

TOWN OF BERLIN, MARYLAND

MAYOR AND COUNCIL OF BERLIN, INC

ADOPTED BUDGET

FISCAL YEAR 2018-2019





TOWN OF BERLIN, MARYLAND

ADOPTED BUDGET

FISCAL YEAR 2018-2019



Mayor

Wm. Gee Williams, III

Vice President

Elroy Brittingham, Sr.

Council Members

Dean Burrell, Sr.

Thomas Gulyas

Troy Purnell

Zackery Tyndall

Town Attorney

David Gaskill

Town Administrator

Laura Allen

Prepared by

Town of Berlin

Finance Department

10 William Street

Berlin, Maryland 21811



**MAYOR AND COUNCIL
OWN OF BERLIN, MARYLAND
FY 2018-2019 BUDGET**

FY 2015-16 Total Activity	FY 2016-17 Total Activity	FY 2017-18 YTD Activity Through June	FY 2017-18 Budget Adopted	FY 2018-19 Budget Adopted	FY 2018-19 \$\$ Diff Increase (Decrease)	FY 2018-19 % Diff
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Fund: 01 - GENERAL FUND

Department: 4001 - GENERAL FUND REVENUES:

3000	PRIOR YEAR ABATEMENT	44,006	(76,110)	(8,585)	-	-	-	0%
3005	REAL PROPERTY	2,540,961	2,659,760	2,695,870	2,637,141	2,714,080	76,939	3%
3015	CORPORATION TAX	259,126	187,306	192,450	280,000	200,000	(80,000)	-29%
3020	PUBLIC UTILITIES TAX	57,258	62,986	71,170	-	80,000	80,000	0%
3021	ROOM TAX	29,392	28,109	24,155	25,000	25,000	-	0%
3022	ADMISSION TAX	45,011	36,802	9,713	35,000	-	(35,000)	-100%
3030	IN LIEU OF TAX	157,000	157,000	157,000	157,000	157,000	-	0%
3040	STATE INCOME TAX	431,856	526,039	306,395	320,000	320,000	-	0%
3060	PENALTY AND INTEREST	32,439	41,339	8,506	3,000	3,000	-	0%
3105	BUILDING PLAN REVIEW	3,875	2,765	5,794	3,000	3,000	-	0%
3106	BUILDING PERMIT	86,558	139,221	58,081	76,000	65,000	(11,000)	-14%
3108	SIGN PERMIT	3,041	3,400	5,171	2,000	3,000	1,000	50%
3109	MISCELLANEOUS PERMIT	8,417	7,757	6,992	5,000	5,000	-	0%
3113	CATV FRANCHISE	80,624	89,381	68,286	75,000	75,000	-	0%
3115	BUSINESS LICENSE	38,313	37,939	32,906	35,000	35,000	-	0%
3240	HIGHWAY USER REVENUE	145,814	147,046	136,393	152,854	155,881	3,027	2%
3241	MDOT BIKEWAYS GRANT	-	-	-	30,000	-	(30,000)	-100%
3242	STATE POLICE AID	44,289	55,214	53,840	40,000	72,915	32,915	82%
3246	MAINSTREET TOURISM	6,275	20,717	13,191	1,000	1,000	-	0%
3247	SLOT REVENUE	316,634	327,627	257,436	830,000	350,000	(480,000)	-58%
3248	FACADE GRANT	-	38,433	26,501	50,000	23,500	(26,500)	-53%
3270	COUNTY GRANT	450,000	450,000	455,000	450,000	450,000	-	0%
3300	PARKING FINE	1,516	790	975	500	500	-	0%
3352	BOARD OF ZONING APPEAL	-	363	975	500	650	150	30%
3353	GRASS CUTTING	540	1,150	280	2,000	1,000	(1,000)	-50%
3354	WASTE COLLECTION	15,575	20,682	20,573	15,000	20,000	5,000	33%
3355	POLICE REPORT FEE	764	980	1,130	500	500	-	0%
3356	FINGERPRINT FEE	27,841	16,478	13,720	23,000	12,000	(11,000)	-48%
3460	WATER FUND CONTRIBUTION	73,421	74,120	82,551	82,551	83,599	1,048	1%
3461	SEWER FUND CONTRIBUTION	187,582	190,865	248,925	248,925	203,089	(45,836)	-18%
3462	ELECTRIC FUND CONTRIBUTIO	191,685	207,513	205,345	205,345	225,588	20,243	10%
3463	STORMWATER CONTRIBUTION	19,797	19,096	15,243	15,243	-	(15,243)	-100%
3464	ELECTRIC FUND REIMBURSMENT	12,763	12,488	12,235	12,235	11,969	(266)	-2%
3465	WATER FUND REIMBURSMENT	1,532	1,499	1,470	1,470	1,436	(34)	-2%
3466	SEWER FUND REIMBURSMENT	4,850	4,745	4,650	4,650	4,548	(102)	-2%
3467	RECYCLING DISCOUNT	13,936	11,250	10,617	10,000	10,000	-	0%
3500	RENT	8,200	6,200	2,350	2,000	2,000	-	0%
3590	IMPACT FEE RESIDENTIAL	18,000	232,000	78,000	156,000	100,000	(56,000)	-36%
3591	IMPACT FEE COMMERCIAL	38,659	33,742	18,070	14,000	15,000	1,000	7%
3701	INTEREST EARNED	56,768	51,642	30,874	52,000	40,000	(12,000)	-23%
3800	MISCELLANEOUS INCOME	10,930	4,109	9,954	2,000	2,000	-	0%
3805	PARKS AND RECREATION GRANT	-	80,320	97,395	224,575	-	(224,575)	-100%
3815	CHRISTMAS PARADE	5,870	4,940	5,650	5,500	5,500	-	0%
3820	POLICE CPA PROG REVENUE	(1,072)	2,313	1,642	2,000	2,000	-	0%
3871	PRIOR YEAR SURPLUS	-	-	-	1,296,423	1,523,150	226,727	17%
3874	BOND LOAN PROCEEDS	3,000,000	-	-	150,000	150,000	-	0%
3884	SITE PLAN REVIEW	3,679	1,050	1,100	1,000	1,500	500	50%
Total Department: 4001 - GENERAL FUND REVENUES:		8,473,723	5,921,063	5,439,990	7,734,412	7,154,405	(580,007)	-7%



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Department: 5000 - ELECTED OFFICIALS:

4001	SALARIES ELECTED AND APPOINTED	15,215	33,520	34,308	32,500	48,375	15,875	49%
4002	SALARIES FULL TIME	25,470	26,053	23,995	26,335	27,126	791	3%
4500	FICA	3,128	4,533	4,155	4,501	5,776	1,275	28%
4505	EMPLOYEE HEALTH INSURANCE	28,119	28,490	34,176	27,678	36,761	9,083	33%
4510	RETIREMENT	4,401	4,075	4,562	4,200	4,688	488	12%
4515	WORKERS' COMPENSATION	1,451	2,158	1,125	2,850	650	(2,200)	-77%
4530	VACATION BUY BACK	764	787	-	787	820	33	4%
4550	HEALTH CLAIMS	14,324	10,235	12,709	12,000	25,200	13,200	110%
4555	RETENTION	845	860	860	773	1,044	271	35%
5200	CONTRACTED SERVICES	565	822	708	500	650	150	30%
5210	INSURANCE	9,156	9,306	9,790	9,300	10,280	980	11%
5615	TRAVEL	3,001	3,031	3,072	3,000	3,000	-	0%
5616	CELL PHONE	3,600	3,550	3,600	3,600	3,600	-	0%
5620	DUES AND PUBLICATIONS	-	190	340	500	500	-	0%
5621	EMPLOYEE TRAINING	3,161	1,832	3,051	2,000	2,000	-	0%
5676	SPECIAL APPROPRIATIONS	-	-	-	-	1,000	1,000	0%
5700	OFFICE SUPPLIES	1,147	2,847	2,801	4,400	3,000	(1,400)	-32%
Total Department: 5000 - ELECTED OFFICIALS:		114,346	132,286	139,252	134,924	174,470	39,546	29%

Department: 5100 - ADMINISTRATION:

2921	CONTRIBUTION TO STORMWATER FUND	100,000	50,000	50,000	50,000	50,000	-	0%
4002	SALARIES FULL TIME	333,710	329,366	299,592	329,993	343,166	13,173	4%
4004	SALARIES OVERTIME	175	-	604	500	600	100	20%
4068	ELECTION EXPENSE	-	1,590	-	-	1,700	1,700	0%
4500	FICA	23,300	24,398	22,012	25,283	26,298	1,015	4%
4505	EMPLOYEE HEALTH INSURANCE	43,666	45,630	46,907	42,155	39,170	(2,985)	-7%
4510	RETIREMENT	27,542	29,116	30,129	30,018	34,949	4,931	16%
4515	WORKERS' COMPENSATION	1,217	1,722	928	1,660	1,756	96	6%
4530	VACATION BUY BACK	4,248	4,375	-	4,375	4,200	(175)	-4%
4545	VEHICLE ALLOWANCE	4,465	4,500	4,154	4,500	4,500	-	0%
4550	HEALTH CLAIMS	22,013	14,361	14,706	17,600	36,000	18,400	105%
4555	RETENTION	2,644	2,664	2,917	2,472	4,411	1,939	78%
5000	PROFESSIONAL SERVICES	3,450	6,636	15	10,000	30,000	20,000	200%
5005	LEGAL EXPENSES	(2,072)	-	-	2,000	-	(2,000)	-100%
5200	CONTRACTED SERVICES	16,022	15,065	13,780	17,500	22,000	4,500	26%
5210	INSURANCE	4,286	6,620	5,025	5,000	5,277	277	6%
5255	CAPITAL OUTLAY EQUIPMENT	2,627,124	187,141	48,008	180,000	150,000	(30,000)	-17%
5257	VEHICLE MAINTENANCE	(1,431)	(1,915)	(3)	1,000	800	(200)	-20%
5264	WEBSITE	1,625	1,900	2,800	2,800	3,900	1,100	39%
5269	ENVIRONMENTAL INITIATIVES	588	5,000	5,458	10,000	10,000	-	0%
5400	UTILITIES	16,720	17,196	15,618	17,000	17,000	-	0%
5607	FIRE&EMS FUNDING STUDIES	-	-	150,000	150,000	10,000	(140,000)	-93%
5608	FIRE&EMS OPERATING ALLOCATION	250,000	250,000	250,000	250,000	605,000	355,000	142%
5610	TELEPHONE	12,813	13,875	11,871	13,950	14,000	50	0%
5615	TRAVEL	4,187	4,160	6,336	3,000	5,500	2,500	83%
5616	CELL PHONE	3,077	2,730	3,127	2,880	2,880	-	0%
5620	DUES AND PUBLICATIONS	9,340	8,147	7,064	8,000	8,200	200	3%
5621	EMPLOYEE TRAINING	5,994	13,002	20,611	7,000	5,500	(1,500)	-21%
5622	INFORMATION TECHNOLOGY	36,961	37,896	41,057	37,795	23,378	(14,417)	-38%
5630	VEHICLE FUEL	3,022	2,715	2,843	3,000	3,000	-	0%
5676	SPECIAL APPROPRIATIONS	106,807	35,965	35,634	37,500	55,000	17,500	47%
5700	OFFICE SUPPLIES	8,012	6,855	8,316	7,200	6,691	(509)	-7%
5720	PRINTING	-	-	763	1,700	1,266	(434)	-26%
5726	ADVERTISING	1,432	849	2,300	1,500	1,500	-	0%
5798	MULTIPURPOSE BUILDING MAINTENANCE	3,683	950	3,993	5,000	5,000	-	0%
6510	CUST SERVICE REIM GEN FUN	54,662	64,854	56,910	56,910	73,975	17,065	30%
Total Department: 5100 - ADMINISTRATION:		3,729,281	1,187,363	1,163,474	1,339,292	1,606,618	267,326	20%



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Department: 5120 - FINANCE:

4002	SALARIES FULL TIME	161,393	159,985	149,032	164,896	169,843	4,947	3%
4004	SALARIES OVERTIME	453	384	102	1,500	1,000	(500)	-33%
4500	FICA	11,680	11,962	10,957	12,730	13,108	378	3%
4505	EMPLOYEE HEALTH INSURANCE	16,238	12,070	13,257	12,010	14,877	2,867	24%
4510	RETIREMENT	14,145	9,707	15,104	16,044	16,980	936	6%
4515	WORKERS' COMPENSATION	878	1,656	867	1,750	889	(861)	-49%
4545	VEHICLE ALLOWANCE	-	2,644	2,441	2,645	2,645	-	0%
4550	HEALTH CLAIMS	5,852	5,067	4,861	4,000	7,200	3,200	80%
4555	RETENTION	1,885	1,890	2,041	1,913	2,732	819	43%
5000	PROFESSIONAL SERVICES	40,325	41,445	48,675	50,500	54,000	3,500	7%
5200	CONTRACTED SERVICES	14,205	1,762	557	9,500	3,660	(5,840)	-61%
5210	INSURANCE	496	914	1,412	913	1,482	569	62%
5615	TRAVEL	2,232	2,031	4,123	2,500	7,000	4,500	180%
5616	CELL PHONE	600	600	600	600	600	-	0%
5620	DUES AND PUBLICATIONS	265	160	280	600	800	200	33%
5621	EMPLOYEE TRAINING	2,148	1,485	3,151	9,000	11,000	2,000	22%
5700	OFFICE SUPPLIES	5,506	2,288	3,144	7,000	7,044	44	1%
Total Department: 5120 - FINANCE:		278,299	256,050	260,604	298,101	314,859	16,758	6%

Department: 5125 - CUSTOMER ACCOUNTS:

4002	SALARIES FULL TIME	127,338	125,756	115,781	127,494	131,319	3,825	3%
4004	SALARIES OVERTIME	764	1,289	1,306	3,000	3,000	-	0%
4500	FICA	9,490	9,774	8,866	9,983	10,276	293	3%
4505	EMPLOYEE HEALTH INSURANCE	9,857	10,363	10,866	6,334	11,902	5,568	88%
4510	RETIREMENT	11,224	11,361	11,744	12,280	13,340	1,060	9%
4515	WORKERS' COMPENSATION	787	1,524	867	1,590	684	(906)	-57%
4530	VACATION BUY BACK	1,241	1,278	-	1,278	1,350	72	6%
4550	HEALTH CLAIMS	4,101	4,054	2,683	4,000	7,200	3,200	80%
4555	RETENTION	1,940	1,875	2,041	1,908	2,727	819	43%
5200	CONTRACTED SERVICES	565	29,620	30,479	34,000	32,560	(1,440)	-4%
5210	INSURANCE	1,446	1,682	2,219	1,681	2,330	649	39%
5220	RENTAL OFFICE EQUIPMENT	13,532	15,478	7,900	14,000	13,000	(1,000)	-7%
5255	CAPITAL OUTLAY EQUIPMENT	-	-	-	-	10,000	10,000	0%
5601	POSTAGE	20,897	27,290	24,709	30,000	30,000	-	0%
5615	TRAVEL	254	26	1,892	1,000	4,000	3,000	300%
5621	EMPLOYEE TRAINING	346	1,542	2,923	2,000	4,000	2,000	100%
5622	INFORMATION TECHNOLOGY	-	-	-	-	47,859	47,859	0%
5700	OFFICE SUPPLIES	12,758	6,277	5,114	10,000	16,330	6,330	63%
5720	PRINTING	-	-	1,087	-	1,000	1,000	0%
5780	BAD DEBT EXPENSE	3,812	13,953	545	4,000	5,000	1,000	25%
5785	CREDIT CARD FEE	51,563	21,426	17,083	20,000	22,000	2,000	10%
6505	REIMBURSEMENTS	(273,310)	(324,272)	(284,548)	(284,548)	(369,877)	(85,329)	30%
Total Department: 5125 - CUSTOMER ACCOUNTS:		(1,396)	(39,704)	(36,442)	-	-	-	0%

Department: 5130 - BUILDING AND GROUNDS:

5200	CONTRACTED SERVICES	48,440	45,682	70,567	40,000	62,450	22,450	56%
5250	BUILDING MAINTENANCE	8,183	8,476	13,609	12,000	6,800	(5,200)	-43%
5251	EQUIPMENT MAINTENANCE	1,010	349	66	1,000	1,000	-	0%
5255	CAPITAL OUTLAY EQUIPMENT	22,610	26,500	-	62,000	263,550	201,550	325%
Total Department: 5130 - BUILDING AND GROUNDS:		80,243	81,007	84,241	115,000	333,800	218,800	190%



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Department: 5200 - POLICE:

4002	SALARIES FULL TIME	949,620	906,375	853,581	936,428	960,088	23,660	3%
4003	SALARIES PART TIME AND TEMPORAL	7,266	6,667	9,400	17,000	17,000	-	0%
4004	SALARIES OVERTIME	65,091	59,687	66,545	62,500	66,000	3,500	6%
4500	FICA	72,192	71,821	67,371	77,974	79,796	1,822	2%
4505	EMPLOYEE HEALTH INSURANCE	112,917	125,075	146,942	121,228	174,490	53,262	44%
4510	RETIREMENT	81,972	85,217	86,846	87,891	96,890	8,999	10%
4515	WORKERS' COMPENSATION	10,263	36,122	58,336	93,000	198,098	105,098	113%
4530	VACATION BUY BACK	8,514	9,077	-	9,077	9,900	823	9%
4550	HEALTH CLAIMS	38,357	44,113	52,236	56,000	100,800	44,800	80%
4555	RETENTION	13,065	11,974	14,774	13,832	19,883	6,051	44%
5000	PROFESSIONAL SERVICES	2,562	4,142	7,370	4,900	5,500	600	12%
5200	CONTRACTED SERVICES	28,042	26,336	26,600	30,000	30,200	200	1%
5210	INSURANCE	11,244	14,959	14,645	14,500	15,225	725	5%
5250	BUILDING MAINTENANCE	280	223	727	500	2,700	2,200	440%
5251	EQUIPMENT MAINTENANCE	218	-	-	500	500	-	0%
5255	CAPITAL OUTLAY EQUIPMENT	350,951	1,560,079	1,641,388	1,767,840	85,100	(1,682,740)	-95%
5257	VEHICLE MAINTENANCE	14,985	11,664	13,250	15,500	14,500	(1,000)	-6%
5400	UTILITIES	6,793	2,192	15,322	8,400	37,200	28,800	343%
5601	POSTAGE	78	34	10	250	250	-	0%
5610	TELEPHONE	10,199	9,063	8,412	10,000	6,000	(4,000)	-40%
5615	TRAVEL	1,565	3,599	1,236	4,000	4,000	-	0%
5616	CELL PHONE	3,224	6,750	7,050	8,100	8,400	300	4%
5620	DUES AND PUBLICATIONS	961	425	950	1,000	1,000	-	0%
5621	EMPLOYEE TRAINING	8,415	4,984	30,078	11,000	34,000	23,000	209%
5626	FINGERPRINT EXPENSE	15,780	10,804	8,665	19,000	12,000	(7,000)	-37%
5630	VEHICLE FUEL	28,214	27,070	27,165	38,000	36,000	(2,000)	-5%
5647	CLOTHING PURCHASE	3,498	6,080	7,544	5,000	5,000	-	0%
5648	LAUNDRY AND DRYCLEANING	1,093	1,291	1,238	1,300	1,300	-	0%
5650	NON-CAPITAL EQUIPMENT	-	3,347	20,153	20,160	-	(20,160)	-100%
5676	SPECIAL APPROPRIATIONS	2,140	1,050	-	1,050	1,050	-	0%
5700	OFFICE SUPPLIES	2,573	1,992	1,821	3,000	3,000	-	0%
5726	ADVERTISING	43	2,421	-	500	500	-	0%
5730	SUPPLIES AND OPERATIONS	25,700	16,951	14,527	19,500	19,500	-	0%
Total Department: 5200 - POLICE:		1,877,816	3,071,583	3,204,182	3,458,930	2,045,870	(1,413,060)	-41%

Department: 5300 - PUBLIC WORKS:

4002	SALARIES FULL TIME	31,727	32,557	30,170	33,168	34,163	995	3%
4500	FICA	2,319	2,387	2,164	2,537	2,613	76	3%
4505	EMPLOYEE HEALTH INSURANCE	1,996	2,450	2,790	2,131	2,662	531	25%
4510	RETIREMENT	2,730	2,907	3,013	3,230	3,331	101	3%
4515	WORKERS' COMPENSATION	2,887	4,698	5,152	5,370	172	(5,198)	-97%
4530	VACATION BUY BACK	722	743	-	743	765	22	3%
4550	HEALTH CLAIMS	1,538	1,664	1,292	1,334	2,400	1,066	80%
4555	RETENTION	31	31	606	210	300	90	43%
5200	CONTRACTED SERVICES	1,121	1,421	1,607	2,000	2,000	-	0%
5210	INSURANCE	1,377	1,335	(315)	1,162	1,220	58	5%
5255	CAPITAL OUTLAY EQUIPMENT	23,980	189,892	12,605	7,500	-	(7,500)	-100%
5257	VEHICLE MAINTENANCE	295	2,522	3,349	1,000	2,000	1,000	100%
5400	UTILITIES	5,953	5,229	13,980	6,000	6,500	500	8%
5610	TELEPHONE	5,521	6,093	6,225	6,240	4,000	(2,240)	-36%
5615	TRAVEL	248	233	124	400	400	-	0%
5616	CELL PHONE	376	150	150	200	200	-	0%
5620	DUES AND PUBLICATIONS	-	-	99	100	100	-	0%
5621	EMPLOYEE TRAINING	218	424	641	1,000	1,000	-	0%
5630	VEHICLE FUEL	2,521	3,534	2,919	3,500	3,500	-	0%
5700	OFFICE SUPPLIES	-	165	1,181	1,500	4,002	2,502	167%
5730	SUPPLIES AND OPERATIONS	3,760	6,765	2,268	10,000	10,000	-	0%
Total Department: 5300 - PUBLIC WORKS:		89,320	265,201	90,022	89,325	81,328	(7,997)	-9%



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Department: 5310 - SANITATION:

4002	SALARIES FULL TIME	123,265	111,364	102,460	113,376	116,777	3,401	3%
4004	SALARIES OVERTIME	5,137	5,945	6,981	5,500	6,500	1,000	18%
4500	FICA	7,880	7,923	7,416	9,095	9,431	336	4%
4505	EMPLOYEE HEALTH INSURANCE	24,911	29,521	29,066	28,871	29,626	755	3%
4510	RETIREMENT	10,120	10,144	10,479	11,100	11,967	867	8%
4515	WORKERS' COMPENSATION	8,715	14,548	16,067	16,615	8,842	(7,773)	-47%
4530	VACATION BUY BACK	840	866	-	866	892	26	3%
4550	HEALTH CLAIMS	5,795	8,247	6,883	12,000	21,600	9,600	80%
4555	RETENTION	1,905	1,950	2,026	1,908	2,727	819	43%
5200	CONTRACTED SERVICES	130,977	114,996	106,639	110,000	120,660	10,660	10%
5210	INSURANCE	4,206	4,600	4,430	4,250	4,652	402	9%
5255	CAPITAL OUTLAY EQUIPMENT	-	-	-	35,000	470,000	435,000	1243%
5257	VEHICLE MAINTENANCE	22,696	15,542	27,750	15,000	17,500	2,500	17%
5616	CELL PHONE	2,050	1,800	1,800	1,800	1,800	-	0%
5630	VEHICLE FUEL	12,339	12,270	14,045	15,000	15,000	-	0%
5730	SUPPLIES AND OPERATIONS	1,294	6,208	3,514	6,000	6,000	-	0%
Total Department: 5310 - SANITATION:		362,129	345,924	339,555	386,381	843,973	457,592	118%

Department: 5320 - STREETS:

4002	SALARIES FULL TIME	224,405	226,995	213,146	223,387	240,804	17,417	8%
4003	SALARIES PART TIME AND TEMPORAL	24,068	32,650	12,274	15,000	20,000	5,000	33%
4004	SALARIES OVERTIME	16,860	19,811	21,738	12,500	18,000	5,500	44%
4500	FICA	18,949	20,144	18,013	19,193	21,329	2,136	11%
4505	EMPLOYEE HEALTH INSURANCE	31,842	33,484	34,093	31,150	37,039	5,889	19%
4510	RETIREMENT	17,404	21,258	23,893	23,439	20,536	(2,903)	-12%
4515	WORKERS' COMPENSATION	8,041	13,725	14,278	16,000	18,360	2,360	15%
4530	VACATION BUY BACK	1,406	1,448	-	1,448	1,492	44	3%
4550	HEALTH CLAIMS	19,677	18,205	17,455	16,000	28,800	12,800	80%
4555	RETENTION	3,229	3,179	3,332	3,816	4,545	729	19%
5200	CONTRACTED SERVICES	14,087	1,486	21,026	5,000	26,100	21,100	422%
5210	INSURANCE	1,081	1,105	767	850	810	(40)	-5%
5221	RENTAL EQUIPMENT	-	-	210	1,000	1,000	-	0%
5251	EQUIPMENT MAINTENANCE	14,187	15,081	6,362	10,000	10,000	-	0%
5252	STREET REPAIR	7,108	9,941	1,280	10,000	10,000	-	0%
5255	CAPITAL OUTLAY EQUIPMENT	17,486	226,699	271,961	200,000	113,500	(86,500)	-43%
5257	VEHICLE MAINTENANCE	7,802	5,272	20,302	8,000	10,000	2,000	25%
5258	CAPITAL IMPROVEMTS IMPACT FEES	-	-	-	-	115,000	115,000	0%
5262	SIDEWALK REPAIR	8,800	9,930	1,500	5,000	5,000	-	0%
5616	CELL PHONE	2,700	2,975	2,750	2,400	2,400	-	0%
5621	EMPLOYEE TRAINING	-	-	46	-	250	250	0%
5630	VEHICLE FUEL	6,871	6,108	7,816	7,500	8,500	1,000	13%
5647	CLOTHING PURCHASE	35	445	-	1,000	1,000	-	0%
5665	STREET LIGHTS	72,432	74,022	57,487	75,000	75,000	-	0%
5730	SUPPLIES AND OPERATIONS	23,650	20,594	19,187	22,000	22,000	-	0%
5740	SAFETY SUPPLIES AND MATERIALS	-	508	1,771	1,000	2,000	1,000	100%
Total Department: 5320 - STREETS:		542,120	765,065	770,687	710,683	813,465	102,781	14%



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Department: 5400 - ECONOMIC DEVELOPMENT:

4002	SALARIES FULL TIME	95,251	93,550	85,401	93,714	96,525	2,811	3%
4004	SALARIES OVERTIME	40	349	1,110	300	500	200	67%
4500	FICA	6,205	6,352	5,893	7,192	7,423	231	3%
4505	EMPLOYEE HEALTH INSURANCE	22,317	24,232	32,298	20,200	24,705	4,505	22%
4510	RETIREMENT	8,163	8,353	8,710	8,752	9,742	990	11%
4515	WORKERS' COMPENSATION	261	610	311	600	500	(100)	-17%
4550	HEALTH CLAIMS	7,308	9,466	3,402	8,000	14,400	6,400	80%
4555	RETENTION	1,270	1,270	1,396	1,276	1,823	547	43%
5200	CONTRACTED SERVICES	32,882	31,203	38,069	32,000	31,000	(1,000)	-3%
5210	INSURANCE	711	1,069	1,126	1,069	1,182	113	11%
5220	RENTAL OFFICE EQUIPMENT	-	-	-	-	1,300	1,300	0%
5255	CAPITAL OUTLAY EQUIPMENT	67	15,499	7,836	9,000	5,000	(4,000)	-44%
5257	VEHICLE MAINTENANCE	(974)	(224)	(49)	500	500	-	0%
5267	BILLBOARD	18,539	18,065	18,100	18,000	18,000	-	0%
5400	UTILITIES	3,570	3,079	3,096	5,000	5,000	-	0%
5610	TELEPHONE	4,022	3,581	3,776	3,960	4,200	240	6%
5615	TRAVEL	3,551	3,370	4,397	5,000	5,000	-	0%
5616	CELL PHONE	1,100	1,200	900	1,200	1,200	-	0%
5619	SPONSORSHIPS	6,502	7,405	5,285	7,500	7,500	-	0%
5620	DUES AND PUBLICATIONS	1,323	1,258	1,818	1,500	1,500	-	0%
5621	EMPLOYEE TRAINING	2,255	2,415	2,934	4,000	4,000	-	0%
5627	CHRISTMAS PARADE	-	-	3,343	5,500	5,500	-	0%
5630	VEHICLE FUEL	592	823	3,389	1,000	1,000	-	0%
5700	OFFICE SUPPLIES	1,496	7,763	3,640	2,500	2,161	(339)	-14%
5720	PRINTING	2,265	15,732	15,123	17,900	17,900	-	0%
5726	ADVERTISING	21,739	22,238	17,992	22,600	22,600	-	0%
5727	MARKETING	4,717	6,389	4,850	7,000	7,000	-	0%
7510	DHCD GRANT	16,288	33,676	26,909	50,000	23,500	(26,500)	-53%
Total Department: 5400 - ECONOMIC DEVELOPMENT		261,459	318,722	301,057	335,263	320,662	(14,601)	-4%



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Department: 5440 - PLANNING:

4002	SALARIES FULL TIME	103,283	100,651	92,804	102,680	105,761	3,081	3%
4004	SALARIES OVERTIME	1,752	1,676	1,109	1,200	1,200	-	0%
4500	FICA	7,895	8,049	7,354	7,803	8,183	380	5%
4505	EMPLOYEE HEALTH INSURANCE	7,091	7,130	2,443	10,414	12,082	1,668	16%
4510	RETIREMENT	8,863	8,263	9,047	8,955	10,623	1,668	19%
4515	WORKERS' COMPENSATION	526	1,031	761	1,081	597	(484)	-45%
4545	VEHICLE ALLOWANCE	4,463	4,498	4,152	4,500	4,500	-	0%
4550	HEALTH CLAIMS	3,341	2,249	3,368	4,000	7,200	3,200	80%
4555	RETENTION	1,270	1,270	1,351	1,272	1,818	546	43%
5200	CONTRACTED SERVICES	40,833	30,836	20,658	30,000	30,440	440	1%
5210	INSURANCE	822	843	886	850	930	80	9%
5220	RENTAL OFFICE EQUIPMENT	-	-	-	-	1,300	1,300	0%
5257	VEHICLE MAINTENANCE	-	33	150	500	500	-	0%
5610	TELEPHONE	2,713	2,857	2,547	3,000	3,000	-	0%
5615	TRAVEL	-	40	30	1,000	1,000	-	0%
5616	CELL PHONE	1,150	1,200	1,350	1,200	1,200	-	0%
5620	DUES AND PUBLICATIONS	-	485	75	300	300	-	0%
5621	EMPLOYEE TRAINING	2,654	1,060	1,070	1,500	1,500	-	0%
5630	VEHICLE FUEL	473	112	209	500	500	-	0%
5700	OFFICE SUPPLIES	183	91	258	1,000	3,176	2,176	218%
5726	ADVERTISING	690	1,499	592	700	700	-	0%
Total Department: 5440 - PLANNING:		188,001	173,871	150,215	182,455	196,511	14,056	8%

Department: 5500 - PARKS AND RECREATION:

5200	CONTRACTED SERVICES	7,501	9,903	8,295	10,700	11,100	400	4%
5255	CAPITAL OUTLAY EQUIPMENT	7,350	101,422	221,246	269,658	20,000	(249,658)	-93%
5400	UTILITIES	2,669	3,054	2,697	3,500	5,000	1,500	43%
5613	YOUTH PROGRAMS	34,231	34,700	40,300	40,000	40,000	-	0%
5620	DUES AND PUBLICATIONS	1,200	1,200	1,285	1,200	1,250	50	4%
5730	SUPPLIES AND OPERATIONS	6,872	22,563	15,662	25,000	23,500	(1,500)	-6%
Total Department: 5500 - PARKS AND RECREATION:		59,824	172,843	289,485	350,058	100,850	(249,208)	-71%

Department: 5900 - DEBT SERVICE:

8000	BOND PRINCIPAL	86,281	186,878	135,655	188,000	182,000	(6,000)	-3%
8100	BOND INTEREST	90,561	152,605	188,791	146,000	140,000	(6,000)	-4%
Total Department: 5900 - DEBT SERVICE:		176,842	339,483	324,446	334,000	322,000	(12,000)	-4%

Total Fund: 01 - GENERAL FUND:

715,439	(1,148,632)	(1,640,788)	-	-	-	0%
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Fund: 10 - ELECTRIC

Department: 4010 - ELECTRIC FUND REVENUES:

3060	PENALTY AND INTEREST	-	111	1,733	-	1,000	1,000	0%
3362	RECONNECTION FEE	80	2,853	4,170	1,000	1,000	-	0%
3468	RESIDENTIAL SERVICE	2,921,377	3,121,718	3,180,858	3,276,013	3,162,791	(113,222)	-3%
3469	COMMERCIAL SERVICE	442,588	412,595	204,780	474,474	461,766	(12,708)	-3%
3470	GENERAL SERVICE	1,152,438	1,345,152	1,379,020	1,201,856	1,171,145	(30,711)	-3%
3471	STREET LIGHTS	73,755	76,679	68,848	74,915	72,871	(2,044)	-3%
3472	LARGE GENERAL SERVICE	416,867	354,463	397,296	464,343	507,387	43,044	9%
3480	SERVICE AND MATERIAL	81,918	67,873	161,689	50,000	50,000	-	0%
3710	INTEREST ON DELINQUENT	34,495	33,558	33,469	30,000	30,000	-	0%
3800	MISCELLANEOUS INCOME	1,327	45	349	100	100	-	0%
3871	PRIOR YEAR SURPLUS	-	-	-	-	233,000	233,000	0%
3899	NSF HOLDING ACCOUNT	693	568	378	500	500	-	0%
Total Department: 4010 - ELECTRIC FUND REVENUES		5,125,538	5,415,615	5,432,590	5,573,201	5,691,560	118,359	2%

Department: 5600 - ELECTRIC ADMINISTRATION:

4002	SALARIES FULL TIME	97,455	96,172	86,564	97,520	100,446	2,926	3%
4500	FICA	6,712	6,885	6,423	7,460	7,685	225	3%
4505	EMPLOYEE HEALTH INSURANCE	11,080	12,408	11,098	11,613	5,340	(6,273)	-54%
4510	RETIREMENT	16,931	17,319	8,607	8,700	6,122	(2,578)	-30%
4515	WORKERS' COMPENSATION	383	717	616	760	559	(201)	-26%
4550	HEALTH CLAIMS	4,311	5,142	4,083	4,000	7,200	3,200	80%
4555	RETENTION	635	635	675	641	909	268	42%
5000	PROFESSIONAL SERVICES	87,803	99,766	87,215	120,000	120,000	-	0%
5005	LEGAL EXPENSES	557	-	-	5,000	-	(5,000)	-100%
5200	CONTRACTED SERVICES	23,159	7,036	1,278	10,000	5,220	(4,780)	-48%
5210	INSURANCE	531	975	1,569	1,400	1,647	247	18%
5257	VEHICLE MAINTENANCE	-	(260)	(681)	-	1,000	1,000	0%
5610	TELEPHONE	9,703	9,905	6,334	2,820	6,000	3,180	113%
5615	TRAVEL	2,525	1,503	3,765	4,000	10,000	6,000	150%
5616	CELL PHONE	550	600	600	600	600	-	0%
5620	DUES AND PUBLICATIONS	13,479	14,060	11,689	15,000	15,000	-	0%
5621	EMPLOYEE TRAINING	5,259	3,360	4,958	8,000	15,000	7,000	88%
5622	INFORMATION TECHNOLOGY	-	-	-	-	4,649	4,649	0%
5625	REAL ESTATE TAXES	157,000	157,000	157,000	157,000	157,000	-	0%
5630	VEHICLE FUEL	1,500	1,588	811	2,000	1,500	(500)	-25%
5700	OFFICE SUPPLIES	1,263	3,360	861	1,500	5,441	3,941	263%
5726	ADVERTISING	161	150	-	200	200	-	0%
5730	SUPPLIES AND OPERATIONS	(10)	-	337	1,000	1,000	-	0%
5740	SAFETY SUPPLIES AND MATERIALS	280	938	405	500	500	-	0%
5780	BAD DEBT EXPENSE	-	9,184	7,590	10,000	10,000	-	0%
5789	CONTINGENCY	-	-	-	27,493	12,061	(15,432)	-56%
5791	RAILROAD LICENSES	3,455	4,117	4,204	4,220	4,300	80	2%
5794	ENERGY AUDIT ASSISTANCE	-	250	-	1,000	1,000	-	0%
5795	ELECTRIC ASSISTANCE FUND	3,400	4,140	3,682	10,000	10,000	-	0%
6500	GENERAL OVERHEAD	191,685	207,513	205,345	205,345	225,588	20,243	10%
6505	REIMBURSEMENTS	122,086	12,488	12,235	12,235	11,969	(266)	-2%
6510	CUST SERVICE REIM GEN FUN	-	129,709	113,819	113,819	129,457	15,638	14%
8000	BOND PRINCIPAL	-	-	468,688	469,000	320,000	(149,000)	-32%
8100	BOND INTEREST	218,283	180,377	174,804	164,000	155,000	(9,000)	-5%
8101	INTEREST CUSTOMER DEPOSIT	53	306	260	1,000	1,000	-	0%
Total Department: 5600 - ELECTRIC ADMINISTRATION		980,229	987,345	1,384,835	1,477,826	1,353,392	(124,434)	-8%



