1. Call to Order
2. Agenda Adoption
3. Approval of Minutes: May 1st, 2019
4. 4 South Main Street 2nd floor - Signage
5. 3 South Main Street – Signage
6. 13 South Main Street – Signage
7. 11 Pitts Street - Signage
8. Comments from the Public
9. Comments from Staff
10. Comments from the Commissioners
11. Comments from the Chairman
12. Adjournment

Any persons having questions about the above-referenced meeting or any persons needing special accommodations should contact Dave Engelhart at 410-641-4143. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland or 1-800-735-2258 outside Maryland.
The meeting for the Historic District Commission was called to order by Chairman Carol Rose at 5:33PM. Members present were Carol Rose, Dr. Robert Poli, Norman Bunting, Laura Stearns and Mary Moore. Staff present were Planning Director Dave Engelhart and Permit Coordinator Carolyn Duffy.

Chairman Carol Rose called for a motion to adopt the agenda as presented. Dr. Robert Poli made the motion to adopt the agenda. Mrs. Mary Moore seconded the motion and it was unanimously accepted by the Commission. Chairman Carol Rose called for a motion to approve the minutes from the April 3rd, 2019 meeting. Mr. Norman Bunting made the motion to approve the minutes from the April 3rd, 2019 meeting. Mrs. Laura Stearns seconded the motion and it was unanimously accepted by the Commission.

Chairman Carol Rose called the first applicants for Case # 5-1-19-09 James & Janet Quick of 5 Bay Street, Berlin, Maryland. Chairman Carol Rose asked if the rail would look like the rails they have at Baked Café. Mrs. Janet Quick replied yes. Chairman Carol Rose then asked the commission members if they had any questions. They replied no. With no other comments Chairman Rose called for a motion for Case # 5-1-19-09. Mrs. Laura Stearns made the motion to approve the railing for the steps as presented for Case # 5-1-19-09. Dr. Robert Poli seconded the motion and it was unanimously accepted by the commission.

Chairman Carol Rose called the next Case # 5-1-19-10 Mr. Troy Purnell for 116 & 118 North Main Street for Façade Grant Improvements. Mr. Troy Purnell told the commission that he had received approval form the Historic District Commission for his Façade Grant, but it had been a couple of years ago. He stated he was back because they had come up with a different look and was starting over. He stated they would be redoing the face of the building, putting on new doors and putting new double pane windows in on the ground level not changing the second-floor windows, also adding a metal awning. Dr. Robert Poli stated when he came before them before he was using brick and now changing. Mr. Troy Purnell said that the brick was going to be too costly. Dr. Robert Poli and Mrs. Laura Stearns stated they liked the brick. Chairman Carol Rose asked Mr. Purnell if the building had brick underneath. Mr. Purnell replied it did not. Mrs. Mary Moore and Mr. Norman Bunting had no comments. Dr. Robert Poli wanted to know the type of materials he would be using. Mr. Purnell stated it would be the same as what Mr. Joe Hill has on his building. Dr. Poli asked what type of material it is. Mr. Purnell said more like Azek. Mr. Purnell told them he could get details for the type of windows he would put in. Dr. Poli asked about the awning would it be like what is in town. Discussion continued about the types of material. Chairman Carol Rose asked when he would start. Mr. Purnell stated he would start before the end of May.

Chairman Carol Rose asked if anyone in the public would like to speak on this case. No one replied. Discussion continued about the windows. Mrs. Laura Stearns asked would there be paneling along the bottom like the existing buildings. Mr. Engelhart stated the windows would be like what DefeBo’s has with tempered glass that doesn’t break like your car windshield. Mr.
Purnell would pick the color and then would paint. Chairman Carol Rose then called for a motion. Dr. Robert Poli made the motion to approve Case # 5-1-19-10 as submitted. Mr. Norman Bunting seconded the motion. Chairman Carol Rose asked if there were any comments from the public, staff or commission members. With no other comments the meeting was adjourned. Adjourned 5:49PM

Respectfully Submitted,

Carolyn Duffy
HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: 6/18/19

Property Owner: Gail Lewis

Property Owner Address:

Applicant: Alyssa Malloff

Owner [ ] Tenant [ ] Contractor [ ]

Address:

Property Address: 9 Jefferson St.

Phone: gaillewisaol.com

Email: 410.614.6903

Phone: 215.510.1770

Email: alyssa@alyssamalloff.com

Type of Work:

[ ] Alterations [ ] New Construction [ ] Addition [ ] Other:

[ ] Demolition [ ] Sign [ ] Awning

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach additional sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

8x24 inch wide white sign with my logo.

All required documents must be submitted to the Planning Director at least 21 days prior to the next meeting of the Historic District Commission. See below for documents required to be filed with application.

Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regularly scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action.

