



**Utilities Fund Budget Work Session  
Meeting Agenda**

**Berlin Town Hall  
10 William Street  
Monday, April 27, 2020**

**5:30 PM      Utilities Fund Work Session – Council Chambers (livestream)**

1. Jeff Fleetwood and Chris Carroll, One Digital – Health care renewal
2. Enterprise funds overview – Jeff Fleetwood
3. Electric:
  - a. fund revenue overview – Natalie Saleh
  - b. budget request and Electric Fund Expenses– Tim Lawrence
4. Water Resources:
  - a. Water fund revenue overview – Natalie Saleh
  - b. Water fund expenses – Jamey Latchum
  - c. Wastewater fund revenue overview – Natalie Saleh
  - d. Wastewater fund expenses – Jamey Latchum
  - e. Stormwater fund revenue overview – Natalie Saleh
  - f. Stormwater funds expenses – Jamey Latchum

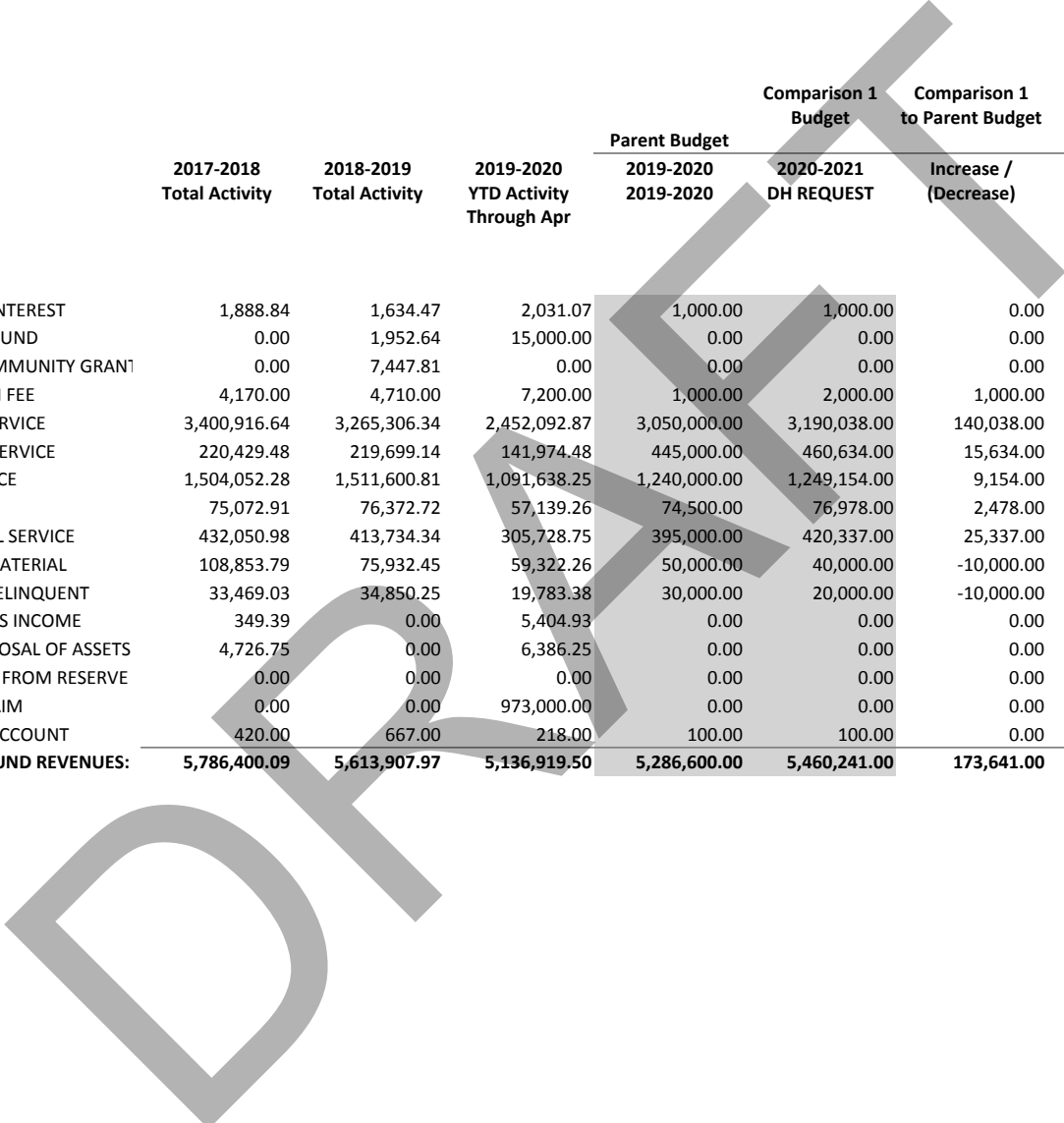


Town of Berlin, MD

# Budget Comparison Report

## Account Summary

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Fund: 10 - ELECTRIC</b>								
<b>Department: 4010 - ELECTRIC FUND REVENUES</b>								
<a href="#">10-4010-3060</a>	PENALTY AND INTEREST	1,888.84	1,634.47	2,031.07	1,000.00	1,000.00	0.00	0.00%
<a href="#">10-4010-3122</a>	INSURANCE REFUND	0.00	1,952.64	15,000.00	0.00	0.00	0.00	0.00%
<a href="#">10-4010-3206</a>	MD SMART COMMUNITY GRANT	0.00	7,447.81	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-4010-3362</a>	RECONNECTION FEE	4,170.00	4,710.00	7,200.00	1,000.00	2,000.00	1,000.00	100.00%
<a href="#">10-4010-3468</a>	RESIDENTIAL SERVICE	3,400,916.64	3,265,306.34	2,452,092.87	3,050,000.00	3,190,038.00	140,038.00	4.59%
<a href="#">10-4010-3469</a>	COMMERCIAL SERVICE	220,429.48	219,699.14	141,974.48	445,000.00	460,634.00	15,634.00	3.51%
<a href="#">10-4010-3470</a>	GENERAL SERVICE	1,504,052.28	1,511,600.81	1,091,638.25	1,240,000.00	1,249,154.00	9,154.00	0.74%
<a href="#">10-4010-3471</a>	STREET LIGHTS	75,072.91	76,372.72	57,139.26	74,500.00	76,978.00	2,478.00	3.33%
<a href="#">10-4010-3472</a>	LARGE GENERAL SERVICE	432,050.98	413,734.34	305,728.75	395,000.00	420,337.00	25,337.00	6.41%
<a href="#">10-4010-3480</a>	SERVICE AND MATERIAL	108,853.79	75,932.45	59,322.26	50,000.00	40,000.00	-10,000.00	-20.00%
<a href="#">10-4010-3710</a>	INTEREST ON DELINQUENT	33,469.03	34,850.25	19,783.38	30,000.00	20,000.00	-10,000.00	-33.33%
<a href="#">10-4010-3800</a>	MISCELLANEOUS INCOME	349.39	0.00	5,404.93	0.00	0.00	0.00	0.00%
<a href="#">10-4010-3870</a>	GAIN LOSS DISPOSAL OF ASSETS	4,726.75	0.00	6,386.25	0.00	0.00	0.00	0.00%
<a href="#">10-4010-3871</a>	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-4010-3890</a>	INSURANCE CLAIM	0.00	0.00	973,000.00	0.00	0.00	0.00	0.00%
<a href="#">10-4010-3899</a>	NSF HOLDING ACCOUNT	420.00	667.00	218.00	100.00	100.00	0.00	0.00%
<b>Total Department: 4010 - ELECTRIC FUND REVENUES:</b>		<b>5,786,400.09</b>	<b>5,613,907.97</b>	<b>5,136,919.50</b>	<b>5,286,600.00</b>	<b>5,460,241.00</b>	<b>173,641.00</b>	<b>3.28%</b>



**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Department: 5600 - ELECTRIC ADMINISTRATION</b>								
<a href="#">10-5600-4002</a>	SALARIES FULL TIME	96,695.92	98,394.99	71,961.55	100,446.00	102,455.00	2,009.00	2.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DH REQUEST	1 FTE	1 FTE						
<a href="#">10-5600-4500</a>	FICA	7,117.50	7,624.08	5,162.41	4,202.00	7,840.00	3,638.00	86.58%
<a href="#">10-5600-4505</a>	EMPLOYEE HEALTH INSURANCE	10,651.63	8,430.82	14,849.80	6,000.00	15,500.00	9,500.00	158.33%
<a href="#">10-5600-4510</a>	RETIREMENT	5,486.91	12,813.71	6,164.28	6,122.00	12,310.00	6,188.00	101.08%
<a href="#">10-5600-4515</a>	WORKERS' COMPENSATION	878.56	652.93	390.00	395.00	270.00	-125.00	-31.65%
<a href="#">10-5600-4530</a>	VACATION BUY BACK	0.00	2,317.98	0.00	2,318.00	2,333.00	15.00	0.65%
<a href="#">10-5600-4550</a>	HEALTH CLAIMS	4,918.61	5,837.87	1,897.29	6,400.00	4,440.00	-1,960.00	-30.63%
<a href="#">10-5600-4555</a>	RETENTION	675.40	899.69	47.57	50.00	50.00	0.00	0.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	GIFT CARDS	1.00	50.00	50.00				
<a href="#">10-5600-5000</a>	PROFESSIONAL SERVICES	92,467.66	134,388.62	93,754.56	110,000.00	110,000.00	0.00	0.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	BOOTH AND ASSOCIATES	0.00	0.00	110,000.00				
<a href="#">10-5600-5005</a>	LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5600-5200</a>	CONTRACTED SERVICES	1,340.25	3,327.70	799.34	3,720.00	3,726.00	6.00	0.16%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	ADP	1.00	186.00	186.00				
DH REQUEST	DRUG TESTING	1.00	40.00	40.00				
DH REQUEST	MISS UTILITY	0.00	0.00	3,500.00				
<a href="#">10-5600-5210</a>	INSURANCE	1,569.00	1,645.00	1,500.00	1,730.00	1,820.00	90.00	5.20%
<a href="#">10-5600-5257</a>	VEHICLE MAINTENANCE	-720.00	173.43	276.83	600.00	600.00	0.00	0.00%
<a href="#">10-5600-5610</a>	TELEPHONE	6,742.69	7,016.99	5,605.46	6,000.00	6,000.00	0.00	0.00%
<a href="#">10-5600-5615</a>	TRAVEL	3,764.54	4,838.30	3,830.06	8,000.00	8,000.00	0.00	0.00%
<a href="#">10-5600-5616</a>	CELL PHONE	600.00	619.59	150.00	600.00	600.00	0.00	0.00%
<a href="#">10-5600-5620</a>	DUES AND PUBLICATIONS	11,689.25	1,306.08	352.99	13,000.00	13,000.00	0.00	0.00%
<a href="#">10-5600-5621</a>	EMPLOYEE TRAINING	4,957.88	7,970.66	7,090.82	10,000.00	10,000.00	0.00	0.00%
<a href="#">10-5600-5622</a>	INFORMATION TECHNOLOGY	0.00	3,700.13	1,468.30	3,725.00	1,600.00	-2,125.00	-57.05%

