



General Fund Budget Work Session Meeting Agenda

**Berlin Town Hall
10 William Street
Monday, April 4, 2022**

5:00 PM General Fund Work Session

1. Berlin Fire and Berlin Emergency Medical Services
2. Statement from Mayor Zack Tyndall
3. Overview of General Fund Revenues – Natalie Saleh
4. Overview of General Fund Deficit – Natalie Saleh
5. Operational Overview from Town Administrator Jeffrey Fleetwood
6. Department budget requests:
 - Elected Officials – Mayor Zack Tyndall
 - Administration – Jeffrey Fleetwood
 - Finance and Customer Service – Natalie Saleh
 - Building and Grounds – Jeffrey Fleetwood
 - Police – Arnold Downing
 - Public Works – Jimmy Charles
 - Economic Development – Ivy Wells
 - Planning – Dave Engelhart
 - Parks and Recreation – Mary Bohlen
7. Review of Employee Raise Options and Funding Sources – Natalie Saleh
8. Natalie Saleh: Debt Service Updates



Town of Berlin, MD

Budget Comparison Report

Account Summary

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Fund: 01 - GENERAL FUND								
Department: 4001 - GENERAL FUND REVENUES								
01-4001-3000				0.00	0.00	0.00	0.00%	
01-4001-3005	3,575,237.28	3,677,503.35	3,857,733.23	3,780,561.00	3,924,509.00	143,948.00	3.81%	
01-4001-3015	188,868.64	210,998.05	176,484.82	170,000.00	190,000.00	20,000.00	11.76%	
01-4001-3020	106,892.77	117,107.22	114,953.15	90,000.00	115,000.00	25,000.00	27.78%	
01-4001-3021	35,109.60	41,852.30	36,453.50	20,000.00	40,800.00	20,800.00	104.00%	
01-4001-3022	0.00	11,612.43	3,019.81	0.00	6,200.00	6,200.00	0.00%	
01-4001-3025	-9,198.03	-9,972.26	0.00	0.00	0.00	0.00	0.00%	
01-4001-3030	157,000.00	182,076.00	46,124.50	92,249.00	0.00	-92,249.00	-100.00%	
01-4001-3040	429,195.28	672,261.87	113,967.34	300,000.00	400,000.00	100,000.00	33.33%	
01-4001-3060	32,029.63	24,338.56	833.72	4,000.00	15,000.00	11,000.00	275.00%	
01-4001-3105	4,443.00	6,840.00	3,219.00	2,500.00	3,000.00	500.00	20.00%	
01-4001-3106	70,915.43	160,563.95	58,678.12	50,000.00	50,000.00	0.00	0.00%	
01-4001-3108	1,235.19	3,908.96	444.19	1,500.00	1,000.00	-500.00	-33.33%	
01-4001-3109	9,626.00	11,535.72	4,701.80	5,000.00	5,000.00	0.00	0.00%	
01-4001-3113	107,133.68	109,469.04	53,542.30	104,000.00	104,000.00	0.00	0.00%	
01-4001-3115	36,023.65	40,643.71	2,174.40	30,000.00	35,000.00	5,000.00	16.67%	
01-4001-3208	0.00	0.00	2,287,136.35	0.00	31,500.00	31,500.00	0.00%	
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	POLICE MOBILE AND PORTABLE RADIOS	0.00	0.00	-11,500.00				
PRELIMINARY	STRATEGIC PLAN FOR GROWTH	0.00	0.00	-20,000.00				
01-4001-3240	HIGHWAY USER REVENUE	197,872.29	225,343.58	69,236.53	113,190.00	230,000.00	116,810.00	103.20%
01-4001-3241	MDOT BIKEWAYS GRANT	30,000.00	0.00	0.00	239,250.00	0.00	-239,250.00	-100.00%
01-4001-3242	STATE POLICE AID	53,015.32	62,403.25	68,356.07	43,940.00	35,110.00	-8,830.00	-20.10%
01-4001-3246	MAINSTREET TOURISM	22,931.00	7,400.00	36,425.50	1,000.00	10,000.00	9,000.00	900.00%
01-4001-3247	SLOT REVENUE	289,557.38	412,314.47	244,622.61	300,000.00	300,000.00	0.00	0.00%
01-4001-3248	FACADE GRANT	27,628.17	10,140.50	2,924.83	50,000.00	30,000.00	-20,000.00	-40.00%
01-4001-3270	COUNTY GRANT	465,000.00	636,033.00	504,875.00	504,875.00	663,138.00	158,263.00	31.35%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	FLOWER ST ROUNDABOUT	0.00	0.00	-122,000.00				

Budget Comparison Report

Account Number	Description	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
PRELIMINARY	RAILS TO TRAILS		0.00	0.00	-76,138.00			
PRELIMINARY	UNRESTRICTED WO CO GRANT		0.00	0.00	-465,000.00			
01-4001-3300	PARKING FINE	125.00	425.00	145.00	100.00	100.00	0.00	0.00%
01-4001-3352	BOARD OF ZONING APPEAL	690.00	1,325.00	1,300.00	650.00	650.00	0.00	0.00%
01-4001-3353	GRASS CUTTING	970.00	859.80	1,400.00	500.00	950.00	450.00	90.00%
01-4001-3354	WASTE COLLECTION	20,323.33	20,626.66	16,543.33	20,000.00	20,000.00	0.00	0.00%
01-4001-3355	POLICE REPORT FEE	989.00	1,257.50	890.00	500.00	500.00	0.00	0.00%
01-4001-3356	FINGERPRINT FEE	11,410.50	13,701.00	7,633.50	8,000.00	8,000.00	0.00	0.00%
01-4001-3460	GENERAL OH WATER CONTRIBU'	88,086.00	75,235.00	42,112.50	84,225.00	84,000.00	-225.00	-0.27%
01-4001-3461	GENERAL OH SEWER CONTRIBU'	204,758.00	181,833.00	92,983.50	185,967.00	186,000.00	33.00	0.02%
01-4001-3462	GENERAL OH ELECTRIC CONTRIB	228,016.00	204,962.00	108,758.50	217,517.00	218,000.00	483.00	0.22%
01-4001-3464	ELECTRIC FUND REIMBURSMEN1	11,722.00	11,324.00	5,507.50	11,015.00	10,690.00	-325.00	-2.95%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	2002 RDA BOND 97 50% INTEREST		0.00	0.00	-10,690.00			
01-4001-3465	WATER FUND REIMBURSMEN1	1,407.00	1,359.00	661.00	1,322.00	1,283.00	-39.00	-2.95%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	2002 RDA BOND 97 6% INTEREST		0.00	0.00	-1,283.00			
01-4001-3466	SEWER FUND REIMBURSMEN1	4,455.00	4,303.00	2,093.00	4,186.00	4,062.00	-124.00	-2.96%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	2002 RDA BOND 97 19% INTEREST		0.00	0.00	-4,062.00			
01-4001-3467	RECYCLING DISCOUNT	6,655.29	7,570.14	4,873.44	4,000.00	4,000.00	0.00	0.00%
01-4001-3500	RENT	3,700.00	22,800.00	15,200.00	5,000.00	22,800.00	17,800.00	356.00%
01-4001-3590	IMPACT FEE RESIDENTIAL	19,622.00	180,888.00	98,000.00	20,000.00	100,000.00	80,000.00	400.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	RESIDENTIAL IMPACT FEES		50.00	-2,000.00	-100,000.00			
01-4001-3591	IMPACT FEE COMMERCIAL	16,268.00	6,816.00	0.00	10,000.00	35,000.00	25,000.00	250.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	COMMERCIAL IMPACT FEES		35.00	-1,000.00	-35,000.00			
01-4001-3701	INTEREST EARNED	38,464.45	48,537.19	34,837.96	15,000.00	35,000.00	20,000.00	133.33%
01-4001-3800	MISCELLANEOUS INCOME	7,401.10	20,370.71	4,722.93	1,000.00	2,000.00	1,000.00	100.00%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
01-4001-3805	PARKS AND RECREATION GRANT	0.00	0.00	0.00	107,500.00	111,650.00	4,150.00	3.86%
01-4001-3815	CHRISTMAS PARADE	4,310.00	2,205.00	2,831.00	4,000.00	2,500.00	-1,500.00	-37.50%
01-4001-3820	POLICE CPA PROG REVENUE	5,638.60	-4,499.44	2,537.04	2,000.00	2,000.00	0.00	0.00%
01-4001-3821	POLICE FORFEITURE FUND	0.00	0.00	16,700.00	0.00	0.00	0.00	0.00%
01-4001-3867	CONTRIBUTION FROM SEWER FI	0.00	-1,691,780.50	0.00	10,000.00	0.00	-10,000.00	-100.00%
01-4001-3868	CONTRIBUTION FROM STORMW	0.00	0.00	0.00	20,000.00	0.00	-20,000.00	-100.00%
01-4001-3870	GAIN LOSS DISPOSAL OF ASSETS	7,630.36	34,249.00	5,947.51	0.00	0.00	0.00	0.00%
01-4001-3871	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	186,810.00	0.00	-186,810.00	-100.00%
01-4001-3874	BOND LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3884	SITE PLAN REVIEW	14,750.30	1,050.00	3,675.00	2,000.00	2,000.00	0.00	0.00%
01-4001-3888	COUNTY LIQUOR BOARD	0.00	40,032.00	0.00	5,000.00	10,000.00	5,000.00	100.00%
01-4001-3899	NSF HOLDING ACCOUNT	28.00	56.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 4001 - GENERAL FUND REVENUES:		6,514,174.75	5,785,505.04	8,155,259.48	6,828,357.00	7,050,442.00	222,085.00	3.25%

