620-4505	EMPLOYEE HEALTH INSURANCE	42,506.62	46,294.21	59,323.71	50,778.00	62,770.00	11,992.00	23.62%
10-5620-4510	RETIREMENT	72,510.28	73,265.85	37,338.88	38,055.00	49,930.00	11,875.00	31.20%
10-5620-4515	WORKERS' COMPENSATION	6,587.43	20,374.20	25,103.36	25,970.00	37,459.00	11,489.00	44.24%
10-5620-4530	VACATION BUY BACK	1,332.40	0.00	0.00	0.00	0.00	0.00	0.00%
10-5620-4550	HEALTH CLAIMS	14,161.17	22,938.17	14,056.40	20,000.00	43,200.00	23,200.00	116.00%
10-5620-4555	RETENTION	3,765.00	3,765.00	4,052.42	3,816.00	6,363.00	2,547.00	66.75%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	GIFT CARDS		7.00	50.00	350.00			
2018-2019	ONE TIME PAY		7.00	814.00	5,698.00			
2018-2019	SAM'S CLUB		7.00	45.00	315.00			
10-5620-5200	CONTRACTED SERVICES	18,777.23	22,237.98	31,886.34	15,000.00	26,540.00	11,540.00	76.93%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP SERVICES		7.00	180.00	1,260.00			
2018-2019	DRUG TESTING		7.00	40.00	280.00			
2018-2019	SERVICES FOR DIST SYSTEMS		1.00	25,000.00	25,000.00			
10-5620-5210	INSURANCE	6,571.00	6,035.44	6,100.00	6,100.00	6,405.00	305.00	5.00%
10-5620-5221	RENTAL EQUIPMENT	198.00	130.20	0.00	1,000.00	1,000.00	0.00	0.00%
10-5620-5250	BUILDING MAINTENANCE	723.12	615.67	1,752.67	3,000.00	3,000.00	0.00	0.00%
10-5620-5251	EQUIPMENT MAINTENANCE	1,100.84	1,866.09	42.00	3,000.00	3,000.00	0.00	0.00%
10-5620-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	19,083.00	348,500.00	396,000.00	47,500.00	13.63%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	(CF) BUCKET TRUCK REPLACE 1996 FORD F800		1.00	225,000.00	225,000.00			
2018-2019	(CF) POLE BARN EXPANSION		1.00	8,000.00	8,000.00			
2018-2019	E22 DUMP TRUCK REPLACE OLD CHEVY E22 19		1.00	70,000.00	70,000.00			
2018-2019	SENSUS HANDHELD READERS		3.00	10,000.00	30,000.00			
2018-2019	TRANCLOSURES 3 PHASE		1.00	30,000.00	30,000.00			
2018-2019	UNDERGROUND ELECTRIC SERVICES		10.00	1,800.00	18,000.00			
2018-2019	UTILITY POLES		10.00	1,500.00	15,000.00			
10-5620-5257	VEHICLE MAINTENANCE	4,028.84	14,329.76	7,894.31	10,000.00	10,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	TEREX BUCKET TRUCK		1.00	10,000.00	10,000.00			

Budget Comparison Report

Account Number	Description	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget	
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	%
10-5620-5400	UTILITIES	9,629.29	9,716.43	9,719.20	13,000.00	12,000.00	-1,000.00	-7.69%
10-5620-5601	POSTAGE	16.22	0.00	217.32	200.00	0.00	-200.00	-100.00%
10-5620-5610	TELEPHONE	0.00	0.00	0.00	4,680.00	0.00	-4,680.00	-100.00%
10-5620-5615	TRAVEL	434.61	0.00	1,260.41	400.00	0.00	-400.00	-100.00%
10-5620-5616	CELL PHONE	3,750.00	3,600.00	3,600.00	3,600.00	4,200.00	600.00	16.67%
10-5620-5621	EMPLOYEE TRAINING	416.86	0.00	230.00	0.00	0.00	0.00	0.00%
10-5620-5630	VEHICLE FUEL	7,463.08	7,688.71	7,838.41	9,000.00	9,000.00	0.00	0.00%
10-5620-5650	NON-CAPITAL EQUIPMENT	4,466.08	8,911.00	10,980.00	20,000.00	20,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2018-2019	METERS AND TRANSFORMERS	1.00	20,000.00	20,000.00				
10-5620-5700	OFFICE SUPPLIES	0.00	0.00	76.99	0.00	0.00	0.00	0.00%
10-5620-5726	ADVERTISING	90.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5620-5730	SUPPLIES AND OPERATIONS	39,499.29	77,849.80	51,880.41	15,000.00	45,000.00	30,000.00	200.00%
10-5620-5740	SAFETY SUPPLIES AND MATERIAL	12,885.87	5,190.10	5,888.62	8,500.00	10,000.00	1,500.00	17.65%
Total Department: 5620 - POWER DISTRIBUTION:		691,699.42	774,111.78	676,650.43	1,052,535.00	1,307,170.25	254,635.25	24.19%
Total Fund: 10 - ELECTRIC:		7,300.69	130,341.73	720,907.15	0.00	0.00	0.00	0.00%
Fund: 20 - WATER FUND								
Department: 4020 - WATER FUND REVENUES								
20-4020-3060	PENALTY AND INTEREST	0.00	51.53	200.69	0.00	100.00	100.00	0.00%
20-4020-3241	STATE GRANT FUND	35,993.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-4020-3362	RECONNECTION FEE	30.00	3,300.00	4,020.00	1,000.00	2,000.00	1,000.00	100.00%
20-4020-3364	SPECIAL CONNECTION FEE	48,150.00	531,300.00	205,350.00	442,500.00	274,350.00	-168,150.00	-38.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2018-2019	OTHER COMMERCIAL	30.00	-4,425.00	-132,750.00				
2018-2019	PARCELS NEXT TO COTTAGES (OLD HOSPICE)	20.00	-4,425.00	-88,500.00				
2018-2019	PURNELL CROSSING	7.00	-4,425.00	-30,975.00				
2018-2019	RESIDENTIAL	5.00	-4,425.00	-22,125.00				
20-4020-3475	WATER SERVICE	608,475.12	646,417.71	515,286.03	630,000.00	630,000.00	0.00	0.00%
20-4020-3476	READY TO SERVE	31,504.20	28,470.52	26,046.20	28,800.00	28,000.00	-800.00	-2.78%
20-4020-3480	SERVICE AND MATERIAL	10,715.24	27,152.59	33,835.76	20,000.00	20,000.00	0.00	0.00%
20-4020-3530	WATER TOWER RENT	58,109.70	50,247.96	61,942.07	62,644.66	63,600.00	955.34	1.53%
20-4020-3701	INTEREST EARNED	391.22	958.06	2,648.14	0.00	2,000.00	2,000.00	0.00%
20-4020-3710	INTEREST ON DELINQUENT	8,868.02	7,236.46	8,043.28	7,000.00	7,000.00	0.00	0.00%
20-4020-3800	MISCELLANEOUS INCOME	329.68	150.00	150.00	500.00	200.00	-300.00	-60.00%
20-4020-3871	PRIOR YEAR SURPLUS	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00%

