



Closed Session Summary
To be included in the minutes in the next Open Meeting

- 1. Statement of the time, place, and purpose of the closed session:**
 - a. Time of closed session: May 24, 2021 at 8:15 PM
 - b. Place (location) of closed session: Mayor and Council Chambers; public statement and vote open to the public using Facebook Live
 - c. Purpose of the closed session: To discuss Berlin Fire Co. and EMS FY22 draft agreements.
 - d. Date and time that we will return to public meeting: June 14, 2021 at 7:00 PM
- 2. Record of the vote of each member as to closing the session:**
 - a. Motion to close meeting made by: J. Orris
 - b. Seconded by: J. Knerr
 - c. Members voting in favor: D. Burrell, S. Nichols, T. Purnell
 - d. Members opposed: none
 - e. Members abstaining: none
 - f. Members absent: none
- 3. Statutory authority to close session:**
 - a. This meeting was closed under the following provisions of General Provisions Article § 3-305(b)(14) : Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
- 4. Listing of each topic actually discussed, persons present, and each action taken in the session:**

Topic description	Persons present for discussion	Action taken/each recorded vote
Draft FY22 Agreements: Berlin Fire Co. and EMS	Mayor Z. Tyndall, V-P D. Burrell, Councilmembers J. Knerr, S. Nichols, J. Orris, T. Purnell Town Admin. J. Fleetwood, Town Attorney D. Gaskill, Deputy Town Admin. M. Bohlen, Finance Director N. Saleh	Discussion re: specific wording of various sections of the documents. No motions/votes.
	Joined in progress at approx. 9 PM: Berlin Fire Company Attorney J. Moore, President D. Fitzgerald, EMS Captain B. Brittingham, Fire Chief R.J. Rhode	

This statement was made by: Mayor Zack Tyndall, presiding officer

List members who have received open meetings training (at least one member must be in attendance during closed session): Mayor Zack Tyndall, Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Administrative Manager Kelsey Jensen, and Town Attorney David Gaskill.