Budget Comparison Report

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				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Department: 5000 - ELECTED OFFICIALS								
01-5000-4001	SALARIES ELECTED AND APPOIN'	52,990.83	50,264.59	34,125.04	52,500.00	52,500.00	0.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
PRELIMINARY	MAYOR AND 5 ELECTED	MAYOR AND 5 ELECTED						
01-5000-4002	SALARIES FULL TIME	27,351.71	27,916.97	20,088.00	28,100.00	28,100.00	0.00	0.00%
01-5000-4500	FICA	5,680.15	5,210.11	3,676.58	6,170.00	6,200.00	30.00	0.49%
01-5000-4505	EMPLOYEE HEALTH INSURANCE	43,222.47	53,747.04	47,766.55	56,700.00	58,000.00	1,300.00	2.29%
01-5000-4510	RETIREMENT	4,857.12	7,405.29	6,140.06	5,620.00	5,200.00	-420.00	-7.47%
01-5000-4515	WORKERS' COMPENSATION	364.43	1,581.55	1,665.00	1,665.00	1,750.00	85.00	5.11%
01-5000-4530	VACATION BUY BACK	834.72	851.04	0.00	835.00	850.00	15.00	1.80%
01-5000-4550	HEALTH CLAIMS	13,494.38	9,866.65	16,521.68	26,400.00	26,400.00	0.00	0.00%
01-5000-4555	RETENTION	47.57	48.23	589.64	592.00	50.00	-542.00	-91.55%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	HOLIDAY GIFT CARDS	1.00	50.00	50.00				
01-5000-5200	CONTRACTED SERVICES	359.26	526.58	499.55	740.00	740.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	ADP PAYROLL	3.00	190.00	570.00				
PRELIMINARY	ADP PAYROLL	4.00	30.00	120.00				
PRELIMINARY	DRUG TESTING	1.00	50.00	50.00				
01-5000-5210	INSURANCE	10,000.00	9,832.00	9,832.00	11,902.00	12,500.00	598.00	5.02%
01-5000-5615	TRAVEL	1,515.49	500.00	174.22	2,000.00	2,000.00	0.00	0.00%
01-5000-5616	CELL PHONE	3,000.00	3,000.00	1,800.00	3,600.00	4,200.00	600.00	16.67%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	QTR CELL PHONE REIMBURSEMENTS	7.00	600.00	4,200.00				
01-5000-5620	DUES AND PUBLICATIONS	0.00	60.00	0.00	200.00	240.00	40.00	20.00%
01-5000-5621	EMPLOYEE TRAINING	0.00	1,775.00	420.00	3,750.00	3,750.00	0.00	0.00%
01-5000-5676	SPECIAL APPROPRIATIONS	908.42	1,405.33	975.13	1,000.00	1,000.00	0.00	0.00%
01-5000-5700	OFFICE SUPPLIES	956.63	1,084.95	1,581.60	1,750.00	2,970.00	1,220.00	69.71%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	LAPTOP	0.00	0.00	1,970.00				

Budget Comparison Report

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				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
PRELIMINARY		0.00	0.00	1,000.00			
OFFICE SUPPLIES							
Total Department: 5000 - ELECTED OFFICIALS:	165,583.18	175,075.33	145,855.05	203,524.00	206,450.00	2,926.00	1.44%

Budget Comparison Report

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				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Department: 5100 - ADMINISTRATION								
01-5100-4002	SALARIES FULL TIME	339,582.07	307,662.18	219,446.46	312,750.00	313,000.00	250.00	0.08%
Budget Notes								
Budget Code	Subject	Description						
PRELIMINARY	4 FTE	4 FTE						
01-5100-4004	SALARIES OVERTIME	25.96	288.60	531.67	500.00	500.00	0.00	0.00%
01-5100-4068	ELECTION EXPENSE	0.00	3,189.98	0.00	0.00	4,000.00	4,000.00	0.00%
01-5100-4500	FICA	25,130.23	22,711.04	16,073.09	23,970.00	24,000.00	30.00	0.13%
01-5100-4505	EMPLOYEE HEALTH INSURANCE	49,553.62	44,924.25	39,757.83	45,400.00	49,400.00	4,000.00	8.81%
01-5100-4510	RETIREMENT	34,468.78	32,591.18	33,057.47	37,875.00	39,000.00	1,125.00	2.97%
01-5100-4515	WORKERS' COMPENSATION	1,101.24	1,854.24	1,950.00	1,950.00	2,050.00	100.00	5.13%
01-5100-4530	VACATION BUY BACK	5,112.53	5,298.24	0.00	5,120.00	5,500.00	380.00	7.42%
01-5100-4545	VEHICLE ALLOWANCE	4,500.08	4,500.08	0.00	0.00	0.00	0.00	0.00%
01-5100-4550	HEALTH CLAIMS	14,719.16	10,475.10	5,462.84	20,500.00	20,500.00	0.00	0.00%
01-5100-4555	RETENTION	245.28	332.92	2,358.59	2,366.00	200.00	-2,166.00	-91.55%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	HOLIDAY GIFT CARDS	4.00	50.00	200.00				
01-5100-5000	PROFESSIONAL SERVICES	6,791.73	0.00	505.00	5,000.00	4,000.00	-1,000.00	-20.00%
01-5100-5005	LEGAL EXPENSES	72,350.61	2,445.00	5,687.00	25,000.00	25,000.00	0.00	0.00%
01-5100-5200	CONTRACTED SERVICES	20,840.76	17,571.73	20,004.75	23,350.00	27,950.00	4,600.00	19.70%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	CODERED	0.00	0.00	3,700.00				
PRELIMINARY	ENGINEERING SERVICES	0.00	0.00	15,000.00				
PRELIMINARY	GRANT APPLICATION SERVICES	0.00	0.00	5,000.00				
PRELIMINARY	MUNICODE	0.00	0.00	2,500.00				
PRELIMINARY	PUBLIC ACCESS CHANNEL	0.00	0.00	1,000.00				
PRELIMINARY	SHREDDING	0.00	0.00	500.00				
PRELIMINARY	ZOOM LICENSING	0.00	0.00	250.00				
01-5100-5210	INSURANCE	5,166.33	4,820.00	5,200.00	6,120.00	6,450.00	330.00	5.39%
01-5100-5220	RENTAL OFFICE EQUIPMENT	0.00	0.00	300.00	0.00	600.00	600.00	0.00%
01-5100-5255	CAPITAL OUTLAY EQUIPMENT	120,959.12	23,000.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5257	VEHICLE MAINTENANCE	-450.59	-292.81	-43.47	300.00	1,300.00	1,000.00	333.33%
01-5100-5264	WEBSITE	2,400.00	1,775.00	1,900.00	2,900.00	2,400.00	-500.00	-17.24%

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Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	D3 WEBSITE HOSTING	12.00	125.00	1,500.00			
PRELIMINARY	MUNICODE CODE ON WEB	0.00	0.00	900.00			
01-5100-5266	TRANSFER TO RESERVES	0.00	0.00	0.00	30,000.00	0.00	-30,000.00 -100.00%
01-5100-5268	SLOT CONTRIBUTION TO RESERV	0.00	0.00	0.00	300,000.00	300,000.00	0.00 0.00%
01-5100-5400	UTILITIES	18,014.72	19,797.52	14,806.25	18,990.00	19,000.00	10.00 0.05%
01-5100-5601	POSTAGE	0.00	0.00	293.09	0.00	0.00	0.00 0.00%
01-5100-5608	FIRE&EMS OPERATING ALLOCAT	544,000.00	400,000.00	400,000.00	400,000.00	525,000.00	125,000.00 31.25%
01-5100-5610	TELEPHONE	12,275.40	8,957.31	6,682.21	14,000.00	11,000.00	-3,000.00 -21.43%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	PHONE, INTERNET, VOICE	0.00	0.00	11,000.00			
01-5100-5615	TRAVEL	1,171.61	271.47	699.78	2,200.00	2,200.00	0.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	MML, MMCA, LGIT	0.00	0.00	1,700.00			
PRELIMINARY	PSC HEARING	0.00	0.00	500.00			
01-5100-5616	CELL PHONE	2,460.00	2,400.00	1,800.00	2,400.00	2,400.00	0.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	QTR CELL PHONE REIMBURSEMENTS	4.00	600.00	2,400.00			
01-5100-5620	DUES AND PUBLICATIONS	5,439.99	5,348.18	6,357.26	6,000.00	6,320.00	320.00 5.33%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	LESMA, MMAA, IIMC	0.00	0.00	1,000.00			
PRELIMINARY	MML ANNUAL DUES	0.00	0.00	5,100.00			
PRELIMINARY	SHRM DUES	0.00	0.00	220.00			
01-5100-5621	EMPLOYEE TRAINING	430.00	0.00	35.35	1,500.00	1,500.00	0.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	TOWN CLERK, LGIT	0.00	0.00	1,500.00			
01-5100-5622	INFORMATION TECHNOLOGY	6,574.36	5,443.67	4,837.81	5,470.00	7,750.00	2,280.00 41.68%