Budget Comparison Report

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							2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)	
		DH REQUEST	CARDS MANAGED NETWORK, FIREWALL		0.00	0.00	1,600.00			
<a href="#">10-5600-5625</a>			REAL ESTATE TAXES	157,000.00	157,000.00	78,500.00	157,000.00	182,076.00	25,076.00	15.97%
<a href="#">10-5600-5630</a>			VEHICLE FUEL	931.77	1,176.92	826.14	1,200.00	1,200.00	0.00	0.00%
<a href="#">10-5600-5700</a>			OFFICE SUPPLIES	872.57	7,063.65	4,891.02	5,000.00	5,000.00	0.00	0.00%
<a href="#">10-5600-5726</a>			ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5600-5730</a>			SUPPLIES AND OPERATIONS	337.28	4,350.33	0.00	1,000.00	700.00	-300.00	-30.00%
<a href="#">10-5600-5740</a>			SAFETY SUPPLIES AND MATERIAL	405.14	0.00	165.00	500.00	500.00	0.00	0.00%
<a href="#">10-5600-5780</a>			BAD DEBT EXPENSE	10,617.58	15,869.54	100.00	10,000.00	10,000.00	0.00	0.00%
<a href="#">10-5600-5789</a>			CONTINGENCY	0.00	0.00	0.00	49,498.00	13,052.00	-36,446.00	-73.63%
<a href="#">10-5600-5791</a>			RAILROAD LICENSES	4,203.86	4,283.77	0.00	4,350.00	4,350.00	0.00	0.00%
<a href="#">10-5600-5794</a>			ENERGY AUDIT ASSISTANCE	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
<a href="#">10-5600-5795</a>			ELECTRIC ASSISTANCE FUND	3,682.05	3,900.00	4,700.00	10,000.00	10,000.00	0.00	0.00%
<a href="#">10-5600-6500</a>			GENERAL OVERHEAD	205,345.00	225,588.00	228,016.00	228,016.00	205,106.00	-22,910.00	-10.05%
<a href="#">10-5600-6505</a>			REIMBURSEMENTS	12,235.00	11,968.66	11,722.00	11,722.00	11,324.00	-398.00	-3.40%
<a href="#">10-5600-6510</a>			CUST SERVICE REIM GEN FUN	113,819.00	129,456.95	105,841.50	141,122.00	158,751.00	17,629.00	12.49%
<a href="#">10-5600-7515</a>			SONRISE CHURCH PROPERTY	0.00	21,957.67	17,182.00	17,182.00	0.00	-17,182.00	-100.00%
<a href="#">10-5600-7518</a>			DECATUR FARMS PROJECT	0.00	27,023.79	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5600-7523</a>			PURNELL CROSSING PUD REV. PF	0.00	19,869.94	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5600-7900</a>			DEPRECIATION	512,659.04	513,443.26	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5600-8000</a>			BOND PRINCIPAL	0.00	0.00	101,000.00	327,500.00	335,800.00	8,300.00	2.53%
	<b>Budget Detail</b>		<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>			
	DH REQUEST		2007B MDHCD		0.00	0.00	38,500.00			
	DH REQUEST		2012A MDHCD		0.00	0.00	111,800.00			
	DH REQUEST		2012A MDHCD		0.00	0.00	81,500.00			
	DH REQUEST		2015 MDHCD		0.00	0.00	104,000.00			
<a href="#">10-5600-8100</a>			BOND INTEREST	172,577.86	162,985.47	115,320.67	145,305.00	134,788.00	-10,517.00	-7.24%
	<b>Budget Detail</b>		<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>			
	DH REQUEST		2007B MDHCD		0.00	0.00	8,652.00			
	DH REQUEST		2012A MDHCD		0.00	0.00	29,044.00			
	DH REQUEST		2012A MDHCD		0.00	0.00	34,187.00			
	DH REQUEST		2015 MDHCD		0.00	0.00	62,905.00			
<a href="#">10-5600-8101</a>			INTEREST CUSTOMER DEPOSIT	261.04	379.08	464.53	1,000.00	1,000.00	0.00	0.00%
<b>Total Department: 5600 - ELECTRIC ADMINISTRATION:</b>				<b>1,443,782.99</b>	<b>1,608,275.60</b>	<b>884,030.12</b>	<b>1,394,703.00</b>	<b>1,375,191.00</b>	<b>-19,512.00</b>	<b>-1.40%</b>

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Department: 5610 - POWER PLANT</b>								
<a href="#">10-5610-4002</a>	SALARIES FULL TIME	55,908.04	57,452.01	40,433.60	56,825.00	57,963.00	1,138.00	2.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DH REQUEST	1 FTE	1 FTE						
<a href="#">10-5610-4003</a>	SALARIES PART TIME AND TEMP	7,240.12	2,491.43	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5610-4004</a>	SALARIES OVERTIME	2,836.29	1,002.00	0.00	3,000.00	2,000.00	-1,000.00	-33.33%
<a href="#">10-5610-4500</a>	FICA	4,946.24	4,677.82	3,045.84	4,580.00	4,588.00	8.00	0.17%
<a href="#">10-5610-4505</a>	EMPLOYEE HEALTH INSURANCE	5,407.31	5,713.07	5,568.88	6,100.00	6,340.00	240.00	3.93%
<a href="#">10-5610-4510</a>	RETIREMENT	3,333.31	11,045.04	5,722.28	5,680.00	7,100.00	1,420.00	25.00%
<a href="#">10-5610-4515</a>	WORKERS' COMPENSATION	10,318.56	5,934.83	370.00	2,800.00	1,672.00	-1,128.00	-40.29%
<a href="#">10-5610-4550</a>	HEALTH CLAIMS	319.10	724.27	533.50	3,200.00	3,200.00	0.00	0.00%
<a href="#">10-5610-4555</a>	RETENTION	675.41	899.69	47.57	50.00	50.00	0.00	0.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	GIFT CARDS	1.00	50.00	50.00				
<a href="#">10-5610-5200</a>	CONTRACTED SERVICES	61,609.08	37,816.80	209,152.87	18,220.00	30,000.00	11,780.00	64.65%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	ADP	1.00	186.00	186.00				
DH REQUEST	COOLING TOWERS MAINT	0.00	0.00	5,000.00				
DH REQUEST	DRUG TESTING	1.00	40.00	40.00				
DH REQUEST	ENGINE VIBRATION TEST	0.00	0.00	6,000.00				
DH REQUEST	FUEL LINE TEST	0.00	0.00	4,500.00				
DH REQUEST	OTHER	0.00	0.00	1,774.00				
DH REQUEST	POWER PLANT RELAY MAINT	0.00	0.00	8,000.00				
DH REQUEST	SINTAS SERVICES	0.00	0.00	4,500.00				
<a href="#">10-5610-5210</a>	INSURANCE	14,696.00	12,509.00	16,110.00	14,770.00	15,510.00	740.00	5.01%
<a href="#">10-5610-5221</a>	RENTAL EQUIPMENT	0.00	0.00	625.00	1,000.00	1,000.00	0.00	0.00%
<a href="#">10-5610-5250</a>	BUILDING MAINTENANCE	2,690.00	2,774.00	0.00	4,000.00	4,000.00	0.00	0.00%
<a href="#">10-5610-5251</a>	EQUIPMENT MAINTENANCE	44,642.36	18,009.61	21,407.89	25,000.00	25,000.00	0.00	0.00%
<a href="#">10-5610-5255</a>	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	884,163.00	175,000.00	130,000.00	-45,000.00	-25.71%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	GENERATOR MONITORING CONTROL SYSTEM	0.00	0.00	70,000.00				
DH REQUEST	RELAY UPGRADE	0.00	0.00	25,000.00				
DH REQUEST	UNDERGROUND PRIMARY POWER SWITCH	0.00	0.00	35,000.00				

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<a href="#">10-5610-5257</a>	VEHICLE MAINTENANCE	677.55	140.19	0.00	500.00	300.00	-200.00	-40.00%
<a href="#">10-5610-5400</a>	UTILITIES	710.21	950.26	740.02	5,000.00	2,000.00	-3,000.00	-60.00%
<a href="#">10-5610-5610</a>	TELEPHONE	2,707.71	2,960.84	2,325.35	3,500.00	3,500.00	0.00	0.00%
<a href="#">10-5610-5616</a>	CELL PHONE	600.00	600.00	450.00	600.00	600.00	0.00	0.00%
<a href="#">10-5610-5620</a>	DUES AND PUBLICATIONS	1,174.81	11,975.44	13,674.43	13,000.00	15,500.00	2,500.00	19.23%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>			
DH REQUEST	OMISSION PERMIT		0.00	0.00	1,500.00			
DH REQUEST	OTHER DUES		0.00	0.00	1,500.00			
DH REQUEST	PSC DUES AND SERVICES		0.00	0.00	12,500.00			
<a href="#">10-5610-5630</a>	VEHICLE FUEL	63.07	124.19	54.52	200.00	200.00	0.00	0.00%
<a href="#">10-5610-5631</a>	DIESEL FUEL	42,041.91	66,317.85	47,446.13	79,000.00	68,822.00	-10,178.00	-12.88%
<a href="#">10-5610-5638</a>	LUBE OIL	973.50	8,546.10	0.00	1,500.00	1,950.00	450.00	30.00%
<a href="#">10-5610-5650</a>	NON-CAPITAL EQUIPMENT	5,955.85	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5610-5670</a>	CHEMICALS	7,298.43	6,351.99	0.00	8,500.00	8,500.00	0.00	0.00%
<a href="#">10-5610-5700</a>	OFFICE SUPPLIES	276.96	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5610-5730</a>	SUPPLIES AND OPERATIONS	2,690.95	1,492.48	3,685.70	2,000.00	4,000.00	2,000.00	100.00%
<a href="#">10-5610-5740</a>	SAFETY SUPPLIES AND MATERIAL	623.27	133.88	300.96	500.00	500.00	0.00	0.00%
<a href="#">10-5610-5796</a>	RPS PURCHASE POWER FEES	0.00	0.00	0.00	61,200.00	277,649.00	216,449.00	353.67%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>		<b>Description</b>					
DH REQUEST	RENEWABLE ENERGY RECS		RENEWABLE ENERGY RECS					
<a href="#">10-5610-5797</a>	PURCHASED POWER	2,752,339.49	2,598,666.86	1,726,937.80	2,426,000.00	2,386,838.00	-39,162.00	-1.61%
<b>Total Department: 5610 - POWER PLANT:</b>		<b>3,032,755.53</b>	<b>2,859,309.65</b>	<b>2,982,795.34</b>	<b>2,921,725.00</b>	<b>3,058,782.00</b>	<b>137,057.00</b>	<b>4.69%</b>

