



**TOWN OF BERLIN  
BERLIN FALLS PARK ADVISORY COMMITTEE  
MEETING**

**Thursday, January 17, 2019  
6:00PM**

**BERLIN TOWN HALL – COUNCIL CHAMBERS  
10 WILLIAM STRET  
BERLIN, MD 21811**

**AGENDA**

1. Approval of Minutes—November 15, 2018 Meeting
2. Project coordinator update
  - a. YMCA Feasibility Study update
  - b. Demo update
3. Fire Sculpture info (Fire Marshall) – Dave Engelhart
4. Subcommittee reports
5. Subcommittee meeting time

**\*\*Next Meeting is February 21, 2019**



## BERLIN FALLS PARK ADVISORY COMMITTEE

### Meeting Minutes

Thursday, November 15, 2018

**6:00 PM Berlin Town Hall Council Chambers**

**Present:** Councilmember Zackery Tyndall Amy Field, Roger Fitzgerald, Kate Patton, Joan Maloof, Shaneka Nichols and Jack Orris.

**Absent:** Councilmember Troy Purnell, Bruce Hyder, and Amy Barra.

**Staff Present:** Town Administrator Laura Allen, Planning Director Dave Engelhart, Project Coordinator David Deutsch, and Town Clerk Kelsey Jensen.

1. Approval of the Minutes:

Motion to approve October 18, 2018 minutes by Z. Tyndall; second by R. Fitzgerald – approved unanimously.

2. Visit from Mike Wiley, Chair of Berlin Parks Commission:

M. Wiley thanked the committee for their work and informed them that B. Hyder typically gives them an update at each Parks Commission Meeting. He told the group if they ever need anything to let the Parks Commission know, but to keep up the good work.

3. Project Coordinator Report:

D. Deutsch explained that the RFP for the demo of the seven small buildings has gone out to bid. The pre-bid site visit meeting will take place on 11/27 and the bid opening will be on 12/7. K. Patton asked when the group decided to move forward with demolishing all of the buildings; D. Deutsch said the group discussed it in the spring and decided that the buildings served no purpose and would not benefit park use. They would keep the circular building and the lab building. A. Field mentioned to the group that the lab building was vandalized, but the police have caught them and are handling. D. Deutsch said he is working with the County for the pedestrian bridge idea.

4. YMCA Follow-up:

A. Field wanted to get the group's feel on the YMCA presentation and thoughts on a feasibility study. J. Maloof and K. Patton felt it was important for the group to have a wish list formed by the committee for the study and the YMCA building needs to be visually pleasing as well. D. Engelhart said any exterior aspects of the YMCA would need to meet the Town's design standards and be complimentary of the downtown area. A. Field said they want to focus on active and passive plans for the park. Passive was covered in the interpretive plan, so the YMCA would handle the active side of the park. If individuals wish to see things like a skatepark, indoor and outdoor pool, commercial kitchen, or any other non-traditional features we would have to relay that to the consultants that would complete the study.

Z. Tyndall asked what the cost of the study would be; L. Allen said it would be about \$20K-\$25K. She further stated the YMCA has their own outside consultant that they use these studies. D. Engelhart said that usually the consultant will interview individuals to see what they think is needed and their study will show us what the community would support. The group discussed their opinions on the YMCA presentation. Z. Tyndall said it was important to not overlap services already offered in the area and thinks it would be important to partner with groups like

Worcester Youth and AGH. J. Orris asked if we can complete a feasibility study on the whole park; L. Allen said it was already done years ago and is on the website. Motion to approve the recommendation of a feasibility study by Z. Tyndall; second by K. Patton – unanimously approved.

5. Subcommittee Update:

A. Field and L. Allen explained the purpose and expectations of the subcommittees. S. Nichols said she would like to join the Plans and the Programs subcommittees. A. Field asked if anyone had met yet; K. Patton said she and A. Barra (Plans subcommittee) had met but are a little unclear on what they are discussing they want to see a flow with the park, they want clear signage, nice branding at the park, and guidelines for arts and structures. A. Field said she and J. Orris are not on a committee, so they can answer questions or help when needed; L. Allen and D. Deutsch echoed that. A. Field stressed that they do not want to set parameters on when the subcommittees should be meeting, it should be as needed; each group should have a leader to coordinate that.

J. Maloof said she would really like to see something done soon with the park. She indicated local artist Todd Peterson would be willing to temporarily put a fire sculpture on the property at no charge as an example and suggested we have a gathering on a night to determine the level of interest. Mr. Peterson would need Town assistance to get the sculpture there from West OC. D. Engelhart said he would need to speak with the Worcester County Fire Marshall about a fire pit at the park on a temporary or permanent basis.

6. Adjournment:

Motion to adjourn to subcommittee groups by R. Fitzgerald; second by Z. Tyndall; unanimously approved – meeting was adjourned at approximately 7:20PM.

Respectfully Submitted,



Kelsey Jensen  
Town Clerk