Budget Comparison Report

Account Number	Budget Detail	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
	Budget Code		Units	Price	Amount			
	2018-2019							
	WELL HOUSE POWELTON AVENUE (CF)		0.00	0.00	-100,000.00			
20-4020-3899	NSF HOLDING ACCOUNT	133.00	133.00	84.00	100.00	100.00	0.00	0.00%
Total Department: 4020 - WATER FUND REVENUES:		802,699.18	1,295,417.83	857,606.17	1,192,544.66	1,127,350.00	-65,194.66	-5.47%
Department: 5700 - WATER ADMINISTRATION								
20-5700-4002	SALARIES FULL TIME	102,748.78	108,514.30	95,776.89	114,319.37	118,876.35	4,556.98	3.99%
20-5700-4004	SALARIES OVERTIME	9,115.26	9,594.07	8,378.50	7,000.00	7,000.00	0.00	0.00%
20-5700-4500	FICA	8,022.60	8,470.97	7,493.08	9,300.00	9,629.51	329.51	3.54%
20-5700-4505	EMPLOYEE HEALTH INSURANCE	13,353.61	12,390.99	14,783.83	11,795.00	14,100.00	2,305.00	19.54%
20-5700-4510	RETIREMENT	20,075.87	24,135.69	10,430.16	11,031.00	11,708.00	677.00	6.14%
20-5700-4515	WORKERS' COMPENSATION	6,905.00	11,380.41	12,707.89	12,900.00	629.00	-12,271.00	-95.12%
20-5700-4530	VACATION BUY BACK	721.53	743.13	0.00	743.20	743.20	0.00	0.00%
20-5700-4550	HEALTH CLAIMS	4,912.70	7,225.59	6,937.83	5,734.00	10,320.00	4,586.00	79.98%
20-5700-4555	RETENTION	666.18	696.19	497.43	974.08	1,391.77	417.69	42.88%
Budget Detail								
	Budget Code		Units	Price	Amount			
	2018-2019							
	BLOOD BANK		0.20	5.00	1.00			
	2018-2019		1.53	50.00	76.50			
	GIFT CARDS							
	2018-2019		1.53	814.00	1,245.42			
	ONE TIME PAY							
	2018-2019		1.53	45.00	68.85			
	SAM'S CLUB							
20-5700-5000	PROFESSIONAL SERVICES	0.00	0.00	7,105.14	3,000.00	8,000.00	5,000.00	166.67%
20-5700-5200	CONTRACTED SERVICES	8,062.49	10,464.00	4,400.62	7,000.00	17,336.60	10,336.60	147.67%
Budget Detail								
	Budget Code		Units	Price	Amount			
	2018-2019							
	ADP SERVICES		1.53	180.00	275.40			
	2018-2019		1.00	10,000.00	10,000.00			
	CONTRACTUAL OVERLAP FOR JANE							
	2018-2019		1.53	40.00	61.20			
	DRUG TESTING							
	2018-2019		1.00	7,000.00	7,000.00			
	OTHER SERVICES							
20-5700-5210	INSURANCE	558.00	784.44	584.00	585.00	613.20	28.20	4.82%
20-5700-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	3,100.00	20,000.00	0.00	-20,000.00	-100.00%
20-5700-5257	VEHICLE MAINTENANCE	307.51	2,204.36	229.50	1,000.00	1,000.00	0.00	0.00%
20-5700-5610	TELEPHONE	2,048.23	2,234.54	2,004.78	2,280.00	2,300.00	20.00	0.88%
20-5700-5615	TRAVEL	12.72	862.47	584.85	500.00	1,500.00	1,000.00	200.00%
20-5700-5616	CELL PHONE	861.15	870.00	690.00	918.00	918.00	0.00	0.00%
20-5700-5620	DUES AND PUBLICATIONS	560.00	550.00	450.00	500.00	700.00	200.00	40.00%
20-5700-5621	EMPLOYEE TRAINING	1,465.38	2,766.57	3,367.36	2,100.00	3,500.00	1,400.00	66.67%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
20-5700-5630	VEHICLE FUEL	2,290.41	2,182.36	1,772.33	3,000.00	3,000.00	0.00	0.00%
20-5700-5691	RAILROAD LICENSES	5,012.78	4,115.24	4,201.62	4,220.00	4,300.00	80.00	1.90%
20-5700-5700	OFFICE SUPPLIES	427.03	508.66	78.17	250.00	250.00	0.00	0.00%
20-5700-5720	PRINTING	114.00	0.00	0.00	200.00	200.00	0.00	0.00%
20-5700-5726	ADVERTISING	560.00	560.00	875.00	560.00	600.00	40.00	7.14%
20-5700-5730	SUPPLIES AND OPERATIONS	3,040.29	8,602.92	4,900.88	2,000.00	2,000.00	0.00	0.00%
20-5700-5740	SAFETY SUPPLIES AND MATERIAL	375.37	321.91	813.60	500.00	1,000.00	500.00	100.00%
20-5700-5780	BAD DEBT EXPENSE	0.00	90.09	0.00	0.00	0.00	0.00	0.00%
20-5700-5789	CONTINGENCY	0.00	0.00	0.00	265,297.95	14,382.65	-250,915.30	-94.58%
20-5700-6500	GENERAL OVERHEAD	73,421.00	74,120.00	82,551.00	82,551.00	83,599.00	1,048.00	1.27%
20-5700-6505	REIMBURSEMENTS	1,531.75	1,498.56	1,470.00	1,470.00	1,436.24	-33.76	-2.30%
20-5700-6510	CUST SERVICE REIM GEN FUN	40,997.00	48,640.80	42,682.00	42,682.00	92,469.25	49,787.25	116.65%
20-5700-7512	DECATUR STREET PROJECT	60.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-5700-7900	DEPRECIATION	134,896.62	177,982.16	0.00	0.00	0.00	0.00	0.00%
20-5700-7950	LOSS/GAIN ON DIPOSAL OF ASSE	0.00	8,184.20	0.00	0.00	0.00	0.00	0.00%
20-5700-8000	BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-5700-8100	BOND INTEREST	1,790.88	6,563.03	0.00	0.00	0.00	0.00	0.00%
Total Department: 5700 - WATER ADMINISTRATION:		444,914.14	537,257.65	318,866.46	614,410.60	413,502.77	-200,907.83	-32.70%
Department: 5710 - WATER TREATMENT								
20-5710-4002	SALARIES FULL TIME	20,904.75	40,354.33	35,646.68	42,420.00	43,692.11	1,272.11	3.00%
20-5710-4003	SALARIES PART TIME AND TEMP	9,968.40	10,588.83	12,470.75	10,000.00	14,000.00	4,000.00	40.00%
20-5710-4004	SALARIES OVERTIME	1,651.53	3,729.99	5,021.84	3,500.00	4,000.00	500.00	14.29%
20-5710-4500	FICA	2,579.02	4,167.76	3,994.40	4,278.00	4,719.45	441.45	10.32%
20-5710-4505	EMPLOYEE HEALTH INSURANCE	495.04	403.35	4,714.52	5,177.00	5,656.00	479.00	9.25%
20-5710-4510	RETIREMENT	7,525.00	8,850.67	3,864.09	3,727.00	4,439.00	712.00	19.10%
20-5710-4515	WORKERS' COMPENSATION	2,210.00	3,773.38	3,935.56	4,080.00	3,410.00	-670.00	-16.42%
20-5710-4520	UNEMPLOYMENT	0.00	0.00	0.00	500.00	0.00	-500.00	-100.00%
20-5710-4530	VACATION BUY BACK	876.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-5710-4550	HEALTH CLAIMS	374.08	413.80	0.00	2,000.00	3,600.00	1,600.00	80.00%
20-5710-4555	RETENTION	89.68	653.58	705.41	636.00	909.00	273.00	42.92%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	GIFT CARD		1.00	50.00	50.00			
2018-2019	ONE TIME PAY		1.00	814.00	814.00			
2018-2019	SAM'S CLUB		1.00	45.00	45.00			
20-5710-5200	CONTRACTED SERVICES	122.88	0.00	128.50	0.00	220.00	220.00	0.00%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	ADP SERVICES	1.00	180.00	180.00			
2018-2019	DRUG TESTING	1.00	40.00	40.00			
20-5710-5210	INSURANCE	702.00	819.44	530.00	530.00	556.50	26.50 5.00%
20-5710-5250	BUILDING MAINTENANCE	706.53	8,130.43	0.00	1,000.00	1,000.00	0.00 0.00%
20-5710-5251	EQUIPMENT MAINTENANCE	7,371.14	14,800.54	4,857.15	10,000.00	10,000.00	0.00 0.00%
20-5710-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	24,639.00	130,000.00	170,000.00	40,000.00 30.77%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	WELL HOUSE POWELTON AVENUE (CF)	1.00	100,000.00	100,000.00			
2018-2019	WELL HOUSE POWELTON AVENUE MECHANIC	1.00	70,000.00	70,000.00			
20-5710-5257	VEHICLE MAINTENANCE	957.66	2,281.05	1,655.40	1,500.00	2,000.00	500.00 33.33%
20-5710-5400	UTILITIES	34,081.16	33,024.85	25,740.65	31,000.00	35,000.00	4,000.00 12.90%
20-5710-5616	CELL PHONE	350.00	600.00	550.00	600.00	600.00	0.00 0.00%
20-5710-5621	EMPLOYEE TRAINING	1,614.00	0.00	65.50	0.00	0.00	0.00 0.00%
20-5710-5630	VEHICLE FUEL	684.84	1,002.31	2,377.79	1,500.00	2,000.00	500.00 33.33%
20-5710-5670	CHEMICALS	44,612.20	42,700.00	21,918.55	45,000.00	45,000.00	0.00 0.00%
20-5710-5730	SUPPLIES AND OPERATIONS	-18.47	7,286.01	9,237.83	5,000.00	5,000.00	0.00 0.00%
Total Department: 5710 - WATER TREATMENT:		137,857.44	183,580.32	162,053.62	302,448.00	355,802.06	53,354.06 17.64%
Department: 5720 - WATER DISTRIBUTION							
20-5720-4002	SALARIES FULL TIME	60,632.19	61,188.99	52,601.67	63,619.00	65,527.14	1,908.14 3.00%
20-5720-4004	SALARIES OVERTIME	5,954.19	6,054.31	7,416.75	4,000.00	6,000.00	2,000.00 50.00%
20-5720-4500	FICA	5,009.37	5,322.21	4,346.12	5,175.00	5,471.83	296.83 5.74%
20-5720-4505	EMPLOYEE HEALTH INSURANCE	7,015.93	8,464.04	9,750.58	8,375.00	10,475.00	2,100.00 25.07%
20-5720-4510	RETIREMENT	11,768.82	13,715.26	5,868.94	5,927.00	6,658.00	731.00 12.33%
20-5720-4515	WORKERS' COMPENSATION	4,008.00	6,901.49	7,283.33	7,590.00	5,050.00	-2,540.00 -33.47%
20-5720-4530	VACATION BUY BACK	778.80	418.56	0.00	418.56	432.00	13.44 3.21%
20-5720-4550	HEALTH CLAIMS	1,996.44	1,625.03	3,387.21	4,000.00	7,200.00	3,200.00 80.00%
20-5720-4555	RETENTION	1,757.13	1,772.13	1,091.96	956.50	1,366.00	409.50 42.81%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	BLOOD BANK	0.50	5.00	2.50			
2018-2019	GIFT CARDS	1.50	50.00	75.00			
2018-2019	ONE TIME PAY	1.50	814.00	1,221.00			
2018-2019	SAM'S CLUB	1.50	45.00	67.50			
20-5720-5200	CONTRACTED SERVICES	3,828.53	0.00	77,732.11	0.00	10,330.00	10,330.00 0.00%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	ADP SERVICES	1.50	180.00	270.00			
2018-2019	DRUG TESTING	1.50	40.00	60.00			
2018-2019	OTHER SERVICES	1.00	10,000.00	10,000.00			
20-5720-5210	INSURANCE	7,015.00	7,108.44	7,224.00	7,225.00	7,585.20	360.20 4.99%
20-5720-5251	EQUIPMENT MAINTENANCE	1,849.05	3,005.43	1,225.96	2,500.00	2,500.00	0.00 0.00%
20-5720-5252	STREET REPAIR	13,375.72	17,302.46	31,116.50	15,000.00	20,000.00	5,000.00 33.33%
20-5720-5253	WATER TOWER MAINTENANCE	16,114.71	34,506.80	35,148.80	32,500.00	35,000.00	2,500.00 7.69%
20-5720-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	177,721.64	65,000.00	105,200.00	40,200.00 61.85%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	DEWATERING PUMP	1.00	5,200.00	5,200.00			
2018-2019	INSERTAVALVES	6.00	10,000.00	60,000.00			
2018-2019	STREET WATER VALVES	5.00	8,000.00	40,000.00			
20-5720-5257	VEHICLE MAINTENANCE	1,568.29	661.54	1,936.96	2,500.00	2,500.00	0.00 0.00%
20-5720-5262	SIDEWALK REPAIR	0.00	2,750.00	0.00	0.00	0.00	0.00 0.00%
20-5720-5615	TRAVEL	28.24	0.00	0.00	0.00	0.00	0.00 0.00%
20-5720-5616	CELL PHONE	875.00	900.00	1,050.00	900.00	900.00	0.00 0.00%
20-5720-5621	EMPLOYEE TRAINING	0.00	0.00	310.51	0.00	0.00	0.00 0.00%
20-5720-5630	VEHICLE FUEL	2,679.76	3,794.19	2,253.87	4,000.00	4,000.00	0.00 0.00%
20-5720-5650	NON-CAPITAL EQUIPMENT	0.00	0.00	21,260.56	31,000.00	36,350.00	5,350.00 17.26%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	METERS 1"	50.00	252.00	12,600.00			
2018-2019	METERS 2"	5.00	750.00	3,750.00			
2018-2019	PITS	50.00	400.00	20,000.00			
20-5720-5730	SUPPLIES AND OPERATIONS	20,736.47	53,039.61	24,052.97	8,000.00	18,000.00	10,000.00 125.00%
20-5720-5790	LAB AND TESTING	4,433.18	4,737.50	6,056.15	7,000.00	7,500.00	500.00 7.14%
Total Department: 5720 - WATER DISTRIBUTION:		171,424.82	233,267.99	478,836.59	275,686.06	358,045.17	82,359.11 29.87%
Total Fund: 20 - WATER FUND:		48,502.78	341,311.87	-102,150.50	0.00	0.00	0.00 0.00%
Fund: 24 - SEWER FUND							
Department: 4024 - SEWER FUND REVENUES							
24-4024-3060	PENALTY AND INTEREST	0.00	0.00	13.17	0.00	100.00	100.00 0.00%
24-4024-3363	HAULER FEE	107,632.26	107,327.60	164,570.90	85,000.00	130,000.00	45,000.00 52.94%
24-4024-3364	SPECIAL CONNECTION FEE	127,466.00	1,468,176.00	568,006.00	1,226,100.00	760,182.00	-465,918.00 -38.00%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)		
Budget Detail								
Budget Code	Description			Units	Price	Amount		
2018-2019								
2018-2019								
2018-2019								
2018-2019								
24-4024-3476	111,265.09	101,551.56	93,441.81	102,000.00	102,200.00	200.00	0.20%	
24-4024-3480	0.00	1,902.43	0.00	3,000.00	500.00	-2,500.00	-83.33%	
24-4024-3481	1,531,009.53	1,550,332.82	1,439,594.08	1,620,000.00	1,570,000.00	-50,000.00	-3.09%	
24-4024-3501	1,392.78	1,445.25	0.00	1,000.00	500.00	-500.00	-50.00%	
24-4024-3701	391.15	929.71	5,346.61	0.00	1,000.00	1,000.00	0.00%	
24-4024-3710	19,284.43	21,610.31	24,113.51	20,000.00	20,000.00	0.00	0.00%	
24-4024-3800	550.08	0.00	0.00	500.00	100.00	-400.00	-80.00%	
24-4024-3871	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00%	
Budget Detail								
Budget Code	Description			Units	Price	Amount		
2018-2019								
24-4024-3899	161.00	147.00	91.00	100.00	100.00	0.00	0.00%	
Total Department: 4024 - SEWER FUND REVENUES:	1,899,152.32	3,253,422.68	2,295,177.08	3,057,700.00	2,604,682.00	-453,018.00	-14.82%	
Department: 5800 - SEWER ADMINISTRATION								
24-5800-4002	106,053.84	106,900.79	90,212.00	108,152.00	111,396.00	3,244.00	3.00%	
24-5800-4004	10,357.66	12,993.36	15,451.98	7,500.00	7,500.00	0.00	0.00%	
24-5800-4500	9,212.87	8,963.21	7,905.15	8,847.00	9,095.54	248.54	2.81%	
24-5800-4505	6,535.36	7,523.33	8,464.44	7,308.00	8,439.00	1,131.00	15.48%	
24-5800-4510	18,350.18	16,761.66	9,687.31	9,565.00	10,939.00	1,374.00	14.36%	
24-5800-4515	6,841.00	11,334.24	12,707.89	12,945.00	5,903.00	-7,042.00	-54.40%	
24-5800-4530	2,271.18	2,339.34	0.00	2,339.20	2,500.00	160.80	6.87%	
24-5800-4550	3,382.90	3,172.61	2,418.77	3,334.00	6,000.00	2,666.00	79.96%	
24-5800-4555	1,162.63	1,162.60	902.92	845.88	1,208.97	363.09	42.92%	
Budget Detail								
Budget Code	Description			Units	Price	Amount		
2018-2019								
2018-2019								
2018-2019								
24-5800-5000	2,674.00	2,234.00	16,832.46	500.00	5,000.00	4,500.00	900.00%	
24-5800-5200	8,344.62	12,166.97	27,672.43	11,000.00	11,292.60	292.60	2.66%	