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<b>Department: 5620 - POWER DISTRIBUTION</b>								
<a href="#">10-5620-4002</a>	SALARIES FULL TIME	417,185.19	504,195.77	366,619.16	537,142.00	547,885.00	10,743.00	2.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DH REQUEST	8 FTES	8 FTES						
<a href="#">10-5620-4004</a>	SALARIES OVERTIME	15,803.25	22,193.39	12,814.65	17,500.00	17,500.00	0.00	0.00%
<a href="#">10-5620-4500</a>	FICA	31,505.84	39,142.10	27,828.70	42,440.00	43,255.00	815.00	1.92%
<a href="#">10-5620-4505</a>	EMPLOYEE HEALTH INSURANCE	55,679.77	57,634.26	65,207.01	66,200.00	79,850.00	13,650.00	20.62%
<a href="#">10-5620-4510</a>	RETIREMENT	23,987.88	84,110.45	54,140.68	52,000.00	66,600.00	14,600.00	28.08%
<a href="#">10-5620-4515</a>	WORKERS' COMPENSATION	26,681.36	43,734.01	26,500.00	26,500.00	18,240.00	-8,260.00	-31.17%
<a href="#">10-5620-4550</a>	HEALTH CLAIMS	15,626.14	21,803.95	14,469.51	35,200.00	30,560.00	-4,640.00	-13.18%
<a href="#">10-5620-4555</a>	RETENTION	4,052.42	6,195.32	380.56	400.00	400.00	0.00	0.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	GIFT CARDS	8.00	50.00	400.00				
<a href="#">10-5620-5200</a>	CONTRACTED SERVICES	35,022.19	23,108.64	23,371.94	22,760.00	22,808.00	48.00	0.21%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	ADP	8.00	186.00	1,488.00				
DH REQUEST	BORE SERVICES	0.00	0.00	16,000.00				
DH REQUEST	DRUG TESTING	8.00	40.00	320.00				
DH REQUEST	OTHER SERVICES	0.00	0.00	5,000.00				
<a href="#">10-5620-5210</a>	INSURANCE	6,350.00	5,236.00	6,500.00	6,730.00	7,070.00	340.00	5.05%
<a href="#">10-5620-5221</a>	RENTAL EQUIPMENT	0.00	0.00	0.00	500.00	300.00	-200.00	-40.00%
<a href="#">10-5620-5250</a>	BUILDING MAINTENANCE	1,752.67	247.02	809.73	3,000.00	3,000.00	0.00	0.00%
<a href="#">10-5620-5251</a>	EQUIPMENT MAINTENANCE	42.00	12,945.43	770.19	2,000.00	2,000.00	0.00	0.00%
<a href="#">10-5620-5255</a>	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	24,635.62	59,000.00	87,500.00	28,500.00	48.31%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	ELECTRIC POLES REPLACEMENT	15.00	2,000.00	30,000.00				
DH REQUEST	TRANCLOSURES 3 PHASE	2.00	10,000.00	20,000.00				
DH REQUEST	TRANSFORMERS 3 PHASE	2.00	10,000.00	20,000.00				
DH REQUEST	UNDERGROUND SERVICES	7.00	2,500.00	17,500.00				
<a href="#">10-5620-5257</a>	VEHICLE MAINTENANCE	7,894.31	7,082.30	4,089.21	7,000.00	7,000.00	0.00	0.00%
<a href="#">10-5620-5400</a>	UTILITIES	10,498.19	9,480.39	6,725.10	11,000.00	11,000.00	0.00	0.00%
<a href="#">10-5620-5601</a>	POSTAGE	217.32	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5620-5610</a>	TELEPHONE	0.00	192.83	0.00	0.00	0.00	0.00	0.00%

**Budget Comparison Report**

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)	
<a href="#">10-5620-5615</a>	TRAVEL	1,260.41	40.12	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5620-5616</a>	CELL PHONE	3,600.00	4,350.00	3,450.00	4,800.00	4,800.00	0.00	0.00%
<a href="#">10-5620-5620</a>	DUES AND PUBLICATIONS	0.00	90.08	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5620-5621</a>	EMPLOYEE TRAINING	230.00	230.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5620-5630</a>	VEHICLE FUEL	8,455.97	9,462.54	7,522.51	8,000.00	8,500.00	500.00	6.25%
<a href="#">10-5620-5650</a>	NON-CAPITAL EQUIPMENT	18,070.00	34,336.00	11,024.00	16,000.00	16,000.00	0.00	0.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>			
DH REQUEST	METERS AND TRANSFORMERS		0.00	0.00	16,000.00			
<a href="#">10-5620-5700</a>	OFFICE SUPPLIES	76.99	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5620-5726</a>	ADVERTISING	197.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">10-5620-5730</a>	SUPPLIES AND OPERATIONS	11,318.98	63,146.20	37,285.62	42,000.00	45,000.00	3,000.00	7.14%
<a href="#">10-5620-5740</a>	SAFETY SUPPLIES AND MATERIAL	6,102.47	11,352.73	3,153.74	10,000.00	7,000.00	-3,000.00	-30.00%
<b>Total Department: 5620 - POWER DISTRIBUTION:</b>		<b>701,610.35</b>	<b>960,309.53</b>	<b>697,297.93</b>	<b>970,172.00</b>	<b>1,026,268.00</b>	<b>56,096.00</b>	<b>5.78%</b>
<b>Total Fund: 10 - ELECTRIC:</b>		<b>608,251.22</b>	<b>186,013.19</b>	<b>572,796.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

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**MAYOR AND COUNCIL OF BERLIN, INC**  
**TOWN OF BERLIN, MARYLAND**  
**FY 2021 CAPITAL BUDGET**  
**ELECTRIC FUND**

**REVENUES**

Operating Revenues 217,500

**TOTAL REVENUES** \$ 217,500

**EXPENDITURES**

5610 Power Plant Department  
     Generator Monitoring and Control System 70,000  
     Underground Primary Power Switch 35,000  
     Power Plant Relay Upgrade 25,000  
     \_\_\_\_\_  
 Total Power Plant Department 130,000

5620 Power Distribution Department  
     Transformers 3 Phase 2 10,000 20,000  
     Transclosures Replacement 3 Phase 2 10,000 20,000  
     Underground Electric Services 7 2,500 17,500  
     Electric Poles Replacement 15 2,000 30,000  
     \_\_\_\_\_  
 Total Power Distribution Department 87,500