Budget Comparison Report

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Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	PW - WAP (\$12*2)*12	0.00	0.00	288.00				
PRELIMINARY	PW- 24P SWITCH (\$12*12)	0.00	0.00	144.00				
PRELIMINARY	PW-T35 FIREWALL (\$88*12)	0.00	0.00	1,056.00				
PRELIMINARY	PZ - WAP (\$12*12)	0.00	0.00	144.00				
PRELIMINARY	PZ- 24P SWITCH (\$12*12)	0.00	0.00	144.00				
PRELIMINARY	SSL CERTIFICATE	0.00	0.00	70.00				
PRELIMINARY	TH- 24P SWITCH (\$12*3)*12	0.00	0.00	432.00				
PRELIMINARY	TH- M370 FIREWALL \$233*12	0.00	0.00	2,796.00				
PRELIMINARY	TH- WAP (\$12*3)*12	0.00	0.00	432.00				
PRELIMINARY	TH-WATCHGUARD AUTHPOINT MFA LICENSE (0.00	0.00	900.00				
PRELIMINARY	VC - WAP (\$12*12)	0.00	0.00	144.00				
PRELIMINARY	VC- 24P SWITCH (\$12*12)	0.00	0.00	144.00				
PRELIMINARY	VC-T35 FIREWALL (\$88*12)	0.00	0.00	1,056.00				
01-5100-5630	VEHICLE FUEL	2,492.46	5,842.59	2,418.63	3,310.00	4,150.00	840.00	25.38%
01-5100-5676	SPECIAL APPROPRIATIONS	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00%
01-5100-5700	OFFICE SUPPLIES	3,509.31	2,702.02	9,576.44	9,500.00	5,055.00	-4,445.00	-46.79%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	DATTO NETWORKING DNW-AP62 WAP	1.00	150.00	150.00				
PRELIMINARY	GENERAL OFFICE SUPPLIES	0.00	0.00	3,000.00				
PRELIMINARY	MICROSOFT WINDOWS SERVER STANDARD 16	1.00	1,070.00	1,070.00				
PRELIMINARY	MISC PARTS FOR NETWORKING EQUIP INSTALI	0.00	0.00	35.00				
PRELIMINARY	WATCHGUARD FIREBOX M370 APPLIANCE	1.00	800.00	800.00				
01-5100-5720	PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5726	ADVERTISING	1,035.35	1,001.50	918.76	1,500.00	1,500.00	0.00	0.00%
01-5100-5789	CONTINGENCY	0.00	0.00	0.00	56,543.00	0.00	-56,543.00	-100.00%
01-5100-6510	CUST SERVICE REIM GEN FUN	70,561.00	79,376.00	42,381.00	83,137.00	89,190.00	6,053.00	7.28%
Total Department: 5100 - ADMINISTRATION:		1,390,461.11	1,034,286.99	862,997.81	1,467,651.00	1,520,915.00	53,264.00	3.63%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Department: 5120 - FINANCE								
01-5120-4002	SALARIES FULL TIME	173,403.90	186,345.60	133,752.16	191,080.00	192,000.00	920.00	0.48%
Budget Notes								
Budget Code	Subject	Description						
PRELIMINARY	3 FTES	3 FTES						
01-5120-4004	SALARIES OVERTIME	35.12	0.00	252.63	300.00	500.00	200.00	66.67%
01-5120-4500	FICA	12,729.65	11,119.76	9,701.92	14,650.00	14,750.00	100.00	0.68%
01-5120-4505	EMPLOYEE HEALTH INSURANCE	11,313.65	11,705.14	24,085.49	12,100.00	33,450.00	21,350.00	176.45%
01-5120-4510	RETIREMENT	17,801.84	18,794.34	20,196.82	23,315.00	23,950.00	635.00	2.72%
01-5120-4515	WORKERS' COMPENSATION	529.43	1,189.93	1,255.00	1,255.00	1,320.00	65.00	5.18%
01-5120-4545	VEHICLE ALLOWANCE	2,644.20	2,644.20	0.00	0.00	0.00	0.00	0.00%
01-5120-4550	HEALTH CLAIMS	4,324.19	4,925.04	11,870.54	5,850.00	11,700.00	5,850.00	100.00%
01-5120-4555	RETENTION	142.71	144.69	1,768.94	1,775.00	150.00	-1,625.00	-91.55%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	HOLIDAY GIFT CARDS	3.00	50.00	150.00				
01-5120-5000	PROFESSIONAL SERVICES	49,875.00	44,700.00	46,250.00	40,000.00	43,000.00	3,000.00	7.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	ANNUAL AUDIT, UFR, SINGLE AUDIT	0.00	0.00	43,000.00				
01-5120-5200	CONTRACTED SERVICES	444.90	579.46	439.73	720.00	720.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	ADP PAYROLL	3.00	190.00	570.00				
PRELIMINARY	DRUG TESTING	3.00	50.00	150.00				
01-5120-5210	INSURANCE	1,397.00	1,435.00	1,435.00	1,720.00	1,810.00	90.00	5.23%
01-5120-5615	TRAVEL	544.58	96.00	279.90	1,050.00	2,500.00	1,450.00	138.10%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	MD GFOA, SHORE FRAUD, GFOA	0.00	0.00	2,500.00				
01-5120-5616	CELL PHONE	1,000.00	1,800.00	1,350.00	1,800.00	1,800.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	QTR CELL PHONE ALLOWANCE	3.00	600.00	1,800.00				
01-5120-5620	DUES AND PUBLICATIONS	280.00	160.00	345.00	280.00	350.00	70.00	25.00%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Department: 5125 - CUSTOMER ACCOUNTS								
01-5125-4002	SALARIES FULL TIME	121,552.73	119,818.58	88,689.55	125,260.00	127,000.00	1,740.00	1.39%
Budget Notes								
Budget Code	Subject	Description						
PRELIMINARY	3 FTE	3 FTE						
01-5125-4004	SALARIES OVERTIME	113.94	110.81	88.47	1,000.00	1,000.00	0.00	0.00%
01-5125-4500	FICA	8,701.75	8,737.15	6,535.26	9,660.00	10,772.00	1,112.00	11.51%
01-5125-4505	EMPLOYEE HEALTH INSURANCE	22,332.00	22,853.12	22,997.37	23,100.00	36,270.00	13,170.00	57.01%
01-5125-4510	RETIREMENT	12,626.84	13,053.79	13,239.72	15,610.00	16,250.00	640.00	4.10%
01-5125-4515	WORKERS' COMPENSATION	389.43	1,109.93	1,155.00	1,155.00	1,215.00	60.00	5.19%
01-5125-4550	HEALTH CLAIMS	5,371.61	3,893.61	8,139.51	11,700.00	14,625.00	2,925.00	25.00%
01-5125-4555	RETENTION	142.71	144.69	1,768.92	1,775.00	150.00	-1,625.00	-91.55%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	HOLIDAY GIFT CARD	3.00	50.00	150.00				
01-5125-5200	CONTRACTED SERVICES	33,629.59	36,948.61	33,202.26	36,120.00	36,220.00	100.00	0.28%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	ADP	3.00	190.00	570.00				
PRELIMINARY	DRUG TESTING	3.00	50.00	150.00				
PRELIMINARY	OUTSIDE CONTRACTUAL SERVICES	0.00	0.00	500.00				
PRELIMINARY	TYLER ANNUAL SUPPORT	0.00	0.00	28,000.00				
PRELIMINARY	TYLER ON LINE	0.00	0.00	7,000.00				
01-5125-5210	INSURANCE	2,500.00	2,380.00	2,380.00	2,710.00	2,850.00	140.00	5.17%
01-5125-5220	RENTAL OFFICE EQUIPMENT	14,030.07	13,011.43	11,310.14	14,000.00	14,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	COPIERS, PRINTERS	0.00	0.00	14,000.00				
01-5125-5601	POSTAGE	24,891.10	20,546.46	19,997.24	28,200.00	30,000.00	1,800.00	6.38%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	BULK MAILING, REG POSTAGE	0.00	0.00	30,000.00				
01-5125-5615	TRAVEL	125.87	97.47	3.00	500.00	500.00	0.00	0.00%
01-5125-5616	CELL PHONE	600.00	1,650.00	1,350.00	1,800.00	1,800.00	0.00	0.00%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	QTR CELL PHONE REIMBURSEMENTS	3.00	600.00	1,800.00			
01-5125-5621	EMPLOYEE TRAINING	0.00	0.00	150.00	1,200.00	1,200.00	0.00%
01-5125-5622	INFORMATION TECHNOLOGY	49,376.69	68,151.60	44,025.63	62,396.00	64,033.00	1,637.00 2.62%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	CARDS COMPLETE SERVICE AGREEMENT (\$30C	0.00	0.00	36,000.00			
PRELIMINARY	CARDS CONT (B-UP & DISASTER RECOVER) (\$3	0.00	0.00	4,680.00			
PRELIMINARY	MICROSOFT 365 E3 LICENSE(36*\$32)*12	0.00	0.00	13,824.00			
PRELIMINARY	MICROSOFT 365 E5 ADMIN LICENSE (1*\$57)*1	0.00	0.00	684.00			
PRELIMINARY	PROFESSIONAL SERVICES	0.00	0.00	5,615.00			
PRELIMINARY	QUICKHELP SaaS LEARNING (36*\$5)*12	0.00	0.00	2,160.00			
PRELIMINARY	SERVER WARRANTY EXTENSION TO 9/1/23	0.00	0.00	1,070.00			
01-5125-5700	OFFICE SUPPLIES	17,637.94	7,248.00	17,760.74	40,000.00	41,065.00	1,065.00 2.66%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	APC BACK-UPS	0.00	0.00	90.00			
PRELIMINARY	GENERAL OFFICE SUPPLIES	0.00	0.00	40,000.00			
PRELIMINARY	METER PC	0.00	0.00	975.00			
01-5125-5720	PRINTING	2,963.46	3,603.22	1,633.25	3,000.00	4,000.00	1,000.00 33.33%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	BILLS, ENVELOPES	0.00	0.00	4,000.00			
01-5125-5780	BAD DEBT EXPENSE	22,327.56	14,295.02	0.00	5,000.00	15,000.00	10,000.00 200.00%
01-5125-5785	CREDIT CARD FEE	22,806.26	26,519.21	16,845.94	25,000.00	28,000.00	3,000.00 12.00%
01-5125-6505	REIMBURSEMENTS	-352,805.00	-396,879.00	-205,405.50	-409,186.00	-445,950.00	-36,764.00 8.98%
Total Department: 5125 - CUSTOMER ACCOUNTS:		9,314.55	-32,706.30	85,866.50	0.00	0.00	0.00 0.00%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
Department: 5130 - BUILDING AND GROUNDS								
01-5130-5200	CONTRACTED SERVICES	59,268.35	20,482.21	10,944.98	37,550.00	46,500.00	8,950.00	23.83%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	ELEVATOR INSPECTION		0.00	0.00	1,100.00			
PRELIMINARY	FIRE PROTECTIVE SERVICES		0.00	0.00	400.00			
PRELIMINARY	JANITORIAL SERVICES		0.00	0.00	40,000.00			
PRELIMINARY	TOWN HALL BRICK REPAIR		0.00	0.00	5,000.00			
01-5130-5250	BUILDING MAINTENANCE	6,862.05	4,548.23	6,497.40	7,500.00	18,000.00	10,500.00	140.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	BUILDING MAINTENANCE		0.00	0.00	3,000.00			
PRELIMINARY	HVAC MAINTENANCE		0.00	0.00	3,500.00			
PRELIMINARY	OUTDOOR SECURITY CAMERAS		0.00	0.00	5,000.00			
PRELIMINARY	PLANNING BLDG CEILING		0.00	0.00	5,000.00			
PRELIMINARY	PLANNING BLDG WATER HEATER		0.00	0.00	500.00			
PRELIMINARY	SMALL REPAIRS AND TOOLS		0.00	0.00	1,000.00			
01-5130-5251	EQUIPMENT MAINTENANCE	2,751.17	119.28	385.00	1,300.00	1,300.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	GENERATOR MAINTENANCE		0.00	0.00	600.00			
PRELIMINARY	GEOTHERMAL HVAC FILTERS		0.00	0.00	400.00			
PRELIMINARY	PUBLIC RESTROOMS WATER FILTRATION		0.00	0.00	300.00			
01-5130-5255	CAPITAL OUTLAY EQUIPMENT	21,396.94	0.00	98,019.16	110,000.00	116,138.00	6,138.00	5.58%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	RAILS TO TRAILS		0.00	0.00	76,138.00			
PRELIMINARY	TOWN HALL ENTRANCE RENOVATION		0.00	0.00	40,000.00			
01-5130-5650	NON-CAPITAL EQUIPMENT	528.71	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 5130 - BUILDING AND GROUNDS:		90,807.22	25,149.72	115,846.54	156,350.00	181,938.00	25,588.00	16.37%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Department: 5200 - POLICE								
01-5200-4002	SALARIES FULL TIME	914,186.80	1,121,022.05	691,282.32	1,056,615.00	1,058,000.00	1,385.00	0.13%
Budget Notes								
Budget Code	Subject	Description						
PRELIMINARY	14 SWORN 5 FTE 3 PT	14 SWORN 5 FTE 3 PT						
01-5200-4003	SALARIES PART TIME AND TEMP	10,229.22	11,150.78	7,089.70	10,440.00	12,200.00	1,760.00	16.86%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	PART TIME DISPATCHERS	0.00	0.00	12,200.00				
01-5200-4004	SALARIES OVERTIME	91,039.29	86,894.72	96,505.11	70,000.00	80,000.00	10,000.00	14.29%
01-5200-4500	FICA	79,079.51	93,542.43	62,259.14	86,990.00	88,000.00	1,010.00	1.16%
01-5200-4505	EMPLOYEE HEALTH INSURANCE	127,975.77	136,150.17	111,072.13	137,200.00	164,900.00	27,700.00	20.19%
01-5200-4510	RETIREMENT	104,828.74	112,084.25	107,095.75	129,660.00	133,183.00	3,523.00	2.72%
01-5200-4515	WORKERS' COMPENSATION	148,406.72	107,059.58	126,592.00	112,415.00	118,050.00	5,635.00	5.01%
01-5200-4530	VACATION BUY BACK	10,775.36	13,307.04	0.00	10,777.00	11,000.00	223.00	2.07%
01-5200-4550	HEALTH CLAIMS	43,559.66	26,276.16	21,281.72	67,500.00	73,200.00	5,700.00	8.44%
01-5200-4555	RETENTION	1,088.93	2,061.05	11,301.19	11,387.00	1,100.00	-10,287.00	-90.34%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	HOLIDAY GIFT CARDS	22.00	50.00	1,100.00				
01-5200-5200	CONTRACTED SERVICES	36,562.53	40,492.35	45,647.71	44,670.00	63,639.00	18,969.00	42.46%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	ABSOLUTE SECURITY	1.00	1,600.00	1,600.00				
PRELIMINARY	ADP	1.00	4,100.00	4,100.00				
PRELIMINARY	AXON	1.00	8,500.00	8,500.00				
PRELIMINARY	BACKGROUND CHECKS	1.00	500.00	500.00				
PRELIMINARY	CAPITAL NETWORK	1.00	3,100.00	3,100.00				
PRELIMINARY	COMMUNICATIONS BACK-UP	1.00	150.00	150.00				
PRELIMINARY	CROSSMATCH	1.00	1,600.00	1,600.00				
PRELIMINARY	CROWN POINT TECH	1.00	1,200.00	1,200.00				
PRELIMINARY	DEPT PUBLIC SAFETY	12.00	140.00	1,680.00				
PRELIMINARY	DRUG TESTING	1.00	800.00	800.00				
PRELIMINARY	FIDELITY POWER	1.00	2,054.00	2,054.00				
PRELIMINARY	FIRE PROTECTIVE SERVICES	1.00	400.00	400.00				
PRELIMINARY	GRANT WRITING	1.00	3,000.00	3,000.00				
PRELIMINARY	HARRIS RADIO	1.00	1,835.00	1,835.00				