Budget Comparison Report

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				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	ADP	1.33	180.00	239.40			
2018-2019	DRUG TESTING	1.33	40.00	53.20			
2018-2019	OTHER SERVICES	1.00	11,000.00	11,000.00			
24-5800-5210	INSURANCE	1,505.00	1,482.44	1,393.00	1,320.00	1,462.65	142.65 10.81%
24-5800-5255	CAPITAL OUTLAY EQUIPMENT	-26,243.60	0.00	1,600.00	10,000.00	50,000.00	40,000.00 400.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	BOTTLE BRANCH ROAD REMAINDER IN STWA	1.00	50,000.00	50,000.00			
24-5800-5257	VEHICLE MAINTENANCE	-1,446.14	1,201.98	-269.51	1,000.00	1,000.00	0.00 0.00%
24-5800-5610	TELEPHONE	5,520.75	5,257.38	5,041.00	5,340.00	5,500.00	160.00 3.00%
24-5800-5615	TRAVEL	0.00	485.13	300.25	0.00	2,000.00	2,000.00 0.00%
24-5800-5616	CELL PHONE	799.60	800.00	900.00	800.00	800.00	0.00 0.00%
24-5800-5620	DUES AND PUBLICATIONS	2,331.76	2,049.03	1,900.00	1,500.00	1,500.00	0.00 0.00%
24-5800-5621	EMPLOYEE TRAINING	6,913.88	12,049.89	4,028.73	8,500.00	7,500.00	-1,000.00 -11.76%
24-5800-5622	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	3,250.52	3,250.52 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	SOFTWARE AND WINDOWS SERV WW	1.00	3,250.52	3,250.52			
24-5800-5630	VEHICLE FUEL	3,074.72	2,507.91	3,122.77	2,500.00	2,500.00	0.00 0.00%
24-5800-5691	RAILROAD LICENSES	4,599.84	5,109.48	5,216.77	5,250.00	5,300.00	50.00 0.95%
24-5800-5700	OFFICE SUPPLIES	862.44	1,259.79	4,111.89	4,200.00	4,578.54	378.54 9.01%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2018-2019	COMPUTER NETWORKING HARDWARE	0.00	0.00	1,705.34			
2018-2019	COMPUTER WORKSTATION	2.00	936.60	1,873.20			
2018-2019	OTHER	0.00	0.00	1,000.00			
24-5800-5726	ADVERTISING	0.00	0.00	0.00	200.00	0.00	-200.00 -100.00%
24-5800-5730	SUPPLIES AND OPERATIONS	6,456.53	4,482.44	3,007.39	2,500.00	2,500.00	0.00 0.00%
24-5800-5740	SAFETY SUPPLIES AND MATERIAL	5,234.10	4,991.42	7,320.04	4,000.00	5,000.00	1,000.00 25.00%
24-5800-5780	BAD DEBT EXPENSE	0.00	322.30	0.00	0.00	0.00	0.00 0.00%
24-5800-5789	CONTINGENCY	0.00	0.00	0.00	805,027.46	24,195.60	-780,831.86 -96.99%
24-5800-6500	GENERAL OVERHEAD	187,582.44	190,865.00	248,925.00	248,925.00	203,089.00	-45,836.00 -18.41%
24-5800-6505	REIMBURSEMENTS	4,850.03	4,745.40	4,650.00	4,650.00	4,548.10	-101.90 -2.19%
24-5800-6510	CUST SERVICE REIM GEN FUN	40,997.00	48,640.80	42,681.96	42,682.00	73,975.40	31,293.40 73.32%
24-5800-7512	DECATUR STREET PROJECT	150.00	0.00	0.00	0.00	0.00	0.00 0.00%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget	
					Parent Budget 2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	%
24-5800-7950	LOSS/GAIN ON DIPOSAL OF ASSE	-1,563.56	0.00	0.00	0.00	0.00	0.00	0.00%
24-5800-8000	BOND PRINCIPAL	0.00	0.00	903,681.48	418,000.00	425,000.00	7,000.00	1.67%
24-5800-8100	BOND INTEREST	325,785.68	324,576.61	237,851.16	216,000.00	212,000.00	-4,000.00	-1.85%
Total Department: 5800 - SEWER ADMINISTRATION:		742,596.71	796,379.11	1,667,717.28	1,954,730.54	1,214,973.92	-739,756.62	-37.84%
Department: 5810 - COLLECTION SYSTEM								
24-5810-4002	SALARIES FULL TIME	61,057.03	62,373.61	52,601.13	63,619.00	65,527.14	1,908.14	3.00%
24-5810-4004	SALARIES OVERTIME	5,953.08	6,054.31	7,415.15	5,000.00	6,000.00	1,000.00	20.00%
24-5810-4500	FICA	4,885.03	4,997.73	4,345.98	5,250.00	5,471.83	221.83	4.23%
24-5810-4505	EMPLOYEE HEALTH INSURANCE	6,979.62	8,361.12	9,874.91	8,375.00	10,475.00	2,100.00	25.07%
24-5810-4510	RETIREMENT	11,770.82	10,299.21	5,868.97	5,900.00	6,658.00	758.00	12.85%
24-5810-4515	WORKERS' COMPENSATION	4,370.00	7,223.13	7,983.33	8,200.00	5,151.00	-3,049.00	-37.18%
24-5810-4530	VACATION BUY BACK	778.80	418.56	0.00	418.56	431.00	12.44	2.97%
24-5810-4550	HEALTH CLAIMS	2,343.81	1,623.87	3,385.10	4,000.00	7,200.00	3,200.00	80.00%
24-5810-4555	RETENTION	132.87	147.87	949.25	956.50	1,366.00	409.50	42.81%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	BLOOD BANK		0.50	5.00	2.50			
2018-2019	GIFT CARDS		1.50	50.00	75.00			
2018-2019	ONE TIME PAY		1.50	814.00	1,221.00			
2018-2019	SAM'S CLUB		1.50	45.00	67.50			
24-5810-5200	CONTRACTED SERVICES	3,846.76	9,706.87	9,352.18	3,000.00	5,330.00	2,330.00	77.67%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP SERVICES		1.50	180.00	270.00			
2018-2019	DRUG TESTING		1.50	40.00	60.00			
2018-2019	OTHER SERVICES		1.00	5,000.00	5,000.00			
24-5810-5210	INSURANCE	2,714.00	2,750.44	2,601.00	2,600.00	2,731.05	131.05	5.04%
24-5810-5251	EQUIPMENT MAINTENANCE	28,488.33	17,414.30	12,596.74	20,000.00	20,000.00	0.00	0.00%
24-5810-5252	STREET REPAIR	4,098.71	15,073.16	31,913.81	10,000.00	10,000.00	0.00	0.00%
24-5810-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	1,920.00	28,000.00	135,000.00	107,000.00	382.14%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	FORD F 150 4X4 LONG BED REPLACE 2001,200		1.00	30,000.00	30,000.00			
2018-2019	LIFT STATION BROAD STREET EVALUATION		1.00	5,000.00	5,000.00			
2018-2019	LIFT STATION WILLIAM STREET (CF)		1.00	20,000.00	20,000.00			
2018-2019	LIFT STATION WILLIAM STREET REHABILATION		1.00	80,000.00	80,000.00			
24-5810-5257	VEHICLE MAINTENANCE	2,196.80	4,135.94	755.10	3,000.00	2,000.00	-1,000.00	-33.33%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
24-5810-5400	UTILITIES	22,805.90	15,657.87	24,047.94	16,000.00	15,000.00	-1,000.00	-6.25%
24-5810-5616	CELL PHONE	925.00	900.00	900.00	900.00	900.00	0.00	0.00%
24-5810-5621	EMPLOYEE TRAINING	96.86	0.00	0.00	0.00	0.00	0.00	0.00%
24-5810-5630	VEHICLE FUEL	3,773.21	4,361.25	2,237.87	4,000.00	4,000.00	0.00	0.00%
24-5810-5650	NON-CAPITAL EQUIPMENT	0.00	4,994.54	0.00	3,000.00	0.00	-3,000.00	-100.00%
24-5810-5730	SUPPLIES AND OPERATIONS	9,140.38	12,530.01	6,643.51	7,000.00	7,000.00	0.00	0.00%
Total Department: 5810 - COLLECTION SYSTEM:		176,357.01	189,023.79	185,391.97	199,219.06	310,241.02	111,021.96	55.73%