**TOTAL EXPENDITURES** \$ 217,500

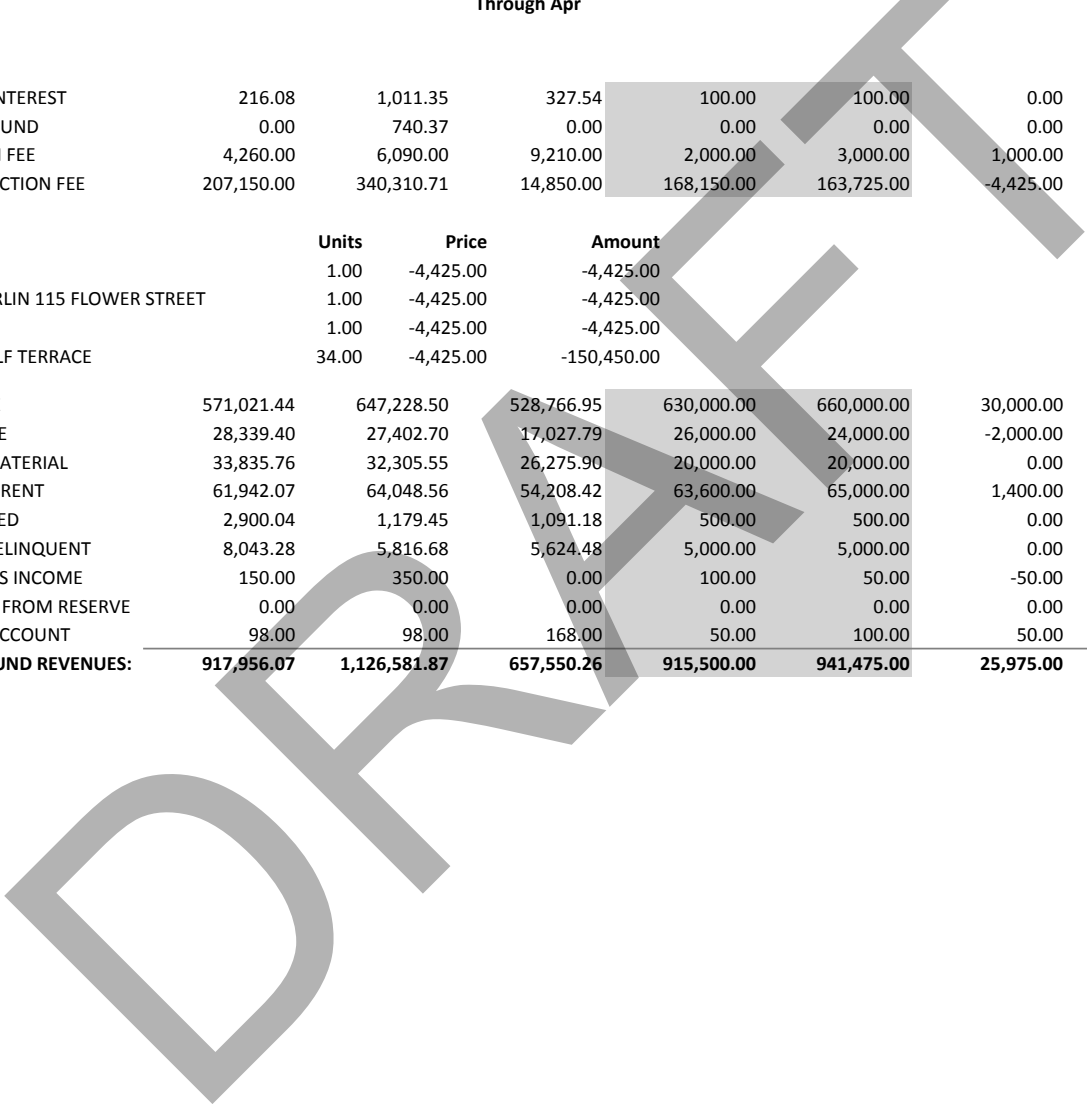
**TOTAL REVENUES** 217,500

**TOTAL EXPENDITURES** 217,500

**TOTAL REVENUES OVER EXPENDITURES** -

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Fund: 20 - WATER FUND</b>								
<b>Department: 4020 - WATER FUND REVENUES</b>								
<a href="#">20-4020-3060</a>	PENALTY AND INTEREST	216.08	1,011.35	327.54	100.00	100.00	0.00	0.00%
<a href="#">20-4020-3122</a>	INSURANCE REFUND	0.00	740.37	0.00	0.00	0.00	0.00	0.00%
<a href="#">20-4020-3362</a>	RECONNECTION FEE	4,260.00	6,090.00	9,210.00	2,000.00	3,000.00	1,000.00	50.00%
<a href="#">20-4020-3364</a>	SPECIAL CONNECTION FEE	207,150.00	340,310.71	14,850.00	168,150.00	163,725.00	-4,425.00	-2.63%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	AUTOZONE	1.00	-4,425.00	-4,425.00				
DH REQUEST	HOMES AT BERLIN 115 FLOWER STREET	1.00	-4,425.00	-4,425.00				
DH REQUEST	RESIDENTIAL	1.00	-4,425.00	-4,425.00				
DH REQUEST	WILLOWS WOLF TERRACE	34.00	-4,425.00	-150,450.00				
<a href="#">20-4020-3475</a>	WATER SERVICE	571,021.44	647,228.50	528,766.95	630,000.00	660,000.00	30,000.00	4.76%
<a href="#">20-4020-3476</a>	READY TO SERVE	28,339.40	27,402.70	17,027.79	26,000.00	24,000.00	-2,000.00	-7.69%
<a href="#">20-4020-3480</a>	SERVICE AND MATERIAL	33,835.76	32,305.55	26,275.90	20,000.00	20,000.00	0.00	0.00%
<a href="#">20-4020-3530</a>	WATER TOWER RENT	61,942.07	64,048.56	54,208.42	63,600.00	65,000.00	1,400.00	2.20%
<a href="#">20-4020-3701</a>	INTEREST EARNED	2,900.04	1,179.45	1,091.18	500.00	500.00	0.00	0.00%
<a href="#">20-4020-3710</a>	INTEREST ON DELINQUENT	8,043.28	5,816.68	5,624.48	5,000.00	5,000.00	0.00	0.00%
<a href="#">20-4020-3800</a>	MISCELLANEOUS INCOME	150.00	350.00	0.00	100.00	50.00	-50.00	-50.00%
<a href="#">20-4020-3871</a>	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">20-4020-3899</a>	NSF HOLDING ACCOUNT	98.00	98.00	168.00	50.00	100.00	50.00	100.00%
<b>Total Department: 4020 - WATER FUND REVENUES:</b>		<b>917,956.07</b>	<b>1,126,581.87</b>	<b>657,550.26</b>	<b>915,500.00</b>	<b>941,475.00</b>	<b>25,975.00</b>	<b>2.84%</b>



**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Department: 5700 - WATER ADMINISTRATION</b>								
<a href="#">20-5700-4002</a>	SALARIES FULL TIME	116,610.84	119,555.99	89,629.16	122,200.00	124,636.00	2,436.00	1.99%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DH REQUEST	1.5 FTES	1.5 FTES						
<a href="#">20-5700-4004</a>	SALARIES OVERTIME	10,931.02	8,630.08	5,631.89	7,000.00	7,000.00	0.00	0.00%
<a href="#">20-5700-4500</a>	FICA	9,196.54	9,257.27	6,903.85	9,885.00	10,075.00	190.00	1.92%
<a href="#">20-5700-4505</a>	EMPLOYEE HEALTH INSURANCE	13,529.43	14,287.61	13,395.98	13,300.00	15,080.00	1,780.00	13.38%
<a href="#">20-5700-4510</a>	RETIREMENT	6,733.16	25,553.80	9,878.42	9,815.00	15,065.00	5,250.00	53.49%
<a href="#">20-5700-4515</a>	WORKERS' COMPENSATION	13,057.39	733.63	440.00	440.00	305.00	-135.00	-30.68%
<a href="#">20-5700-4530</a>	VACATION BUY BACK	765.36	0.00	0.00	0.00	2,480.00	2,480.00	0.00%
<a href="#">20-5700-4550</a>	HEALTH CLAIMS	7,548.80	7,764.30	5,862.06	8,000.00	6,040.00	-1,960.00	-24.50%
<a href="#">20-5700-4555</a>	RETENTION	497.43	1,411.47	47.57	75.00	75.00	0.00	0.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	GIFT CARDS	1.50	50.00	75.00				
<a href="#">20-5700-5000</a>	PROFESSIONAL SERVICES	7,105.14	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
<a href="#">20-5700-5200</a>	CONTRACTED SERVICES	7,264.80	11,171.05	3,566.06	10,474.00	11,539.00	1,065.00	10.17%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	ADP	1.50	186.00	279.00				
DH REQUEST	DBF ENGINEERING	0.00	0.00	11,000.00				
DH REQUEST	DRUG TESTING	1.50	40.00	60.00				
DH REQUEST	MISS UTILITY	0.00	0.00	200.00				
<a href="#">20-5700-5210</a>	INSURANCE	584.00	613.00	600.00	644.00	650.00	6.00	0.93%
<a href="#">20-5700-5255</a>	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">20-5700-5257</a>	VEHICLE MAINTENANCE	214.50	403.94	744.75	1,000.00	1,000.00	0.00	0.00%
<a href="#">20-5700-5610</a>	TELEPHONE	2,094.77	2,422.78	1,756.16	2,300.00	2,300.00	0.00	0.00%
<a href="#">20-5700-5615</a>	TRAVEL	584.85	189.86	164.71	1,000.00	1,000.00	0.00	0.00%
<a href="#">20-5700-5616</a>	CELL PHONE	690.00	893.33	675.00	900.00	900.00	0.00	0.00%
<a href="#">20-5700-5620</a>	DUES AND PUBLICATIONS	450.00	400.00	0.00	300.00	300.00	0.00	0.00%
<a href="#">20-5700-5621</a>	EMPLOYEE TRAINING	3,367.36	1,023.00	465.00	2,000.00	2,000.00	0.00	0.00%
<a href="#">20-5700-5630</a>	VEHICLE FUEL	1,918.08	1,642.39	796.45	3,000.00	3,000.00	0.00	0.00%
<a href="#">20-5700-5691</a>	RAILROAD LICENSES	4,201.62	4,281.50	0.00	4,350.00	4,350.00	0.00	0.00%
<a href="#">20-5700-5700</a>	OFFICE SUPPLIES	78.17	507.28	206.19	250.00	250.00	0.00	0.00%
<a href="#">20-5700-5720</a>	PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">20-5700-5726</a>	ADVERTISING	875.00	987.00	0.00	600.00	600.00	0.00	0.00%

**Budget Comparison Report**

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)	
<a href="#">20-5700-5730</a>	SUPPLIES AND OPERATIONS	3,188.90	1,979.72	1,311.34	1,500.00	1,500.00	0.00	0.00%
<a href="#">20-5700-5740</a>	SAFETY SUPPLIES AND MATERIAL	813.60	1,057.58	740.48	1,000.00	1,000.00	0.00	0.00%
<a href="#">20-5700-5780</a>	BAD DEBT EXPENSE	18,162.60	785.71	0.00	0.00	0.00	0.00	0.00%
<a href="#">20-5700-5789</a>	CONTINGENCY	0.00	0.00	0.00	81,544.00	3,970.00	-77,574.00	-95.13%
<a href="#">20-5700-6500</a>	GENERAL OVERHEAD	82,551.00	83,599.00	88,086.00	88,086.00	75,288.00	-12,798.00	-14.53%
<a href="#">20-5700-6505</a>	REIMBURSEMENTS	1,470.00	1,436.24	1,407.00	1,407.00	1,359.00	-48.00	-3.41%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>			
DH REQUEST	2002 RDA BOND 97 6% INTEREST		0.00	0.00	1,359.00			
<a href="#">20-5700-6510</a>	CUST SERVICE REIM GEN FUN	42,682.00	92,469.25	52,920.75	70,561.00	79,376.00	8,815.00	12.49%
<a href="#">20-5700-7900</a>	DEPRECIATION	187,189.70	198,394.95	0.00	0.00	0.00	0.00	0.00%
<b>Total Department: 5700 - WATER ADMINISTRATION:</b>		<b>544,356.06</b>	<b>591,451.73</b>	<b>285,228.82</b>	<b>442,631.00</b>	<b>372,138.00</b>	<b>-70,493.00</b>	<b>-15.93%</b>

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**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Department: 5710 - WATER TREATMENT</b>								
<a href="#">20-5710-4002</a>	SALARIES FULL TIME	37,922.29	41,287.74	28,510.62	40,040.00	40,841.00	801.00	2.00%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DH REQUEST	1 FTE	1FTE						
<a href="#">20-5710-4003</a>	SALARIES PART TIME AND TEMP	12,470.75	9,005.50	5,172.25	10,000.00	10,000.00	0.00	0.00%
<a href="#">20-5710-4004</a>	SALARIES OVERTIME	5,037.90	1,321.64	1,499.73	4,000.00	4,000.00	0.00	0.00%
<a href="#">20-5710-4500</a>	FICA	4,208.90	3,273.18	2,691.44	4,135.00	4,200.00	65.00	1.57%
<a href="#">20-5710-4505</a>	EMPLOYEE HEALTH INSURANCE	4,671.51	101.47	160.60	170.00	184.00	14.00	8.24%
<a href="#">20-5710-4510</a>	RETIREMENT	2,475.09	3,951.21	4,196.00	4,196.00	5,096.00	900.00	21.45%
<a href="#">20-5710-4515</a>	WORKERS' COMPENSATION	4,198.56	3,968.82	2,350.00	2,350.00	1,617.00	-733.00	-31.19%
<a href="#">20-5710-4520</a>	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">20-5710-4550</a>	HEALTH CLAIMS	0.00	7.14	0.00	0.00	0.00	0.00	0.00%
<a href="#">20-5710-4555</a>	RETENTION	705.41	884.19	47.57	50.00	50.00	0.00	0.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	GIFT CARDS	1.00	50.00	50.00				
<a href="#">20-5710-5200</a>	CONTRACTED SERVICES	619.60	6,400.00	164.28	220.00	226.00	6.00	2.73%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	ADP	1.00	186.00	186.00				
DH REQUEST	DRUG TESTING	1.00	40.00	40.00				
<a href="#">20-5710-5210</a>	INSURANCE	530.00	184.66	550.00	585.00	615.00	30.00	5.13%
<a href="#">20-5710-5250</a>	BUILDING MAINTENANCE	0.00	347.38	801.68	1,000.00	1,000.00	0.00	0.00%
<a href="#">20-5710-5251</a>	EQUIPMENT MAINTENANCE	4,857.15	9,620.01	13,016.68	10,000.00	10,000.00	0.00	0.00%
<a href="#">20-5710-5255</a>	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">20-5710-5257</a>	VEHICLE MAINTENANCE	1,655.40	763.16	658.67	1,500.00	1,500.00	0.00	0.00%
<a href="#">20-5710-5400</a>	UTILITIES	27,801.02	27,515.55	16,170.36	35,000.00	30,000.00	-5,000.00	-14.29%
<a href="#">20-5710-5616</a>	CELL PHONE	550.00	600.00	450.00	600.00	600.00	0.00	0.00%
<a href="#">20-5710-5621</a>	EMPLOYEE TRAINING	65.50	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">20-5710-5630</a>	VEHICLE FUEL	2,680.42	2,375.18	1,987.13	2,500.00	2,500.00	0.00	0.00%
<a href="#">20-5710-5670</a>	CHEMICALS	43,968.55	44,518.85	41,321.00	50,000.00	50,000.00	0.00	0.00%
<a href="#">20-5710-5730</a>	SUPPLIES AND OPERATIONS	9,335.87	6,581.50	6,658.77	10,000.00	10,000.00	0.00	0.00%
<b>Total Department: 5710 - WATER TREATMENT:</b>		<b>163,753.92</b>	<b>162,707.18</b>	<b>126,406.78</b>	<b>176,346.00</b>	<b>172,429.00</b>	<b>-3,917.00</b>	<b>-2.22%</b>

