

PARKS COMMISSION AGENDA

**June 5, 2018, 5:30 PM
Berlin Town Hall Conference Room**

1. Approval of Minutes of May 1, 2018
2. New Business:
 - a) Friends of the Berlin Parks – Patricia Dufendach
 - b) Ordinance 2018-04 – Fee waiver for non-profit organizations
3. Updates on Projects/Activities:
 - a) May 5 – Spring Just Walk
 - b) Tennis Courts
 - c) Stephen Decatur Park Restrooms Community Parks and Playgrounds grant application.
4. Upcoming Events:
 - a) Summer 2018 Movie Nights, June 30, July 14, July 28 & August 11
 - i) June 30: Sing
 - ii) July 14: Beauty & the Beast (1991, animated)
 - iii) July 28: Lion King
 - iv) Aug. 11: Lilo & Stitch
 - b) August 7 – National Night Out
5. Berlin Falls Park – Bruce Hyder
6. Next Meeting: Tuesday, July 3rd – discuss cancelling
7. Berlin Youth Program
8. Other

Next Meeting: Tuesday, July 3rd at 5:30 PM (Cancel?).

Save-the-Date

Summer 2018 Movie Nights, June 30, July 14, July 28 & August 11

June 30: Sing

July 14: Beauty & the Beast (1991, animated)

July 28: Lion King

Aug. 11: Lilo & Stitch

August 7 – National Night Out

MINUTES – PARKS COMMISSION
May 1, 2018

The meeting of the Parks Commission for Tuesday, May 1, 2018 was called to order at 5:30 PM. Parks Commission members present were Chair Mike Wiley, Loretta Brown-Briddell and Sarah Hooper as well as Administrative Services Director Mary Bohlen. Project Coordinator David Deutsch and Youth Program Coordinator Austin Piccarreta were also present. Commission members Patricia Dufendach and Bruce Hyder were absent.

Ms. Hooper moved to approve the minutes of April 3, 2018 as written. Approval was unanimous.

The Parks Commission discussed the Green Team's proposal to begin the process of having Berlin designated a bee city. Such designation would involve the Town as a whole taking measures to create a bee-friendly environment. The Parks Commission was being asked for their support for the initiative, which was to go before the Mayor and Council at a later date, and to support allowing some of the physical aspects of the project – such as bee hotels – to be placed in the Town park(s). Audience member, Ms. Martha Bennett noted that there was an upcoming Beekeepers Meeting and indicated her interest in the project. Mr. Wiley moved to support the initiative and approval was unanimous.

Ms. Bohlen provided update on several ongoing projects. She noted that the Henry Park Restrooms were complete and open to the public during daylight hours. She reviewed the issues recently encountered with the tennis court project and noted that the Mayor and Council had elected to move forward with a modified scope of work regarding the milling, grading and application of new asphalt on the two easternmost courts. She also indicated that approximately 40 volunteers were present for Clean-Up Day on Saturday, April 21st.

Ms. Bohlen reminded the Commission that the Spring Just Walk event was scheduled for the coming Saturday and asked that members be at Stephen Decatur Park by 8:15 am to being welcoming participants.

In the absence of Mr. Hyder, Mr. Deutsch provided an update on the Berlin Falls project, noting that the committee was moving toward formulating a recommendation for the development of the park. Currently, interpretive signage was being developed and was estimated for completion within the next few months; paving of the front parking area was also slated for completion. He reminded everyone that there was an online suggestion box and encouraged attendance at the committee meetings.

Ms. Piccarreta provided an update on the Berlin Youth Program activities noting that they had had trips to play laser tag and toured the Worcester Technical School. Currently she is working on the summer schedule. She also reminded everyone of the annual Pirate Party scheduled for May 18th. She also asked about the Little Free Library in Henry Park; Ms. Bohlen indicated she would reach out to the family that sponsors the library and ask them to get in touch.

Ms. Bohlen reviewed the Summer Movie Night dates and reminded the Commission of National Night Out scheduled for Tuesday, August 7th. She also noted that the Assateague Coastal Trust

would be at Stephen Decatur Park on May 19th for removal of invasive species around the Nature Trail. They had been communicating with Ms. Dufendach regarding this effort.

Mr. Wiley moved to adjourn the meeting and approval was unanimous. The meeting adjourned at approximately 6:10 PM.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Mary T. Bohlen".

Mary T. Bohlen
Administrative Services Director
Liaison to the Parks Commission



ORDINANCE NO. 2018-04

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND, A MARYLAND MUNICIPAL CORPORATION, AMENDING CHAPTER 22, "PARKS AND RECREATION".

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN THAT Chapter 22 §49.7, Parks and Recreation be amended as follows:

Chapter 22 - PARKS AND RECREATION
ARTICLE III. - PARKS

Sec. 22-49. - Rules and regulations.

- (7) The following parks facilities are available for reservation upon completion of a Park Reservation Form and by payment of associated fees as established by the Mayor and Council and detailed on the Park Reservation Form:
 - (a) The pavilion at Stephen Decatur Park during regular park hours.
 - (b) One or more of the tennis courts at Stephen Decatur Park during the hours as set forth in Section 22-48.
 - (c) The pavilion at Dr. William Henry Park during regular park hours.
 - (d) One or more of the basketball courts at Dr. William Henry Park during regular park hours.

Individuals or organizations desiring to reserve these facilities must complete a reservation form as provided by the Town of Berlin and make payment of associated fees, which shall be established by the Mayor and Council and set-forth on the reservation form. Fees shall be waived only by the express permission of the Mayor and Council or, in the case of reservation by a certified non-profit agency or organization, by the Town Administrator upon request and with verification of non-profit status.

Reservation of the above facilities takes precedence over any other use. If no prior reservation of any of the above named facilities exists, all facilities are available on a first-come-first-served basis.

THIS ORDINANCE was introduced and read at a meeting of the Town Council held on the _____ day of _____, 20_____, and thereafter a statement of the substance of the Ordinance was published as required by law.

A PUBLIC HEARING was held and this Ordinance was adopted this _____ day of _____, 20_____, by the Mayor and Council of the Town of Berlin, Maryland, by affirmative vote of _____ in favor to _____ opposed, with _____ abstaining.

Elroy Brittingham, Vice President

THIS ORDINANCE was approved this _____ day of _____, 20_____ by the Mayor of the Town of Berlin and was therefore effective twenty (20) calendar days later on the _____ day of _____, 20_____.

ATTEST:

Wm. G. Williams, III, Mayor

Laura Allen, Town Administrator