Department: 5820 - TREATMENT PLANT

24-5820-4002	SALARIES FULL TIME	115,067.33	87,303.94	78,277.24	94,716.00	181,581.90	86,865.90	91.71%
24-5820-4004	SALARIES OVERTIME	3,582.26	1,052.74	1,457.92	2,500.00	2,500.00	0.00	0.00%
24-5820-4500	FICA	8,212.80	6,671.83	5,539.02	7,450.00	14,082.27	6,632.27	89.02%
24-5820-4505	EMPLOYEE HEALTH INSURANCE	16,641.19	18,113.15	20,121.97	16,850.00	20,972.00	4,122.00	24.46%
24-5820-4510	RETIREMENT	18,072.14	15,836.19	8,707.96	8,827.00	18,400.60	9,573.60	108.46%
24-5820-4515	WORKERS' COMPENSATION	7,274.00	10,734.24	11,970.68	12,190.00	7,469.00	-4,721.00	-38.73%
24-5820-4530	VACATION BUY BACK	1,280.16	1,318.56	0.00	1,318.56	1,360.00	41.44	3.14%
24-5820-4550	HEALTH CLAIMS	4,292.79	7,225.75	8,355.54	8,000.00	14,400.00	6,400.00	80.00%
24-5820-4555	RETENTION	1,849.50	1,300.00	1,305.80	1,272.00	3,636.00	2,364.00	185.85%

Budget Detail

Budget Code	Description	Units	Price	Amount
2018-2019	GIFT CARDS	4.00	50.00	200.00
2018-2019	ONE TIME PAY	4.00	814.00	3,256.00
2018-2019	SAM'S CLUB	4.00	45.00	180.00

24-5820-5200	CONTRACTED SERVICES	3,650.20	1,491.33	2,318.40	2,000.00	7,440.00	5,440.00	272.00%
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Budget Detail

Budget Code	Description	Units	Price	Amount
2018-2019	ADP SERVICES	2.00	180.00	360.00
2018-2019	DRUG TESTING	2.00	40.00	80.00
2018-2019	OTHER SERVICES	1.00	2,000.00	2,000.00
2018-2019	PARKING LOT SEAL COAT	1.00	5,000.00	5,000.00

24-5820-5210	INSURANCE	6,805.40	7,253.44	7,329.00	7,500.00	7,695.45	195.45	2.61%
24-5820-5250	BUILDING MAINTENANCE	4,171.28	0.00	0.00	0.00	0.00	0.00	0.00%
24-5820-5251	EQUIPMENT MAINTENANCE	25,052.25	36,607.29	27,563.30	20,000.00	20,000.00	0.00	0.00%
24-5820-5255	CAPITAL OUTLAY EQUIPMENT	17,729.77	0.00	8,238.56	12,000.00	100,000.00	88,000.00	733.33%

Budget Detail

Budget Code	Description	Units	Price	Amount
2018-2019	GRIT REMOVAL SYSTEM REHABILITATION	1.00	100,000.00	100,000.00

24-5820-5257	VEHICLE MAINTENANCE	3,506.52	1,219.58	2,885.12	2,000.00	2,000.00	0.00	0.00%
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Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
24-5820-5400	UTILITIES	126,687.90	144,475.32	149,795.70	150,000.00	165,000.00	15,000.00	10.00%
24-5820-5616	CELL PHONE	1,255.00	1,050.00	1,100.00	1,200.00	2,400.00	1,200.00	100.00%
24-5820-5621	EMPLOYEE TRAINING	277.41	0.00	0.00	0.00	0.00	0.00	0.00%
24-5820-5630	VEHICLE FUEL	6,627.75	2,616.28	3,283.44	5,000.00	4,000.00	-1,000.00	-20.00%
24-5820-5631	DIESEL FUEL	3,380.06	1,177.32	3,202.47	1,500.00	4,000.00	2,500.00	166.67%
24-5820-5650	NON-CAPITAL EQUIPMENT	12,614.47	0.00	0.00	0.00	0.00	0.00	0.00%
24-5820-5670	CHEMICALS	32,914.66	40,249.92	31,819.54	35,000.00	35,000.00	0.00	0.00%
24-5820-5730	SUPPLIES AND OPERATIONS	18,964.64	18,511.07	17,411.65	16,000.00	16,000.00	0.00	0.00%
24-5820-5790	LAB AND TESTING	13,064.65	11,319.12	16,356.70	10,000.00	14,000.00	4,000.00	40.00%
24-5820-5799	LANDFILL CHARGES	9,541.00	12,408.00	7,910.30	8,000.00	10,000.00	2,000.00	25.00%
24-5820-7900	DEPRECIATION	1,140,774.62	1,101,826.07	0.00	0.00	0.00	0.00	0.00%
Total Department: 5820 - TREATMENT PLANT:		1,603,289.75	1,529,761.14	414,950.31	423,323.56	651,937.22	228,613.66	54.00%
Department: 5830 - SPRAY SITE								
24-5830-4002	SALARIES FULL TIME	168,419.87	193,205.69	159,327.25	190,459.00	175,496.65	-14,962.35	-7.86%
24-5830-4003	SALARIES PART TIME AND TEMP	9,658.00	18,280.13	10,540.75	20,000.00	20,000.00	0.00	0.00%
24-5830-4004	SALARIES OVERTIME	6,072.24	5,694.60	7,924.41	3,000.00	3,000.00	0.00	0.00%
24-5830-4500	FICA	13,284.14	14,172.52	12,466.98	16,307.00	15,184.99	-1,122.01	-6.88%
24-5830-4505	EMPLOYEE HEALTH INSURANCE	25,037.88	37,981.80	43,745.77	36,928.00	36,413.00	-515.00	-1.39%
24-5830-4510	RETIREMENT	33,058.52	29,633.81	17,508.92	17,492.00	17,825.75	333.75	1.91%
24-5830-4515	WORKERS' COMPENSATION	11,390.00	19,327.16	21,122.24	21,735.00	17,122.00	-4,613.00	-21.22%
24-5830-4520	UNEMPLOYMENT	0.00	0.00	0.00	500.00	0.00	-500.00	-100.00%
24-5830-4530	VACATION BUY BACK	865.92	891.84	0.00	891.84	2,056.00	1,164.16	130.53%
24-5830-4550	HEALTH CLAIMS	16,929.87	16,011.32	9,505.71	14,000.00	21,600.00	7,600.00	54.29%
24-5830-4555	RETENTION	2,540.00	2,401.42	2,701.61	2,544.00	3,636.00	1,092.00	42.92%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	GIFT CARDS		4.00	50.00	200.00			
2018-2019	ONE TIME PAY		4.00	814.00	3,256.00			
2018-2019	SAM'S CLUB		4.00	45.00	180.00			
24-5830-5200	CONTRACTED SERVICES	751.20	560.00	1,667.10	750.00	8,100.00	7,350.00	980.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP SERVICES		5.00	180.00	900.00			
2018-2019	DRUG TESTING		5.00	40.00	200.00			
2018-2019	FOREST MANAGEMENT PLAN SS STUDY		1.00	6,000.00	6,000.00			
2018-2019	OTHER SERVICES		1.00	1,000.00	1,000.00			
24-5830-5210	INSURANCE	6,895.00	7,208.41	7,329.00	7,500.00	7,695.45	195.45	2.61%
24-5830-5250	BUILDING MAINTENANCE	820.38	467.50	10,697.35	2,000.00	3,000.00	1,000.00	50.00%