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Department: 5720 - WATER DISTRIBUTION</b>								
<a href="#">20-5720-4002</a>	SALARIES FULL TIME	63,203.02	57,348.81	39,220.31	65,499.00	62,195.00	-3,304.00	-5.04%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DH REQUEST	1.5 FTES	1.5 FTES						
<a href="#">20-5720-4004</a>	SALARIES OVERTIME	8,715.89	5,725.22	5,199.37	6,000.00	6,000.00	0.00	0.00%
<a href="#">20-5720-4500</a>	FICA	5,269.74	5,272.48	3,288.74	5,470.00	5,220.00	-250.00	-4.57%
<a href="#">20-5720-4505</a>	EMPLOYEE HEALTH INSURANCE	8,908.95	8,857.97	11,308.91	10,300.00	12,715.00	2,415.00	23.45%
<a href="#">20-5720-4510</a>	RETIREMENT	3,704.94	13,106.03	6,883.28	6,841.00	7,755.00	914.00	13.36%
<a href="#">20-5720-4515</a>	WORKERS' COMPENSATION	8,072.33	6,001.19	4,000.00	4,000.00	2,755.00	-1,245.00	-31.13%
<a href="#">20-5720-4530</a>	VACATION BUY BACK	431.04	444.00	0.00	444.00	444.00	0.00	0.00%
<a href="#">20-5720-4550</a>	HEALTH CLAIMS	3,403.67	4,041.49	296.14	6,400.00	5,420.00	-980.00	-15.31%
<a href="#">20-5720-4555</a>	RETENTION	1,091.96	2,653.72	71.36	75.00	75.00	0.00	0.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	GIFT CARDS	1.50	50.00	75.00				
<a href="#">20-5720-5200</a>	CONTRACTED SERVICES	92,218.59	15,736.37	19,964.03	8,330.00	10,339.00	2,009.00	24.12%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	ADP	1.50	186.00	279.00				
DH REQUEST	DRUG TESTING	1.50	40.00	60.00				
DH REQUEST	OTHER SERVICES	0.00	0.00	10,000.00				
<a href="#">20-5720-5210</a>	INSURANCE	7,524.00	7,585.00	7,700.00	7,964.00	8,365.00	401.00	5.04%
<a href="#">20-5720-5251</a>	EQUIPMENT MAINTENANCE	1,225.96	8,779.04	691.37	5,000.00	5,000.00	0.00	0.00%
<a href="#">20-5720-5252</a>	STREET REPAIR	41,002.36	13,930.91	8,153.73	20,000.00	20,000.00	0.00	0.00%
<a href="#">20-5720-5253</a>	WATER TOWER MAINTENANCE	35,148.80	34,329.63	34,407.01	35,000.00	35,000.00	0.00	0.00%
<a href="#">20-5720-5255</a>	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	33,206.01	54,000.00	163,725.00	109,725.00	203.19%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	INSERTA VALVES	3.00	11,000.00	33,000.00				
DH REQUEST	POWELTON AVENUE WELL HOUSE	0.00	0.00	103,725.00				
DH REQUEST	STREET WATER VALVES	3.00	9,000.00	27,000.00				
<a href="#">20-5720-5257</a>	VEHICLE MAINTENANCE	1,936.96	1,418.93	2,254.74	2,500.00	3,500.00	1,000.00	40.00%
<a href="#">20-5720-5616</a>	CELL PHONE	1,050.00	825.00	650.00	900.00	900.00	0.00	0.00%
<a href="#">20-5720-5621</a>	EMPLOYEE TRAINING	310.51	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">20-5720-5630</a>	VEHICLE FUEL	2,461.41	1,647.73	917.59	4,000.00	3,000.00	-1,000.00	-25.00%
<a href="#">20-5720-5650</a>	NON-CAPITAL EQUIPMENT	30,761.06	22,405.94	24,251.54	25,300.00	17,500.00	-7,800.00	-30.83%

**Budget Comparison Report**

Account Number	Budget Detail	Description	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
						2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)	
				<b>Units</b>	<b>Price</b>	<b>Amount</b>			
	DH REQUEST	METER PITS		0.00	0.00	4,500.00			
	DH REQUEST	METERS 2"		0.00	0.00	8,000.00			
	DH REQUEST	METERS 3/4"		0.00	0.00	5,000.00			
<a href="#">20-5720-5730</a>		SUPPLIES AND OPERATIONS	26,055.42	16,422.58	17,679.26	20,000.00	20,000.00	0.00	0.00%
<a href="#">20-5720-5790</a>		LAB AND TESTING	6,940.15	6,450.88	1,412.72	8,500.00	7,000.00	-1,500.00	-17.65%
<b>Total Department: 5720 - WATER DISTRIBUTION:</b>			<b>349,436.76</b>	<b>232,982.92</b>	<b>221,556.11</b>	<b>296,523.00</b>	<b>396,908.00</b>	<b>100,385.00</b>	<b>33.85%</b>
<b>Total Fund: 20 - WATER FUND:</b>			<b>-139,590.67</b>	<b>139,440.04</b>	<b>24,358.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

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**MAYOR AND COUNCIL OF BERLIN, INC**  
**TOWN OF BERLIN, MARYLAND**  
**FY 2021 CAPITAL BUDGET**  
**WATER FUND**

**REVENUES**

Special Connection Revenues 163,725

**TOTAL REVENUES** \$ 163,725

**EXPENDITURES**

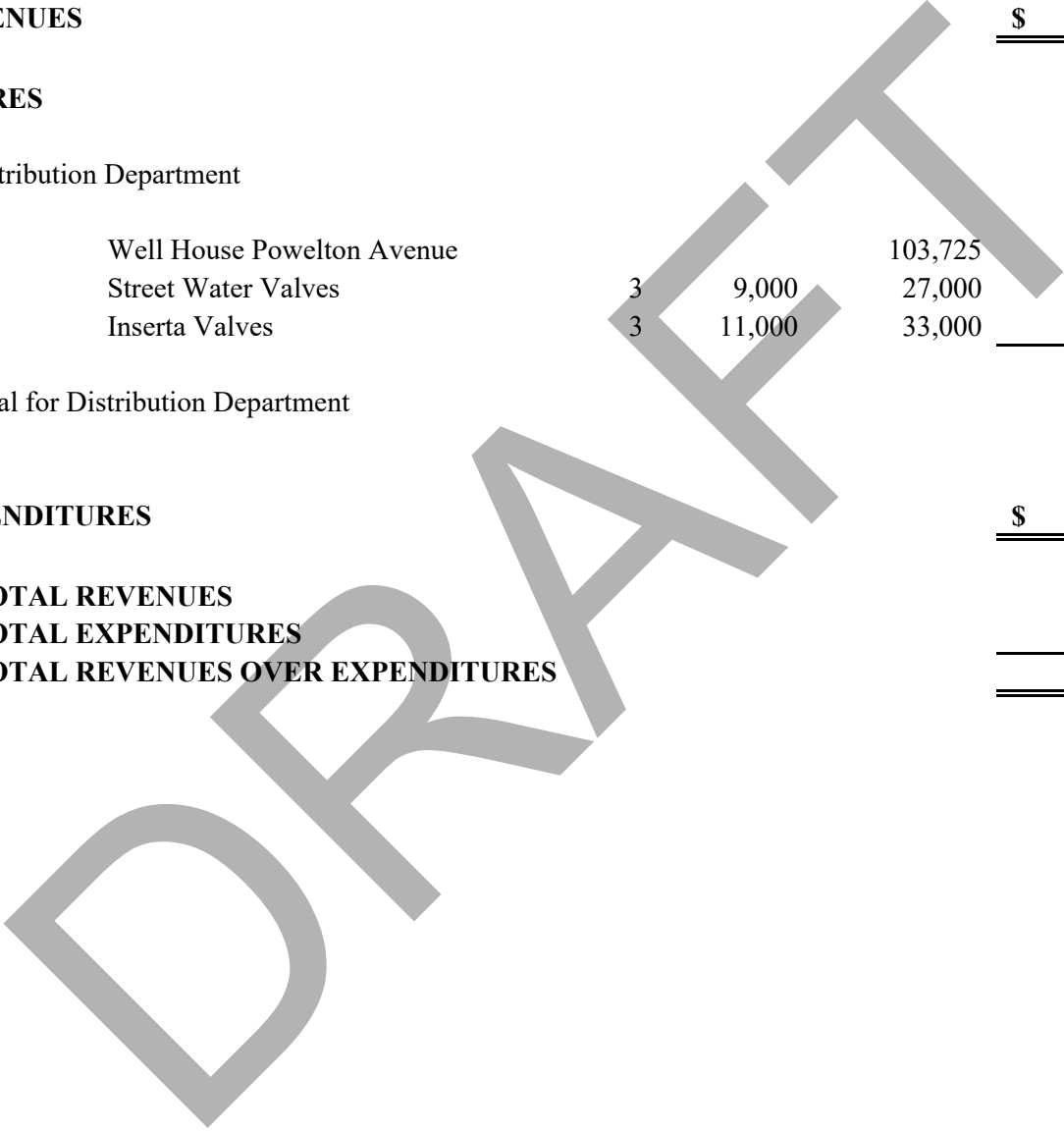
5720 Distribution Department

Well House Powelton Avenue			103,725
Street Water Valves	3	9,000	27,000
Inserta Valves	3	11,000	33,000
			<u>          </u>

Total for Distribution Department 163,725

**TOTAL EXPENDITURES** \$ 163,725

<b>TOTAL REVENUES</b>	<b>163,725</b>
<b>TOTAL EXPENDITURES</b>	<b>163,725</b>
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<u><u>-</u></u>