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Department: 5610 - POWER PLANT:

4002	SALARIES FULL TIME	50,746	55,051	50,115	55,167	56,822	1,655	3%
4003	SALARIES PART TIME AND TEMPORAL	11,774	5,581	5,847	9,000	9,000	-	0%
4004	SALARIES OVERTIME	35	2,616	2,836	2,000	4,000	2,000	100%
4500	FICA	4,629	4,742	4,438	5,062	5,341	279	6%
4505	EMPLOYEE HEALTH INSURANCE	4,915	5,685	5,459	5,177	6,011	834	16%
4510	RETIREMENT	9,330	9,730	5,049	5,368	5,680	312	6%
4515	WORKERS' COMPENSATION	5,470	6,300	10,056	10,290	5,269	(5,021)	-49%
4550	HEALTH CLAIMS	459	1,130	319	2,000	3,600	1,600	80%
4555	RETENTION	635	684	675	641	909	268	42%
5200	CONTRACTED SERVICES	87,582	180,633	61,300	45,000	45,220	220	0%
5210	INSURANCE	12,424	12,808	13,396	12,600	14,066	1,466	12%
5221	RENTAL EQUIPMENT	715	-	-	300	1,000	700	233%
5250	BUILDING MAINTENANCE	40,246	71	2,690	1,500	1,500	-	0%
5251	EQUIPMENT MAINTENANCE	2,348	9,440	44,642	10,000	50,000	40,000	400%
5255	CAPITAL OUTLAY EQUIPMENT	-	-	11,380	125,000	152,000	27,000	22%
5257	VEHICLE MAINTENANCE	(453)	142	678	500	500	-	0%
5400	UTILITIES	4,284	5,167	710	7,000	7,000	-	0%
5610	TELEPHONE	-	-	2,435	2,880	3,500	620	22%
5616	CELL PHONE	500	600	600	600	600	-	0%
5620	DUES AND PUBLICATIONS	-	-	1,175	1,200	1,200	-	0%
5630	VEHICLE FUEL	-	80	63	250	250	-	0%
5631	DIESEL FUEL	61,201	72,690	27,627	57,922	60,021	2,099	4%
5638	LUBE OIL	-	-	974	1,323	1,500	177	13%
5650	NON-CAPITAL EQUIPMENT	-	-	5,956	-	5,000	5,000	0%
5670	CHEMICALS	9,545	5,572	7,298	7,000	8,500	1,500	21%
5700	OFFICE SUPPLIES	291	-	277	3,000	-	(3,000)	-100%
5730	SUPPLIES AND OPERATIONS	7,789	21,169	2,691	3,000	3,500	500	17%
5740	SAFETY SUPPLIES AND MATERIALS	2,129	-	623	1,000	1,000	-	0%
5796	RPS PURCHASE POWER FEES	1,594	-	-	44,812	43,306	(1,506)	-3%
5797	PURCHASED POWER	2,624,837	2,685,862	2,380,121	2,623,248	2,534,703	(88,545)	-3%
Total Department: 5610 - POWER PLANT:		2,943,025	3,085,755	2,649,432	3,042,840	3,030,997	(11,843)	0%



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Department: 5620 - POWER DISTRIBUTION:

4002	SALARIES FULL TIME	398,171	405,337	371,473	408,749	505,415	96,666	24%
4004	SALARIES OVERTIME	13,109	13,982	13,987	12,000	16,000	4,000	33%
4500	FICA	29,506	29,985	28,474	32,187	39,888	7,701	24%
4505	EMPLOYEE HEALTH INSURANCE	42,507	46,294	57,453	50,778	62,770	11,992	24%
4510	RETIREMENT	72,510	73,266	37,339	38,055	49,930	11,875	31%
4515	WORKERS' COMPENSATION	6,587	20,374	25,103	25,970	37,459	11,489	44%
4550	HEALTH CLAIMS	14,161	22,938	15,125	20,000	43,200	23,200	116%
4555	RETENTION	3,765	3,765	4,052	3,816	6,363	2,547	67%
5200	CONTRACTED SERVICES	18,777	22,238	31,886	15,000	26,540	11,540	77%
5210	INSURANCE	6,571	6,035	6,100	6,100	6,405	305	5%
5221	RENTAL EQUIPMENT	198	130	-	1,000	1,000	-	0%
5250	BUILDING MAINTENANCE	723	616	1,753	3,000	3,000	-	0%
5251	EQUIPMENT MAINTENANCE	1,101	1,866	42	3,000	3,000	-	0%
5255	CAPITAL OUTLAY EQUIPMENT	-	-	19,083	348,500	396,000	47,500	14%
5257	VEHICLE MAINTENANCE	4,029	14,330	7,894	10,000	10,000	-	0%
5400	UTILITIES	9,629	9,716	9,719	13,000	12,000	(1,000)	-8%
5601	POSTAGE	16	-	217	200	-	(200)	-100%
5610	TELEPHONE	-	-	-	4,680	-	(4,680)	-100%
5615	TRAVEL	435	-	1,260	400	-	(400)	-100%
5616	CELL PHONE	3,750	3,600	3,600	3,600	4,200	600	17%
5630	VEHICLE FUEL	7,463	7,689	7,838	9,000	9,000	-	0%
5650	NON-CAPITAL EQUIPMENT	4,466	8,911	10,980	20,000	20,000	-	0%
5730	SUPPLIES AND OPERATIONS	39,499	77,850	51,880	15,000	45,000	30,000	200%
5740	SAFETY SUPPLIES AND MATERIALS	12,886	5,190	5,889	8,500	10,000	1,500	18%
Total Department: 5620 - POWER DISTRIBUTION:		689,860	774,112	711,150	1,052,535	1,307,170	254,635	24%

Total Fund: 10 - ELECTRIC:

512,423	568,404	687,173	-	-	-	0%
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MAYOR AND COUNCIL
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Fund: 20 - WATER FUND

Department: 4020 - WATER FUND REVENUES:

3060	PENALTY AND INTEREST	-	52	201	-	100	100	0%
3362	RECONNECTION FEE	30	3,300	4,260	1,000	2,000	1,000	100%
3364	SPECIAL CONNECTION FEE	48,150	531,300	205,350	442,500	274,350	(168,150)	-38%
3475	WATER SERVICE	608,475	646,418	515,335	630,000	630,000	-	0%
3476	READY TO SERVE	31,504	28,471	26,046	28,800	28,000	(800)	-3%
3480	SERVICE AND MATERIAL	10,715	27,153	33,836	20,000	20,000	-	0%
3530	WATER TOWER RENT	58,110	50,248	61,942	62,645	63,600	955	2%
3701	INTEREST EARNED	391	958	2,648	-	2,000	2,000	0%
3710	INTEREST ON DELINQUENT	8,868	7,236	8,043	7,000	7,000	-	0%
3800	MISCELLANEOUS INCOME	330	150	150	500	200	(300)	-60%
3871	PRIOR YEAR SURPLUS	-	-	-	-	100,000	100,000	0%
3899	NSF HOLDING ACCOUNT	133	133	84	100	100	-	0%
Total Department: 4020 - WATER FUND REVENUES:		766,706	1,295,418	857,895	1,192,545	1,127,350	(65,195)	-5%

Department: 5700 - WATER ADMINISTRATION:

4002	SALARIES FULL TIME	102,749	108,514	104,798	114,319	118,876	4,557	4%
4004	SALARIES OVERTIME	9,115	9,594	9,518	7,000	7,000	-	0%
4500	FICA	8,023	8,471	8,226	9,300	9,630	330	4%
4505	EMPLOYEE HEALTH INSURANCE	13,354	12,391	14,137	11,795	14,100	2,305	20%
4510	RETIREMENT	20,076	24,136	10,430	11,031	11,708	677	6%
4515	WORKERS' COMPENSATION	6,905	11,380	12,708	12,900	629	(12,271)	-95%
4530	VACATION BUY BACK	722	743	-	743	743	-	0%
4550	HEALTH CLAIMS	4,913	7,226	7,309	5,734	10,320	4,586	80%
4555	RETENTION	666	696	497	974	1,392	418	43%
5000	PROFESSIONAL SERVICES	-	-	7,105	3,000	8,000	5,000	167%
5200	CONTRACTED SERVICES	8,062	10,464	4,401	7,000	17,337	10,337	148%
5210	INSURANCE	558	784	584	585	613	28	5%
5255	CAPITAL OUTLAY EQUIPMENT	-	-	3,100	20,000	-	(20,000)	-100%
5257	VEHICLE MAINTENANCE	308	2,204	212	1,000	1,000	-	0%
5610	TELEPHONE	2,048	2,235	2,005	2,280	2,300	20	1%
5615	TRAVEL	13	862	585	500	1,500	1,000	200%
5616	CELL PHONE	861	870	690	918	918	-	0%
5620	DUES AND PUBLICATIONS	560	550	450	500	700	200	40%
5621	EMPLOYEE TRAINING	1,465	2,767	3,367	2,100	3,500	1,400	67%
5630	VEHICLE FUEL	2,290	2,182	1,772	3,000	3,000	-	0%
5691	RAILROAD LICENSES	5,013	4,115	4,202	4,220	4,300	80	2%
5700	OFFICE SUPPLIES	427	509	78	250	250	-	0%
5720	PRINTING	114	-	-	200	200	-	0%
5726	ADVERTISING	560	560	875	560	600	40	7%
5730	SUPPLIES AND OPERATIONS	3,040	8,603	4,901	2,000	2,000	-	0%
5740	SAFETY SUPPLIES AND MATERIALS	375	322	814	500	1,000	500	100%
5789	CONTINGENCY	-	-	-	265,298	14,383	(250,915)	-95%
6500	GENERAL OVERHEAD	73,421	74,120	82,551	82,551	83,599	1,048	1%
6505	REIMBURSEMENTS	1,532	1,499	1,470	1,470	1,436	(34)	-2%
6510	CUST SERVICE REIM GEN FUN	40,997	48,641	42,682	42,682	92,469	49,787	117%
Total Department: 5700 - WATER ADMINISTRATION:		308,167	344,438	329,467	614,411	413,503	(200,908)	-33%



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Department: 5710 - WATER TREATMENT:

4002	SALARIES FULL TIME	20,905	40,354	38,478	42,420	43,692	1,272	3%
4003	SALARIES PART TIME AND TEMPORAL	9,968	10,589	12,471	10,000	14,000	4,000	40%
4004	SALARIES OVERTIME	1,652	3,730	5,038	3,500	4,000	500	14%
4500	FICA	2,579	4,168	4,209	4,278	4,719	441	10%
4505	EMPLOYEE HEALTH INSURANCE	495	403	4,672	5,177	5,656	479	9%
4510	RETIREMENT	7,525	8,851	3,864	3,727	4,439	712	19%
4515	WORKERS' COMPENSATION	2,210	3,773	3,936	4,080	3,410	(670)	-16%
4520	UNEMPLOYMENT	-	-	-	500	-	(500)	-100%
4550	HEALTH CLAIMS	374	414	-	2,000	3,600	1,600	80%
4555	RETENTION	90	654	705	636	909	273	43%
5200	CONTRACTED SERVICES	123	-	129	-	220	220	0%
5210	INSURANCE	702	819	530	530	557	27	5%
5250	BUILDING MAINTENANCE	707	8,130	-	1,000	1,000	-	0%
5251	EQUIPMENT MAINTENANCE	7,371	14,801	4,857	10,000	10,000	-	0%
5255	CAPITAL OUTLAY EQUIPMENT	-	-	24,639	130,000	170,000	40,000	31%
5257	VEHICLE MAINTENANCE	958	2,281	1,655	1,500	2,000	500	33%
5400	UTILITIES	34,081	33,025	25,741	31,000	35,000	4,000	13%
5616	CELL PHONE	350	600	550	600	600	-	0%
5630	VEHICLE FUEL	685	1,002	2,378	1,500	2,000	500	33%
5670	CHEMICALS	44,612	42,700	21,919	45,000	45,000	-	0%
5730	SUPPLIES AND OPERATIONS	(18)	7,286	9,238	5,000	5,000	-	0%
Total Department: 5710 - WATER TREATMENT:		135,367	183,580	165,007	302,448	355,802	53,354	18%

Department: 5720 - WATER DISTRIBUTION:

4002	SALARIES FULL TIME	60,632	61,189	57,494	63,619	65,527	1,908	3%
4004	SALARIES OVERTIME	5,954	6,054	7,977	4,000	6,000	2,000	50%
4500	FICA	5,009	5,322	4,740	5,175	5,472	297	6%
4505	EMPLOYEE HEALTH INSURANCE	7,016	8,464	9,317	8,375	10,475	2,100	25%
4510	RETIREMENT	11,769	13,715	5,869	5,927	6,658	731	12%
4515	WORKERS' COMPENSATION	4,008	6,901	7,283	7,590	5,050	(2,540)	-33%
4530	VACATION BUY BACK	779	419	-	419	432	13	3%
4550	HEALTH CLAIMS	1,996	1,625	3,404	4,000	7,200	3,200	80%
4555	RETENTION	1,757	1,772	1,092	957	1,366	410	43%
5200	CONTRACTED SERVICES	3,829	-	77,732	-	10,330	10,330	0%
5210	INSURANCE	7,015	7,108	7,224	7,225	7,585	360	5%
5251	EQUIPMENT MAINTENANCE	1,849	3,005	1,226	2,500	2,500	-	0%
5252	STREET REPAIR	13,376	17,302	31,117	15,000	20,000	5,000	33%
5253	WATER TOWER MAINTENANCE	16,115	34,507	35,149	32,500	35,000	2,500	8%
5255	CAPITAL OUTLAY EQUIPMENT	-	-	177,722	65,000	105,200	40,200	62%
5257	VEHICLE MAINTENANCE	1,568	662	1,937	2,500	2,500	-	0%
5616	CELL PHONE	875	900	1,050	900	900	-	0%
5630	VEHICLE FUEL	2,680	3,794	2,254	4,000	4,000	-	0%
5650	NON-CAPITAL EQUIPMENT	-	-	21,261	31,000	36,350	5,350	17%
5730	SUPPLIES AND OPERATIONS	20,736	53,040	24,053	8,000	18,000	10,000	125%
5790	LAB AND TESTING	4,433	4,738	6,056	7,000	7,500	500	7%
Total Department: 5720 - WATER DISTRIBUTION:		171,397	230,518	483,955	275,686	358,045	82,359	30%

Total Fund: 20 - WATER FUND:

151,776	536,881	(120,533)	-	-	-	0%
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Fund: 24 - SEWER FUND

Department: 4024 - SEWER FUND REVENUES:

3060	PENALTY AND INTEREST	-	-	13	-	100	100	0%
3363	HAULER FEE	107,632	107,328	164,571	85,000	130,000	45,000	53%
3364	SPECIAL CONNECTION FEE	127,466	1,468,176	568,006	1,226,100	760,182	(465,918)	-38%
3476	READY TO SERVE	111,265	101,552	93,442	102,000	102,200	200	0%
3480	SERVICE AND MATERIAL	-	1,902	-	3,000	500	(2,500)	-83%
3481	SEWER SERVICE	1,531,010	1,550,333	1,439,790	1,620,000	1,570,000	(50,000)	-3%
3501	SPRAY SITE LAND RENT	1,393	1,445	-	1,000	500	(500)	-50%
3701	INTEREST EARNED	391	930	5,347	-	1,000	1,000	0%
3710	INTEREST ON DELINQUENT	19,284	21,610	24,114	20,000	20,000	-	0%
3800	MISCELLANEOUS INCOME	550	-	-	500	100	(400)	-80%
3871	PRIOR YEAR SURPLUS	-	-	-	-	20,000	20,000	0%
3899	NSF HOLDING ACCOUNT	161	147	91	100	100	-	0%
Total Department: 4024 - SEWER FUND REVENUES:		1,899,152	3,253,423	2,295,373	3,057,700	2,604,682	(453,018)	-15%

Department: 5800 - SEWER ADMINISTRATION:

4002	SALARIES FULL TIME	106,054	106,901	98,587	108,152	111,396	3,244	3%
4004	SALARIES OVERTIME	10,358	12,993	17,047	7,500	7,500	-	0%
4500	FICA	9,213	8,963	8,648	8,847	9,096	249	3%
4505	EMPLOYEE HEALTH INSURANCE	6,535	7,523	8,213	7,308	8,439	1,131	15%
4510	RETIREMENT	18,350	16,762	9,687	9,565	10,939	1,374	14%
4515	WORKERS' COMPENSATION	6,841	11,334	12,708	12,945	5,903	(7,042)	-54%
4530	VACATION BUY BACK	2,271	2,339	-	2,339	2,500	161	7%
4550	HEALTH CLAIMS	3,383	3,173	2,790	3,334	6,000	2,666	80%
4555	RETENTION	1,163	1,163	903	846	1,209	363	43%
5000	PROFESSIONAL SERVICES	2,674	2,234	16,832	500	5,000	4,500	900%
5200	CONTRACTED SERVICES	8,345	12,167	27,672	11,000	11,293	293	3%
5210	INSURANCE	1,505	1,482	1,393	1,320	1,463	143	11%
5255	CAPITAL OUTLAY EQUIPMENT	(26,244)	-	1,600	10,000	50,000	40,000	400%
5257	VEHICLE MAINTENANCE	(1,446)	1,202	(325)	1,000	1,000	-	0%
5610	TELEPHONE	5,521	5,257	5,041	5,340	5,500	160	3%
5615	TRAVEL	-	485	300	-	2,000	2,000	0%
5616	CELL PHONE	800	800	900	800	800	-	0%
5620	DUES AND PUBLICATIONS	2,332	2,049	1,900	1,500	1,500	-	0%
5621	EMPLOYEE TRAINING	6,914	12,050	4,029	8,500	7,500	(1,000)	-12%
5622	INFORMATION TECHNOLOGY	-	-	-	-	3,251	3,251	0%
5630	VEHICLE FUEL	3,075	2,508	3,123	2,500	2,500	-	0%
5691	RAILROAD LICENSES	4,600	5,109	5,217	5,250	5,300	50	1%
5700	OFFICE SUPPLIES	862	1,260	4,112	4,200	4,579	379	9%
5726	ADVERTISING	-	-	-	200	-	(200)	-100%
5730	SUPPLIES AND OPERATIONS	6,457	4,482	3,007	2,500	2,500	-	0%
5740	SAFETY SUPPLIES AND MATERIALS	5,234	4,991	7,320	4,000	5,000	1,000	25%
5789	CONTINGENCY	-	-	-	805,027	24,196	(780,832)	-97%
6500	GENERAL OVERHEAD	187,582	190,865	248,925	248,925	203,089	(45,836)	-18%
6505	REIMBURSEMENTS	4,850	4,745	4,650	4,650	4,548	(102)	-2%
6510	CUST SERVICE REIM GEN FUN	40,997	48,641	42,682	42,682	73,975	31,293	73%
8000	BOND PRINCIPAL	-	-	903,681	418,000	425,000	7,000	2%
8100	BOND INTEREST	325,786	324,577	237,851	216,000	212,000	(4,000)	-2%
Total Department: 5800 - SEWER ADMINISTRATION:		744,010	796,057	1,678,495	1,954,731	1,214,974	(739,757)	-38%



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Department: 5810 - COLLECTION SYSTEM:

4002	SALARIES FULL TIME	61,057	62,374	57,493	63,619	65,527	1,908	3%
4004	SALARIES OVERTIME	5,953	6,054	7,975	5,000	6,000	1,000	20%
4500	FICA	4,885	4,998	4,740	5,250	5,472	222	4%
4505	EMPLOYEE HEALTH INSURANCE	6,980	8,361	9,441	8,375	10,475	2,100	25%
4510	RETIREMENT	11,771	10,299	5,869	5,900	6,658	758	13%
4515	WORKERS' COMPENSATION	4,370	7,223	7,983	8,200	5,151	(3,049)	-37%
4530	VACATION BUY BACK	779	419	-	419	431	12	3%
4550	HEALTH CLAIMS	2,344	1,624	3,385	4,000	7,200	3,200	80%
4555	RETENTION	133	148	949	957	1,366	410	43%
5200	CONTRACTED SERVICES	3,847	9,707	9,352	3,000	5,330	2,330	78%
5210	INSURANCE	2,714	2,750	2,601	2,600	2,731	131	5%
5251	EQUIPMENT MAINTENANCE	28,488	17,414	12,597	20,000	20,000	-	0%
5252	STREET REPAIR	4,099	15,073	31,914	10,000	10,000	-	0%
5255	CAPITAL OUTLAY EQUIPMENT	-	-	1,920	28,000	135,000	107,000	382%
5257	VEHICLE MAINTENANCE	2,197	4,136	755	3,000	2,000	(1,000)	-33%
5400	UTILITIES	22,806	15,658	24,048	16,000	15,000	(1,000)	-6%
5616	CELL PHONE	925	900	900	900	900	-	0%
5630	VEHICLE FUEL	3,773	4,361	2,238	4,000	4,000	-	0%
5650	NON-CAPITAL EQUIPMENT	-	4,995	-	3,000	-	(3,000)	-100%
5730	SUPPLIES AND OPERATIONS	9,140	12,530	6,644	7,000	7,000	-	0%
Total Department: 5810 - COLLECTION SYSTEM:		176,260	189,024	190,804	199,219	310,241	111,022	56%

Department: 5820 - TREATMENT PLANT:

4002	SALARIES FULL TIME	115,067	87,304	85,562	94,716	181,582	86,866	92%
4004	SALARIES OVERTIME	3,582	1,053	1,458	2,500	2,500	-	0%
4500	FICA	8,213	6,672	6,044	7,450	14,082	6,632	89%
4505	EMPLOYEE HEALTH INSURANCE	16,641	18,113	19,463	16,850	20,972	4,122	24%
4510	RETIREMENT	18,072	15,836	8,708	8,827	18,401	9,574	108%
4515	WORKERS' COMPENSATION	7,274	10,734	11,971	12,190	7,469	(4,721)	-39%
4530	VACATION BUY BACK	1,280	1,319	-	1,319	1,360	41	3%
4550	HEALTH CLAIMS	4,293	7,226	8,391	8,000	14,400	6,400	80%
4555	RETENTION	1,850	1,300	1,306	1,272	3,636	2,364	186%
5200	CONTRACTED SERVICES	3,650	1,491	2,318	2,000	7,440	5,440	272%
5210	INSURANCE	6,805	7,253	7,329	7,500	7,695	195	3%
5251	EQUIPMENT MAINTENANCE	25,052	36,607	27,563	20,000	20,000	-	0%
5255	CAPITAL OUTLAY EQUIPMENT	17,730	-	8,239	12,000	100,000	88,000	733%
5257	VEHICLE MAINTENANCE	3,507	1,220	2,885	2,000	2,000	-	0%
5400	UTILITIES	126,688	144,475	149,796	150,000	165,000	15,000	10%
5616	CELL PHONE	1,255	1,050	1,100	1,200	2,400	1,200	100%
5630	VEHICLE FUEL	6,628	2,616	3,283	5,000	4,000	(1,000)	-20%
5631	DIESEL FUEL	3,380	1,177	3,202	1,500	4,000	2,500	167%
5670	CHEMICALS	32,915	40,250	31,820	35,000	35,000	-	0%
5730	SUPPLIES AND OPERATIONS	18,965	18,511	17,412	16,000	16,000	-	0%
5790	LAB AND TESTING	13,065	11,319	16,357	10,000	14,000	4,000	40%
5799	LANDFILL CHARGES	9,541	12,408	7,910	8,000	10,000	2,000	25%
7900	DEPRECIATION	1,140,775	1,101,826	-	-	-	-	0%
Total Department: 5820 - TREATMENT PLANT:		1,586,227	1,529,761	422,117	423,324	651,937	228,614	54%



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Department: 5830 - SPRAY SITE:

4002	SALARIES FULL TIME	168,420	193,206	173,975	190,459	175,497	(14,962)	-8%
4003	SALARIES PART TIME AND TEMPORAL	9,658	18,280	10,579	20,000	20,000	-	0%
4004	SALARIES OVERTIME	6,072	5,695	8,263	3,000	3,000	-	0%
4500	FICA	13,284	14,173	13,511	16,307	15,185	(1,122)	-7%
4505	EMPLOYEE HEALTH INSURANCE	25,038	37,982	42,507	36,928	36,413	(515)	-1%
4510	RETIREMENT	33,059	29,634	17,509	17,492	17,826	334	2%
4515	WORKERS' COMPENSATION	11,390	19,327	21,122	21,735	17,122	(4,613)	-21%
4520	UNEMPLOYMENT	-	-	-	500	-	(500)	-100%
4530	VACATION BUY BACK	866	892	-	892	2,056	1,164	131%
4550	HEALTH CLAIMS	16,930	16,011	10,091	14,000	21,600	7,600	54%
4555	RETENTION	2,540	2,401	2,702	2,544	3,636	1,092	43%
5200	CONTRACTED SERVICES	751	560	1,667	750	8,100	7,350	980%
5210	INSURANCE	6,895	7,208	7,329	7,500	7,695	195	3%
5250	BUILDING MAINTENANCE	820	468	10,697	2,000	3,000	1,000	50%
5251	EQUIPMENT MAINTENANCE	7,748	9,246	21,636	8,500	8,500	-	0%
5255	CAPITAL OUTLAY EQUIPMENT	8,514	-	59,961	60,000	10,000	(50,000)	-83%
5257	VEHICLE MAINTENANCE	1,122	2,369	8,442	2,000	2,000	-	0%
5400	UTILITIES	69,586	44,839	48,193	50,000	50,000	-	0%
5610	TELEPHONE	1,807	659	691	1,920	1,000	(920)	-48%
5616	CELL PHONE	2,400	2,700	2,850	2,400	2,400	-	0%
5630	VEHICLE FUEL	1,308	2,442	2,427	2,500	2,500	-	0%
5631	DIESEL FUEL	795	1,521	2,341	2,000	2,000	-	0%
5670	CHEMICALS	2,753	-	-	1,000	-	(1,000)	-100%
5730	SUPPLIES AND OPERATIONS	7,338	8,538	6,801	5,000	5,000	-	0%
5790	LAB AND TESTING	9,744	14,897	13,488	11,000	13,000	2,000	18%
Total Department: 5830 - SPRAY SITE:		408,838	433,047	486,782	480,427	427,530	(52,897)	-11%