Budget Comparison Report

Account Number	Description	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget	
					2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	%
Parent Budget								
24-5830-5251	EQUIPMENT MAINTENANCE	7,747.93	9,246.00	21,635.62	8,500.00	8,500.00	0.00	0.00%
24-5830-5255	CAPITAL OUTLAY EQUIPMENT	8,513.83	0.00	59,961.00	60,000.00	10,000.00	-50,000.00	-83.33%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	NEW SPRAY SITES FLOORS		1.00	10,000.00	10,000.00			
24-5830-5257	VEHICLE MAINTENANCE	1,121.90	2,369.02	8,441.87	2,000.00	2,000.00	0.00	0.00%
24-5830-5400	UTILITIES	69,586.29	44,839.49	48,193.35	50,000.00	50,000.00	0.00	0.00%
24-5830-5610	TELEPHONE	1,806.92	658.72	691.16	1,920.00	1,000.00	-920.00	-47.92%
24-5830-5616	CELL PHONE	2,400.00	2,700.00	2,850.00	2,400.00	2,400.00	0.00	0.00%
24-5830-5630	VEHICLE FUEL	1,308.38	2,441.55	2,426.61	2,500.00	2,500.00	0.00	0.00%
24-5830-5631	DIESEL FUEL	795.17	1,520.55	2,340.87	2,000.00	2,000.00	0.00	0.00%
24-5830-5670	CHEMICALS	2,753.15	0.00	0.00	1,000.00	0.00	-1,000.00	-100.00%
24-5830-5730	SUPPLIES AND OPERATIONS	7,337.53	8,538.02	6,800.50	5,000.00	5,000.00	0.00	0.00%
24-5830-5790	LAB AND TESTING	9,744.00	14,897.46	13,488.25	11,000.00	13,000.00	2,000.00	18.18%
Total Department: 5830 - SPRAY SITE:		408,838.12	433,047.01	471,366.32	480,426.84	427,529.84	-52,897.00	-11.01%
Total Fund: 24 - SEWER FUND:		-1,031,929.27	305,211.63	-444,248.80	0.00	0.00	0.00	0.00%
Fund: 30 - STORMWATER								
Department: 4030 - STORMWATER FUND REVENUES								
30-4030-3103	STORMWATER MGMT PERMIT	3,077.34	1,370.00	360.00	1,000.00	500.00	-500.00	-50.00%
30-4030-3205	FEMA GRANT	0.00	0.00	134,048.00	124,048.00	0.00	-124,048.00	-100.00%
30-4030-3230	DNR GRANT	0.00	127,394.78	144,143.88	964,903.00	1,151,500.00	186,597.00	19.34%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	HUDSON BRANCH PHASE I AND II DNR GRANT		1.00	-1,151,500.00	-1,151,500.00			
30-4030-3235	COMMUNITY RESILIENCE GRANT	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	COMP PLAN GRANT AND COMM. RESILIENCE		0.00	0.00	-20,000.00			
30-4030-3360	RESIDENTIAL SW FEE	70,909.68	66,560.00	73,181.22	73,700.00	73,500.00	-200.00	-0.27%
30-4030-3361	NON RESIDENTIAL SW FEE	94,764.92	95,021.33	85,282.51	100,000.00	93,500.00	-6,500.00	-6.50%
30-4030-3367	STORMWATER REVIEW FEE	4,613.00	8,404.44	-5,229.44	5,000.00	5,500.00	500.00	10.00%
30-4030-3600	CAPITAL CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-4030-3710	INTEREST ON DELINQUENT	933.33	1,126.13	1,326.34	700.00	1,000.00	300.00	42.86%
30-4030-3800	MISCELLANEOUS INCOME	201.09	0.00	0.00	0.00	0.00	0.00	0.00%
30-4030-3869	CONTRIBUTION FROM GENERAL	100,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00	0.00%
30-4030-3871	PRIOR YEAR SURPLUS	0.00	0.00	0.00	180,000.00	210,000.00	30,000.00	16.67%
30-4030-3872	CDBG GRANT	11,145.44	788,854.56	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget	
					Parent Budget 2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	%
30-4030-3899	NSF HOLDING ACCOUNT	133.00	119.00	91.00	100.00	100.00	0.00	0.00%
Total Department: 4030 - STORMWATER FUND REVENUES:		285,777.80	1,138,850.24	483,203.51	1,499,451.00	1,605,600.00	106,149.00	7.08%
Department: 5030 - STORMWATER								
30-5030-4002	SALARIES FULL TIME	76,550.62	99,015.56	72,679.60	91,610.00	62,073.69	-29,536.31	-32.24%
30-5030-4003	SALARIES PART TIME AND TEMP	22,132.08	623.99	0.00	0.00	0.00	0.00	0.00%
30-5030-4004	SALARIES OVERTIME	1,473.04	4,748.89	9,918.69	2,500.00	2,500.00	0.00	0.00%
30-5030-4500	FICA	6,400.26	7,896.48	6,115.22	7,582.00	4,939.89	-2,642.11	-34.85%
30-5030-4505	EMPLOYEE HEALTH INSURANCE	23,552.44	16,726.62	16,833.79	15,531.00	12,222.00	-3,309.00	-21.31%
30-5030-4510	RETIREMENT	21,325.26	23,354.36	10,220.94	11,111.00	6,487.49	-4,623.51	-41.61%
30-5030-4515	WORKERS' COMPENSATION	3,976.57	12,963.10	14,401.68	14,835.00	7,029.00	-7,806.00	-52.62%
30-5030-4520	UNEMPLOYMENT	0.00	0.00	0.00	500.00	0.00	-500.00	-100.00%
30-5030-4550	HEALTH CLAIMS	2,241.31	1,420.40	2,375.75	6,000.00	7,200.00	1,200.00	20.00%
30-5030-4555	RETENTION	1,265.50	1,953.58	2,026.22	1,908.00	1,818.00	-90.00	-4.72%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	GIFT CARDS		2.00	50.00	100.00			
2018-2019	ONE TIME PAY		2.00	814.00	1,628.00			
2018-2019	SAM'S CLUB		2.00	45.00	90.00			
30-5030-5000	PROFESSIONAL SERVICES	15,043.40	10,881.74	7,491.00	7,500.00	26,000.00	18,500.00	246.67%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	COMP PLAN UPDATE COMMUNITY RESELILEN		1.00	20,000.00	20,000.00			
2018-2019	OTHER		1.00	6,000.00	6,000.00			
30-5030-5005	LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-5200	CONTRACTED SERVICES	1,168.71	26,140.81	7,466.15	2,000.00	2,660.00	660.00	33.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	ADP SERVICES		3.00	180.00	540.00			
2018-2019	DRUG TESTING		3.00	40.00	120.00			
2018-2019	OTHER SERVICES		1.00	2,000.00	2,000.00			
30-5030-5210	INSURANCE	1,106.00	1,186.00	1,245.00	1,250.00	1,307.25	57.25	4.58%
30-5030-5254	CAPITAL OUTLAY RESERVE	0.00	0.00	0.00	180,000.00	210,000.00	30,000.00	16.67%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2018-2019	VAC TRUCK ANNUAL CONTRIBUTION (YR7)		7.00	30,000.00	210,000.00			
30-5030-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)		
30-5030-5256	CAPITAL IMPROVEMENTS	0.00	0.00	674,061.89	1,088,951.00	1,247,000.00	158,049.00	14.51%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2018-2019	BOTTLE BRANCH ROAD (PORTION IN SEWER)	1.00	10,000.00	10,000.00				
2018-2019	HUDSON BRANCH FLOODING IMPROVEMENTS	1.00	780,000.00	780,000.00				
2018-2019	HUDSON BRANCH FLOODING IMPROVEMENTS	1.00	371,500.00	371,500.00				
2018-2019	HUDSON BRANCH FLOODING PHSE I MATCH	0.00	0.00	30,000.00				
2018-2019	HUDSON BRANCH FLOODING PHSE II MATCH	0.00	0.00	55,500.00				
30-5030-5257	VEHICLE MAINTENANCE	1,715.00	4,019.25	2,102.55	2,000.00	1,000.00	-1,000.00	-50.00%
30-5030-5616	CELL PHONE	1,320.00	1,550.00	1,350.00	1,800.00	1,200.00	-600.00	-33.33%
30-5030-5620	DUES AND PUBLICATIONS	22.50	500.00	0.00	0.00	0.00	0.00	0.00%
30-5030-5621	EMPLOYEE TRAINING	459.31	926.76	350.26	1,000.00	1,000.00	0.00	0.00%
30-5030-5630	VEHICLE FUEL	447.99	3,153.83	3,298.93	3,000.00	3,000.00	0.00	0.00%
30-5030-5633	COUNTY DRAINAGE TAX DITCH	223.00	283.00	1,073.00	350.00	1,100.00	750.00	214.29%
30-5030-5678	STORMWATER REVIEW EXPENSE	0.00	2,031.00	518.00	1,500.00	1,000.00	-500.00	-33.33%
30-5030-5730	SUPPLIES AND OPERATIONS	16,966.91	25,101.09	7,807.61	14,825.00	6,062.68	-8,762.32	-59.11%
30-5030-5780	BAD DEBT EXPENSE	0.00	23.18	0.00	0.00	0.00	0.00	0.00%
30-5030-5789	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-6500	GENERAL OVERHEAD	19,797.24	19,096.00	15,243.00	15,243.00	0.00	-15,243.00	-100.00%
30-5030-6510	CUST SERVICE REIM GEN FUN	27,331.00	32,427.24	28,455.00	28,455.00	0.00	-28,455.00	-100.00%
30-5030-7506	HUDSON BRANCH PROJECT	-2,548.50	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-7512	DECATUR STREET PROJECT	1,350.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-7516	OXFORD CHASE DOLLAR GENERA	0.00	0.00	2,397.25	0.00	0.00	0.00	0.00%
30-5030-7900	DEPRECIATION	9,161.47	12,553.42	0.00	0.00	0.00	0.00	0.00%
Total Department: 5030 - STORMWATER:		252,481.11	308,576.30	887,431.53	1,499,451.00	1,605,600.00	106,149.00	7.08%
Total Fund: 30 - STORMWATER:		33,296.69	830,273.94	-404,228.02	0.00	0.00	0.00	0.00%
Fund: 53 - GRANTS								
Department: 3010 - SCHOOL BUS SAFETY PROGRAM								
53-3010-4004	SALARIES OVERTIME	0.00	0.00	758.90	0.00	0.00	0.00	0.00%
Total Department: 3010 - SCHOOL BUS SAFETY PROGRAM:		0.00	0.00	758.90	0.00	0.00	0.00	0.00%
Department: 3020 - HIGHWAY SAFETY PROGRAM								
53-3020-4004	SALARIES OVERTIME	8,566.08	1,532.71	2,395.09	0.00	0.00	0.00	0.00%
53-3020-4500	FICA	617.38	107.50	223.08	0.00	0.00	0.00	0.00%
Total Department: 3020 - HIGHWAY SAFETY PROGRAM:		9,183.46	1,640.21	2,618.17	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Department: 4053 - GRANT REVENUES							
53-4053-3887 HIGHWAY SAFETY GRANT	6,449.45	4,855.97	2,815.93	0.00	0.00	0.00	0.00%
Total Department: 4053 - GRANT REVENUES:	6,449.45	4,855.97	2,815.93	0.00	0.00	0.00	0.00%
Total Fund: 53 - GRANTS:	-2,734.01	3,215.76	-561.14	0.00	0.00	0.00	0.00%
Fund: 61 - INSURANCE							
Department: 4061 - INSURANCE REVENUES							
61-4061-3701 INTEREST EARNED	310.86	302.43	259.59	0.00	0.00	0.00	0.00%
Total Department: 4061 - INSURANCE REVENUES:	310.86	302.43	259.59	0.00	0.00	0.00	0.00%
Total Fund: 61 - INSURANCE:	310.86	302.43	259.59	0.00	0.00	0.00	0.00%
Report Total:	-64,632.79	321,854.18	-1,688,456.94	0.00	0.00	0.00	0.00%