**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)	
<b>Fund: 24 - SEWER FUND</b>							
<b>Department: 4024 - SEWER FUND REVENUES</b>							
<a href="#">24-4024-3060</a>	PENALTY AND INTEREST	13.17	0.00	70.95	0.00	0.00	0.00%
<a href="#">24-4024-3122</a>	INSURANCE REFUND	0.00	2,400.12	0.00	0.00	0.00	0.00%
<a href="#">24-4024-3363</a>	HAULER FEE	164,221.28	125,654.74	82,691.29	115,000.00	98,400.00	-16,600.00 -14.43%
<a href="#">24-4024-3364</a>	SPECIAL CONNECTION FEE	572,006.00	934,524.42	39,822.00	465,918.00	453,657.00	-12,261.00 -2.63%
<b>Budget Detail</b>							
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>			
DH REQUEST	AUTOZONE	1.00	-12,261.00	-12,261.00			
DH REQUEST	HOMES AT BERLIN 115 FLOWER ST	1.00	-12,261.00	-12,261.00			
DH REQUEST	RESIDENTIAL	1.00	-12,261.00	-12,261.00			
DH REQUEST	WILLOWS WOLFE TERRACE	34.00	-12,261.00	-416,874.00			
<a href="#">24-4024-3476</a>	READY TO SERVE	101,712.67	98,435.77	76,290.09	96,000.00	96,000.00	0.00 0.00%
<a href="#">24-4024-3480</a>	SERVICE AND MATERIAL	0.00	0.00	0.00	100.00	50.00	-50.00 -50.00%
<a href="#">24-4024-3481</a>	SEWER SERVICE	1,575,544.64	1,647,294.15	1,611,780.11	1,715,000.00	1,800,000.00	85,000.00 4.96%
<a href="#">24-4024-3501</a>	SPRAY SITE LAND RENT	0.00	1,899.05	1,910.25	1,000.00	1,000.00	0.00 0.00%
<a href="#">24-4024-3701</a>	INTEREST EARNED	5,598.50	1,179.40	2,170.54	500.00	500.00	0.00 0.00%
<a href="#">24-4024-3710</a>	INTEREST ON DELINQUENT	24,113.51	16,116.18	17,235.15	10,000.00	10,000.00	0.00 0.00%
<a href="#">24-4024-3800</a>	MISCELLANEOUS INCOME	0.00	11,061.39	1,974.38	100.00	100.00	0.00 0.00%
<a href="#">24-4024-3870</a>	GAIN LOSS DISPOSAL OF ASSET	0.00	5,689.14	0.00	0.00	0.00	0.00 0.00%
<a href="#">24-4024-3871</a>	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	0.00	0.00	0.00 0.00%
<a href="#">24-4024-3899</a>	NSF HOLDING ACCOUNT	105.00	98.00	189.00	100.00	100.00	0.00 0.00%
<b>Total Department: 4024 - SEWER FUND REVENUES:</b>		<b>2,443,314.77</b>	<b>2,844,352.36</b>	<b>1,834,133.76</b>	<b>2,403,718.00</b>	<b>2,459,807.00</b>	<b>56,089.00 2.33%</b>

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Department: 5800 - SEWER ADMINISTRATION</b>								
<a href="#">24-5800-2923</a>	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00%	
<a href="#">24-5800-4002</a>	110,984.24	109,783.15	65,705.60	89,680.00	106,835.00	17,155.00	19.13%	
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>		<b>Description</b>					
DH REQUEST	1.5 FTES		1.5 FTES					
<a href="#">24-5800-4004</a>	18,325.26	9,635.27	0.00	7,500.00	7,500.00	0.00	0.00%	
<a href="#">24-5800-4500</a>	9,717.00	10,399.27	4,650.80	7,440.00	8,750.00	1,310.00	17.61%	
<a href="#">24-5800-4505</a>	7,984.54	8,748.86	15,036.40	19,400.00	22,107.00	2,707.00	13.95%	
<a href="#">24-5800-4510</a>	6,307.31	20,977.66	9,221.14	9,200.00	12,985.00	3,785.00	41.14%	
<a href="#">24-5800-4515</a>	13,057.39	6,961.20	4,450.00	4,400.00	3,063.00	-1,337.00	-30.39%	
<a href="#">24-5800-4530</a>	2,495.64	1,782.24	0.00	1,782.00	1,080.00	-702.00	-39.39%	
<a href="#">24-5800-4550</a>	3,056.07	3,769.56	1,062.30	8,000.00	6,040.00	-1,960.00	-24.50%	
<a href="#">24-5800-4555</a>	902.92	1,178.40	71.35	75.00	75.00	0.00	0.00%	
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>			
DH REQUEST	GIFT CARDS		1.50	50.00	75.00			
<a href="#">24-5800-5000</a>	16,832.46	13,248.47	0.00	0.00	5,000.00	5,000.00	0.00	0.00%
<a href="#">24-5800-5005</a>	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00%
<a href="#">24-5800-5200</a>	27,740.06	36,182.13	14,364.02	0.00	11,174.00	11,539.00	365.00	3.27%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>			
DH REQUEST	ADP		1.50	186.00	279.00			
DH REQUEST	CAMERA TRUCK SOFTWARE		0.00	0.00	2,000.00			
DH REQUEST	DRUG TESTING		1.50	40.00	60.00			
DH REQUEST	MISS UTILITY		0.00	0.00	200.00			
DH REQUEST	OTHER SERVICES		0.00	0.00	9,000.00			
<a href="#">24-5800-5210</a>	1,393.00	1,460.00	1,536.00	1,536.00	1,613.00	77.00	5.01%	
<a href="#">24-5800-5255</a>	0.00	0.00	0.00	50,000.00	0.00	-50,000.00	-100.00%	
<a href="#">24-5800-5257</a>	0.00	-151.52	509.36	1,000.00	1,000.00	0.00	0.00%	
<a href="#">24-5800-5610</a>	5,155.56	5,226.83	4,233.73	5,000.00	5,000.00	0.00	0.00%	
<a href="#">24-5800-5615</a>	313.80	1,219.32	144.33	1,500.00	1,500.00	0.00	0.00%	
<a href="#">24-5800-5616</a>	900.00	783.33	675.00	900.00	900.00	0.00	0.00%	
<a href="#">24-5800-5620</a>	2,799.97	3,095.73	615.85	1,600.00	1,600.00	0.00	0.00%	
<a href="#">24-5800-5621</a>	4,028.73	2,628.90	1,446.00	6,000.00	6,000.00	0.00	0.00%	
<a href="#">24-5800-5622</a>	0.00	2,650.13	1,028.30	3,235.00	1,300.00	-1,935.00	-59.81%	

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	CARDS MANAGED NETWORK, FIREWALL	0.00	0.00	1,300.00				
<a href="#">24-5800-5630</a>	VEHICLE FUEL	3,251.94	2,566.66	2,492.69	2,000.00	2,000.00	0.00	
<a href="#">24-5800-5691</a>	RAILROAD LICENSES	5,216.77	5,315.89	0.00	5,350.00	5,350.00	0.00	
<a href="#">24-5800-5700</a>	OFFICE SUPPLIES	4,111.89	5,651.12	2,820.63	2,994.00	2,500.00	-494.00	
<a href="#">24-5800-5726</a>	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	
<a href="#">24-5800-5730</a>	SUPPLIES AND OPERATIONS	3,007.40	4,801.27	830.05	4,000.00	4,000.00	0.00	
<a href="#">24-5800-5740</a>	SAFETY SUPPLIES AND MATERIAL	7,512.26	5,347.29	4,761.41	3,500.00	3,500.00	0.00	
<a href="#">24-5800-5780</a>	BAD DEBT EXPENSE	36,325.20	1,950.09	0.00	0.00	0.00	0.00	
<a href="#">24-5800-5789</a>	CONTINGENCY	0.00	0.00	0.00	46,505.50	44,367.00	-2,138.50	
<a href="#">24-5800-6500</a>	GENERAL OVERHEAD	248,925.00	203,089.00	204,758.00	204,758.00	181,404.00	-23,354.00	
<a href="#">24-5800-6505</a>	REIMBURSEMENTS	4,650.00	4,548.10	4,455.00	4,455.00	4,303.00	-152.00	
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	2002 RDA BOND 97 19% INTEREST	0.00	0.00	4,303.00				
<a href="#">24-5800-6510</a>	CUST SERVICE REIM GEN FUN	42,681.96	73,975.40	52,920.75	70,561.00	79,376.00	8,815.00	
<a href="#">24-5800-8000</a>	BOND PRINCIPAL	0.00	0.00	297,893.52	437,765.00	474,725.00	36,960.00	
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	2010 BOUNDS REAL PROPERTY	0.00	0.00	33,705.00				
DH REQUEST	2010 RDA WW PROJECT	0.00	0.00	115,888.00				
DH REQUEST	2011 WW IMPROVEMENT BOND	0.00	0.00	89,538.00				
DH REQUEST	2012 MDHCD BOND	0.00	0.00	71,000.00				
DH REQUEST	MDE PHASE II SPRAY SITE	0.00	0.00	164,594.00				
<a href="#">24-5800-8100</a>	BOND INTEREST	228,588.66	181,080.90	125,194.32	195,134.00	157,983.00	-37,151.00	
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	2010 BOUNDS REAL PROPERTY	0.00	0.00	14,836.00				
DH REQUEST	2010 RDA WW PROJECT	0.00	0.00	112,015.00				
DH REQUEST	2011 WW IMPROVEMENT BOND	0.00	0.00	11,208.00				
DH REQUEST	2012 MDHCD BOND	0.00	0.00	1,960.00				
DH REQUEST	MDE PHASE II SPRAY SITE	0.00	0.00	17,964.00				
<b>Total Department: 5800 - SEWER ADMINISTRATION:</b>		<b>816,265.03</b>	<b>727,904.65</b>	<b>820,876.55</b>	<b>1,216,444.50</b>	<b>1,218,395.00</b>	<b>1,950.50</b>	<b>0.16%</b>