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
PRELIMINARY	IACP NET		1.00	550.00	550.00			
PRELIMINARY	K9 VET SERVICES		1.00	2,000.00	2,000.00			
PRELIMINARY	KENNELING K9		24.00	40.00	960.00			
PRELIMINARY	LEOPS STUDY		1.00	10,000.00	10,000.00			
PRELIMINARY	LEXIPOL		1.00	7,900.00	7,900.00			
PRELIMINARY	MIDWEST RADAR		1.00	540.00	540.00			
PRELIMINARY	MITEL PHONE		1.00	810.00	810.00			
PRELIMINARY	REAL HVAC SERVICES		1.00	4,000.00	4,000.00			
PRELIMINARY	VERIZON WIRELESS		12.00	530.00	6,360.00			
01-5200-5210	INSURANCE	15,508.00	14,106.00	15,524.50	17,630.00	18,520.00	890.00	5.05%
01-5200-5220	RENTAL OFFICE EQUIPMENT	2,666.48	2,345.87	1,863.06	2,640.00	2,604.00	-36.00	-1.36%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	COPIER LEASE		12.00	80.00	960.00			
PRELIMINARY	PRINTER LEASE		12.00	137.00	1,644.00			
01-5200-5250	BUILDING MAINTENANCE	2,903.49	12,269.49	7,810.16	15,300.00	16,000.00	700.00	4.58%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	JANITORIAL		1.00	12,000.00	12,000.00			
PRELIMINARY	SUPPLIES, MULCH		1.00	1,000.00	1,000.00			
PRELIMINARY	VCT FLOORS		1.00	3,000.00	3,000.00			
01-5200-5251	EQUIPMENT MAINTENANCE	220.00	254.00	137.00	500.00	500.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	SCANNERS, TYPEWRITERS, RADIOS, RADAR		1.00	500.00	500.00			
01-5200-5255	CAPITAL OUTLAY EQUIPMENT	0.00	52,381.92	128,486.39	100,000.00	75,000.00	-25,000.00	-25.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	2023 CHEV.TAHOE REPL. 2014 CHEVY TAHOE		0.00	0.00	45,000.00			
PRELIMINARY	DUTY HAND GUNS		0.00	0.00	7,400.00			
PRELIMINARY	MOBILE RADIO AND PORTABLE UNIT 800 MGH		0.00	0.00	11,500.00			
PRELIMINARY	RADAR AND CAR VIDEO EQUIPMENT		0.00	0.00	6,100.00			
PRELIMINARY	TASER 7X26 REPLACEMENT		0.00	0.00	5,000.00			
01-5200-5257	VEHICLE MAINTENANCE	24,096.13	17,404.75	14,423.88	15,000.00	16,000.00	1,000.00	6.67%
01-5200-5400	UTILITIES	12,862.57	13,569.53	9,751.44	16,000.00	16,404.00	404.00	2.53%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
Budget Detail							
Budget Code		Units	Price	Amount			
PRELIMINARY							
PRELIMINARY							
01-5200-5601							
POSTAGE	59.30	16.65	85.78	200.00	200.00	0.00	0.00%
Budget Detail							
Budget Code		Units	Price	Amount			
PRELIMINARY							
PRELIMINARY							
01-5200-5610							
TELEPHONE	5,149.31	4,870.36	3,766.01	5,400.00	5,400.00	0.00	0.00%
Budget Detail							
Budget Code		Units	Price	Amount			
PRELIMINARY							
PRELIMINARY							
01-5200-5615							
TRAVEL	1,489.32	1,035.68	3,652.21	2,500.00	2,500.00	0.00	0.00%
Budget Detail							
Budget Code		Units	Price	Amount			
PRELIMINARY							
PRELIMINARY							
01-5200-5616							
CELL PHONE	7,550.00	7,500.00	5,500.00	8,400.00	7,800.00	-600.00	-7.14%
Budget Detail							
Budget Code		Units	Price	Amount			
PRELIMINARY							
PRELIMINARY							
01-5200-5620							
DUES AND PUBLICATIONS	865.00	1,138.34	1,240.00	925.00	1,000.00	75.00	8.11%
Budget Detail							
Budget Code		Units	Price	Amount			
PRELIMINARY							
PRELIMINARY							
PRELIMINARY							
PRELIMINARY							
01-5200-5621							
EMPLOYEE TRAINING	3,959.00	15,227.00	6,493.20	14,000.00	14,000.00	0.00	0.00%
Budget Detail							
Budget Code		Units	Price	Amount			
PRELIMINARY							
PRELIMINARY							
PRELIMINARY							
PRELIMINARY							