Departmen...	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Fund: 01 - GENERAL FUND							
4001 - GENERAL FUND REVENUES	8,930,372.04	5,937,833.94	5,427,457.88	7,734,412.00	7,154,405.00	-580,007.00	-7.50%
5000 - ELECTED OFFICIALS	114,444.94	132,286.32	133,815.64	134,923.60	174,469.52	39,545.92	29.31%
5100 - ADMINISTRATION	3,932,984.62	1,342,663.45	1,137,485.60	1,339,291.58	1,606,617.70	267,326.12	19.96%
5120 - FINANCE	338,299.48	256,050.03	247,019.40	298,101.00	314,859.27	16,758.27	5.62%
5125 - CUSTOMER ACCOUNTS	-1,396.03	-39,703.79	-47,119.82	0.00	0.00	0.00	0.00%
5130 - BUILDING AND GROUNDS	87,905.71	81,006.83	84,240.96	115,000.00	333,800.00	218,800.00	190.26%
5200 - POLICE	1,878,520.86	3,071,582.57	3,122,746.29	3,458,930.28	2,045,870.12	-1,413,060.16	-40.85%
5300 - PUBLIC WORKS	91,284.52	266,844.03	87,580.60	89,325.46	81,328.10	-7,997.36	-8.95%
5310 - SANITATION	362,150.45	345,924.03	332,506.61	386,380.92	843,973.29	457,592.37	118.43%
5320 - STREETS	542,120.11	765,065.33	738,422.88	710,683.16	813,464.51	102,781.35	14.46%
5400 - ECONOMIC DEVELOPMENT	275,188.52	318,721.78	293,030.86	335,263.00	320,661.72	-14,601.28	-4.36%
5440 - PLANNING	188,000.80	173,870.87	142,233.13	182,455.00	196,510.77	14,055.77	7.70%
5500 - PARKS AND RECREATION	63,407.03	172,843.01	289,485.01	350,058.00	100,850.00	-249,208.00	-71.19%
5900 - DEBT SERVICE	176,841.56	339,482.66	324,445.94	334,000.00	322,000.00	-12,000.00	-3.59%
Total Fund: 01 - GENERAL FUND:	880,619.47	-1,288,803.18	-1,458,435.22	0.00	0.00	0.00	0.00%
Fund: 10 - ELECTRIC							
4010 - ELECTRIC FUND REVENUES	5,125,537.55	5,526,119.11	5,436,297.78	5,573,201.00	5,691,560.00	118,359.00	2.12%
5600 - ELECTRIC ADMINISTRATION	1,482,951.43	1,535,910.84	1,430,026.95	1,477,826.00	1,353,392.38	-124,433.62	-8.42%
5610 - POWER PLANT	2,943,586.01	3,085,754.76	2,608,713.25	3,042,840.00	3,030,997.37	-11,842.63	-0.39%
5620 - POWER DISTRIBUTION	691,699.42	774,111.78	676,650.43	1,052,535.00	1,307,170.25	254,635.25	24.19%
Total Fund: 10 - ELECTRIC:	7,300.69	130,341.73	720,907.15	0.00	0.00	0.00	0.00%
Fund: 20 - WATER FUND							
4020 - WATER FUND REVENUES	802,699.18	1,295,417.83	857,606.17	1,192,544.66	1,127,350.00	-65,194.66	-5.47%
5700 - WATER ADMINISTRATION	444,914.14	537,257.65	318,866.46	614,410.60	413,502.77	-200,907.83	-32.70%
5710 - WATER TREATMENT	137,857.44	183,580.32	162,053.62	302,448.00	355,802.06	53,354.06	17.64%
5720 - WATER DISTRIBUTION	171,424.82	233,267.99	478,836.59	275,686.06	358,045.17	82,359.11	29.87%
Total Fund: 20 - WATER FUND:	48,502.78	341,311.87	-102,150.50	0.00	0.00	0.00	0.00%
Fund: 24 - SEWER FUND							
4024 - SEWER FUND REVENUES	1,899,152.32	3,253,422.68	2,295,177.08	3,057,700.00	2,604,682.00	-453,018.00	-14.82%
5800 - SEWER ADMINISTRATION	742,596.71	796,379.11	1,667,717.28	1,954,730.54	1,214,973.92	-739,756.62	-37.84%
5810 - COLLECTION SYSTEM	176,357.01	189,023.79	185,391.97	199,219.06	310,241.02	111,021.96	55.73%
5820 - TREATMENT PLANT	1,603,289.75	1,529,761.14	414,950.31	423,323.56	651,937.22	228,613.66	54.00%
5830 - SPRAY SITE	408,838.12	433,047.01	471,366.32	480,426.84	427,529.84	-52,897.00	-11.01%
Total Fund: 24 - SEWER FUND:	-1,031,929.27	305,211.63	-444,248.80	0.00	0.00	0.00	0.00%

Budget Comparison Report

Departmen...	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
Fund: 30 - STORMWATER							
4030 - STORMWATER FUND REVENUES	285,777.80	1,138,850.24	483,203.51	1,499,451.00	1,605,600.00	106,149.00	7.08%
5030 - STORMWATER	252,481.11	308,576.30	887,431.53	1,499,451.00	1,605,600.00	106,149.00	7.08%
Total Fund: 30 - STORMWATER:	33,296.69	830,273.94	-404,228.02	0.00	0.00	0.00	0.00%
Fund: 53 - GRANTS							
3010 - SCHOOL BUS SAFETY PROGRAM	0.00	0.00	758.90	0.00	0.00	0.00	0.00%
3020 - HIGHWAY SAFETY PROGRAM	9,183.46	1,640.21	2,618.17	0.00	0.00	0.00	0.00%
4053 - GRANT REVENUES	6,449.45	4,855.97	2,815.93	0.00	0.00	0.00	0.00%
Total Fund: 53 - GRANTS:	-2,734.01	3,215.76	-561.14	0.00	0.00	0.00	0.00%
Fund: 61 - INSURANCE							
4061 - INSURANCE REVENUES	310.86	302.43	259.59	0.00	0.00	0.00	0.00%
Total Fund: 61 - INSURANCE:	310.86	302.43	259.59	0.00	0.00	0.00	0.00%
Report Total:	-64,632.79	321,854.18	-1,688,456.94	0.00	0.00	0.00	0.00%

Fund	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2017-2018 2017-2018	2018-2019 2018-2019	Increase / (Decrease)	
01 - GENERAL FUND	880,619.47	-1,288,803.18	-1,458,435.22	0.00	0.00	0.00	0.00%
10 - ELECTRIC	7,300.69	130,341.73	720,907.15	0.00	0.00	0.00	0.00%
20 - WATER FUND	48,502.78	341,311.87	-102,150.50	0.00	0.00	0.00	0.00%
24 - SEWER FUND	-1,031,929.27	305,211.63	-444,248.80	0.00	0.00	0.00	0.00%
30 - STORMWATER	33,296.69	830,273.94	-404,228.02	0.00	0.00	0.00	0.00%
53 - GRANTS	-2,734.01	3,215.76	-561.14	0.00	0.00	0.00	0.00%
61 - INSURANCE	310.86	302.43	259.59	0.00	0.00	0.00	0.00%
Report Total:	-64,632.79	321,854.18	-1,688,456.94	0.00	0.00	0.00	0.00%



MOTION OF THE MAYOR AND COUNCIL 2018-15

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN AUTHORIZING CONTRACTS FOR THE FOLLOWING AS BUDGETED FOR FISCAL YEAR 2019:

- ANGEL'S TOUCH CLEANING SERVICES - \$60,580
- BOOTH AND ASSOCIATES, LLC – NOT TO EXCEED \$100,000
- CARDS TECHNOLOGY - \$38,400 (ANNUAL SERVICE AGREEMENT AND CONTINUITY)
- DAVIS, BOWEN & FRIEDEL, INC. – NOT TO EXCEED \$100,000
- EA ENGINEERING SCIENCE AND TECHNOLOGY, INC., PBC– NOT TO EXCEED \$100,000
- WORCESTER YOUTH AND FAMILY - \$40,000

APPROVED THIS ____ DAY OF _____, 2018 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF ____ TO ____ OPPOSED, WITH ____ ABSTAINING AND ____ ABSENT.

ELROY BRITTINGHAM, SR. VICE PRESIDENT

APPROVED THIS ____ DAY OF _____, 2018 BY THE MAYOR OF THE TOWN OF BERLIN.