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Department: 5810 - COLLECTION SYSTEM</b>								
<a href="#">24-5810-4002</a>	SALARIES FULL TIME	63,628.75	64,048.19	39,220.25	65,500.00	62,195.00	-3,305.00	-5.05%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DH REQUEST	1.5 FTES	1.5 FTES						
<a href="#">24-5810-4004</a>	SALARIES OVERTIME	8,714.29	5,724.38	5,199.07	6,000.00	6,000.00	0.00	0.00%
<a href="#">24-5810-4500</a>	FICA	5,270.60	5,086.12	3,288.71	5,470.00	5,217.00	-253.00	-4.63%
<a href="#">24-5810-4505</a>	EMPLOYEE HEALTH INSURANCE	9,033.72	8,868.57	11,500.09	10,300.00	12,713.00	2,413.00	23.43%
<a href="#">24-5810-4510</a>	RETIREMENT	3,704.97	8,163.03	6,927.28	6,885.00	7,755.00	870.00	12.64%
<a href="#">24-5810-4515</a>	WORKERS' COMPENSATION	8,509.33	6,102.19	4,000.00	4,000.00	2,753.00	-1,247.00	-31.18%
<a href="#">24-5810-4530</a>	VACATION BUY BACK	431.04	444.00	0.00	444.00	444.00	0.00	0.00%
<a href="#">24-5810-4550</a>	HEALTH CLAIMS	3,385.10	4,041.41	296.05	6,400.00	5,420.00	-980.00	-15.31%
<a href="#">24-5810-4555</a>	RETENTION	949.25	217.35	71.35	77.50	75.00	-2.50	-3.23%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	GIFT CARDS	1.50	50.00	75.00				
<a href="#">24-5810-5200</a>	CONTRACTED SERVICES	9,355.78	4,115.00	12,256.41	3,830.00	3,839.00	9.00	0.23%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	ADP	1.50	186.00	279.00				
DH REQUEST	DRUG TESTING	1.50	40.00	60.00				
DH REQUEST	OTHER SERVICES	0.00	0.00	3,500.00				
<a href="#">24-5810-5210</a>	INSURANCE	2,601.00	2,730.00	2,538.00	2,867.00	3,011.00	144.00	5.02%
<a href="#">24-5810-5251</a>	EQUIPMENT MAINTENANCE	13,928.18	17,550.32	13,147.67	15,000.00	15,000.00	0.00	0.00%
<a href="#">24-5810-5252</a>	STREET REPAIR	31,913.81	4,940.27	2,639.24	10,000.00	10,000.00	0.00	0.00%
<a href="#">24-5810-5255</a>	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	40,000.00	135,000.00	95,000.00	237.50%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	DECATUR STREET LIFT STATION	0.00	0.00	15,000.00				
DH REQUEST	WILLIAM STREET LIFT STATION REBUILD	0.00	0.00	120,000.00				
<a href="#">24-5810-5257</a>	VEHICLE MAINTENANCE	755.10	2,226.72	1,522.04	3,000.00	3,000.00	0.00	0.00%
<a href="#">24-5810-5400</a>	UTILITIES	11,469.91	11,349.99	22,919.09	13,000.00	13,000.00	0.00	0.00%
<a href="#">24-5810-5616</a>	CELL PHONE	900.00	825.00	650.00	900.00	900.00	0.00	0.00%
<a href="#">24-5810-5630</a>	VEHICLE FUEL	2,444.39	1,537.23	830.31	2,500.00	2,500.00	0.00	0.00%
<a href="#">24-5810-5650</a>	NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

**Budget Comparison Report**

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)	
<a href="#">24-5810-5730</a>	SUPPLIES AND OPERATIONS	7,004.10	2,799.97	6,327.31	7,000.00	7,000.00	0.00	0.00%
<b>Total Department: 5810 - COLLECTION SYSTEM:</b>		<b>183,999.32</b>	<b>150,769.74</b>	<b>133,332.87</b>	<b>203,173.50</b>	<b>295,822.00</b>	<b>92,648.50</b>	<b>45.60%</b>

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**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Department: 5820 - TREATMENT PLANT</b>								
<a href="#">24-5820-4002</a>	SALARIES FULL TIME	108,136.55	177,519.57	105,480.78	176,800.00	149,435.00	-27,365.00	-15.48%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DH REQUEST	3 FTES	3 FTES						
<a href="#">24-5820-4004</a>	SALARIES OVERTIME	1,667.97	8,564.54	4,855.22	6,000.00	6,000.00	0.00	0.00%
<a href="#">24-5820-4500</a>	FICA	6,793.33	13,194.18	8,022.96	13,990.00	11,891.00	-2,099.00	-15.00%
<a href="#">24-5820-4505</a>	EMPLOYEE HEALTH INSURANCE	18,865.01	39,960.22	27,958.24	34,000.00	24,700.00	-9,300.00	-27.35%
<a href="#">24-5820-4510</a>	RETIREMENT	5,383.96	32,144.72	18,619.12	18,450.00	18,088.00	-362.00	-1.96%
<a href="#">24-5820-4515</a>	WORKERS' COMPENSATION	12,759.68	8,776.89	5,500.00	5,000.00	3,786.00	-1,214.00	-24.28%
<a href="#">24-5820-4530</a>	VACATION BUY BACK	1,357.92	2,620.80	0.00	2,621.00	2,621.00	0.00	0.00%
<a href="#">24-5820-4550</a>	HEALTH CLAIMS	11,463.67	4,757.36	4,990.70	19,200.00	10,840.00	-8,360.00	-43.54%
<a href="#">24-5820-4555</a>	RETENTION	1,305.80	3,505.87	184.28	200.00	150.00	-50.00	-25.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	GIFT CARDS	3.00	50.00	150.00				
<a href="#">24-5820-5200</a>	CONTRACTED SERVICES	2,329.20	10,346.99	1,543.82	3,880.00	3,678.00	-202.00	-5.21%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	ADP	3.00	186.00	558.00				
DH REQUEST	DRUG TESTING	3.00	40.00	120.00				
DH REQUEST	OTHER SERVICES	0.00	0.00	3,000.00				
<a href="#">24-5820-5210</a>	INSURANCE	7,429.00	7,695.00	7,500.00	8,081.00	8,485.00	404.00	5.00%
<a href="#">24-5820-5251</a>	EQUIPMENT MAINTENANCE	36,586.11	46,513.61	32,684.13	30,000.00	30,000.00	0.00	0.00%
<a href="#">24-5820-5255</a>	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	37,500.00	37,500.00	0.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	AQUADESK FILTER FABRIC	0.00	0.00	11,000.00				
DH REQUEST	BLOWER FOR GRIT CHAMBER	0.00	0.00	8,000.00				
DH REQUEST	DIGESTER BLOWER ROOM ROOF	0.00	0.00	5,000.00				
DH REQUEST	EFFLUENT PUMP REBUILD	0.00	0.00	13,500.00				
<a href="#">24-5820-5257</a>	VEHICLE MAINTENANCE	2,885.12	1,370.84	699.11	2,500.00	2,500.00	0.00	0.00%
<a href="#">24-5820-5400</a>	UTILITIES	179,636.03	179,135.58	93,702.71	180,000.00	180,000.00	0.00	0.00%
<a href="#">24-5820-5616</a>	CELL PHONE	1,100.00	2,200.00	1,300.00	2,400.00	1,800.00	-600.00	-25.00%
<a href="#">24-5820-5630</a>	VEHICLE FUEL	3,593.50	4,195.55	1,994.76	4,000.00	4,000.00	0.00	0.00%
<a href="#">24-5820-5631</a>	DIESEL FUEL	3,202.47	4,728.27	1,741.34	4,000.00	4,000.00	0.00	0.00%
<a href="#">24-5820-5650</a>	NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	6,000.00	0.00	-6,000.00	-100.00%

**Budget Comparison Report**

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)	
<a href="#">24-5820-5670</a>	CHEMICALS	34,428.99	36,073.65	31,808.80	35,000.00	35,000.00	0.00	0.00%
<a href="#">24-5820-5730</a>	SUPPLIES AND OPERATIONS	17,869.68	13,969.96	11,568.29	14,000.00	14,000.00	0.00	0.00%
<a href="#">24-5820-5790</a>	LAB AND TESTING	19,231.67	12,611.36	8,234.34	14,000.00	14,000.00	0.00	0.00%
<a href="#">24-5820-5799</a>	LANDFILL CHARGES	7,910.30	17,756.60	10,392.80	10,000.00	12,000.00	2,000.00	20.00%
<a href="#">24-5820-7900</a>	DEPRECIATION	1,082,233.22	1,086,513.59	0.00	0.00	0.00	0.00	0.00%
<b>Total Department: 5820 - TREATMENT PLANT:</b>		<b>1,566,169.18</b>	<b>1,714,155.15</b>	<b>378,781.40</b>	<b>590,122.00</b>	<b>574,474.00</b>	<b>-15,648.00</b>	<b>-2.65%</b>

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**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Department: 5830 - SPRAY SITE</b>								
<a href="#">24-5830-4002</a>	SALARIES FULL TIME	177,226.41	177,850.90	121,660.46	175,427.00	166,850.00	-8,577.00	-4.89%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DH REQUEST	4 FTES	4 FTES						
<a href="#">24-5830-4003</a>	SALARIES PART TIME AND TEMP	16,975.75	5,772.25	9,069.50	2,000.00	2,000.00	0.00	0.00%
<a href="#">24-5830-4004</a>	SALARIES OVERTIME	9,302.77	5,970.49	1,912.56	6,000.00	6,000.00	0.00	0.00%
<a href="#">24-5830-4500</a>	FICA	15,494.05	14,256.38	9,565.83	14,035.00	13,377.00	-658.00	-4.69%
<a href="#">24-5830-4505</a>	EMPLOYEE HEALTH INSURANCE	41,327.61	36,976.94	34,508.59	36,900.00	32,000.00	-4,900.00	-13.28%
<a href="#">24-5830-4510</a>	RETIREMENT	11,429.92	30,336.16	17,882.12	17,713.00	20,800.00	3,087.00	17.43%
<a href="#">24-5830-4515</a>	WORKERS' COMPENSATION	23,455.24	20,068.70	12,000.00	10,025.00	8,260.00	-1,765.00	-17.61%
<a href="#">24-5830-4520</a>	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">24-5830-4530</a>	VACATION BUY BACK	2,055.84	2,117.28	0.00	2,118.00	0.00	-2,118.00	-100.00%
<a href="#">24-5830-4550</a>	HEALTH CLAIMS	11,895.89	13,181.50	11,265.85	19,200.00	10,840.00	-8,360.00	-43.54%
<a href="#">24-5830-4555</a>	RETENTION	2,701.61	3,563.79	184.28	200.00	200.00	0.00	0.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	GIFT CARDS	4.00	50.00	200.00				
<a href="#">24-5830-5200</a>	CONTRACTED SERVICES	1,770.61	5,660.00	1,000.41	2,880.00	2,904.00	24.00	0.83%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	ADP	4.00	186.00	744.00				
DH REQUEST	DRUG TESTING	4.00	40.00	160.00				
DH REQUEST	OTHER SERVICES	0.00	0.00	2,000.00				
<a href="#">24-5830-5210</a>	INSURANCE	7,479.00	6,895.34	8,037.00	8,080.00	8,485.00	405.00	5.01%
<a href="#">24-5830-5250</a>	BUILDING MAINTENANCE	10,697.35	561.07	0.00	1,500.00	1,500.00	0.00	0.00%
<a href="#">24-5830-5251</a>	EQUIPMENT MAINTENANCE	21,635.62	14,938.67	3,446.24	10,000.00	10,000.00	0.00	0.00%
<a href="#">24-5830-5255</a>	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">24-5830-5257</a>	VEHICLE MAINTENANCE	8,441.87	919.76	1,303.61	2,000.00	2,000.00	0.00	0.00%
<a href="#">24-5830-5400</a>	UTILITIES	50,173.97	58,837.75	27,248.39	55,000.00	55,000.00	0.00	0.00%
<a href="#">24-5830-5610</a>	TELEPHONE	691.16	692.38	501.31	1,000.00	1,000.00	0.00	0.00%
<a href="#">24-5830-5616</a>	CELL PHONE	2,850.00	1,800.00	1,650.00	2,400.00	2,400.00	0.00	0.00%
<a href="#">24-5830-5630</a>	VEHICLE FUEL	2,598.07	2,520.28	1,466.58	2,500.00	2,500.00	0.00	0.00%
<a href="#">24-5830-5631</a>	DIESEL FUEL	2,340.87	979.55	983.31	2,000.00	2,000.00	0.00	0.00%
<a href="#">24-5830-5650</a>	NON-CAPITAL EQUIPMENT	0.00	0.00	3,757.83	6,000.00	6,000.00	0.00	0.00%