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
PRELIMINARY	SPECIALIZED TRAINING		0.00	0.00	1,200.00			
01-5200-5622	INFORMATION TECHNOLOGY	9,429.67	9,801.82	12,359.98	10,000.00	12,500.00	2,500.00	25.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	CODY MAINTENANCE		1.00	8,500.00	8,500.00			
PRELIMINARY	COMPUTER TECH SERVICES		1.00	1,185.00	1,185.00			
PRELIMINARY	MICROSOFT 365 LICENSES		1.00	1,815.00	1,815.00			
PRELIMINARY	WATCHGUARD LICENSE		1.00	1,000.00	1,000.00			
01-5200-5626	FINGERPRINT EXPENSE	8,046.50	10,992.24	2,459.97	8,000.00	8,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	FINGERPRINT FEES PAID TO STATE		1.00	8,000.00	8,000.00			
01-5200-5630	VEHICLE FUEL	27,588.43	32,915.90	37,066.96	39,600.00	49,500.00	9,900.00	25.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	ESTIMATE FOR FUEL		1.00	49,500.00	49,500.00			
01-5200-5647	CLOTHING PURCHASE	2,020.95	6,999.29	4,820.89	4,000.00	5,000.00	1,000.00	25.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	CIVILIAN ATTIRE		1.00	600.00	600.00			
PRELIMINARY	DETECTIVE CLOTHING ALLOWANCE		1.00	600.00	600.00			
PRELIMINARY	HATS		1.00	100.00	100.00			
PRELIMINARY	NEW OFFICER UNIFORMS		1.00	2,380.00	2,380.00			
PRELIMINARY	REPLACEMENT UNIFORMS		1.00	600.00	600.00			
PRELIMINARY	SHOES BOOTS		6.00	120.00	720.00			
01-5200-5648	LAUNDRY AND DRYCLEANING	1,006.00	1,059.00	555.00	1,300.00	1,300.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	ALTERATIONS, REPAIRS		1.00	100.00	100.00			
PRELIMINARY	LAUNDRY, DRYCLEANING		12.00	100.00	1,200.00			
01-5200-5676	SPECIAL APPROPRIATIONS	1,050.00	1,050.00	0.00	1,050.00	1,050.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	WO CO RANGE FEES		1.00	1,050.00	1,050.00			
01-5200-5700	OFFICE SUPPLIES	3,708.48	1,230.47	4,475.72	2,500.00	2,500.00	0.00	0.00%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
Budget Detail							
Budget Code				Amount			
PRELIMINARY							
Description		Units	Price	Amount			
TONER, PENS, PAPER		1.00	2,500.00	2,500.00			
01-5200-5726	0.00	22.50	0.00	500.00	500.00	0.00	0.00%
Budget Detail							
Budget Code				Amount			
PRELIMINARY							
Description		Units	Price	Amount			
NEWS ADS		1.00	500.00	500.00			
01-5200-5730	12,402.20	19,937.14	8,081.06	19,000.00	19,000.00	0.00	0.00%
Budget Detail							
Budget Code				Amount			
PRELIMINARY							
Description		Units	Price	Amount			
AMMUNITION, RANGE SUPPLIES		1.00	6,000.00	6,000.00			
BATTERIES, EQUIPMENT		1.00	2,000.00	2,000.00			
K9 EQUIPMENT, FOOD		1.00	4,000.00	4,000.00			
RADARS		1.00	2,000.00	2,000.00			
TASERS		1.00	2,000.00	2,000.00			
VESTS		1.00	3,000.00	3,000.00			
Total Department: 5200 - POLICE:	1,710,313.36	1,976,168.53	1,548,679.98	2,022,099.00	2,078,550.00	56,451.00	2.79%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Department: 5300 - PUBLIC WORKS								
01-5300-4002	SALARIES FULL TIME	10,063.49	0.00	16,833.00	71,050.00	73,000.00	1,950.00	2.74%
01-5300-4500	FICA	754.63	0.00	1,264.50	5,440.00	6,100.00	660.00	12.13%
01-5300-4505	EMPLOYEE HEALTH INSURANCE	849.61	0.00	1,659.39	11,500.00	6,460.00	-5,040.00	-43.83%
01-5300-4510	RETIREMENT	3,087.69	0.00	0.00	8,650.00	9,100.00	450.00	5.20%
01-5300-4515	WORKERS' COMPENSATION	125.00	125.00	135.00	135.00	145.00	10.00	7.41%
01-5300-4550	HEALTH CLAIMS	50.45	0.00	142.47	5,850.00	2,925.00	-2,925.00	-50.00%
01-5300-4555	RETENTION	0.00	0.00	0.00	50.00	50.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	HOLIDAY GIFT CARDS	1.00	50.00	50.00				
01-5300-5200	CONTRACTED SERVICES	3,117.17	7,034.90	5,372.71	7,020.00	7,120.00	100.00	1.42%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	ADP	1.00	190.00	190.00				
PRELIMINARY	DOT PHYSICAL	1.00	80.00	80.00				
PRELIMINARY	DRUG TESTING	0.00	0.00	50.00				
PRELIMINARY	FIRE PROTECTION	0.00	0.00	100.00				
PRELIMINARY	MISS UTILITIES	0.00	0.00	400.00				
PRELIMINARY	OIL RECYCLING	0.00	0.00	500.00				
PRELIMINARY	UNIFORM CLEANING	0.00	0.00	5,800.00				
01-5300-5210	INSURANCE	1,282.00	1,634.08	1,400.00	1,420.00	1,495.00	75.00	5.28%
01-5300-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	30,000.00	13,000.00	-17,000.00	-56.67%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	CONCRETE PAD 20X40 OIL SEPARATOR	0.00	0.00	8,000.00				
PRELIMINARY	FLEET MAINTENANCE TRACKING SOFTWARE	0.00	0.00	5,000.00				
01-5300-5257	VEHICLE MAINTENANCE	478.36	770.89	138.00	500.00	500.00	0.00	0.00%
01-5300-5400	UTILITIES	5,564.53	6,540.62	5,712.12	6,500.00	6,600.00	100.00	1.54%
01-5300-5610	TELEPHONE	5,883.82	5,271.09	3,909.40	6,200.00	6,200.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	PHONE, INTERNET, VOICE	0.00	0.00	6,200.00				
01-5300-5615	TRAVEL	151.26	201.21	751.76	250.00	1,000.00	750.00	300.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	SOLID WASTE CONF, MML	0.00	0.00	500.00				

Budget Comparison Report

Account Number	Description	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
PRELIMINARY	WEATHER PREP.		0.00	0.00	500.00			
01-5300-5616	CELL PHONE	90.00	50.00	0.00	600.00	600.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	QTR CELL REIMBURSEMENTS		1.00	600.00	600.00			
01-5300-5620	DUES AND PUBLICATIONS	119.00	1,995.00	1,495.00	120.00	2,140.00	2,020.00	1,683.33%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	AMAZON PRIME		0.00	0.00	140.00			
PRELIMINARY	DIESEL LAPTOP ANNUAL SUBSCRIPTION		0.00	0.00	1,200.00			
PRELIMINARY	MD DC UTILITIES		0.00	0.00	800.00			
01-5300-5621	EMPLOYEE TRAINING	0.00	255.00	6.83	750.00	3,950.00	3,200.00	426.67%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	CDL CLASS		0.00	0.00	2,800.00			
PRELIMINARY	FLAGGERS TRAINING		0.00	0.00	500.00			
PRELIMINARY	PESTICIDE SPRAYING CERTIFICATION		0.00	0.00	650.00			
01-5300-5630	VEHICLE FUEL	2,878.84	2,429.91	1,859.42	3,310.00	3,750.00	440.00	13.29%
01-5300-5700	OFFICE SUPPLIES	1,071.56	360.82	3,680.33	4,250.00	9,007.00	4,757.00	111.93%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	APC BACK-UPS		2.00	86.00	172.00			
PRELIMINARY	GENERAL OFFICE SUPPLIES		0.00	0.00	3,500.00			
PRELIMINARY	LAPTOP (DIRECTOR & SUPER)		2.00	1,970.00	3,940.00			
PRELIMINARY	LAPTOP DOCS		2.00	290.00	580.00			
PRELIMINARY	SMART-UPS 1000VA RACK UPS (LABOR & EQU		0.00	0.00	815.00			
01-5300-5730	SUPPLIES AND OPERATIONS	6,053.78	6,974.43	5,328.11	8,000.00	8,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	BATTERIES		0.00	0.00	1,000.00			
PRELIMINARY	CLEANING		0.00	0.00	2,000.00			
PRELIMINARY	OUOTDOOR SUPPLIES		0.00	0.00	2,000.00			
PRELIMINARY	SMALL TOOLS		0.00	0.00	3,000.00			
01-5300-5740	SAFETY SUPPLIES AND MATERIAL	0.00	0.00	1,257.45	500.00	2,000.00	1,500.00	300.00%