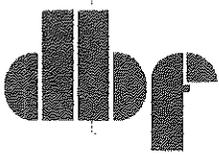
WM. GEE WILLIAMS, III, MAYOR

ATTEST: _____
LAURA ALLEN
TOWN ADMINISTRATOR



Cards Agreements

Description		Qty
Cards Continuity - Monthly Fee (3000GB Service)		1
Cards Complete Agreement ===== Formal Service Level Agreement for Support Requests Vendor Management / Single Point of Contact Installation of Replacement PCs/Accessories Management of any Cards Provided Products/Services (Cards Continuity, Office365, etc.) LOB Application Updates & Maintenance Warranty Part Ordering & Temporary Replacement Parts 24x7x365 Monitoring Services -Server Stability and Performance -Workstation Performance -Network Device Monitoring -ISP & Connectivity Monitoring -Disk Space Alerting -Windows Event Log Alerting -Backup Job Monitoring -Automatic Restart of Failed Services -Automated Fixes & Scripts Microsoft Patch Management Anti-Virus Subscription, Updates, Management Advanced Malware Protection & DNS Filtering Off-Site SPAM Filtering Subscription & E-Mail Continuity Email Signature Management Office 365 Backup (Email, OneDrive, SharePoint) Software Licensing Compliance Automated Routine Workstation & Server Maintenance (defrags, clean-ups, etc.) Proactive Network Administration Business Review Calls and Meetings Executive & Service Reports Online Client Portal Recovery of Server In Event of Complete Disaster Loaner Desktop Computers & Servers		1
Cards Agreements Recurring Subtotal		\$3,199.00
Cards Agreements Subtotal		\$0.00



June 7, 2018

Town of Berlin
10 William Street
Berlin, Maryland 21811

Michael J. Wajsbort, LEED AP
W. Douglas G. White, P.E.
Alexander W. Gendron, P.E.
Joseph P. Kohn, P.E.
Paul W. Lutz, P.E.

ATTN: Ms. Laura Allen
Town Administrator

RE: Proposal and Scope of Services for On-Call Engineering Services
Town of Berlin, Maryland
DBF # P0050A17.026

Dear Ms. Allen:

Based on our discussions with the Town, it is our understanding that the Town desires an updated scope of work for on-call professional engineering services provided by Davis, Bowen & Friedel, Inc. (DBF). We are pleased to offer the following Scope of Services for on-call planning, evaluations, design, permitting, construction administration, inspection, and GIS engineering services, associated with proposed infrastructure and development projects in Berlin, MD. The typical services described herein are offered and provided as requested by the Town, on an ongoing basis, but the Town is in no way limited by this scope.

PLANNING AND EVALUATION SERVICES

DBF provides planning and preliminary engineering evaluation services affecting the Town's infrastructure systems. These services could include any work that might impact Town infrastructure or facilities. Services for the drinking water systems would include the evaluation of the water supply, treatment, distribution, storage tanks, water modeling, and fire protection systems. Services for sanitary sewer systems would include the evaluation of sewer collection, transmission, sewer modeling, and wastewater treatment and disposal systems. Services for roadway evaluations would include assessments of roadway asphalt, subgrade, pedestrian facilities, sidewalks, ramps, curb & gutter, entrances, and storm-drainage systems. Each of these systems could be evaluated to determine the condition of the existing infrastructure, or evaluated for adequacy for anticipated growth produced by proposed development.

Infrastructure evaluations would typically include capacity analysis, solution options, budgetary cost estimates, and recommendations for the proposed improvements. DBF also assists with preparation of developer agreements, public works agreements, annexation agreements, EDU allocations, planning services, and funding acquisition assistance.

DBF has worked with the Town for decades to develop and maintain the Berlin *Design and Construction Standards for Water, Sewer and Roadway Systems* ("Town Standards"). These Town standards are updated periodically to keep up with changing policies and regulations, as well as technology and material standards for design and construction.

DESIGN PHASE ON-CALL ENGINEERING SERVICES

Design phase engineering services are provided to the Town for Town administered projects, including preparation of design documents for the purposes of obtaining permits, obtaining pricing, and engaging a contractor to

construct an infrastructure project. Services would include site investigation, field survey, engineering and architectural design and permit acquisition. Preparation of Construction documents might include testing, reports, site plans, details, and specifications, as necessary for the specific project. Drawings would include all information necessary to obtain permits and approvals from the authorities having jurisdiction over the work, including but not limited to sediment & erosion control and storm water management.

ON-CALL PLAN REVIEW SERVICES

On-call plan review services include reviewing and providing comments on design plans submitted by a developer and his design team for consistency with the Town Standards. Plan review costs would depend on the level of quality of the design drawings prepared by the developer's designer, the ability of the designers to quickly and accurately address all comments, the results of the water, sewer, and roadway infrastructure evaluations and the level of improvements required or recommended as a result. **DBF's sole interest is to protect the Town of Berlin's infrastructure and residents throughout any development project.**

The typical On-call plan review tasks Davis, Bowen & Friedel, Inc., anticipates performing are as follows:

- Review the development agreements and make recommendations to protect the Town's short and long-term interests and infrastructure.
- Construction plan review for general compliance with the guidelines presented in the Berlin Town Standards.
- Review of site grading for positive drainage and alert the Town of drainage area concerns.
- General review of storm drainage sizes. Detailed calculations are not performed, as we assume the Town's Stormwater Engineer would be reviewing the project concurrently for adherence to the Town's SWM Ordinance.
- Review water main layout per Town Standards and address any water quality or quantity concerns.
- Review sewer main layout per Town Standards for adequate capacity.
- Review of subdivision plats for easements or rights-of-way required by utilities and streets.
- Provide general comments for the project as may be observed in our review and involvement for consideration by Town Department Heads, the Mayor & Council, and Planning and Zoning Commission.

During the review process, the designer may be asked to perform additional calculations to provide Davis, Bowen & Friedel, Inc., and the Town with a level of confidence that the proposed work is based upon sound engineering judgment. In cases where agency permits, reports, or submittals are received, review is for general guidance to further increase confidence in the engineering basis. Davis, Bowen & Friedel, Inc., does not typically perform redundant reviews for systems reviewed by other regulatory agencies. Included agency reviews are stormwater management, erosion control, fire marshal regulations, forest conservation, wetland impacts, critical area compliance, subdivisions, or zoning criteria.

Once detailed project information becomes available, such as conceptual site and utility plans, we would meet with the Town and Developer and prepare a project specific estimate for performing the items identified above.

CONSTRUCTION ADMINISTRATION SERVICES

Construction Administration Services for projects designed and administered by DBF can be provided throughout the project construction and would include the following:

- Coordinate between the Town of Berlin and Contractor when appropriate.
- Conducting the pre-construction conference and progress meetings for the project on behalf of the Town of Berlin including preparation and distribution of meeting minutes.

- Review of Contractor submittals on materials proposed for use in the construction project.
- Answer Contractor and Town questions regarding project materials, equipment, and construction processes.
- Supervision of Resident Project Representative (RPR) monitoring and reporting activities, and distribution of Daily Field Reports generated by the RPR, as requested.
- Evaluate and track the construction schedule and provide notice to the Town if scheduling issues arise.
- Coordinate any necessary quality control on behalf of the Town as required by the Contract Documents/Town Standards or testing that may be in addition to that already provided by the Contractor.
- Review and distribute results of materials testing that are required.
- Confirm that testing has been performed on required portions of the underground utilities and subgrade soils, and verify that results conform to project requirements.
- Communication with the Contractor pertaining to conflict resolution and any other issues relevant to construction activity.
- Review and make recommendations regarding applicable Contractor change order requests.
- Negotiate with Contractor on behalf of the Town of Berlin on any issue affecting Town infrastructure. On developer driven projects, technical issues would be coordinated with the developer's design team.
- Schedule and participate in the final inspection walk-through of the completed work to result in preparation of a punch list.
- Verification that punch list items have been completed and recommendations regarding acceptance to the Town of Berlin.
- Schedule, conduct, and report the results of the end-of-warranty inspection of constructed improvements.

Many of these services are also provided by DBF on development driven projects, depending on the type of project and the Town's desired oversight.

The costs for On-Call Construction Administration Services vary based on project conditions including: construction time, the general contractor's ability and experience, project phasing, level of coordination required, submittal review and turnaround, requests for information, field changes, and conflict resolution. These project specific conditions can cause significant variances in Construction Administration costs. Once the project scope, phasing, and construction contract times for development driven projects have been determined, we would be able to provide an estimate for construction administration costs associated with these services.

INSPECTION SERVICES

RPR Services can be provided as required throughout the project construction to verify approved materials and proper installation of underground utilities, for infrastructure or facilities to be owned or maintained by the Town. This would include the following:

- Full-time inspection during installation of underground improvements and paving to be owned or maintained by the Town, and part-time inspection of above-ground and accessible improvements to verify compliance with project specifications.
- Inspection of materials provided by the Contractor for use in Town infrastructure.
- Preparation of Daily Field Reports to summarize the Contractor's activities and field conditions.
- Maintain project record of field reports, meeting minutes, and construction correspondence.
- Monitoring any testing activities to confirm compliance with requirements of project specifications.
- Informing the Engineer and Town as to the progress and quality of work.
- Review as-built changes as observed to accommodate field conditions and maintain RPR field as-built set.

- Informing the Contract Administrator of conflicts and formulation of punchlist at conclusion of constructed improvements.

Project specific inspection fees would be based on the estimated construction time required for construction. For development driven projects, this would be provided by the developer and his contractor. Estimated inspection hours for construction meetings and final inspections would also be included in the estimated fee. Our current RPR hourly rate is \$80. If the Town desires, we can discuss potential cost savings by reducing our inspection hours by utilizing Town personnel for specific inspection tasks, i.e., testing, concrete, paving and restoration operations at the end of construction.

RECORD DRAWINGS

Services associated with providing record drawings would include the following: obtain contractor and RPR as-built drawings, incorporate any revisions from as-built drawings, addenda and any approved change orders, coordinate preparation of digital record drawings and furnish to the Town of Berlin. Hard copies of the Record drawings would be provided to the Town for reference. Digital data would be compiled for future incorporation into the Town's GIS system.