**Budget Comparison Report**

Account Number	Budget Detail	Description	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
						2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)	
	DH REQUEST	SPRAY HEADS		0.00	0.00	6,000.00			
<a href="#">24-5830-5670</a>		CHEMICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">24-5830-5730</a>		SUPPLIES AND OPERATIONS	8,865.17	6,748.51	196.47	4,000.00	4,000.00	0.00	0.00%
<a href="#">24-5830-5790</a>		LAB AND TESTING	15,332.25	11,203.90	8,147.00	13,000.00	13,000.00	0.00	0.00%
<b>Total Department: 5830 - SPRAY SITE:</b>			<b>444,741.03</b>	<b>421,851.60</b>	<b>275,787.34</b>	<b>393,978.00</b>	<b>371,116.00</b>	<b>-22,862.00</b>	<b>-5.80%</b>
<b>Total Fund: 24 - SEWER FUND:</b>			<b>-567,859.79</b>	<b>-170,328.78</b>	<b>225,355.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

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**MAYOR AND COUNCIL OF BERLIN, INC**  
**TOWN OF BERLIN, MARYLAND**  
**FY 2021 CAPITAL BUDGET**  
**WASTEWATER FUND**

**REVENUES**

Operating Revenues 172,500

**TOTAL REVENUES** \$ 172,500

**EXPENDITURES**

5810 Collection Department  
     William Street Lift Station Rebuild 120,000  
     Lift Station Decatur Street 15,000  
  
 Total Collection Department 135,000

Treatment Plant Department  
 5820 Blower for grit chamber 8,000  
     Effluent pump rebuild 13,500  
     Digester blower room roof 5,000  
     Aquadesk filter fabric 11,000  
  
 Total Treatment Plant Department 37,500

**TOTAL EXPENDITURES** \$ 172,500

**TOTAL REVENUES** 172,500

**TOTAL EXPENDITURES** 172,500

**TOTAL REVENUES OVER EXPENDITURES** \$ -

**Budget Comparison Report**

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)	
<b>Fund: 30 - STORMWATER</b>								
<b>Department: 4030 - STORMWATER FUND REVENUES</b>								
<a href="#">30-4030-3103</a>	STORMWATER MGMT PERMIT	360.00	1,755.00	0.00	500.00	100.00	-400.00	-80.00%
<a href="#">30-4030-3122</a>	INSURANCE REFUND	0.00	488.16	0.00	0.00	0.00	0.00	0.00%
<a href="#">30-4030-3205</a>	FEMA GRANT	134,048.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">30-4030-3230</a>	DNR GRANT	837,508.22	67,500.00	54,500.00	75,000.00	0.00	-75,000.00	-100.00%
<a href="#">30-4030-3235</a>	COMMUNITY RESILIENCE GRANT	0.00	9,285.55	9,000.00	0.00	0.00	0.00	0.00%
<a href="#">30-4030-3360</a>	RESIDENTIAL SW FEE	73,247.78	75,208.20	57,371.31	73,500.00	73,500.00	0.00	0.00%
<a href="#">30-4030-3361</a>	NON RESIDENTIAL SW FEE	92,955.88	102,547.34	77,163.14	93,500.00	93,500.00	0.00	0.00%
<a href="#">30-4030-3367</a>	STORMWATER REVIEW FEE	840.00	1,755.00	3,705.00	1,000.00	1,000.00	0.00	0.00%
<a href="#">30-4030-3710</a>	INTEREST ON DELINQUENT	1,326.34	1,347.89	1,178.16	1,000.00	500.00	-500.00	-50.00%
<a href="#">30-4030-3866</a>	CONTRIBUTION FROM GENERAL	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">30-4030-3871</a>	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	210,000.00	210,000.00	0.00	0.00%
<a href="#">30-4030-3899</a>	NSF HOLDING ACCOUNT	105.00	63.00	84.00	50.00	50.00	0.00	0.00%
<b>Total Department: 4030 - STORMWATER FUND REVENUES:</b>		<b>1,190,391.22</b>	<b>259,950.14</b>	<b>203,001.61</b>	<b>454,550.00</b>	<b>378,650.00</b>	<b>-75,900.00</b>	<b>-16.70%</b>

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Budget Comparison Report

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)		
<b>Department: 5030 - STORMWATER</b>								
<a href="#">30-5030-2923</a>	CONTRIBUTION TO GENERAL FU	0.00	0.00	0.00	0.00	25,000.00	25,000.00	0.00%
<a href="#">30-5030-4002</a>	SALARIES FULL TIME	89,616.37	63,555.38	44,570.99	62,961.00	64,225.00	1,264.00	2.01%
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
DH REQUEST	2 FTES	2 FTES						
<a href="#">30-5030-4004</a>	SALARIES OVERTIME	10,690.13	1,902.58	1,909.42	2,500.00	2,500.00	0.00	0.00%
<a href="#">30-5030-4500</a>	FICA	7,318.72	4,918.99	3,446.69	5,010.00	5,105.00	95.00	1.90%
<a href="#">30-5030-4505</a>	EMPLOYEE HEALTH INSURANCE	16,349.95	10,444.84	9,513.71	12,100.00	12,680.00	580.00	4.79%
<a href="#">30-5030-4510</a>	RETIREMENT	6,301.94	10,198.87	6,834.56	6,750.00	8,145.00	1,395.00	20.67%
<a href="#">30-5030-4515</a>	WORKERS' COMPENSATION	14,927.68	7,182.53	4,300.00	3,300.00	2,960.00	-340.00	-10.30%
<a href="#">30-5030-4520</a>	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">30-5030-4550</a>	HEALTH CLAIMS	2,707.65	4,128.16	1,178.97	6,400.00	6,400.00	0.00	0.00%
<a href="#">30-5030-4555</a>	RETENTION	2,026.22	1,799.43	95.14	100.00	100.00	0.00	0.00%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	GIFT CARDS	2.00	50.00	100.00				
<a href="#">30-5030-5000</a>	PROFESSIONAL SERVICES	24,208.00	33,467.25	21,774.50	11,980.00	20,000.00	8,020.00	66.94%
<a href="#">30-5030-5200</a>	CONTRACTED SERVICES	29,445.73	1,394.01	501.25	4,610.00	4,652.00	42.00	0.91%
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
DH REQUEST	ADP	2.00	186.00	372.00				
DH REQUEST	DRUG TESTING	2.00	40.00	80.00				
DH REQUEST	MISS UTILITY	0.00	0.00	200.00				
DH REQUEST	OTHER SERVICES	0.00	0.00	4,000.00				
<a href="#">30-5030-5210</a>	INSURANCE	1,245.00	1,300.00	1,200.00	1,365.00	1,435.00	70.00	5.13%
<a href="#">30-5030-5254</a>	CAPITAL OUTLAY RESERVE	0.00	0.00	0.00	210,000.00	210,000.00	0.00	0.00%
<a href="#">30-5030-5256</a>	CAPITAL IMPROVEMENTS	0.00	0.00	203,733.29	115,000.00	0.00	-115,000.00	-100.00%
<a href="#">30-5030-5257</a>	VEHICLE MAINTENANCE	2,102.55	0.00	0.00	1,000.00	0.00	-1,000.00	-100.00%
<a href="#">30-5030-5616</a>	CELL PHONE	1,350.00	1,800.00	900.00	1,200.00	1,200.00	0.00	0.00%
<a href="#">30-5030-5621</a>	EMPLOYEE TRAINING	350.26	0.00	0.00	500.00	500.00	0.00	0.00%
<a href="#">30-5030-5630</a>	VEHICLE FUEL	3,676.35	4,159.40	2,693.63	3,000.00	3,500.00	500.00	16.67%
<a href="#">30-5030-5633</a>	COUNTY DRAINAGE TAX DITCH	1,073.00	618.00	618.72	1,100.00	1,248.00	148.00	13.45%
<a href="#">30-5030-5678</a>	STORMWATER REVIEW EXPENSE	562.00	4,057.50	2,284.50	1,000.00	3,500.00	2,500.00	250.00%
<a href="#">30-5030-5730</a>	SUPPLIES AND OPERATIONS	8,468.25	6,855.05	860.34	4,674.00	5,000.00	326.00	6.97%
<a href="#">30-5030-5740</a>	SAFETY SUPPLIES AND MATERIAL	0.00	0.00	110.86	0.00	400.00	400.00	0.00%
<a href="#">30-5030-5780</a>	BAD DEBT EXPENSE	3,027.10	54.49	0.00	0.00	100.00	100.00	0.00%

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)	
<a href="#">30-5030-6500</a> GENERAL OVERHEAD	15,243.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">30-5030-6510</a> CUST SERVICE REIM GEN FUN	28,455.00	0.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">30-5030-7900</a> DEPRECIATION	42,138.29	124,125.36	0.00	0.00	0.00	0.00	0.00%
<b>Total Department: 5030 - STORMWATER:</b>	<b>311,283.19</b>	<b>281,961.84</b>	<b>306,526.57</b>	<b>454,550.00</b>	<b>378,650.00</b>	<b>-75,900.00</b>	<b>-16.70%</b>
<b>Total Fund: 30 - STORMWATER:</b>	<b>879,108.03</b>	<b>-22,011.70</b>	<b>-103,524.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Report Total:</b>	<b>779,908.79</b>	<b>133,112.75</b>	<b>718,985.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

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Fund	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Apr	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 2019-2020	2020-2021 DH REQUEST	Increase / (Decrease)	
10 - ELECTRIC	608,251.22	186,013.19	572,796.11	0.00	0.00	0.00	0.00%
20 - WATER FUND	-139,590.67	139,440.04	24,358.55	0.00	0.00	0.00	0.00%
24 - SEWER FUND	-567,859.79	-170,328.78	225,355.60	0.00	0.00	0.00	0.00%
30 - STORMWATER	879,108.03	-22,011.70	-103,524.96	0.00	0.00	0.00	0.00%
<b>Report Total:</b>	<b>779,908.79</b>	<b>133,112.75</b>	<b>718,985.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

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