Budget Comparison Report

Account Number	Budget Detail	Description	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
						2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
				Units	Price	Amount			
	PRELIMINARY	FIRST AID BOXES		0.00	0.00	1,000.00			
	PRELIMINARY	SAFETY GEAR		0.00	0.00	1,000.00			
Total Department: 5300 - PUBLIC WORKS:			41,621.19	33,642.95	50,945.49	172,095.00	163,142.00	-8,953.00	-5.20%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Department: 5310 - SANITATION								
01-5310-4002	SALARIES FULL TIME	118,026.86	119,773.84	84,594.05	120,890.00	120,900.00	10.00	0.01%
Budget Notes								
Budget Code	Subject	Description						
PRELIMINARY	3 FTE	3 FTE						
01-5310-4004	SALARIES OVERTIME	2,338.40	1,287.91	3,729.56	8,500.00	8,500.00	0.00	0.00%
01-5310-4500	FICA	8,105.84	8,023.70	5,978.55	9,900.00	9,900.00	0.00	0.00%
01-5310-4505	EMPLOYEE HEALTH INSURANCE	37,282.88	38,144.82	31,817.86	38,500.00	34,200.00	-4,300.00	-11.17%
01-5310-4510	RETIREMENT	12,093.84	12,612.98	12,777.79	15,100.00	15,535.00	435.00	2.88%
01-5310-4515	WORKERS' COMPENSATION	7,000.00	5,580.58	5,865.00	5,865.00	6,160.00	295.00	5.03%
01-5310-4530	VACATION BUY BACK	918.72	936.96	0.00	920.00	1,000.00	80.00	8.70%
01-5310-4550	HEALTH CLAIMS	12,322.06	5,639.48	13,846.24	17,550.00	14,625.00	-2,925.00	-16.67%
01-5310-4555	RETENTION	142.71	244.69	1,768.93	1,775.00	150.00	-1,625.00	-91.55%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	HOLIDAY GIFT CARDS	3.00	50.00	150.00				
01-5310-5200	CONTRACTED SERVICES	161,802.07	185,418.62	98,049.99	162,380.00	215,000.00	52,620.00	32.41%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	WO COUNTY LANDFILL	0.00	0.00	215,000.00				
01-5310-5210	INSURANCE	4,885.00	4,664.08	4,064.00	5,390.00	5,660.00	270.00	5.01%
01-5310-5251	EQUIPMENT MAINTENANCE	0.00	0.00	219.31	0.00	11,200.00	11,200.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	DIESEL EXHAUST FLUID PUMP SYSTEM	0.00	0.00	1,500.00				
PRELIMINARY	HYDRAULIC OIL PUMP AND HOSE FOR DRUMS	0.00	0.00	2,700.00				
PRELIMINARY	HYDRAULIC PRESS	0.00	0.00	3,500.00				
PRELIMINARY	PLASMA CUTTER	0.00	0.00	3,500.00				
01-5310-5257	VEHICLE MAINTENANCE	11,085.58	10,726.13	10,587.05	9,000.00	16,500.00	7,500.00	83.33%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	5 TON HYDRAULIC TRUCK JACK	0.00	0.00	1,500.00				
PRELIMINARY	HYDROLIC OIL	0.00	0.00	3,000.00				
PRELIMINARY	SANITATION TRUCKS	0.00	0.00	12,000.00				
01-5310-5616	CELL PHONE	1,800.00	1,800.00	1,350.00	1,800.00	1,800.00	0.00	0.00%

Budget Comparison Report

Account Number	Budget Detail	Description	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
						2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
	PRELIMINARY	QTR CELL REIMBURSEMENTS		3.00	600.00	1,800.00			
01-5310-5630		VEHICLE FUEL	13,119.29	13,824.84	11,806.40	15,450.00	21,750.00	6,300.00	40.78%
01-5310-5730		SUPPLIES AND OPERATIONS	15,504.75	5,139.76	1,982.58	4,000.00	6,000.00	2,000.00	50.00%
	Budget Detail								
	Budget Code	Description		Units	Price	Amount			
	PRELIMINARY	OUTDOOR CLEANING		0.00	0.00	2,000.00			
	PRELIMINARY	SANITATION SMALL TOOLS		0.00	0.00	4,000.00			
Total Department: 5310 - SANITATION:			406,428.00	413,818.39	288,437.31	417,020.00	488,880.00	71,860.00	17.23%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Department: 5320 - STREETS								
01-5320-4002	SALARIES FULL TIME	230,732.86	239,331.26	152,213.34	238,000.00	247,900.00	9,900.00	4.16%
Budget Notes								
Budget Code	Subject	Description						
PRELIMINARY	5 FTE	5 FTE						
01-5320-4003	SALARIES PART TIME AND TEMP	4,361.40	2,211.60	1,001.00	10,000.00	13,200.00	3,200.00	32.00%
01-5320-4004	SALARIES OVERTIME	6,151.99	1,990.62	4,983.78	18,000.00	18,000.00	0.00	0.00%
01-5320-4500	FICA	17,783.03	18,820.77	11,559.41	20,400.00	21,360.00	960.00	4.71%
01-5320-4505	EMPLOYEE HEALTH INSURANCE	36,586.75	36,412.05	30,438.80	35,950.00	58,700.00	22,750.00	63.28%
01-5320-4510	RETIREMENT	20,995.65	25,430.18	21,186.23	29,450.00	29,960.00	510.00	1.73%
01-5320-4515	WORKERS' COMPENSATION	14,600.00	11,316.55	11,885.00	11,885.00	12,480.00	595.00	5.01%
01-5320-4530	VACATION BUY BACK	3,136.80	0.00	0.00	890.00	1,000.00	110.00	12.36%
01-5320-4550	HEALTH CLAIMS	18,441.62	15,524.32	11,877.20	20,500.00	26,325.00	5,825.00	28.41%
01-5320-4555	RETENTION	237.85	241.15	2,948.20	2,958.00	250.00	-2,708.00	-91.55%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	HOLIDAY GIFT CARDS	5.00	50.00	250.00				
01-5320-5200	CONTRACTED SERVICES	22,571.20	3,185.70	663.33	6,410.00	7,830.00	1,420.00	22.15%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	ADP PAYROLL	5.00	190.00	950.00				
PRELIMINARY	DOT PHYSICAL	4.00	80.00	320.00				
PRELIMINARY	DRUG TESTING	5.00	80.00	400.00				
PRELIMINARY	DRUG TESTING SEASONAL	0.00	0.00	160.00				
PRELIMINARY	ENGINEERING SERVICES	0.00	0.00	6,000.00				
01-5320-5210	INSURANCE	690.00	1,428.08	1,066.00	940.00	1,120.00	180.00	19.15%
01-5320-5221	RENTAL EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
01-5320-5251	EQUIPMENT MAINTENANCE	4,995.53	7,144.72	3,303.37	8,000.00	10,300.00	2,300.00	28.75%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	METAL BAND SAW	0.00	0.00	2,300.00				
PRELIMINARY	STREET EQUIPMENT MAINTENANCE	0.00	0.00	8,000.00				
01-5320-5252	STREET REPAIR	5,603.66	11,342.97	1,040.84	5,000.00	11,000.00	6,000.00	120.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	PAVING, STONE, SOIL	0.00	0.00	11,000.00				

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
01-5320-5255	CAPITAL OUTLAY EQUIPMENT	135,781.36	516,614.83	255,500.00	261,000.00	644,000.00	383,000.00	146.74%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	BACKHOE TRACTOR REPLACE 2001 JOHN DEER		0.00	0.00	125,000.00			
PRELIMINARY	ELIZABETH STREET		0.00	0.00	65,000.00			
PRELIMINARY	FLOWER STREET ROUNDABOUT		0.00	0.00	122,000.00			
PRELIMINARY	FORD F250 PICK UP TO REPLACE 2003 F150 #5		0.00	0.00	45,000.00			
PRELIMINARY	FORD F550 DUMP TRUCK TO REPLACE 2000 GI		0.00	0.00	87,000.00			
PRELIMINARY	JOHN DEER ZERO TURN MOWER REPLACE 200		0.00	0.00	15,000.00			
PRELIMINARY	QUILLIN DRIVE TO BROAD SREET		0.00	0.00	65,000.00			
PRELIMINARY	SCHOOLFIELD STREET		0.00	0.00	70,000.00			
PRELIMINARY	TRIPOLI STREET TO SD PARK SIDEWALK		0.00	0.00	50,000.00			
01-5320-5257	VEHICLE MAINTENANCE	3,958.70	9,123.31	5,835.97	10,000.00	11,000.00	1,000.00	10.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	STREET VEHICLES		0.00	0.00	11,000.00			
01-5320-5258	CAPITAL IMPROVEMTS IMPACT I	0.00	0.00	0.00	30,000.00	135,000.00	105,000.00	350.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	IMPACT FEES		0.00	0.00	135,000.00			
01-5320-5262	SIDEWALK REPAIR	2,700.00	0.00	0.00	5,000.00	6,000.00	1,000.00	20.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	OVERLAY,STONES		0.00	0.00	6,000.00			
01-5320-5616	CELL PHONE	3,000.00	2,700.00	2,250.00	3,000.00	3,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	QTR CELL PHONE REIMBURSEMENTS		5.00	600.00	3,000.00			
01-5320-5621	EMPLOYEE TRAINING	0.00	76.00	20.00	200.00	0.00	-200.00	-100.00%
01-5320-5630	VEHICLE FUEL	5,397.56	7,316.02	9,608.82	8,820.00	15,000.00	6,180.00	70.07%
01-5320-5647	CLOTHING PURCHASE	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
01-5320-5665	STREET LIGHTS	64,965.68	67,146.89	48,906.68	67,000.00	67,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	TOWN STREET LIGHTS		0.00	0.00	67,000.00			