The estimated lump sum fee for record drawing preparation would be based on the project size and complexity.

PAYMENT TERMS AND CONDITIONS

DBF would propose to complete the proposed scope of services requested by the Town specific to the proposed project. Hourly estimated fees, on-call services, and direct or reimbursable expenses would be provided on an hourly and unit price basis and invoiced for work completed during the previous month in accordance with the enclosed Schedule of Rates No. 46. We would not exceed estimated fees without first notifying you and receiving written authorization to continue. Please refer to the enclosed schedule of rates for other terms and conditions.

Once a meeting can be scheduled with the developer to discuss project phasing, the project design schedule, and anticipated construction schedule, DBF would develop a proposal with greater detail and engineering fee estimates. We appreciate the opportunity of furnishing this proposal and we are pleased to be working with the Town to protect the Town's infrastructure and the residents it serves. We look forward successfully assisting the Town throughout this significant development process.

Sincerely,
DAVIS, BOWEN & FRIEDEL, INC.



Joshua J. Taylor, P.E.
Associate

N:\Promotional\Proposals\2017\P0050A - Berlin\P0050A17.026 On-Call Eng\P0050A17.026-060718.jjt.doc
Enclosure

cc: Ms. Jane Kreiter – Town of Berlin

Accepted By: _____ Date: _____

Town of Berlin

DAVIS, BOWEN & FRIEDEL, INC. ("DBF")
SCHEDULE OF RATES AND GENERAL CONDITIONS
SCHEDULE NO. 46
Effective June 1, 2015

<u>CLASSIFICATION</u>	<u>HOURLY RATE</u>
Principal	\$170.00
Senior Architect	\$150.00
Architect	\$120.00
Senior Landscape Architect	\$150.00
Landscape Architect	\$120.00
Senior Engineer	\$150.00
Engineer	\$120.00
Construction Administrator	\$120.00
Senior Traffic Engineer	\$150.00
Traffic Engineer	\$120.00
Geologist	\$120.00
GIS Specialist	\$110.00
Senior Surveyor	\$150.00
Associate Surveyor	\$120.00
Surveyor	\$115.00
Senior Designer	\$115.00
Computer Graphics Designer	\$100.00
Designer	\$105.00
CADD I	\$95.00
CADD II	\$85.00
Computer Administrator	\$100.00
2 Man Field Crew	\$140.00
3 Man Field Crew	\$175.00
GPS Unit (1 man)	\$110.00
GPS Unit (2 man Crew)	\$150.00
GPS Unit (3 man Crew)	\$200.00
Resident Project Representative	\$80.00
Water/Wastewater Operator	\$120.00
Clerical	\$60.00
Travel	\$0.50
Direct Expense	Cost + 10%
Prints (In-house Reproduction)	\$2.50/sheet

GENERAL CONDITIONS

INVOICES & PAYMENT

Invoices are sent monthly or sooner if project is complete. Payment Terms: Net 30 days of invoice date. Any invoice not paid within 30 days shall bear interest at 1.0% per month (12% annually). If required to engage legal counsel to collect an overdue invoice, DBF shall be entitled to recover also its costs of collection, including counsel fees and expenses. DBF reserves the right to adjust its schedule of rates annually. Any such adjustments will be effective within 30 days after written notification to the client.

TERMINATION OF CONTRACT

Client may terminate this agreement upon seven days' prior written notice to DBF for convenience or cause. DBF may terminate this Agreement for cause upon seven days' prior written notice to client. Failure of client to pay invoices when due shall be cause for immediate suspension and ultimate termination of services, at DBF's sole discretion. This agreement may be terminated by either party for any reason with 30 days advance notice.

LIMITATION OF LIABILITY

Client agrees to limit DBF's liability related to any errors or omissions to a sum that shall not exceed the total professional fee for the project.

INDEMNIFICATION

Client and DBF each agree to indemnify and hold the other harmless, and their respective officers, employees, agents and representatives, from and against liability for all claims, losses, damages and expenses, including reasonable attorney's fees caused by the other's negligence. To the extent such claims, losses, damages or expenses are caused by the joint or concurrent negligence of client and DBF, the same shall be borne by each party in proportion to its negligence. This shall in no way affect the limitation of DBF's liability expressed in the preceding paragraph.

FORCE MAJEURE

Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence.

CONSTRUCTION PHASE SERVICES

If this Agreement provides for any construction phase services by DBF, it is understood that the contractor, not DBF, is solely responsible for the construction of the project, and that DBF shall not be responsible for the acts or omissions of any contractor, subcontractor or material supplier; for safety precautions, programs or enforcement; or for construction means, methods, techniques, sequences and procedures employed by the contractor, its subcontractors or suppliers.

OWNERSHIP OF DOCUMENTS

All documents prepared or furnished by DBF pursuant to this Agreement, including electronic media, are instruments of DBF's professional service, and DBF shall retain an ownership and property interest therein. DBF grants client, during the period of DBF's service, a license to use such documents for the purpose of constructing, occupying and maintaining the project. Reuse or modification of any such documents by client or client's agents, without DBF's written permission, shall be at client's sole risk; and client agrees to indemnify and hold DBF harmless from all claims, damages and expenses, including attorneys' fees, arising out of such reuse by client or by others acting through or with the consent of client.

USE OF ELECTRONIC MEDIA

Copies of documents that may be relied upon by client are limited to the printed copies (also known as hard copies) that are signed or sealed by DBF. Files in electronic media format or text, data, graphic or other types that are furnished by DBF to client are only for convenience of client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, DBF makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, computer hardware or of a protocol differing from those in use by DBF during the period of this agreement.

SUCCESSORS & ASSIGNS

The client and DBF bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither party shall assign, sublet or transfer any interest in this Agreement without the written consent of the other.

MISCELLANEOUS PROVISIONS

Unless otherwise specified, this Agreement shall be governed by laws of the State in which the work is performed, and the courts of such State shall have exclusive jurisdiction over any disputes hereunder. Terms in this Agreement shall have the same meaning as those in AIA Document A201, General Conditions of the Contract for Construction, current as of the date of this Agreement. If this schedule is incorporated or referenced in an agreement with client, the terms of this schedule shall prevail in the event of any conflict with the terms of such agreement.

REIMBURSABLE EXPENSES

Other expenses known as direct expenses incurred in the interest of the project (including travel, toll communications, postage, delivery, photographs, subcontract engineering, testing or other consultants, renderings, models, etc.) will be billed monthly at DBF's actual cost plus ten percent.

FISCAL YEAR 2019
YOUTH PROGRAM COORDINATION AGREEMENT

THIS YOUTH PROGRAM COORDINATION AGREEMENT is entered into this ____ day of _____, 20____, by and between the Mayor and Council of the Town of Berlin, a Maryland Municipal Corporation (hereinafter "Mayor and Council", and Worcester Youth and Family Counseling Services, Inc. (hereinafter WYFCS).

WHEREAS the Mayor and Council desire to provide and make available to Town youth recreation, sports, cultural, mentoring and educational programs; and

WHEREAS Worcester Youth And Family Counseling, Inc. has agreed to provide a youth program for the residents of the Town of Berlin.

NOW THEREFORE, the parties hereto agree as follows:

1. Contract Term: This Agreement shall commence on July 1, 2018 and continue for a period of twelve (12) consecutive months, thus expiring on June 30, 2019.
2. Payment Terms:
 - a. WYFCS shall provide the services outlined in Section 3 for an annual consideration not to exceed \$40,000.00.
 - b. WYFCS shall invoice the Mayor and Council no more frequently than once per month up to the total amount of \$40,000.00 for the year.
 - i. Invoices will be submitted on a reimbursement basis.
 - ii. Each invoice will summarize the amounts being requested.
 - iii. A detailed listing of receipts will be provided upon request.
 - c. The specific items to be invoiced shall be categorized as
 - i. Monthly contract;
 - ii. Intern;
 - iii. Transportation;
 - iv. Expenses other than those listed above associated with the Berlin Youth Program as per this contract.
3. Services To Be Provided By WYFCS: In exchange for the remuneration listed in Paragraph No. 2 above, WYFCS agrees that It shall provide and perform the following services to the Mayor and Council:
 - a. Assess youth program needs and requirements in the Town of Berlin;
 - b. Identify areas where new youth programs are needed;
 - c. Communicate with youth and youth organizations to determine the needs and interests of Town youth;
 - d. Research funding sources, prepare funding proposals and access funding for youth programs;

- e. Ensure that a variety of sports, recreation, cultural, mentoring and educational programs for youth are planned and implemented In the Town of Berlin and ensure that information concerning those programs is distributed and advertised;
 - f. Develop and promote youth activities for after school, weekends and during the summer;
 - g. Provide support and coordination with existing youth organizations, encourage organizations to include youth programs and evaluate the effectiveness of existing youth programs;
 - h. Schedule and coordinate youth activities, facilities and needed volunteers and monitor the use of Town equipment and facilities;
 - i. Supervise activities for youth, encourage youth participation and recruit, train and direct volunteers for activities;
 - j. Coordinate community relations campaigns to promote awareness of available youth programs;
 - k. Maintain contact with local, regional and national youth organizations;
 - l. Provide statistical data regarding youth programs including records of expenditures and provide recommendations for budget preparation and program expenditures;
 - m. Maintain records and prepare reports regarding youth programs, costs, numbers of participants and other relevant information regarding youth programs;
 - n. Provide reports, on a quarterly basis, to the Mayor and Council concerning available youth programs, which shall include the number of participants from Berlin, the age of the participants and the percentage of participants from low or moderate income families, and attend meetings of the Mayor and Council and Berlin Parks Commission as requested;
 - o. Report to the Town Administrator and/or designee as required;
 - p. Ensure that all youth programs and activities are implemented according to relevant policies and procedures.
4. Other: Fees associated with the reservation of any facility at a Town of Berlin Park shall be waived for the term of this contract without further action required.
5. Termination: This Agreement may be terminated by either party upon sixty (60) days written notice.

Entered into the date above written.

MAYOR AND COUNCIL OF THE TOWN OF BERLIN,
MARYLAND

WORCESTER YOUTH AND FAMILY SERVICES

Wm. Gee Williams, III
Mayor

Steve Taylor
Director