Total Fund: 24 - SEWER FUND:

(1,016,183)	305,534	(482,826)	-	-	-	0%
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MAYOR AND COUNCIL
OWN OF BERLIN, MARYLAND
FY 2018-2019 BUDGET

FY 2015-16 Total Activity	FY 2016-17 Total Activity	FY 2017-18 YTD Activity Through June	FY 2017-18 Budget Adopted	FY 2018-19 Budget Adopted	FY 2018-19 \$\$ Diff Increase (Decrease)	FY 2018-19 % Diff
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Fund: 30 - STORMWATER

Department: 4030 - STORMWATER FUND REVENUES:

3103	STORMWATER MGMT PERMIT	3,077	1,370	360	1,000	500	(500)	-50%
3205	FEMA GRANT	-	-	134,048	124,048	-	(124,048)	-100%
3230	DNR GRANT	-	127,395	144,144	964,903	1,151,500	186,597	19%
3235	COMMUNITY RESILIENCE GRANT	-	-	-	-	20,000	20,000	0%
3360	RESIDENTIAL SW FEE	70,910	66,560	73,198	73,700	73,500	(200)	0%
3361	NON RESIDENTIAL SW FEE	94,765	95,021	85,283	100,000	93,500	(6,500)	-7%
3367	STORMWATER REVIEW FEE	4,613	8,404	(5,229)	5,000	5,500	500	10%
3710	INTEREST ON DELINQUENT	933	1,126	1,326	700	1,000	300	43%
3869	CONTRIBUTION FROM GENERAL FUND	100,000	50,000	50,000	50,000	50,000	-	0%
3871	PRIOR YEAR SURPLUS	-	-	-	180,000	210,000	30,000	17%
3899	NSF HOLDING ACCOUNT	133	119	91	100	100	-	0%
Total Department: 4030 - STORMWATER FUND REVENUES:		274,431	349,996	483,220	1,499,451	1,605,600	106,149	7%

Department: 5030 - STORMWATER:

4002	SALARIES FULL TIME	76,551	99,016	79,792	91,610	62,074	(29,536)	-32%
4004	SALARIES OVERTIME	1,473	4,749	10,341	2,500	2,500	-	0%
4500	FICA	6,400	7,896	6,673	7,582	4,940	(2,642)	-35%
4505	EMPLOYEE HEALTH INSURANCE	23,552	16,727	16,569	15,531	12,222	(3,309)	-21%
4510	RETIREMENT	21,325	23,354	10,221	11,111	6,487	(4,624)	-42%
4515	WORKERS' COMPENSATION	3,977	12,963	14,402	14,835	7,029	(7,806)	-53%
4520	UNEMPLOYMENT	-	-	-	500	-	(500)	-100%
4550	HEALTH CLAIMS	2,241	1,420	2,528	6,000	7,200	1,200	20%
4555	RETENTION	1,266	1,954	2,026	1,908	1,818	(90)	-5%
5000	PROFESSIONAL SERVICES	15,043	10,882	7,491	7,500	26,000	18,500	247%
5200	CONTRACTED SERVICES	1,169	26,141	7,466	2,000	2,660	660	33%
5210	INSURANCE	1,106	1,186	1,245	1,250	1,307	57	5%
5254	CAPITAL OUTLAY RESERVE	-	-	-	180,000	210,000	30,000	17%
5256	CAPITAL IMPROVEMENTS	-	-	674,062	1,088,951	1,247,000	158,049	15%
5257	VEHICLE MAINTENANCE	1,715	4,019	2,103	2,000	1,000	(1,000)	-50%
5616	CELL PHONE	1,320	1,550	1,350	1,800	1,200	(600)	-33%
5621	EMPLOYEE TRAINING	459	927	350	1,000	1,000	-	0%
5630	VEHICLE FUEL	448	3,154	3,299	3,000	3,000	-	0%
5633	COUNTY DRAINAGE TAX DITCH	223	283	1,073	350	1,100	750	214%
5678	STORMWATER REVIEW EXPENSES	-	2,031	518	1,500	1,000	(500)	-33%
5730	SUPPLIES AND OPERATIONS	16,967	25,101	7,808	14,825	6,063	(8,762)	-59%
6500	GENERAL OVERHEAD	19,797	19,096	15,243	15,243	-	(15,243)	-100%
6510	CUST SERVICE REIM GEN FUN	27,331	32,427	28,455	28,455	-	(28,455)	-100%
Total Department: 5030 - STORMWATER:		222,364	294,876	893,014	1,499,451	1,605,600	106,149	7%

Total Fund: 30 - STORMWATER:

52,068	55,120	(409,794)	-	-	-	0%
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MAYOR AND COUNCIL
OWN OF BERLIN, MARYLAND
FY 2018-2019 BUDGET

FY 2015-16 Total Activity	FY 2016-17 Total Activity	FY 2017-18 YTD Activity Through June	FY 2017-18 Budget Adopted	FY 2018-19 Budget Adopted	FY 2018-19 \$\$ Diff Increase (Decrease)	FY 2018-19 % Diff
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Summary

Fund: 01 - GENERAL FUND

4001	GENERAL FUND REVENUES	8,473,723	5,921,063	5,439,990	7,734,412	7,154,405	(580,007)	-7%
5000	ELECTED OFFICIALS	114,346	132,286	139,252	134,924	174,470	39,546	29%
5100	ADMINISTRATION	3,729,281	1,187,363	1,163,474	1,339,292	1,606,618	267,326	20%
5120	FINANCE	278,299	256,050	260,604	298,101	314,859	16,758	6%
5130	BUILDING AND GROUNDS	80,243	81,007	84,241	115,000	333,800	218,800	190%
5200	POLICE	1,877,816	3,071,583	3,204,182	3,458,930	2,045,870	(1,413,060)	-41%
5300	PUBLIC WORKS	89,320	265,201	90,022	89,325	81,328	(7,997)	-9%
5310	SANITATION	362,129	345,924	339,555	386,381	843,973	457,592	118%
5320	STREETS	542,120	765,065	770,687	710,683	813,465	102,781	14%
5400	ECONOMIC DEVELOPMENT	261,459	318,722	301,057	335,263	320,662	(14,601)	-4%
5440	PLANNING	188,001	173,871	150,215	182,455	196,511	14,056	8%
5500	PARKS AND RECREATION	59,824	172,843	289,485	350,058	100,850	(249,208)	-71%
5900	DEBT SERVICE	176,842	339,483	324,446	334,000	322,000	(12,000)	-4%
Total Fund: 01 - GENERAL FUND:		714,043	(1,188,335)	(1,677,230)	-	-	-	0%

Fund: 10 - ELECTRIC

4010	ELECTRIC FUND REVENUES	5,125,538	5,415,615	5,432,590	5,573,201	5,691,560	118,359	2%
5600	ELECTRIC ADMINISTRATION	980,229	987,345	1,384,835	1,477,826	1,353,392	(124,434)	-8%
5610	POWER PLANT	2,943,025	3,085,755	2,649,432	3,042,840	3,030,997	(11,843)	0%
5620	POWER DISTRIBUTION	689,860	774,112	711,150	1,052,535	1,307,170	254,635	24%
Total Fund: 10 - ELECTRIC:		512,423	568,404	687,173	-	-	-	0%

Fund: 20 - WATER FUND

4020	WATER FUND REVENUES	766,706	1,295,418	857,895	1,192,545	1,127,350	(65,195)	-5%
5700	WATER ADMINISTRATION	308,167	344,438	329,467	614,411	413,503	(200,908)	-33%
5710	WATER TREATMENT	135,367	183,580	165,007	302,448	355,802	53,354	18%
5720	WATER DISTRIBUTION	171,397	230,518	483,955	275,686	358,045	82,359	30%
Total Fund: 20 - WATER FUND:		151,776	536,881	(120,533)	-	-	-	0%

Fund: 24 - SEWER FUND

4024	SEWER FUND REVENUES	1,899,152	3,253,423	2,295,373	3,057,700	2,604,682	(453,018)	-15%
5800	SEWER ADMINISTRATION	744,010	796,057	1,678,495	1,954,731	1,214,974	(739,757)	-38%
5810	COLLECTION SYSTEM	176,260	189,024	190,804	199,219	310,241	111,022	56%
5820	TREATMENT PLANT	1,586,227	1,529,761	422,117	423,324	651,937	228,614	54%
5830	SPRAY SITE	408,838	433,047	486,782	480,427	427,530	(52,897)	-11%
Total Fund: 24 - SEWER FUND:		(1,016,183)	305,534	(482,826)	-	-	-	0%

Fund: 30 - STORMWATER

4030	STORMWATER FUND REVENUES	274,431	349,996	483,220	1,499,451	1,605,600	106,149	7%
5030	STORMWATER	222,364	294,876	893,014	1,499,451	1,605,600	106,149	7%
Total Fund: 30 - STORMWATER:		52,068	55,120	(409,794)	-	-	-	0%