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
01-5320-5730	SUPPLIES AND OPERATIONS	12,916.09	5,587.46	6,291.35	17,000.00	20,200.00	3,200.00	18.82%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	CHAIN SAWS		0.00	0.00	2,500.00			
PRELIMINARY	DUAL BEVEL MITRE SAW		0.00	0.00	800.00			
PRELIMINARY	LEAF BLOWERS		0.00	0.00	900.00			
PRELIMINARY	SNOW BLOWER		0.00	0.00	3,000.00			
PRELIMINARY	STREET SUPPLIES		0.00	0.00	13,000.00			
01-5320-5740	SAFETY SUPPLIES AND MATERIAL	511.82	1,232.62	204.00	1,000.00	1,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	SAFETY GEAR		0.00	0.00	1,000.00			
Total Department: 5320 - STREETS:		616,119.55	984,177.10	582,783.32	812,403.00	1,362,625.00	550,222.00	67.73%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Department: 5400 - ECONOMIC DEVELOPMENT								
01-5400-4002	SALARIES FULL TIME	95,273.15	86,766.50	64,641.59	91,915.00	92,000.00	85.00	0.09%
Budget Notes								
Budget Code	Subject	Description						
PRELIMINARY	2 FTES	2 FTES						
01-5400-4004	SALARIES OVERTIME	135.00	3,503.73	0.00	500.00	500.00	0.00	0.00%
01-5400-4500	FICA	6,527.23	6,235.23	4,499.10	7,075.00	7,775.00	700.00	9.89%
01-5400-4505	EMPLOYEE HEALTH INSURANCE	34,497.41	26,409.07	23,814.61	26,700.00	29,430.00	2,730.00	10.22%
01-5400-4510	RETIREMENT	9,829.56	10,332.17	9,714.81	11,400.00	11,700.00	300.00	2.63%
01-5400-4515	WORKERS' COMPENSATION	289.62	751.62	790.00	790.00	830.00	40.00	5.06%
01-5400-4550	HEALTH CLAIMS	8,671.21	7,571.82	3,222.19	11,700.00	11,700.00	0.00	0.00%
01-5400-4555	RETENTION	95.14	96.46	1,179.30	1,183.00	100.00	-1,083.00	-91.55%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	HOLIDAY GIFT CARDS	2.00	50.00	100.00				
01-5400-5200	CONTRACTED SERVICES	16,935.99	20,243.35	19,214.82	18,080.00	24,750.00	6,670.00	36.89%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	CHRISTMAS ACTIVITIES	0.00	0.00	4,500.00				
PRELIMINARY	FARMERS MARKET	0.00	0.00	3,500.00				
PRELIMINARY	FIREWORKS	0.00	0.00	10,000.00				
PRELIMINARY	LIVE MUSIC	0.00	0.00	1,500.00				
PRELIMINARY	NEW YEAR EVE	0.00	0.00	2,250.00				
PRELIMINARY	OCTOBERFEST	0.00	0.00	2,000.00				
PRELIMINARY	WELCOME CENTER MAINTENANCE	0.00	0.00	1,000.00				
01-5400-5210	INSURANCE	1,000.00	1,065.00	1,100.00	1,120.00	1,180.00	60.00	5.36%
01-5400-5220	RENTAL OFFICE EQUIPMENT	2,717.45	1,335.07	907.44	2,000.00	2,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	COPIER PRINTER LEASE	0.00	0.00	2,000.00				
01-5400-5257	VEHICLE MAINTENANCE	-519.13	-644.00	-420.00	500.00	500.00	0.00	0.00%
01-5400-5400	UTILITIES	2,824.57	3,187.00	2,441.48	3,000.00	3,300.00	300.00	10.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	VISITOR'S CENTER TOWN BILLS	0.00	0.00	3,300.00				
01-5400-5610	TELEPHONE	3,955.66	3,462.09	2,506.50	4,000.00	4,000.00	0.00	0.00%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Budget Detail								
Budget Code				Amount				
PRELIMINARY				4,000.00				
01-5400-5615	TRAVEL	1,278.59	0.00	752.77	2,000.00	3,000.00	1,000.00	50.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	ARTS ENTERTAIN DIST. ANNUAL CONFERENCE	0.00	0.00	500.00				
PRELIMINARY	MD MAIN ST QTR MEETINGS	0.00	0.00	500.00				
PRELIMINARY	NATIONAL MAIN ST CONFERENCE	0.00	0.00	2,000.00				
01-5400-5616	CELL PHONE	1,200.00	1,050.00	900.00	1,200.00	1,200.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	QTR CELL PHONE REIMBURSEMENTS	2.00	600.00	1,200.00				
01-5400-5619	SPONSORSHIPS	1,675.00	2,191.60	850.00	3,000.00	3,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	NON FOR PROFIT EVENTS SPONSORSHIPS	0.00	0.00	2,500.00				
PRELIMINARY	SPONSORSHIP BASKETS FOR NON FOR PROFIT	0.00	0.00	500.00				
01-5400-5620	DUES AND PUBLICATIONS	2,235.11	1,593.00	1,546.17	1,500.00	1,500.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	MEMBERSHIP FOR LOCAL AND STATE ORGANI	0.00	0.00	1,500.00				
01-5400-5621	EMPLOYEE TRAINING	560.00	129.00	1,257.44	3,050.00	3,000.00	-50.00	-1.64%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	CONFERENCE REGISTRATION, AMBASSADOR P	0.00	0.00	3,000.00				
01-5400-5627	CHRISTMAS PARADE	2,708.65	0.00	2,843.03	2,500.00	2,500.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	PARADE EXPENSES FUNDED BY CHRISTMAS PA	0.00	0.00	2,500.00				
01-5400-5630	VEHICLE FUEL	489.31	384.03	267.93	780.00	975.00	195.00	25.00%
01-5400-5700	OFFICE SUPPLIES	3,195.88	2,431.60	2,225.27	2,500.00	8,007.00	5,507.00	220.28%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	APC BACK UPS	2.00	86.00	172.00				