I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature

[ ] Site Plan, if applicable

[ ] Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mockup.

[ ] For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.

[ ] For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.

[ ] Samples of materials or copies of manufacturers product literature.

*Photographs shall be printed or mounted on 8½ x 11 paper or cardboard, and labeled

Date Rec'd 6/18/19

HDC Approval (signature)
HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: 6/20/19
Property Address: 3 S. Main Street

Property Owner: Mike Guest
Property Owner Address: 3 S. Main Street
Phone: 301-706-2907
Email: whomikig@yahoo.com

Applicant: Jamie Ids
Owner [ ] Tenant [ ] Contractor [ ]
Address: 3 S. Main Street
Phone: 443-504-8224
Email: jamie@shopyuppyuppy.com

Type of Work:
☐ Alterations ☐ New Construction ☐ Addition [ ] Other:
☐ Demolition ☐ Sign ☐ Awning

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, Indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

Front: Hanging aluminum sign / logo on scroll hanger
Back: Exterior wall mounted sand sign

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☐ For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
☐ Samples of materials or copies of manufacturers product literature.
*Photographs shall be printed or mounted on 8½ X 11 paper or cardboard, and labeled

Date Rec’d 6/20/19 Initials CO HDC Meeting 6/26/19 Case # 0 20/19-12

HDC Approval (signature)
1 - 36" scroll hanging sign - $158.50
1 - 30" round circle of 1/2" Komacel sign with digitally printed vinyl applied (Double sided). - $251.25
Installation - $95.00

Approved By:

______________________________

Date:

______________________________

Approved with changes:

______________________________

*Above costs do not include any applicable building or sign permits, sales tax or electrical work unless specifically written. Costs also assumes normal ground/wall conditions for any excavation & installation.
This picture and the graphic are to scale.

1 - 38" x 1/2" painted purple komacel - $102.50
1 - 36" x 1/2" white komacel with digital graphics applied - $190.50
Installation - $65.00
HISTORIC DISTRICT BUILDING PERMIT APPLICATION

| Date Received: | 6/18/19 |
| Property Owner: | Bill Esmead |
| Property Owner Address: | |
| Applicant: | |
| Owner | Tenant | Contractor |
| Address: | 13 South Main St |
| Phone: | 410-629-5656 |
| Email: | OUTw917@AOL.com |

Type of Work:
- [ ] Alterations
- [ ] New Construction
- [ ] Addition
- [ ] Demolition
- [X] Sign
- [ ] Awning
- [ ] Other: Renaming Street

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front linear feet of building, size and position of all other signs on building, and a layout of the sign.

Chaining Signed Door to System
Edge-Down Sign System Antique

All required documents must be submitted to the Planning Director at least 21 days prior to the next meeting of the Historic District Commission. See below for documents required to be filed with application.

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I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature: [Signature]

- [ ] Site Plan, if applicable
- [ ] Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mock up.
- [ ] For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
- [ ] For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
- [ ] Samples of materials or copies of manufacturers product literature.

*Photographs shall be printed or mounted on 8 1/2 X 11 paper or cardboard, and labeled

| Date Rec'd | 6/18/19 |
| Initials | 00 |
| HDC Meeting | 6-26-19 |
| Case # | 6-26-19-13 |

HDC Approval (signature):

HD Bldg Permit July, 2014
New sign to replace uptown antiques
Carolyn Duty

Tuesday, June 18, 2019 1:46 PM
William O'Quinn > outlook7@oak.com

Subject:
To:
Sent:
From:

Carolyn Duty
# HISTORIC DISTRICT BUILDING PERMIT APPLICATION

<table>
<thead>
<tr>
<th>Date Received:</th>
<th>6/18/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Owner:</td>
<td>Bill &amp; Sharon</td>
</tr>
<tr>
<td>Property Owner Address:</td>
<td>11 Pitt Street</td>
</tr>
<tr>
<td>Applicant:</td>
<td>Tenant</td>
</tr>
<tr>
<td>Address:</td>
<td>11 Pitt Street</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-629-9656</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:OITfam917@AOL.com">OITfam917@AOL.com</a></td>
</tr>
</tbody>
</table>

**Type of Work:**
- [ ] Alterations
- [ ] New Construction
- [ ] Addition
- [X] Sign
- [ ] Awning
- [ ] Other: Repainting Stare

**DESCRIPTION OF WORK PROPOSED** (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

The same 2 signs on building are being repainted the same colors but changing antigens to measure.

All required documents must be submitted to the Planning Director at least 21 days prior to the next meeting of the Historic District Commission. See below for documents required to be filed with application.

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I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

**Applicant/Agent Signature:**

| Date Rec'd | 6-18-19 |
| Initials | CO |
| HDC Meeting | 6-26-19 |
| Case # | 6-26-194 |

HD Bldg Permit July, 2014