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
PRELIMINARY	LAPTOP DOCKS		2.00	290.00	580.00			
PRELIMINARY	LAPTOPS		2.00	1,970.00	3,940.00			
PRELIMINARY	SMART-UPS 1000VA RACK UPS (EQUIP & LABC		0.00	0.00	815.00			
PRELIMINARY	WELCOME CENTER SUPPLIES		0.00	0.00	2,500.00			
01-5400-5720	PRINTING	7,365.19	6,504.62	7,461.59	10,500.00	10,500.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	EVENT BANNERES		0.00	0.00	1,500.00			
PRELIMINARY	EVENT RACK CARDS		0.00	0.00	1,500.00			
PRELIMINARY	HISTORY BROCHURES		0.00	0.00	1,000.00			
PRELIMINARY	MERCHANT MAPS		0.00	0.00	2,500.00			
PRELIMINARY	POSTERS AND FLYERS		0.00	0.00	2,000.00			
PRELIMINARY	RUNAWAY BRIDE BROCHURE MAPS		0.00	0.00	2,000.00			
01-5400-5726	ADVERTISING	13,283.97	10,723.00	6,503.05	12,000.00	12,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	RADIO, NEWSPAPER, MAGAZINES, TRAVEL QU		0.00	0.00	12,000.00			
01-5400-5727	MARKETING	7,552.90	2,886.78	6,809.61	7,000.00	7,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	ART SUPPLIES, EVENTS, PROMOTIONS		0.00	0.00	7,000.00			
01-5400-7510	DHCD GRANT	27,628.17	5,841.50	693.50	25,000.00	30,000.00	5,000.00	20.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
PRELIMINARY	FACADE GRANT REIMBURSEMENTS		0.00	0.00	30,000.00			
Total Department: 5400 - ECONOMIC DEVELOPMENT:		251,405.63	204,050.24	165,722.20	250,993.00	272,447.00	21,454.00	8.55%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Department: 5440 - PLANNING								
01-5440-4002	SALARIES FULL TIME	106,632.79	111,834.31	82,672.44	118,110.00	118,110.00	0.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
PRELIMINARY	2 FTES	2 FTES						
01-5440-4004	SALARIES OVERTIME	1,474.41	1,294.24	1,195.19	1,200.00	1,400.00	200.00	16.67%
01-5440-4500	FICA	8,577.02	8,915.17	6,385.73	9,130.00	9,150.00	20.00	0.22%
01-5440-4505	EMPLOYEE HEALTH INSURANCE	1,802.81	9,082.69	8,227.19	12,300.00	19,600.00	7,300.00	59.35%
01-5440-4510	RETIREMENT	10,170.56	11,732.30	12,483.95	14,460.00	14,900.00	440.00	3.04%
01-5440-4515	WORKERS' COMPENSATION	359.62	796.62	837.00	837.00	880.00	43.00	5.14%
01-5440-4530	VACATION BUY BACK	1,537.92	1,614.72	0.00	1,538.00	1,600.00	62.00	4.03%
01-5440-4545	VEHICLE ALLOWANCE	4,500.08	4,500.08	0.00	0.00	0.00	0.00	0.00%
01-5440-4550	HEALTH CLAIMS	2,706.23	1,006.77	1,026.66	5,850.00	8,775.00	2,925.00	50.00%
01-5440-4555	RETENTION	95.14	96.46	1,179.29	1,183.00	100.00	-1,083.00	-91.55%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	HOLIDAY GIFT CARDS	2.00	50.00	100.00				
01-5440-5200	CONTRACTED SERVICES	18,312.49	34,656.56	18,119.50	24,730.00	27,730.00	3,000.00	12.13%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	ADP PAYROLL	2.00	190.00	380.00				
PRELIMINARY	DRUG TESTING	2.00	50.00	100.00				
PRELIMINARY	INSPECTIONS	0.00	0.00	25,000.00				
PRELIMINARY	INTERN	0.00	0.00	2,000.00				
PRELIMINARY	PEST CONTROL	0.00	0.00	250.00				
01-5440-5210	INSURANCE	900.00	1,026.00	1,026.00	1,077.00	0.00	-1,077.00	-100.00%
01-5440-5220	RENTAL OFFICE EQUIPMENT	2,727.50	1,333.64	908.96	2,500.00	2,500.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	COPIER PRINTER LEASE	0.00	0.00	2,500.00				
01-5440-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	STRATEGIC PLAN FOR GROWTH	0.00	0.00	20,000.00				
01-5440-5257	VEHICLE MAINTENANCE	0.00	723.86	162.73	400.00	400.00	0.00	0.00%
01-5440-5610	TELEPHONE	2,701.97	2,305.72	1,452.94	3,000.00	2,500.00	-500.00	-16.67%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	INTERNET, VOICE	0.00	0.00	2,500.00			
01-5440-5615	TRAVEL	0.00	0.00	1.20	1,000.00	1,000.00	0.00 0.00%
01-5440-5616	CELL PHONE	1,200.00	1,200.00	900.00	1,200.00	1,200.00	0.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	QTR CELL REIMBURSEMENTS	2.00	600.00	1,200.00			
01-5440-5620	DUES AND PUBLICATIONS	75.00	150.00	150.00	175.00	175.00	0.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	MAHDC	0.00	0.00	150.00			
PRELIMINARY	NOTARY	0.00	0.00	25.00			
01-5440-5621	EMPLOYEE TRAINING	0.00	0.00	0.00	1,000.00	1,000.00	0.00 0.00%
01-5440-5630	VEHICLE FUEL	71.06	81.67	301.04	450.00	562.00	112.00 24.89%
01-5440-5700	OFFICE SUPPLIES	1,147.95	465.69	2,707.16	3,000.00	1,815.00	-1,185.00 -39.50%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	GENERAL OFFICE SUPPLIES	0.00	0.00	1,000.00			
PRELIMINARY	REPLACEMENT UPS SYSEM	0.00	0.00	815.00			
01-5440-5726	ADVERTISING	704.50	181.31	545.00	600.00	650.00	50.00 8.33%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
PRELIMINARY	NEWSPAPER ADS	0.00	0.00	650.00			
Total Department: 5440 - PLANNING:		165,697.05	192,997.81	140,281.98	203,740.00	234,047.00	30,307.00 14.88%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)		
Department: 5500 - PARKS AND RECREATION								
01-5500-5200	CONTRACTED SERVICES	5,609.00	5,013.39	3,721.45	5,575.00	5,875.00	300.00	5.38%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	MISC CONTRACTORS	0.00	0.00	700.00				
PRELIMINARY	MML CHILDREN'S PARTY	0.00	0.00	300.00				
PRELIMINARY	MOSQUITO CONTROL	0.00	0.00	3,800.00				
PRELIMINARY	PLAYGROUND INSPECTIONS	0.00	0.00	1,075.00				
01-5500-5255	CAPITAL OUTLAY EQUIPMENT	6,418.18	0.00	12,745.00	448,500.00	122,000.00	-326,500.00	-72.80%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	WHP BASKETBALL LIGHTING	0.00	0.00	122,000.00				
01-5500-5400	UTILITIES	4,567.06	3,359.37	2,910.28	5,000.00	5,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	LITTLE LEAGUE FIELDS, HP RESTROOM, TENNIS	0.00	0.00	5,000.00				
01-5500-5613	YOUTH PROGRAMS	40,000.00	21,758.89	30,854.08	40,000.00	40,000.00	0.00	0.00%
01-5500-5620	DUES AND PUBLICATIONS	0.00	35.00	35.00	635.00	635.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	MD REC & PARKS ASSOC, MRPA	0.00	0.00	600.00				
PRELIMINARY	MML PARKS & REC	0.00	0.00	35.00				
01-5500-5650	NON-CAPITAL EQUIPMENT	2,098.18	0.00	0.00	0.00	0.00	0.00	0.00%
01-5500-5730	SUPPLIES AND OPERATIONS	8,991.99	10,299.54	2,048.21	13,700.00	18,700.00	5,000.00	36.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
PRELIMINARY	AMENITIES, PLAYGROUND EQUIP/REPAIR	0.00	0.00	5,900.00				
PRELIMINARY	ENGINEERED WOOD FIBER	0.00	0.00	7,500.00				
PRELIMINARY	MISC SUPPLIES, PESTICIDES	0.00	0.00	2,300.00				
PRELIMINARY	MULCH	0.00	0.00	700.00				
PRELIMINARY	PARKS BEAUTIFICATION	0.00	0.00	2,300.00				
Total Department: 5500 - PARKS AND RECREATION:		67,684.41	40,466.19	52,314.02	513,410.00	192,210.00	-321,200.00	-62.56%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 Total Activity	2021-2022 YTD Activity Through Mar	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2021-2022 2021-2022	2022-2023 PRELIMINARY	Increase / (Decrease)	
Department: 5900 - DEBT SERVICE							
01-5900-8000 BOND PRINCIPAL	182,125.26	182,680.10	176,537.10	183,432.00	184,085.00	653.00	0.36%
01-5900-8100 BOND INTEREST	132,091.31	124,934.01	62,888.68	117,755.00	110,760.00	-6,995.00	-5.94%
Total Department: 5900 - DEBT SERVICE:	314,216.57	307,614.11	239,425.78	301,187.00	294,845.00	-6,342.00	-2.11%
Total Fund: 01 - GENERAL FUND:	1,005,752.46	141,559.55	3,614,683.74	0.00	-280,107.00	-280,107.00	0.00%
Report Total:	1,005,752.46	141,559.55	3,614,683.74	0.00	-280,107.00	-280,107.00	0.00%

Fund	2019-2020	2020-2021	2021-2022	Parent Budget	Comparison 1	Comparison 1	%
	Total Activity	Total Activity	YTD Activity Through Mar	2021-2022 2021-2022	Budget 2022-2023 PRELIMINARY	to Parent Budget Increase / (Decrease)	
01 - GENERAL FUND	1,005,752.46	141,559.55	3,614,683.74	0.00	-280,107.00	-280,107.00	0.00%
Report Total:	1,005,752.46	141,559.55	3,614,683.74	0.00	-280,107.00	-280,107.00	0.00%

FY 2023 GENERAL FUND WAGES INCREASE PROJECTIONS

FY 2023 DEPARTMENT HEADS REQUESTED 10% WAGES INCREASE (7% CPI AND 3% MERIT)

					RE TAX INCREASE ABOVE CURRENT 0.8150	RE TAX RATE
GENERAL FUND DEFICIT (INCLUDED ADDITIONAL \$125,000 FIRE AND EMS ALLOCATION) \$280,107					0.0300	0.8450
% INCREASE	WAGES	FICA	TOTAL	\$ INCREASE		
CURRENT FY 22	\$ 2,432,895	\$ 186,117	\$ 2,619,012			
0.5%	\$ 2,445,060	\$ 187,047	\$ 2,632,107	\$ 13,095	0.0350	0.8500
1%	\$ 2,457,224	\$ 187,978	\$ 2,645,202	\$ 26,190	0.0350	0.8500
1.5%	\$ 2,469,389	\$ 188,908	\$ 2,658,297	\$ 39,285	0.0370	0.8520
2%	\$ 2,481,553	\$ 189,839	\$ 2,671,392	\$ 52,380	0.0400	0.8550
2.5%	\$ 2,493,718	\$ 190,769	\$ 2,684,487	\$ 65,475	0.0420	0.8570
3%	\$ 2,505,882	\$ 191,700	\$ 2,697,582	\$ 78,570	0.0450	0.8600
3.5%	\$ 2,518,047	\$ 192,631	\$ 2,710,677	\$ 91,665	0.0480	0.8630
4%	\$ 2,530,211	\$ 193,561	\$ 2,723,772	\$ 104,760	0.0500	0.8650
4.5%	\$ 2,542,376	\$ 194,492	\$ 2,736,867	\$ 117,856	0.0550	0.8700
5%	\$ 2,554,540	\$ 195,422	\$ 2,749,962	\$ 130,951	0.0550	0.8700
5.5%	\$ 2,566,705	\$ 196,353	\$ 2,763,058	\$ 144,046	0.0600	0.8750
6%	\$ 2,578,869	\$ 197,283	\$ 2,776,153	\$ 157,141	0.0610	0.8760
6.5%	\$ 2,591,034	\$ 198,214	\$ 2,789,248	\$ 170,236	0.0650	0.8800
7%	\$ 2,603,198	\$ 199,145	\$ 2,802,343	\$ 183,331	0.0680	0.8830
7.5%	\$ 2,615,363	\$ 200,075	\$ 2,815,438	\$ 196,426	0.0700	0.8850
8%	\$ 2,627,527	\$ 201,006	\$ 2,828,533	\$ 209,521	0.0750	0.8900
8.5%	\$ 2,639,691	\$ 201,936	\$ 2,841,628	\$ 222,616	0.0750	0.8900
9%	\$ 2,651,856	\$ 202,867	\$ 2,854,723	\$ 235,711	0.0800	0.8950
9.5%	\$ 2,664,020	\$ 203,798	\$ 2,867,818	\$ 248,806	0.0850	0.9000
10%	\$ 2,676,185	\$ 204,728	\$ 2,880,913	\$ 261,901	0.0850	0.9000

**** Department Head Request**